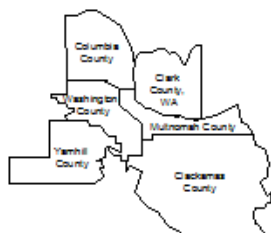




# Portland Area HIV Services Planning Council

*Advocacy and planning for people affected by HIV in the Portland metro area*

*Ryan White Program, Part A*



## Meeting Minutes

Meeting Date: June 6, 2023

Approved by Planning Council: July 11, 2023

Grantee: Multnomah County Health Department



## Portland Area HIV Services Planning Council

### MEETING MINUTES

Tuesday, June 6, 2023, 4:00 pm – 6:00 pm  
Virtual Zoom Meeting

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#### AGENDA

Item**	Discussion, Motions, and Actions
Call to Order	Bri Williams called the meeting to order at 4:00 PM.
Welcome & Logistics	<p>Bri Williams welcomed everyone to the meeting and reviewed meeting logistics.</p> <ul style="list-style-type: none"><li>• Please say your name each time you speak</li><li>• Please “raise your hand” or type questions in the chat box</li><li>• We will mute and unmute folks as needed during the meeting</li><li>• If you're calling in (not viewing slides), please mute yourself to minimize background noise, unless you have a question / comment</li><li>• Meetings are recorded for accurate meeting minutes.</li></ul> <p>Attendees introduced themselves via chat.</p> <p>The group reviewed the Council Participation Guidelines (see slide).</p>
Candle Lighting Ceremony	Shane Wilson led the candle lighting ceremony in memory of Troy and James.
Announcements	<p>Announcements: See slides.</p> <p>Announcements</p> <ul style="list-style-type: none"><li>• HIV Long Term Survivors Awareness Day – June 5</li><li>• National HIV Testing Day – June 27</li><li>• Introducing Sandra Acosta Casillas, new HGAP Data Analyst Senior</li><li>• Quest celebrating opening of new building! Wed. 6/14 at old Planned Parenthood building on 50<sup>th</sup> &amp; Powell. Coffee, pastries, tours of new building.</li></ul>
Agenda Review and Minutes Approval	<p>The agenda was reviewed by the Council, and no changes were made.</p> <p>The meeting minutes from the May 2 meeting were approved by unanimous consent.</p>
Public Testimony	None.
Elections	<p><i>Presenter: Bri Williams, Aubrey Daquiz</i></p> <p><i>Summary of Discussion:</i></p> <p>See slides.</p> <p>Council Co-Chair</p> <ul style="list-style-type: none"><li>• 1 position</li><li>• 1 applicant – Scott Moore</li></ul>

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	<p>Operations Committee</p> <ul style="list-style-type: none"><li>• Open positions<ul style="list-style-type: none"><li>○ At-Large Member (1 year) – 1 spot</li><li>○ At-Large Member (2 year) – 3 spots</li></ul></li><li>• Nominees<ul style="list-style-type: none"><li>○ Greg Fowler</li><li>○ Shaun Irelan</li><li>○ Julia Lager-Mesulam</li><li>○ Marisa McDowell</li></ul></li></ul> <p><b>Decisions</b></p> <ul style="list-style-type: none"><li>• <b>Scott Moore is elected as Council Co-Chair</b></li><li>• <b>Greg Fowler, Shaun Irelan, Julia Lager-Mesulam, and Marisa McDowell are elected as Operations Committee At-Large Members</b></li></ul>																												
Final Expenditures & Carryover Request	<p><i>Presenters: Jonathan Basilio</i> <i>Summary of Discussion:</i> See slides.</p> <p>Part A Total unspent: \$193,567 (5.4%) Q: What happened in medical care? In recent years, they have needed more money, but this year they were underspent. A: Post-pandemic staffing vacancies in medical care. This is a nationwide issue.</p> <p>Part B Total unspent: \$40,328 (1.2%)</p> <p>Proposed spending of carryover – SEE SLIDE FOR MORE INFO</p> <table><tr><th>Service Categories</th><th>FY23-24 Allocation</th><th>Carryover</th><th>Total</th></tr><tr><td>Medical Care</td><td>\$792,975</td><td>\$50,000</td><td>\$842,975</td></tr><tr><td>Oral Health</td><td>\$22,910</td><td>\$20,000</td><td>\$42,910</td></tr><tr><td>Medical Case Management</td><td>\$1,205,698</td><td>\$25,000</td><td>\$1,230,698</td></tr><tr><td>Housing</td><td>\$94,993</td><td>\$78,967</td><td>\$173,960</td></tr><tr><td>Psychosocial</td><td>\$410,685</td><td>\$20,000</td><td>\$430,685</td></tr><tr><td><b>Total</b></td><td><b>\$3,543,164</b></td><td><b>\$193,967</b></td><td><b>\$3,737,131</b></td></tr></table> <p>Pre-vote (sent out by Aubrey prior to meeting) – 15 members voted to approve Approved by unanimous consent</p>	Service Categories	FY23-24 Allocation	Carryover	Total	Medical Care	\$792,975	\$50,000	\$842,975	Oral Health	\$22,910	\$20,000	\$42,910	Medical Case Management	\$1,205,698	\$25,000	\$1,230,698	Housing	\$94,993	\$78,967	\$173,960	Psychosocial	\$410,685	\$20,000	\$430,685	<b>Total</b>	<b>\$3,543,164</b>	<b>\$193,967</b>	<b>\$3,737,131</b>
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Needs Assessment & Finalize Priorities	<p><i>Presenters: Amanda Hurley, Tom Cherry</i> <i>Summary of Discussion:</i> See slides.</p> <p>Amanda reviewed identified needs in each service category (see slides)</p>																												

Item **	Discussion, Motions, and Actions
	<p>Q: Why doesn't RW provide mortgage assistance? It makes no sense to allow someone to become homeless before providing help  A: HOPWA Short-Term Rent, Mortgage, and Utility Assistance (STRMU) provides mortgage assistance</p> <p>Current FY23-24 Priorities</p> <ol style="list-style-type: none"> <li>1. Mental Health – additional culturally specific treatment options</li> <li>2. Food – general need in addition to transportation</li> <li>3. Housing – transitional housing for incarcerated, general need for more support</li> </ol> <p>Tally of FY24-25 pre-vote (15 members pre-voted):</p> <ul style="list-style-type: none"> <li>• Housing – 9</li> <li>• Medical – 7</li> <li>• MCM – 6</li> <li>• SUD – 4</li> <li>• Food – 4</li> <li>• EFA – 4</li> </ul> <p>Q: Status of food bank? I heard it had to shut down. A: It didn't have to shut down, though could still use more funds for food.  Q: If medical wasn't able to spend down their funds last year, will they be able to fill their staffing positions and spend down this year?  A: The money still needs to be there in order for them to fill those positions. This has happened to various providers / categories in previous years.  A: Just because we prioritize certain things doesn't mean we ignore needs of other categories.  A: Amanda: we have added another provider in ambulatory medical services, to help with spending down and to expand Rapid START services</p> <p><b>Decision: The FY24-25 Priorities are (1) Housing, (2) Medical, and (3) Medical Case Management, by unanimous consent.</b></p>
Discuss & Finalize Guidance	<p><i>Presenters: Bri Williams</i>  <i>Summary of Discussion:</i>  See slides.</p> <p>Current Guidance was sent out by email prior to meeting  No edits were suggested in pre-vote</p> <p>Aubrey and Bri reviewed the current guidance  Q: Still using BIPOC language?  A: No conversations yet. There is a BIPOC committee (not a subcommittee of the Council) that provides input. The BIPOC Committee is very small, so we should get input from the larger community  Q: Where does the council address Native American / two-spirit culture groups?  A: We have had representation in the past, but no current representation</p>

Item **	Discussion, Motions, and Actions
	<p>No edits suggested by the council.</p> <p><b>Decision: Current Guidance stands as presented, by unanimous consent.</b></p>
Awareness Day Observation	<p><i>Presenters: Tom Cherry, Bri Williams</i></p> <p>HIV Long Term Survivors Awareness Day – June 5  Video: <a href="https://vimeo.com/171006547">https://vimeo.com/171006547</a></p>
Evaluation and Closing	<p><i>Presenter: Bri Williams</i></p> <p>Thank you for participating in this meeting. If you have feedback / comments / ideas, please include them in your evaluation.</p> <p><b>Next month our meeting will be in person! HGAP is still finalizing the arrangements, but the plan is to have the meeting at the Regents Center (regentscenter.com) on 7/11, 10:00-2:00. Lunch, snacks and beverages will be provided.</b></p> <p>Q: Is there a hybrid option?  A: We are still working to figure out if technology will be available for a hybrid option. In person attendance is strongly preferred. Masks are optional but preferred.</p>
Adjourned	6:00 PM

## ATTENDANCE

Members	Present	Absent*	Members	Present	Absent*
Emily Borke, she/her	X		Robb Lawrence, he/him	X	
Tom Cherry, he/him	X		Heather Leffler, she/her	X	
Claire Contreras, she/ella		E	Marisa McDowell, she/her		E
Steven Davies		E	Scott Moore, he/him	X	
Carlos Dory, him/his	X		Jamal Muhammad, he/him	X	
Michelle Foley, they/them	X		Diane Quiring, she/her	X	
Greg Fowler, he/him	X		Tessa Robinson, she/her	X	
Jeffrey Gander, he/him	X		Taylor (Gleffe) Silvey, she/her	X	
Kris Harvey, he/him	X		Nick Tipton, he/him	X	
Meka Hill, she/her	X		Meghan Von Tersch	X	
Shaun Irelan, he/him	X		Shane Wilson, he/him	X	
Julia Lager-Mesulam, she/her		E	Joanna Whitmore, she/her	X	
			Abrianna Williams, she/her (Co-Chair)	X	
<b>PC Support Staff</b>			<b>Guests</b>		
Sandra Acosta Casillas	X		Rayna Appenzeller, she/her (ORAETC)	X	
Lisa Alfano			ASL Interpreter: Katie	X	
Jonathan Basilio	X		ASL Interpreter: Jill	X	
Laura Bradley			Jamie Christianson, new PATH Clinical Services Specialist	X	
Aubrey Daquiz, she/her	X				
Jenny Hampton, she/her (Recorder)	X				
Amanda Hurley, she/her	X				
Marisa McLaughlin, she/her					
Kim Toevs, she/her or they/them					
Grace Walker-Stevenson, they/them	X				

\* A = Unexcused Absence; E = Excused Absence; L = On Leave