

# Maintenance Work Order

Order: 1124929

Funct Loc: MC-FM-DCJ-B360-A-20 FL Cat: L Order Type: MC01  
WOMEN'S TRANSITION # 1, Basements Priority: 2  
Address: 722 NE Couch, Portland  
Description: MOLD/MILDEW PERMEATING BSMT/1ST FLOOR  
Equipment:  
MPG: F12 W300 Bldg Systems & Com  
Mn. wrk ctr: BSC00 W300 MCBRIDE MICHAEL  
PMActType: 055 Indoor Air & Water Quality  
Notif No: 90227006  
Reported by: 83343  
MOLD/MILDEW PERMEATING BSMT/1ST FLOOR  
07/11/2011 11:14:56 J. Van Doren (VANDORJ) Phone 503 988-3779 RADIO 1  
NEED SOME KIND OF MOLD AND MILDEW TREATMENT IN THE BASEMENT - SMELL HAS  
PERMEATED THE HOUSE AND IS BOTHERING RESIDENTS.  
REQUESTED START DATE: 07/12/2011; WORK NEEDS TO BE SCHEDULED  
Caller: Mc Intosh, Heather R Phone: 83343  
Property Mgr: Flower, Craig M (503) 988-3343

Total Est. Hrs: Not found  
Start Date: 07/11/2011  
Finish Date: 07/18/2011

\*\*\*\*\*  
SAFETY FIRST - Check here ☐ if special safety procedures are required and note below.  
\*\*\*\*\*

## Contact Info:

CORRECTIVE ACTION CONTACTED PBS Environmental & Requested an  
Industrial hygienist inspect & make recommendations. Based on input,  
Contractor was hired to remove all impacted building materials.  
Requested follow-up investigation regarding wall moisture.

(Please put additional comments on back of form)

Completed Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Completed Date: 8/3/11

Customer Signature: \_\_\_\_\_

Signed: [Signature]

Completed By: Michael McBride  
(Please Print)

Operation: 0010 MOLD/MILDEW PERMEATING BSMT/1ST FLOO Est. Hrs: 0.0  
Work center: BSC00 W300 MCBRIDE MICHAEL

ORDER: 1124929  
07/11/2011 VANDORJ

Functional location: MC-FM-DCJ-B360-A-20  
Original Page 1



Michael MCBRIDE &lt;michael.c.mcbride@multco.us&gt;

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**B360/Women's Transition Home #1 - Moisture in Basement walls**1 message

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**Michael MCBRIDE** <michael.c.mcbride@multco.us>

Tue, Aug 2, 2011 at 7:49 AM

To: FORBES Royal &lt;royal.forbes@multco.us&gt;

Cc: "BOWLES, Colleen" &lt;colleen.a.bowles@multco.us&gt;, FLOWER Craig M &lt;craig.m.flower@multco.us&gt;, Peggidy YATES &lt;peggid.yates@multco.us&gt;, "LINDENTHAL, John" &lt;john.a.lindenthal@multco.us&gt;

I would like to follow up on the response action and findings in support of work order 1124929/Women's Transitional House #1 - "mold and mildew smell is permeating basement and first floor":

1) July 13, 2011 - Doug Hancock of PBS Environmental performed a site visit in response to the reported concern. The area of concern is in the basement storage. The carpet and other stored items had obvious signs of fungal growth and/or elevated moisture levels. Mr. Hancock recommended that all impacted items be removed and disposed of as soon as possible.

2) July 15, 2011 - Professional Minority Group (PMG) was tasked with the removal and disposal of all impacted items within the basement storage room. Doug Hancock met PMG on site to show them the expected scope of work. PMG also worked with the site contact to save any items that could not be discarded. Essentially PMG was tasked with emptying out the room and leaving it vacant to "air out".

3) July 18, 2011 - I went to the site to inspect the work. There was no immediate mold/mildew smell present when entering the basement area. The walls showed obvious signs of a moisture concern. I tested the walls with a moisture meter and found that all the concrete basement walls (not just the ones in the storage room) revealed elevated moisture levels. The elevated moisture ran from floor to ceiling which is quite perplexing since this is a daylight basement with the exterior grade coming approximately 4 feet up the wall.

I am concerned that continued moisture will further erode these walls (see photo) and recommend a follow up assessment be performed for this and the other two transition homes to determine if any additional measures are warranted. Please feel free to contact me with any additional questions.

Thanks

**Michael C. McBride****Compliance Section - Lead****401 N. Dixon Street****Portland, OR 97227****(503) 988-4474**

----- Forwarded message -----

From: **FM Dispatch** <fmdispatch@multco.us>

Date: Mon, Jul 11, 2011 at 11:19 AM

Subject: 1124929 B360 mold and mildew smell is permeating basement and first floor - BSC

To: [heather.r.mcintosh@multco.us](mailto:heather.r.mcintosh@multco.us)

Cc: FLOWER Craig M &lt;craig.m.flower@multco.us&gt;

This is to acknowledge that we have received and entered your work request. The number assigned to this request is shown in the subject line above. Please refer to this number if you have any questions regarding the status of this request. To insure the work has been done to your satisfaction, we will contact you after the work order is closed. Thank you for allowing us to serve you.

I'm asking our Environmental section to respond to this.

Please complete our Survey; it will assist us in meeting your needs.

*Van Doren*

**Facilities Dispatcher**

**274 / DISPATCH**

**503.988.3779**

On Mon, Jul 11, 2011 at 10:23 AM, <[heather.r.mcintosh@multco.us](mailto:heather.r.mcintosh@multco.us)> wrote:

**Request Type:** Service

**Requestor Name:** Heather McIntosh

**Requestor Phone:** 503-988-3343

**Email Address:** [heather.r.mcintosh@multco.us](mailto:heather.r.mcintosh@multco.us)

**Building Name:** 360 - Womens Transition 1

**Floor:** B

**Department/Section:** DCJ/TSU

**Cost Center/WBS:** 505911

**Brief Description:** mold and mildew smell is permeating basement and first floor

**Detailed Description:** need some kind of mold and mildew treatment in the basement - smell has permeated the house and is bothering residents

**Requested Start Date:** 07/12/2011

**Work needs to be Scheduled:** Yes



**P1010337.JPG**

1304K







27090 SE HWY 224  
Eagle Creek, OR 97022

## Invoice

Date	Invoice #
9/13/2011	10325

**Bill To:**

Multnomah County Facilities & Property Mg  
Michael McBride  
401 N Dixon St  
Portland, OR 97227-1865

**Terms****Project #**

Net 15

0955-2

**Description**

Job location: Multnomah County Womens Transition Center, 722 NE Couch St, Pdx OR

Scope of work: Proper removal, disposal and clean up of mold from address mentioned above  
Refer to Contract No. 4600008641

Date of service: 7/16/11

Amount:

\$ 1,102.00

*N.S.F. Check charge is \$75.00. A finance charge of 1.5% per month,  
18% per year, \$1.00 minimum, may be assessed on any amount due which remains unpaid  
10 days before the end of the current service period.*

**Thank you for your business!**

Phone #	Fax #	Web Site	Payments/Credits
503-761-5924	503-523-0094	www.pmgasbestosinc.com	\$0.00
			<b>Balance Due \$1,102.00</b>



PAYROLL/CERTIFIED STATEMENT FORM WH-38  
FOR USE IN COMPLYING WITH ORS 279C.845\*

Project Name: WOMENS TRANSITION CENTER

Street Address: 27090 SE HWY 224 EAGLE CREEK OR 97022  
Mailing Address: SAME AS ABOVE

Project Location: 722 NE COUCH ST, PDX OR 97214  
Project County: MULTNOMAH

Date Pay Period Began:	7/11/11	Date Pay Period Ended:	7/17/11
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**THIS SECTION FOR PRIME CONTRACTORS ONLY**

Public Contracting Agency Name: PROFESSIONAL MINORITY GROUP INC  
Phone: ( 503) 761-5924  
Date Contract Specifications First Advertised for Bid:  
Contract Amount:

Subcontract Amount: \_\_\_\_\_

Prime Contractor Business Name (DBA): \_\_\_\_\_

Prime Contractor Phone: (        ) \_\_\_\_\_

Prime Contractor's CCB Registration Number: \_\_\_\_\_

Date You Began Work on the Project: \_\_\_\_\_

**THIS SECTION FOR SUBCONTRACTORS ONLY**

[illegible]

\*Although this form has not been officially approved by the U.S. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.

Date: 7/27/11

I, MONA GOULD OFFICE ASSISTANT  
(NAME OF SIGNATORY PARTY) (TITLE)

(1) That I pay or supervise the payment of the persons employed by:

(CONTRACTOR, SUBCONTRACTOR OR SURETY)  
on the WOMENS TRANSITION CENTER that during the payroll period  
(BUILDING OR WORK)  
commencing on the 11 day of JULY, 2011, and ending the 17 day

commencing on the 11 day of JULY, 2011, and ending the 17 day of JULY, 2011, all persons employed on said project have been paid the (MONTH) (YEAR)

full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said PROFESSIONAL MINORITY GROUP

(CONTRACTOR, SUBCONTRACTOR OR SURETY)

from the full weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as specified in ORS 652.610, and as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967, 76 Stat. 357, 40 U.S.C. 276c), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for workers contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

I HAVE READ THIS CERTIFIED STATEMENT, KNOW THE CONTENTS THEREOF AND IT IS TRUE TO MY KNOWLEDGE:

MONA GOULD  
OFFICE ASSISTANT  
(NAME AND TITLE)  
7-27-11  
(SIGNATURE AND DATE)

In addition to completing sections (1) - (3), if your project is subject to the federal Davis-Bacon Act requirements, complete the following section as well:

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

☐ - In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS:

EXCEPTION (CRAFT)	EXPLANATION
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REMARKS:

NAME AND TITLE

SIGNATURE

MONA GOULD OFFICE ASSISTANT 

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY  
SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL  
PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31  
OF THE UNITED STATES CODE.

**FILE THIS FORM WITH THE CONTRACTING AGENCY**

**NOTE TO CONTRACTORS: YOU MUST ATTACH COPIES OF THIS FORM TO EACH OF YOUR PAYROLL SUBMISSIONS ON THIS PROJECT.**

**INSTRUCTIONS AND ADDITIONAL FORMS ARE AVAILABLE ON OUR WEBSITE: [WWW.OREGON.GOV/BOLI](http://WWW.OREGON.GOV/BOLI).**





Michael MCBRIDE <[michael.c.mcbride@multco.us](mailto:michael.c.mcbride@multco.us)>

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## Fwd: mold in 722 basement

1 message

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Michael MCBRIDE <[michael.c.mcbride@multco.us](mailto:michael.c.mcbride@multco.us)>

Thu, Jul 14, 2011 at 1:56 PM

To: FLOWER Craig M <[craig.m.flower@multco.us](mailto:craig.m.flower@multco.us)>

FYI

**Michael C. McBride**

Compliance Section - Lead

401 N. Dixon Street

Portland, OR 97227

[\(503\) 988-4474](tel:(503)988-4474)

----- Forwarded message -----

From: Michael MCBRIDE <[michael.c.mcbride@multco.us](mailto:michael.c.mcbride@multco.us)>

Date: Thu, Jul 14, 2011 at 1:56 PM

Subject: Re: mold in 722 basement

To: Heather MCINTOSH <[heather.r.mcintosh@multco.us](mailto:heather.r.mcintosh@multco.us)>

Perfect. Doug with PBS will also be there @ 11:00 to ensure all identified work is clear to the contractor.

**Michael C. McBride**

Compliance Section - Lead

401 N. Dixon Street

Portland, OR 97227

[\(503\) 988-4474](tel:(503)988-4474)

On Thu, Jul 14, 2011 at 12:59 PM, Heather MCINTOSH <[heather.r.mcintosh@multco.us](mailto:heather.r.mcintosh@multco.us)> wrote:

Hi Mike,

I spoke with Gilberto, and he has asked to arrive at 11:00. I will be on-site the whole time they're here, although I'll be meeting with people in my office. Gilberto asked some questions about what was in the basement to be removed, so I was able to give him the information he needed over the phone today. I have left messages with the residents asking them to vacate before 11:00 tomorrow. Thank you, Heather

On Thu, Jul 14, 2011 at 10:28 AM, Michael MCBRIDE <[michael.c.mcbride@multco.us](mailto:michael.c.mcbride@multco.us)> wrote:

Heather,

I received your voice mail and have asked Gilberto Martinez of Professional Minority Group to start work @ 10:45 tomorrow morning. Gilberto may be contacting you to see if he can take a look at the area today in preparation of tomorrow's work. Gilberto can be reached @ [503 849-9284](tel:503849-9284). I am scheduled off tomorrow but I will have someone from FPM or PBS Environmental provide oversight. I will check on progress made Monday. Feel free to contact me with any questions or concerns.

Thanks



**Michael C. McBride**

**Compliance Section - Lead**

**401 N. Dixon Street**

**Portland, OR 97227**

**(503) 988-4474**

On Thu, Jul 14, 2011 at 7:55 AM, Michael MCBRIDE <[michael.c.mcbride@multco.us](mailto:michael.c.mcbride@multco.us)> wrote:

Hi Heather,

I did speak with Doug yesterday and am scheduling a company to come in and perform the recommended activities outlined below. Given the need to get this done I plan on scheduling this work for tomorrow morning (7/15). Will this work for you and your group? Please advise.

**Michael C. McBride**

**Compliance Section - Lead**

**401 N. Dixon Street**

**Portland, OR 97227**

**(503) 988-4474**

On Wed, Jul 13, 2011 at 2:26 PM, Heather MCINTOSH <[heather.r.mcintosh@multco.us](mailto:heather.r.mcintosh@multco.us)> wrote:

Hi Mike and Craig,

I met with Doug Hancock from PDS Environmental, and he will be forwarding you his recommendations for getting rid of the mold in the basement of 722. The carpet and the items stored in the carpeted area are visibly moldy. He recommended that we get everything, including the carpet, out of there in the next couple of days. He also recommended having it cleaned and then ventilating it (there are windows that open but may need an exhaust fan). I believe he will be calling you to make his report.

Thanks, Heather

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[Heather McIntosh, MSW, LCSW](#)

Corrections Counselor

(503) 988-3343

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[Heather McIntosh, MSW, LCSW](#)

Corrections Counselor

(503) 988-3343



Michael MCBRIDE &lt;michael.c.mcbride@multco.us&gt;

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**1124929 B360 mold and mildew smell is permeating basement and first floor - BSC**

1 message

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**FM Dispatch** <fmdispatch@multco.us>

Mon, Jul 11, 2011 at 11:19 AM

To: heather.r.mcintosh@multco.us

Cc: FLOWER Craig M &lt;craig.m.flower@multco.us&gt;

Bcc: michael.c.mcbride@multco.us

This is to acknowledge that we have received and entered your work request. The number assigned to this request is shown in the subject line above. Please refer to this number if you have any questions regarding the status of this request. To insure the work has been done to your satisfaction, we will contact you after the work order is closed. Thank you for allowing us to serve you.

I'm asking our Environmental section to respond to this.

Please complete our Survey; it will assist us in meeting your needs.

*Van Doren***Facilities Dispatcher****274 / DISPATCH****503.988.3779**

On Mon, Jul 11, 2011 at 10:23 AM, <[heather.r.mcintosh@multco.us](mailto:heather.r.mcintosh@multco.us)> wrote:

**Request Type:** Service**Requestor Name:** Heather McIntosh**Requestor Phone:** 503-988-3343**Email Address:** [heather.r.mcintosh@multco.us](mailto:heather.r.mcintosh@multco.us)**Building Name:** 360 - Womens Transition 1**Floor:** B**Department/Section:** DCJ/TSU**Cost Center/WBS:** 505911**Brief Description:** mold and mildew smell is permeating basement and first floor**Detailed Description:** need some kind of mold and mildew treatment in the basement - smell has permeated the house and is bothering residents**Requested Start Date:** 07/12/2011**Work needs to be Scheduled:** Yes