



Emergency Public Meeting

May 02, 2022



**community health
center board**
Multnomah County

Emergency Public Meeting Agenda May 2, 2022 6:00-6:45 PM (via Zoom)

Health Center Mission: Bringing services to individuals, families, and communities that improve health and wellness while advancing health equity and eliminating health disparities.

Board Members:

Harold Odhiambo – Chair
Fabiola Arreola – Vice Chair
Dave Aguayo – Treasurer

Pedro Sandoval Prieto – Secretary
Tamia Deary - Member-at-Large
Kerry Hoeschen – Member-at-Large

Adrienne Daniels - Interim Executive Director, Community Health Center (ICS)

Darrell Wade – Board Member
Brandi Velasquez – Board Member
Aisha Hollands - Board Member
Susana Mendoza - Board Member

Our Meeting Process Focuses on the Governance of the Health Center

- Meetings are open to the public
- There is no public comment period
- Guests are welcome to observe/listen
- All guests will be muted upon entering the Zoom

Please email questions/comments to CHCB.liaison@multco.us Responses will be addressed within 48 hours after the meeting

Time	Topic/Presenter	Process/Desired Outcome
6:00-6:05 (5 min)	Call to Order / Welcome Harold Odhiambo, CHCB Chair	Call to order Review processes
6:05-6:15 (10 min)	FY23 Health Center/ICS Budget Approval - VOTE REQUIRED Adrienne Daniels, Interim Executive Director, ICS Jeff Perry, Chief Financial Officer, ICS	Board votes to approve
6:15-6:25 (10 min)	Authorization to Extend Terms Legal Counsel - VOTE REQUIRED Harold Odhiambo, CHCB Chair	Board votes to approve
6:25-6:35 (10 min)	FY 2022 ARP-UDS+Supplemental H8F Funding - VOTE REQUIRED Adrienne Daniels, Interim Executive Director, ICS Jeff Perry, Chief Financial Officer, ICS	Board votes to approve
6:45	Meeting Adjourns	Thank you for your participation



FY23 Health Center/ICS Budget Summary

May 02, 2022



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FY23 Budget Summary - Definitions

Revenue Notes:

Beginning Working Capital represent previous year's reserves being used.

Intergovernmental accounts are types of grants

Charges for services represents revenue from patient care, including Medicaid, Medicare, and third party insurance.

Expense Notes:

Staffing costs are captured by permanent, temporary, overtime, premiums, salary related, fringe, and insurance - all costs associated with the salary and benefits of being an employee.

Client service costs and program pass throughs are funds allocated to help patients with costs of their care such as bus passes, food, clothing, prescriptions, and grocery help.

Professional services are services from outside vendors, contracts, or similar agencies to support a wide variety of services, ranging from interpretation, trainings, advertising, consultation, and to cleaning services.

Communications are expenses related to videoconferencing stations, internet svcs outside the County network and reimbursement for staff personal mobile phone usage for work.

Rentals refer to renting space for events, meetings, or renting equipment for patient care

Repairs and supply categories cover costs that are part of maintaining our current equipment and types of materials or supplies used during care services

Training and Travel costs represent the costs for mileage driving between locations and trainings, conferences, and other education based costs.

Software and Subscriptions are the costs of programs or training materials used to deliver or support care. Examples are programs like scheduling software, Microsoft Suite, Adobe, and similar computer applications.

Internal services costs are the services that support clinics provided by other programs internally at the County. This includes IT support, building rent repairs, records management, mail services, telecommunications, and other similar services provided by Multnomah County.

Capital equipment costs are items that cost more than \$5,000 per unit and have an expected useful life of more than one fiscal year. These items are not direct repairs, but may include machinery, servers, furnishings, etc.

Indirect costs are the services associated with cross departmental support because they impact many different types of staff and role groups. This includes purchasing, budgeting / accounting functions, human resources support, and other administrative functions.

**FQHC Proposed Operating Budget
FY 2023**

Revenue		
	Ledger Account	Sum of Total
Health Center Past Savings	50000 - Beginning Working Capital	3,000,000
Grants, and similar Awards	50170 - Intergovernmental, Direct Federal	14,722,095
	50180 - Intergovernmental, Direct State	831,519
	50190 - Intergovernmental, Federal through State	87,588
	50210 - Non-governmental Grants, Operating	8,818,248
Direct client service charges	50235 - Charges for Services	6,915,328
	50236 - Charges for Services, Intergovernmental	123,427,032
Grand Total		157,801,810

Notes:
1- Additional \$8m ARPA Funds added to the budget
2- Added CGF out-of-target request \$2m for Rockwood CHC renovation

Expense		
Ledger Account	Line Item	Sum of Total
Staff Costs	60000 Permanent	56,655,716
	60100 Temporary	1,672,568
	60110 Overtime	487,404
	60120 Premium	656,614
	60130 Salary Related	21,943,200
	60135 Non Base Fringe	340,412
	60140 Insurance Benefits	16,910,744
	60145 Non Base Insurance	199,630
	60155 Direct Client Assistance	57,809
	60160 Pass-Through & Program Support	4,768
Client services	60170 Professional Services	2,349,381
	60200 Communications	20,540
	60210 Rentals	84,488
	60220 Repairs & Maintenance	47,935
	60240 Supplies	532,687
	60246 Medical & Dental Supplies	1,679,411
	60260 Training & Non-Local Travel	560,311
	60270 Local Travel	81,112
	60290 Software, Subscription Computing, Maintenance	224,300
	60310 Pharmaceuticals	22,468,950
Internal Services	60340 Dues & Subscriptions	119,650
	60370 Internal Service Telecommunications	847,040
	60380 Internal Service Data Processing	10,020,693
	60411 Internal Service Fleet Services	22,019
	60412 Internal Service Motor Pool	4,801
	60430 Internal Services Facilities & Property Management	4,043,263
	60432 Internal Service Enhanced Building Services	1,164,362
	60435 Internal Service Facilities Service Requests	336,434
	60440 Internal Service Other	103,221
	60461 Intl Svc Distribution	525,575
Indirect	60462 Intl Svc Records	104,143
	60550 Capital Equipment - Expenditure	350,000
	60350A Indirect Expense - Central	3,521,252
	60350B Indirect Expense - Dept	9,661,377
Grand Total		157,801,810

Primary Care Clinics Proposed Operating Budget
FY 2023

Revenue	
Ledger Account	Sum of Total
50000 - Beginning Working Capital	700,000
50170 - Intergovernmental, Direct Federal	7,580,644
50190 - Intergovernmental, Federal through State	87,588
50210 - Non-governmental Grants, Operating	2,064,060
50235 - Charges for Services	4,040,671
50236 - Charges for Services, Intergovernmental	43,505,548
Grand Total	57,978,511

Expense		
Ledger Account	Line Item	Sum of Total
60000	Permanent	24,314,842
60100	Temporary	441,875
60110	Overtime	177,309
60120	Premium	344,987
60130	Salary Related	9,382,421
60135	Non Base Fringe	56,019
60140	Insurance Benefits	7,142,663
60145	Non Base Insurance	7,953
60155	Direct Client Assistance	17,550
60170	Professional Services	1,316,718
60200	Communications	500
60210	Rentals	31,000
60220	Repairs & Maintenance	9,875
60240	Supplies	238,612
60246	Medical & Dental Supplies	508,124
60260	Training & Non-Local Travel	273,003
60270	Local Travel	35,460
60290	Software, Subscription Computing, Maintenance	75,500
60310	Pharmaceuticals	721,850
60340	Dues & Subscriptions	36,050
60370	Internal Service Telecommunications	421,835
60380	Internal Service Data Processing	4,166,929
60412	Internal Service Motor Pool	1,643
60430	Internal Services Facilities & Property Management	1,738,840
60432	Internal Service Enhanced Building Services	528,715
60435	Internal Service Facilities Service Requests	158,523
60440	Internal Service Other	43,476
60461	Intl Svc Distribution	129,655
60462	Intl Svc Records	29,513
60350A	Indirect Expense - Central	1,503,064
60350B	Indirect Expense - Dept	4,124,007
Grand Total		57,978,511

**Dental Clinics Proposed Operating Budget
FY 2023**

Revenue	
Ledger Account	Sum of Total
50170 - Intergovernmental, Direct Federal	312,000
50210 - Non-governmental Grants, Operating	819,088
50235 - Charges for Services	565,562
50236 - Charges for Services, Intergovernment	24,271,382
Grand Total	25,968,033

Expense		
Ledger Account	Line Item	Sum of Total
60000	Permanent	10,726,425
60100	Temporary	428,026
60110	Overtime	221,668
60120	Premium	95,857
60130	Salary Related	4,186,808
60135	Non Base Fringe	36,170
60140	Insurance Benefits	3,229,426
60145	Non Base Insurance	7,706
60170	Professional Services	226,574
60220	Repairs & Maintenance	7,700
60240	Supplies	47,014
60246	Medical & Dental Supplies	978,000
60260	Training & Non-Local Travel	99,130
60270	Local Travel	12,300
60310	Pharmaceuticals	1,100
60370	Internal Service Telecommunications	118,956
60380	Internal Service Data Processing	1,526,494
60411	Internal Service Fleet Services	22,019
60412	Internal Service Motor Pool	327
60430	Internal Services Facilities & Property Management	961,602
60432	Internal Service Enhanced Building Services	276,923
60435	Internal Service Facilities Service Requests	76,827
60440	Internal Service Other	24,712
60461	Intl Svc Distribution	97,868
60462	Intl Svc Records	13,929
60350A	Indirect Expense - Central	679,661
60350B	Indirect Expense - Dept	1,864,811
Grand Total		25,968,033

Pharmacy Proposed Operating Budget
FY 2023

Revenue	
Ledger Account	Sum of Total
50235 - Charges for Services	1,456,709
50236 - Charges for Services, Intergovernment	35,048,429
Grand Total	36,505,138

Expense		
Ledger Account	Line Item	Sum of Total
60000	Permanent	6,345,836
60100	Temporary	53,492
60120	Premium	74,255
60130	Salary Related	2,458,417
60135	Non Base Fringe	18,637
60140	Insurance Benefits	1,681,573
60145	Non Base Insurance	963
60170	Professional Services	114,464
60210	Rentals	39,300
60240	Supplies	110,300
60260	Training & Non-Local Travel	30,000
60270	Local Travel	14,000
60290	Software, Subscription Computing, Maintenance	122,000
60310	Pharmaceuticals	21,600,000
60340	Dues & Subscriptions	15,000
60370	Internal Service Telecommunications	42,847
60380	Internal Service Data Processing	1,590,903
60412	Internal Service Motor Pool	273
60430	Internal Services Facilities & Property Management	361,384
60432	Internal Service Enhanced Building Services	104,069
60435	Internal Service Facilities Service Requests	25,571
60440	Internal Service Other	9,818
60461	Intl Svc Distribution	26,015
60462	Intl Svc Records	36,923
60550	Capital Equipment - Expenditure	200,000
60350A	Indirect Expense - Central	381,731
60350B	Indirect Expense - Dept	1,047,367
Grand Total		36,505,138

**SHC Proposed Operating Budget
FY 2023**

Revenue	
Ledger Account	Sum of Total
50170 - Intergovernmental, Direct Federal	373,379
50180 - Intergovernmental, Direct State	831,519
50235 - Charges for Services	460,202
50236 - Charges for Services, Intergovernmental	4,506,185
Grand Total	6,171,285

Expense		
Ledger Account	Line Item	Sum of Total
60000	Permanent	2,501,661
60100	Temporary	50,710
60120	Premium	29,116
60130	Salary Related	974,931
60135	Non Base Fringe	10,990
60140	Insurance Benefits	747,009
60145	Non Base Insurance	900
60160	Pass-Through & Program Support	4,768
60170	Professional Services	58,588
60210	Rentals	4,188
60220	Repairs & Maintenance	9,360
60240	Supplies	35,036
60246	Medical & Dental Supplies	63,252
60260	Training & Non-Local Travel	34,822
60270	Local Travel	4,250
60310	Pharmaceuticals	36,000
60340	Dues & Subscriptions	16,590
60370	Internal Service Telecommunications	77,154
60380	Internal Service Data Processing	661,731
60412	Internal Service Motor Pool	1,231
60435	Internal Service Facilities Service Request	44,351
60440	Internal Service Other	5,343
60461	Intl Svc Distribution	219,226
60462	Intl Svc Records	598
60350A	Indirect Expense - Central	154,787
60350B	Indirect Expense - Dept	424,693
Grand Total		6,171,285

**FQHC Admin & Support Proposed Operating Budget
FY 2023**

Revenue	
Ledger Account	Sum of Total
50000 - Beginning Working Capital	2,300,000
50170 - Intergovernmental, Direct Federal	3,039,142
50210 - Non-governmental Grants, Operating	5,935,100
50236 - Charges for Services, Intergovernmental	9,924,471
Grand Total	21,198,713

Expense		
Ledger Account	Line Item	Sum of Total
60000	Permanent	8,965,626
60100	Temporary	613,071
60110	Overtime	78,837
60120	Premium	73,256
60130	Salary Related	3,344,145
60135	Non Base Fringe	211,382
60140	Insurance Benefits	2,753,578
60145	Non Base Insurance	180,570
60155	Direct Client Assistance	9,000
60170	Professional Services	471,500
60200	Communications	5,040
60210	Rentals	5,000
60220	Repairs & Maintenance	1,000
60240	Supplies	61,725
60260	Training & Non-Local Travel	78,600
60270	Local Travel	8,067
60290	Software, Subscription Computing, Maintenance	26,800
60340	Dues & Subscriptions	45,710
60370	Internal Service Telecommunications	117,680
60380	Internal Service Data Processing	1,147,250
60412	Internal Service Motor Pool	1,327
60430	Internal Services Facilities & Property Management	657,446
60432	Internal Service Enhanced Building Services	161,356
60435	Internal Service Facilities Service Requests	21,647
60440	Internal Service Other	10,322
60461	Intl Svc Distribution	19,106
60462	Intl Svc Records	446
60350A	Indirect Expense - Central	568,744
60350B	Indirect Expense - Dept	1,560,482
Grand Total		21,198,713

HIV Clinic Proposed Operating Budget
FY 2023

Revenue	
Ledger Account	Sum of Total
50170 - Intergovernmental, Direct Federal	3,416,930
50235 - Charges for Services	392,183
50236 - Charges for Services, Intergovernment	2,915,976
Grand Total	6,725,089

Expense		
Ledger Account	Line Item	Sum of Total
60000	Permanent	2,738,003
60100	Temporary	85,394
60120	Premium	39,143
60130	Salary Related	1,044,050
60135	Non Base Fringe	7,214
60140	Insurance Benefits	835,107
60145	Non Base Insurance	1,538
60155	Direct Client Assistance	31,259
60170	Professional Services	77,037
60200	Communications	15,000
60240	Supplies	30,000
60246	Medical & Dental Supplies	55,035
60260	Training & Non-Local Travel	37,756
60270	Local Travel	7,035
60310	Pharmaceuticals	110,000
60340	Dues & Subscriptions	3,300
60370	Internal Service Telecommunications	48,932
60380	Internal Service Data Processing	746,833
60430	Internal Services Facilities & Property Management	194,657
60432	Internal Service Enhanced Building Services	56,056
60435	Internal Service Facilities Service Requests	6,662
60440	Internal Service Other	7,180
60461	Intl Svc Distribution	2,558
60462	Intl Svc Records	11,380
60350A	Indirect Expense - Central	142,628
60350B	Indirect Expense - Dept	391,332
Grand Total		6,725,089

Lab Services Proposed Operating Budget
FY 2023

Revenue	
Ledger Account	Sum of Total
50236 - Charges for Services, Intergovernmental	3,633,041
Grand Total	3,633,041

Expense		
Ledger Account	Line Item	Sum of Total
60000	Permanent	1,441,323
60110	Overtime	9,590
60130	Salary Related	552,428
60140	Insurance Benefits	521,388
60170	Professional Services	84,500
60210	Rentals	5,000
60220	Repairs & Maintenance	20,000
60240	Supplies	10,000
60246	Medical & Dental Supplies	75,000
60260	Training & Non-Local Travel	7,000
60340	Dues & Subscriptions	3,000
60370	Internal Service Telecommunications	19,636
60380	Internal Service Data Processing	180,553
60430	Internal Services Facilities & Property Management	129,334
60432	Internal Service Enhanced Building Services	37,243
60435	Internal Service Facilities Service Requests	2,853
60440	Internal Service Other	2,370
60461	Intl Svc Distribution	31,147
60462	Intl Svc Records	11,354
60550	Capital Equipment - Expenditure	150,000
60350A	Indirect Expense - Central	90,637
60350B	Indirect Expense - Dept	248,685
Grand Total		3,633,041

Community Health Center Board (CHCB) Authority and Responsibility

As the governing board of the Multnomah County Health Center, the CHCB is responsible for revising and approving changes in the health centers scope; availability of services, site locations, and hours of operations; and operating budget. Reviewing and approving the submission of continuation, supplemental, and competitive grant applications is part of this review and approval process.

An approval to submit a grant application will allow for budget revisions during the application development process within and between approved budget categories up to 25 percent without CHCB approval. All budget revisions that exceed the cumulative 25% budget revision cap will be presented to the CHCB for a vote prior to grant submission. Upon Notice of Award, the budget approved by the funder will be presented to the CHCB for a final approval.

Please type or copy/paste your content in the white spaces below. When complete, please return/share the document with CHCB.liaison@multco.us.

Grant Title	HRSA ARP H8F Grant Opportunity, May 2022								
<table border="1"> <thead> <tr> <th>Current Operations</th> <th>Expanded Services or Capacity</th> <th>New Services</th> </tr> </thead> <tbody> <tr> <td></td> <td>X</td> <td></td> </tr> </tbody> </table>				Current Operations	Expanded Services or Capacity	New Services		X	
Current Operations	Expanded Services or Capacity	New Services							
	X								
This funding will support: Please add an "X" in the category that applies.									
Date of Presentation:	5/2/2022	Program / Area:	Health Center Program						
Presenters:	Jeff Perry								
Project Title and Brief Description:									
INCREASED CAPACITY TO RESPOND TO AND TREAT COVID-19 AMONG MCHD FQHC CLIENTS									

This funding would support the Health Center program via clinical staff and other personnel (e.g., community health workers, behavioral health specialists, billing staff, case managers) who will support health center outreach, testing, delivery of test results, COVID-19 treatment, and related behavioral health services.

What need is this addressing?

As the COVID-19 pandemic evolves, and new variants emerge in the community the MCHD FQHC needs increased capacity to respond and treat COVID-19 and other general health needs among FQHC patients. In FY 2021, the American Rescue Plan Act (ARP) provided one-time funding to HRSA- funded health centers and look-alikes to respond to and mitigate the spread of COVID-19 and enhance health care services and infrastructure. FY 2022 ARP-UDS+ funding will continue to support this purpose.

What is the expected impact of this project? (#of patients, visits, staff, health outcomes, etc.)

Increased support for COVID response and treatment and other health services for FQHC patients.

What is the total amount requested: \$60,000

Funds will be used for personnel.

Expected Award Date and project/funding period:

The funding period is from 8/1/2022 -3/31/2023.

Briefly describe the outcome of a “YES” vote by the Board:

(Please be sure to also note any financial outcomes)

A “yes” vote means MCHD will submit the application to the HRSA Bureau of Primary Health Care and gain additional capacity to respond to and treat COVID-19.

Briefly describe the outcome of a “NO” vote or inaction by the Board:

(Please be sure to also note any financial outcomes)

A “no” vote means MCHD will not have these additional resources to hire staff to support respond to and treat COVID-19

Related Change in Scopes Requests:

(only applicable in cases in which project will represent a change in the scope of health center services, sites, hours or target population)

N/A

Proposed Budget (when applicable)

Project Name: INCREASED CAPACITY TO RESPOND TO AND TREAT COVID-19 AMONG MCHD FQHC CLIENTS		Start/End Date: 8/1/2022-3/31/20233	
	Budgeted Amount	Comments (Note any supplemental or matching funds)	Total Budget
A. Personnel, Salaries and Fringe – all costs will support personnel and the County's 13.44% indirect cost rate. Full budget details are not yet available but funds will be either spent through direct hire or hiring a staffing agency.			