

Program #10010C - Policy & Training Coordinator

Program Contact: Dani Bernstein

Nondepartmental **Department: Program Offer Type:** Program Offer Stage: As Proposed Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

As part of its mission to facilitate communication between the community and county leadership, the Office of Community Involvement supports county advisory groups through community outreach, staff support, technical assistance and policy development. This offer will use one-time-only funds to develop new trainings, standards and policies for use in advisory groups and volunteer programs across departments.

Program Summary

Since 2018, the Office of Community Involvement has expanded its work to support community engagement across offices and departments, including; establishing a community of practice for advisory group staff, drafting and supporting the adoption of advisory group standards, and convening a workgroup to consider a countywide approach to stipends for community participation.

In addition, the Community Involvement Committee drafted a community involvement resolution, adopted by the Board of Commissioners in May 2021, that directs the office to regularly evaluate the County's community engagement policies and programs and reduce barriers to participation. The resolution also affirms the need for departments to create timely and culturally relevant plans for community involvement.

This program will add to the office's capacity in FY 2023 to develop new trainings and policies to support county advisory groups and other volunteer programs, and will support the implementation of the community involvement resolution by developing tools and metrics for monitoring and evaluating countywide community engagement activities and impact. Training curriculum will cover a Multnomah County 101, personnel policies, the county budget process, the equity and empowerment lens, and ethics for public officials, as well as other topics identified in collaboration with the community of practice and other colleagues. The coordinator will develop, pilot and refine these trainings over the course of FY 2023.

The coordinator will also advance the work to establish countywide policies or approaches to stipends, working with finance and legal staff to develop the necessary resources and guidance for implementation.

| Performance Measures | | | | | | | | |
|----------------------|--|----------------|------------------|------------------|---------------|--|--|--|
| Measure Type | Primary Measure | FY21 Actual | FY22 Budgeted | FY22 Estimate | FY23 Offer | | | |
| Output | Number of new countywide trainings for County volunteers | N/A | N/A | N/A | 5 | | | |
| Outcome | Create framework and resources for countywide implementation of stipends | N/A | N/A | N/A | 1 | | | |

Performance Measures Descriptions

5/2/2022

Revenue/Expense Detail

| | Adopted General Fund | Adopted Other Funds | Proposed General Fund | Proposed Other Funds |
|----------------------|-------------------------|------------------------|--------------------------|-------------------------|
| Program Expenses | 2022 | 2022 | 2023 | 2023 |
| Personnel | \$0 | \$0 | \$69,750 | \$0 |
| Contractual Services | \$0 | \$0 | \$10,250 | \$0 |
| Total GF/non-GF | \$0 | \$0 | \$80,000 | \$0 |
| Program Total: | \$0 | | \$80,000 | |
| Program FTE | 0.00 | 0.00 | 0.00 | 0.00 |

| Program Revenues | | | | | |
|------------------|-----|-----|-----|-----|--|
| Total Revenue | \$0 | \$0 | \$0 | \$0 | |

Explanation of Revenues

Significant Program Changes

Last Year this program was: