



Emergency Public Meeting Minutes  
May 02, 2022  
6:00 - 6:45pm (Virtual Meeting)

Health Center Mission: Bringing services to individuals, families, and communities that improve health and wellness while advancing health equity and eliminating health disparities.

Board Members:

Harold Odhiambo – Chair  
Fabiola Arreola – Vice Chair  
Dave Aguayo – Treasurer

Pedro Sandoval Prieto – Secretary  
Tamia Deary - Member-at-Large  
Kerry Hoeschen – Member-at-Large

Darrell Wade – Board Member  
Susana Mendoza – Board Member  
Aisha Hollands - Board Member  
Brandi Velasquez – Board Member

Adrienne Daniels - Interim Executive Director, Community Health Center (ICS)

Board Members Excused/Absent: **Everyone In Attendance**

Topic/Presenter	Discussion / Recommendations	Action	Responsible Party	Follow-up Date
Call to Order / Welcome Chair, Harold Odhiambo	The Board Chair called the meeting to order at <b>6:06PM</b> A quorum <b>was</b> established. Victor Shepherd in attendance (Spanish interpretation)	N/A	N/A	N/A

<p><b>FY23 Health Center/ICS Budget Approval - VOTE REQUIRED</b></p> <p>Adrienne Daniels, Interim Executive Director, ICS Jeff Perry, Chief Financial Officer, ICS</p>	<p>Chair Odhiambo introduced the timeline of the FY23 Budget, including the board's previous request to postpone the final approval. Since the postponement, the executive committee, finance committee, and board have discussed and participated in additional training.</p> <p>CFO Jeff Perry and Interim Director Adrienne Daniels presented the FY23 proposed health center budget highlighting the total program changes and expected operational impacts.</p> <p>The FY23 Budget will include APRA funding and increases in the FQHC state reimbursement rate. Highlights of the budget include:</p> <ul style="list-style-type: none"> <li>• \$157.8M proposed budget with an additional \$8M in ARPA funding</li> <li>• Removal of CGF in FY23 budget, with the exception of a one time request to support the Rockwood Health Center capitol repairs (\$2M)</li> <li>• Primary care, Lab, patient engagement, and pharmacy programs have an expanded budget</li> <li>• SHC and Dental programs have a slightly reduced budget</li> <li>• Quality Program was split from the administration program offer this year</li> <li>• Health Center expects to add provider roles in behavioral health, additional provider time in schools, and clinical pharmacists. Working to reduce impact on existing dental providers and have already saved one position from being removed.</li> <li>• Will look to create new pipeline program for EFDAs with Portland Community College and Care Oregon</li> </ul> <p>Interim Director Daniels also presented a County proposal to credit back vacant space costs to the health center.</p> <ul style="list-style-type: none"> <li>• The health center would receive a credited amount of \$123,921 so it would not pay for vacant space.</li> <li>• Offer is a response to CHCB questions and concerns on how health center funds are used.</li> <li>• Recommendation is that the board accept the credited amount and utilize those funds for board development and board priorities.</li> </ul> <p>CHCB members had additional questions on the proposed credit.</p>	<p><b><i>Motion to approve as presented with FY23 vacant space credit: Tamia Second: David</i></b></p> <p>Yays: 10 Nays: Abstain:</p> <p><b>Decision: Approved</b></p>		
--	--	--	--	--

	<p>Chair Odhiambo requested that Adrienne follow up with the Health Department to confirm if funds could be credited back additional years, as Medicare can recoup up to 60 months retroactively. He also inquired if there could be a written agreement, including for future years.</p> <p>Aisha Hollands asked if there were other pathways for future payment or credits on vacant space. Adrienne responded that she was not certain about future credits but recommended this could be confirmed with the County as the intent was to remove this charge in the future.</p> <p>Chair Odhiambo requested that the Health Department respond in writing regarding the proposal, the decision, and to develop a policy for future vacant space. He requested the board move to approve the budget with the FY23 vacant space credit as presented.</p>			
<p><b>Authorization to Extend Terms Legal Counsel - VOTE REQUIRED</b> Harold Odhiambo, CHCB Chair</p>	<p>Harold discussed the role that Andrew Downs Law has provided to the board in the past year. The services of external and internal counsel are available to the CHCB.</p> <p>Andrew Downs Law is currently invoiced by direct payment. The board should determine if it would like to continue working with Andrew and authorize an updated contract process.</p> <p>No questions were raised.</p>	<p><b>Motion to approve as presented:</b> <b>David</b> <b>Second: Fabiola</b> Yays: 10 Nays: 0 Abstain: -</p> <p><b>Decision: Approved</b></p>		
<p><b>FY 2022 ARP-UDS+Supplemental H8F Funding - VOTE REQUIRED</b> Adrienne Daniels, Interim Executive Director, ICS Jeff Perry, Chief Financial Officer, ICS</p>	<p>Jeff Perry, Health Center CFO presented a new grant opportunity to board members. The federal government is offering additional funding for COVID19 support to health centers and the Multnomah County health center is eligible for another \$60,000.</p> <p>The Health Center would like to apply and proposes spending the funds to support COVID19 operational work. HRSA asks if the Health Center needed additional funds to support outreach, staffing, clinical staffing, personnel delivery methods, COVID Response</p> <p>No questions were raised.</p>	<p><b>Motion to approve as presented:</b> <b>Tamia Second: David</b>  Yays: 10 Nays: Abstain: -</p> <p><b>Decision: Approved</b></p>		

<p><b>Modification of Agenda</b>  <b>VOTE REQUIRED</b>  Harold Odhiambo, CHCB  Board Chair</p>	<p>Harold requested that the board further discuss and consider the need for additional policies and spending for health center excess revenues. He requested the agenda for the evening be modified for this discussion and review.</p>	<p><b>Motion to AMEND Agenda</b>  <b>presented: Tamia</b>  <b>Second: Bee</b></p> <p>Yays: 10  Nays:  Abstain:</p> <p><b>Decision:Approved</b></p>		
<p><b>CHCB Modification</b>  <b>Discretionary Cost Center</b>  <b>VOTE REQUIRED</b> Harold  Odhiambo, CHCB Chair  Andrew Downs, Legal  Counsel</p>	<p>Chair Harold Odiambo raised that the CHCB is working to assure ongoing board authority and responsibility as a Governing Board. He would like to make sure the board continues to retain authority over the health center's resources. The Health Center's Co-Applicant agreement outlines the board governance expectations.</p> <p>He would like to assure that the board has resources to attend conferences, travel, and board development.</p> <p>Harold invited Andrew Downs to also speak to the goals of this work</p> <p>Andrew shared that the board would like additional reassurance and access to oversee health center revenues, such as through a cost center or revolving fund. The fund's purpose would be to support professional services, legal services, travel, training, grant writing, and other discretionary items which support the health center.</p> <p>The Finance committee could develop a proposal and review the existing policy on board oversight of excess revenue.</p> <p>The Board would like to assure that they do not have to ask the County for permission to access the health center funds.</p> <p>Adrienne Daniels, interim Executive Director, discussed that even with a discretionary fund, it would still have to follow HRSA's compliance rules for spending. This includes prohibition on certain projects and items such as needle exchange or voter and legislative lobbying engagement. She would recommend that the finance committee review these items and establish a recommended process to review.</p> <p>Harold proposed that the Finance Committee be assigned to work on establishing the updated policy for monitoring and use of excess</p>	<p><i>Motion to vote as presented: Tamia</i>  <i>Second: Bee</i>  Yays: 10  Nays:  Abstain:</p> <p><b>Decision:Approved</b></p>		

	revenue as well as developing the model for a revolving fund.			
<b>Meeting Adjourns</b>	The Board Chair adjourned the meeting at <b>7:01 PM</b> . The next public meeting will be <b>on May 09, 2022</b> via Zoom.			

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
**Pedro Prieto Sandoval, Secretary**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
**Harold Odhiambo, Board Chair**

***Minutes approved, virtually, at the June 13, 2022 Public Meeting***

Scribe taker name/email:  
**Maya Jabar-Muhammad / maya.jabar@multco.us**