

All about the

VOLUNTEER APPLICATION PROCESS



Icon denotes employee action required.

Click on any form name to be taken directly to the form.

Step 1

The Volunteer submits an ***Interest Card*** and is screened by the Volunteer & Intern Program Manager

Step 3

Here's where you come in!

The volunteer program manager will send you the application for review and request that you *contact the volunteer directly for an interview.*

Step 5

You will be notified via email that the volunteer has cleared the background check and is ready to start orientation and training with you and your team. The volunteer program manager will make sure that the volunteer is fingerprinted, submits proof of vaccination and obtains an ID badge (if required.)

Step 2

If a role is available the volunteer will proceed with filling out an ***Application*** and providing two references.

Step 4

It's a match! If you'd like to proceed with having the volunteer join your team, fill out the ***Volunteer Interview Form*** with the volunteer. This will notify the volunteer program manager to reconnect with the volunteer for the background check

Step 6

Time to reconnect with the volunteer

Contact the volunteer to set up the first day, go over the ***Volunteer Checklist*** and start training.

Forms can be filled out online or emailed to: Stephanie Bolson,
Volunteer and Intern Program Manager at: ***stephanie.bolson@multco.us***