

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2022 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2022 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It

- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2022 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** OR-501 - Portland, Gresham/Multnomah County CoC

**1A-2. Collaborative Applicant Name:** County of Multnomah

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Portland Housing Bureau

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.p., and VII.B.1.r.	
	In the chart below for the period from May 1, 2021 to April 30, 2022:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	Disability Advocates	Yes	Yes	Yes
5.	Disability Service Organizations	Yes	Yes	Yes
6.	EMS/Crisis Response Team(s)	Yes	No	Yes
7.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
8.	Hospital(s)	Yes	Yes	Yes
9.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
10.	Law Enforcement	Yes	No	No
11.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
12.	LGBTQ+ Service Organizations	Yes	Yes	Yes
13.	Local Government Staff/Officials	Yes	Yes	Yes
14.	Local Jail(s)	Yes	No	Yes
15.	Mental Health Service Organizations	Yes	Yes	Yes
16.	Mental Illness Advocates	Yes	Yes	Yes

17.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
18.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
19.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
20.	Other homeless subpopulation advocates	Yes	Yes	Yes
21.	Public Housing Authorities	Yes	Yes	Yes
22.	School Administrators/Homeless Liaisons	Yes	Yes	No
23.	State Domestic Violence Coalition	Yes	Yes	No
24.	State Sexual Assault Coalition	Yes	Yes	No
25.	Street Outreach Team(s)	Yes	Yes	Yes
26.	Substance Abuse Advocates	Yes	Yes	Yes
27.	Substance Abuse Service Organizations	Yes	Yes	Yes
28.	Victim Service Providers	Yes	Yes	Yes
29.	Domestic Violence Advocates	Yes	Yes	Yes
30.	Other Victim Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Universities & culturally-specific organizations	Yes	Yes	Yes
35.	Business & Neighborhood Assoc & Coordinated Care Orgs	Yes	Yes	Yes

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)



1. OUR COC SOLICITS NEW GENERAL MEMBERS ON A CONTINUOUS BASIS THROUGH PROCESSES THAT ARE TRANSPARENT AND WIDELY ANNOUNCED. Invitations to join and participate in the activities of the CoC are communicated numerous times throughout the year through many channels, including postings on the CoC's website, by email to our contact list of over 2200 people, through social media and via partner organizations. CoC staff also regularly speak at events throughout the CoC area to provide information about the work of the CoC & how to get involved. All organizations and individuals attending CoC meetings, registrants on the CoC listserv, and others requesting to become members are deemed general members of the CoC. People and organizations can join anytime by providing contact information online, by email or phone, in writing or in-person. 462 new members have joined in the last year. When seeking new Board members, we post an invitation to apply on the CoC website & social media & send it to our email list & to partner organizations.

2. THE COC ENSURES EFFECTIVE COMMUNICATION WITH THOSE WITH DISABILITIES by using accessible electronic formats (materials available in PDF) for its agendas and meeting minutes, holding meetings in ADA accessible locations, offering various methods for participation (virtual meetings, electronic surveys), & providing audio assistance devices & transcription. Communication methods include large print, sign-language interpreters, Braille, and other formats.

3. THE COC ACTIVELY RECRUITS ORGANIZATIONS SERVING CULTURALLY SPECIFIC COMMUNITIES EXPERIENCING HOMELESSNESS IN THE COC'S SERVICE AREA TO JOIN THE COC AND ITS BOARD. Gaps in essential sectors & stakeholders on the CoC Board membership are assessed semi-annually. This assessment guides the CoC's recruitment efforts, which occurs through the CoC listserv, outreach to culturally specific organizations, personal outreach to culturally specific EDs, and requests for personal recommendations from providers that serve representation areas identified as having a gap. The CoC also funds culturally specific organizations so that they have the capacity to actively participate in the CoC and its governance. In the Board application process, we ensure all members have an equity focus by requiring them to respond to a questionnaire that asks them to reflect on equity issues.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	
	Describe in the field below how your CoC:	
	1. solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
	2. communicated information during public meetings or other forums your CoC uses to solicit public information; and	
	3. took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. THE COC SOLICITS AND CONSIDERS OPINIONS FROM A WIDE RANGE OF STAKEHOLDERS via its well-advertised public meetings, community outreach, and open and extensive workgroup structure. The CoC Board dedicates time at every meeting for public comment to discuss and uplift concerns. System leads attend neighborhood association meetings to solicit and hear opinion on preventing homelessness. The CoC also maintains an extensive group of committees and workgroups with open invitations for membership. Meetings of these groups regularly include opportunities for participants to give feedback on CoC or provider operations, policies, processes, etc. CoC workgroups are critical public forums for gathering information on unmet need; best practices; opportunities for mainstream resource & service alignment; system-level budget recommendations; and system-level data collection & evaluation. Information gathered through workgroups is compiled to inform policy/program recommendations & guide local/federal resource allocation decisions.

2. THE COC COMMUNICATES INFORMATION DURING ITS PUBLIC MEETINGS BY INCLUDING STRUCTURED UPDATES AS PART OF ITS REGULAR AGENDAS AND GIVING ALL ATTENDEES AN OPPORTUNITY TO SHARE NEWS ITEMS with the community that are relevant to a particular region, subpopulation, initiative, etc. Meeting notices, materials & reports (e.g. PIT report, quarterly outcome reports) are posted online & sent to the CoC's email list with over 2200 contacts. The CoC also distributes a newsletter to this same email list. Attendees at Board and Committee meetings can and do ask about or give feedback on the information the CoC posts on its website and via its listserv.

3. THE CoC RELIES ON INFORMATION GATHERED AT PUBLIC MEETINGS TO IMPROVE OPERATIONS & IDENTIFY NEW APPROACHES. For example, our analysis of CE data showed that, in the single adult population, people of color were 54% less likely to receive a high score on the VI-SPDAT, and therefore be prioritized for housing. We suspected bias built into the VI-SPDAT assessment tool. Community members reinforced our concerns in comments made at public meetings. They cited the tool's inability to incorporate vulnerability based on systemic oppression in people's assessment score. We concluded that the VI-SPDAT is incompatible with the community's commitment to racial equity and have launched an effort to develop a new prioritization framework that defines vulnerability through a racial justice framework.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section VII.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.	
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(limit 2,500 characters)

1. THE COC ACTIVELY SOLICITS PROPOSALS FROM AGENCIES THAT HAVE NOT PREVIOUSLY RECEIVED COC PROGRAM FUNDS. In 2022, the Joint Office of Homeless Services (JOHS), as the CoC Lead, widely solicited new projects by posting the notice to its website and to its listserv, which reaches over 2200 recipients. JOHS also posted a notice to a listserv for agencies that have prequalified to contract for the provision of services. This listserv, which includes 267 subscribers, reaches many agencies that have not previously received CoC funds.

2. JOHS PROVIDED EXTENSIVE AND WIDELY ACCESSIBLE INFORMATION TO THE PUBLIC ABOUT THE PROCESS TO SUBMIT APPLICATIONS. The JOHS website featured a wide range of materials, including a NOFO Summary, Solicitation to Apply, a Technical Assistance Handbook, and the NOFO Timeline. JOHS also hosted a virtual informational meeting to familiarize prospective applicants with the application process, a recording of which was also posted to the JOHS website. JOHS also offered on-demand technical assistance throughout the application process to help applicants understand NOFO requirements. In the months leading up to the NOFO competition, JOHS met with three prospective applicants that had not previously received funding to offer guidance on the application process and what makes a strong application. JOHS also paired interested prospective applicants with peer organizations to help mentor them through the process.

3. JOHS MADE INFORMATION ABOUT HOW THE COC WOULD SELECT PROJECTS FOR SUBMISSION TO HUD WIDELY AVAILABLE. Details about the CoC's determination process are included in the NOFO Technical Assistance Handbook on the JOHS website. The website also includes an overview of the Rating & Ranking Process and Criteria as well as detailed scoring rubrics for both new and renewal projects. JOHS also reviewed the selection process during a virtual information session, a recording of which was posted to JOHS' website. JOHS also offered on-demand technical assistance to anyone with questions about how the CoC determines which projects are submitted to HUD.

4. THE COC ENSURED EFFECTIVE COMMUNICATION WITH THOSE WITH DISABILITIES by using accessible electronic formats (materials available in PDF), and holding an information session and providing technical assistance support in ADA accessible virtual formats. Transcription and/or live captioning were available for all virtual meetings.

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	

In the chart below:

1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.	Local businesses, neighborhood organizations, legal & employments services, volunteer & mutual aid	Yes
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

Local recipients of ESG & ESG-CV funds are Portland, Multnomah County, & Gresham. The jurisdictions draft the region's Consolidated Plan collaboratively. Each jurisdiction is represented on the CoC's Board & they subgrant their local ESG funds to the Joint Office of Homeless Services (JOHS). JOHS contracts & administers ESG-funded service delivery through nonprofit partners throughout the region.

1. The CoC collaborates with ESG recipients to determine ESG fund spending. ESG recipients use data from the CoC to develop place-based, population-specific needs assessments. ESG funding priorities & annual action plans guide CoC allocation decisions. ESG management & subrecipients serve on the CoC Board. The CoC organizes needs assessments & Action Plan hearings through subcommittees; aligns CoC & ConPlan goals; & facilitates strategic planning, outreach & system coordination among ESG- & CoC-funded activities, allowing the CoC to work with ESG recipients to make funding decisions across federal, state & local funds. Reflecting local priorities, the CoC currently directs ESG funds to expand capacity of the regional Short-Term Rent Assistance program & to operate emergency shelters closely aligned with locally- & CoC-funded housing resources. The CoC incorporated planning for ESG-CV into its budget & program development processes & sought feedback on program priorities & development in partnership with recipients. There is close collaboration between the ESG manager, Portland Housing Bureau.

2. The CoC monitors, evaluates & reports ESG project-level outcomes to ESG recipients & subrecipients & compiles & submits data for the ESG CAPER report. We evaluate ESG-funded activities on project-level performance across a range of other fund sources & against broad system performance goals. The CoC evaluates outcomes to provide direction for project- & system-level performance improvements for all ESG-recipients & subrecipients.

3. The CoC provides system-wide PIT (with detailed geographic & demographic breakdowns), annual HIC, & HMIS reports for each of the ConPlans.

4. The CoC provided input to the ConPlan jurisdictions to ensure local homelessness information is addressed in all plans. ConPlan jurisdictions are actively involved in the ongoing system & governance processes of the CoC. There is seamless information sharing (including about the ConPlan) among JOHS/CoC & jurisdictions to inform shared needs, goals, & priority strategies (via emails & at meetings)

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	
	None were out of compliance, thus no steps or AAQs were needed.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

THE COC AND ITS PROVIDERS MAINTAIN FORMAL PARTNERSHIPS WITH SCHOOL DISTRICTS, LOCAL COLLEGES & THE OREGON DEPARTMENT OF EDUCATION (ODE), AND THE CoC's GOVERNANCE CHARTER CALLS FOR SCHOOL SYSTEM REPRESENTATION ON THE CoC BOARD. Many of the formal partnerships are established through the CoC's Homeless Youth Continuum (HYC) and the CoC's Homeless Family System of Care (HFSOC). HYC offers unaccompanied youth on-site access to state-accredited alternative education (individualized instruction, credit recovery, GED attainment) and youth employment programs. It is under contract with the Oregon Department of Education to provide alternative education to homeless youth. HYC also has an MOU with Portland Community College to connect homeless youth with employment & education programs, and to connect homeless/at-risk college students with HYC services. HYC also has a formal partnership with Portland Public Schools' Multiple Pathways to Graduation program, and contracts with the school district to provide Title 9 staff tutors on-site to provide services.

HFSOC providers offer early childhood, youth, college & career services, and bring youth programming into family shelters. Planning & delivery of both the HYC & HFSOC are integrated into the Schools Uniting Neighborhoods (SUN) System, which is locally funded to increase academic success for youth. Through MOUs, McKinney-Vento (MV) liaisons work with SUN, CoC providers & schools to identify & inform homeless families about MV services.

The CoC's governance charter also specifically lists the school system as a representation area that the Board should strive to fill.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

THE CoC HAS FORMAL POLICIES AND PROCEDURES IN PLACE TO ENSURE THAT INDIVIDUALS AND FAMILIES WHO BECOME HOMELESS ARE INFORMED OF THEIR ELIGIBILITY FOR EDUCATION SERVICES that state a) all programs must have designated staff to inform of rights, and b) that all households with children are informed of their rights at entry and consistently, in language they can understand. All CoC projects serving unaccompanied youth and families with children have policies and practices that echo the CoC's. They all HAVE A DESIGNATED STAFF PERSON RESPONSIBLE FOR ENSURING THAT CHILDREN ARE ENROLLED in school and connected to the appropriate services within the community including early childhood education programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney-Vento education services. This is included in local THRESHOLD CRITERIA for CoC project scoring. Households receive written and verbal information about the McKinney-Vento Act and associated eligibility. There is also information posted in common areas in family shelters about education rights under McKinney-Vento, along with contact information for the local McKinney-Vento liaison. As part of the intake process, CoC providers share information about eligibility for and rights related to education services and then provide support around accessing those services.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	Yes	Yes
6.	Head Start	No	Yes
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.	Oregon Foster Care System	Yes	Yes

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaborating with Victim Service Providers.	
	NOFO Section VII.B.1.e.	



	Describe in the field below how your CoC regularly collaborates with organizations who help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. THE CoC REGULARLY COLLABORATES WITH DOMESTIC VIOLENCE (DV) AND SEXUAL ASSAULT (SA) MOU PARTNERS TO REVIEW AND UPDATE CoC WIDE POLICIES. This collaboration occurs at monthly meetings of the CoC's Domestic & Sexual Violence (DSV) Continuum, which includes a wide range of victim service organizations, shelter providers, culturally specific organizations, diversion and housing providers. As part of these meetings, partners routinely review policies as they relate to our Assessment Process and Tool (Safety and Stabilization Assessment (SSA)), our Case Conferencing meetings (Resource Coordination Team Meetings) and Coordinated Access as a whole. Partner input, for example, led us to update the language of the SSA to be more understandable, and to add questions around support and safety for individuals with disabilities.

2. THE COC ENSURES THAT ALL HOUSING AND SERVICES PROVIDED IN THE COC ARE TRAUMA-INFORMED AND CAN MEET THE NEEDS OF SURVIVORS THROUGH CONTRACT REQUIREMENTS, CLIENT-CENTERED PRACTICES AND EXTENSIVE, COC-WIDE TRAINING. Program Instructions for all contractors requires that case managers deliver comprehensive, client centered, trauma informed integrated services for people experiencing homelessness. Likewise, supervisors must facilitate and support multidisciplinary meetings focusing on case planning, discharge planning, behavioral supports and alignment of trauma-informed services. They also specify the use of Assertive Engagement practices, which is a CoC-wide service delivery approach that supports and complements frameworks centered on equity, anti-oppression, and trauma-informed care. To support these requirements, the CoC provides extensive training throughout the CoC (and not just within the DSV Continuum). The DSV Continuum provides annual training to CoC area project staff that addresses best practices for working with survivors: prioritizing safety, maintaining confidentiality, trauma-informed, victim-centered services, legal matters, & Assertive Engagement. All CE staff who use any assessment tools are required to complete annual training that includes trauma-informed practices & how to support DV survivors to connect with DSV resources. When a DV survivor seeks services from CoC providers outside of the DSV Continuum, CE staff assess immediate safety needs & provide appropriate referrals to the DSV CE process & DSV resources, prioritizing client choice.

1C-5a.	Annual Training on Safety and Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC coordinates to provide training for:
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and

- |    |   |
|----|---|
| 2. | Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually). |
|----|---|

(limit 2,500 characters)

1. THE COC'S DOMESTIC & SEXUAL VIOLENCE (DSV) CONTINUUM (COMPRISED OF VICTIM SERVICES PROVIDERS) PROVIDES TRAINING TO COC AREA PROJECT STAFF THAT ADDRESSES BEST PRACTICE IN SERVING SURVIVORS OF DOMESTIC VIOLENCE. The training covers dynamics of DSV & how it intersects with matters related to housing, parenting, race & culture, criminal justice, healthcare, substance use, etc. DSV providers also offer ANNUAL DSV 40-hour training in English & Spanish, available to all CoC area project staff & system advocates. This & other CoC-DSV regular trainings include best practices for working with survivors: prioritizing safety, maintaining confidentiality, trauma-informed & victim-centered services, legal matters, & assertive engagement (a best practice & an expectation for all contractors that work directly with participants).
2. THE COC PROVIDES COORDINATED ENTRY (CE) STAFF WITH EXTENSIVE TRAINING ON BEST PRACTICES IN SERVING DV SURVIVORS. CE staff who conduct the DV system's Safety & Stabilization Assessment (SSA) are required to complete ANNUAL 40-hour DSV CE & SSA Training that includes training on trauma-informed practices and Assertive Engagement. All staff participating in DSV Coordinated Access are required to complete the ANNUAL 14-Hour Multnomah County DSV Coordinated Access Training. This training and the accompanying manual address safety, confidentiality and planning protocols for DV survivors and include sample "scripts" to ensure effective, trauma-informed communication with participants. DSV Coordinated Access Staff are also trained ANNUALLY on the VAWA Final Rule & the CoC's Emergency Transfer Plan to ensure that survivors at risk of future physical harm can quickly move to a new, safe housing unit. CE staff who use any assessment tools are also required to complete ANNUAL training that includes TRAUMA-INFORMED PRACTICES & how to support DV survivors to connect with DSV resources. When a DV survivor seeks services from CoC providers outside of the DSV Continuum, CE staff assess immediate safety needs & provide appropriate referrals to the DSV CE process & DSV resources, prioritizing client choice.

1C-5b.	Using De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
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NOFO Section VII.B.1.e.
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Describe in the field below:
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- |    |  |
|----|--|
| 1. | the de-identified aggregate data source(s) your CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and                                      |
| 2. | how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness. |

(limit 2,500 characters)

1. THE DE-IDENTIFIED AGGREGATE DATA SOURCE THAT THE COC USES FOR DATA ON SURVIVORS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING IS THROUGH COMPSITE. CompSite is a separate HMIS comparable database that does not contain personally identifying info & is accessible only within the DSV Continuum (only aggregate data is shared across DV agencies).

2. THE CoC REVIEWS DE-IDENTIFIED AGGREGATE DATA FROM COMPSITE AS IT RELATES TO SHELTER, HOUSING & CRISIS INTERVENTION SERVICES TO ASSESS THE LEVELS & UNIQUE SERVICE NEEDS OF SURVIVORS, THE SUFFICIENCY OF CURRENT PROGRAMMING TO MEET THESE NEEDS & THE EFFECTIVENESS OF PROGRAMMING. Aggregate data analysis is a key element in the development of policies, protocols & investments to address specialized needs of survivors. For example, the DSV Continuum uses aggregate data to review household demographics, exit destinations & retention outcomes to ensure programs are meeting outcome & equity goals. It also taps the data to assess system needs and help shape DV Bonus project applications. In addition, the DSV Continuum uses the de-identified aggregate data to track the number & outcome of CE assessments to understand what the system is able to accommodate with available resources. Non-DSV CoC providers use ServicePoint as their HMIS data collection tool and track whether individuals have experienced DV. DV crisis lines track the number of calls they receive and the priority needs callers identify. The data, in combination with CompSite data, is used by the DSV Continuum to evaluate system performance. The CoC's DSV Continuum has 1.5 FTE in data analysis capacity to help ensure accurate data collection, completeness & timely reporting of aggregate data for monitoring, evaluation & planning purposes. The DSV regularly shares findings of its analysis with the CoC.

1C-5c.	Communicating Emergency Transfer Plan to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
	1. the emergency transfer plan policies and procedures; and	
	2. the process for individuals and families to request an emergency transfer.	

(limit 2,500 characters)

1. THE COC PROVIDES WRITTEN NOTICE OF EMERGENCY TRANSFER PLAN POLICIES AND PROCEDURES TO ALL INDIVIDUALS AND FAMILIES AT THE TIME OF INTAKE, DURING ANNUAL RECERTIFICATION (WHERE APPLICABLE), AND AT EXIT. The notice, adapted from HUD Form 5380, advises individuals and families of their right to an emergency transfer if they ever fear future physical harm were they to remain in their unit. THE COMMUNICATION OCCURS REGARDLESS OF KNOWN SURVIVOR STATUS. All clients participating the DV system's Safety and Stabilization Assessment are also specifically advised of the availability of emergency transfers during the assessment process. When multiple entities are designated as covered housing providers, all partners must provide an emergency transfer plan to the participants. CE staff are also trained on emergency transfer plans and other safety protocols and are prepared to communicate this information to all individuals and families when it appears relevant.

2. THE PROCESS FOR REQUESTING AN EMERGENCY TRANSFER IS LOW BARRIER TO INCREASE CLIENT ACCESS AND HELP IMMEDIATELY REMOVE PARTICIPANTS FROM DANGER. To exercise any rights under VAWA, including emergency transfer protocols, participants contact their case manager or housing provider, indicate that they fear future physical harm should they remain in their unit. At this stage, the case manager would work with the participant to complete the emergency transfer request form to certify eligibility. The case manager or housing provider will then begin the emergency transfer process immediately. The Joint Office of Housing Services helps providers execute the transfer whether it is to another unit with the same provider or to a different provider's unit. The CoC's emergency transfer protocols prioritize placement for DV survivors into the first available CoC unit consistent with survivor choice. The CoC will work with participant advocates to identify all the HUD/VAWA covered providers to facilitate the least disruptive transfer option possible. Whenever executing a transfer, the DV system attempts to maintain existing provider relationships the survivor has at the point the transfer was requested. DV system advocates recently completed substantial training around emergency transfer protocols.

&nbsp;

1C-5d.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC's geographic area.

(limit 2,500 characters)

ENSURING THAT DV SURVIVORS HAVE ACCESS TO ALL HOUSING AND SERVICES WITHIN THE COC BEGINS WITH TRAINING FOR OUR CE SYSTEM. All staff who administer CE assessments receive training to ensure that they provide trauma-informed, victim-centered services in a way that prioritizes safety and ensures confidentiality. This training makes sure that any entry point to the homeless system of care is the right entry point for DV survivors. Moreover, all CoC and ESG-funded projects participating in CE are housing first/low barrier and are designed to meet clients where they are – a key feature of trauma-informed care approaches for survivors.

CE POLICIES AND PROTOCOLS MANDATE THAT WHEN VACANCIES IN PSH OR RRH OCCUR, THE COORDINATED ENTRY TEAM WILL ENSURE THAT REFERRED SURVIVORS HAVE EQUAL ACCESS TO ALL HOUSING AND SERVICES FOR WHICH THEY ARE ELIGIBLE. This includes housing generally available through the CE system, as well as units specifically reserved for DV survivors and others at high safety risk. A large number of units delivered by a DSV Coordinated Access MOU partner are scattered throughout the CoC's geographic area, allowing survivors a broad choice of units. When safety is a concern, survivors are also allowed to move outside of the geographic area, provided the agency delivering services is able to do so at the same rate/capacity, as if they were within the geographic area. When the DV system is unable to support a household given its specific needs/barriers, the system will refer to other appropriate systems or agencies that can meet those needs.

1C-5e.	Including Safety, Planning, and Confidentiality Protocols in Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC's coordinated entry includes:	
1.	safety protocols,	
2.	planning protocols, and	
3.	confidentiality protocols.	

(limit 2,500 characters)

1. THE COORDINATED ENTRY (CE) SYSTEM PRIORITIZE PARTICIPANT SAFETY FROM THE VERY FIRST POINT OF CONTACT. Project staff assess safety & prepare safety plans at program entry & exit and/or when circumstances change or safety concerns arise. The CoC has dedicated DV/SA Emergency Shelters, confidential to the public, meant to keep participants and their families “hidden” and safe from their abusers. When DV/SA Shelters are at capacity, the CoC also offers motel vouchers to offer immediate housing until shelter capacity becomes available. Entry into DV/SA Shelters requires the completion of the Safety and Stabilization Assessment (the local DSV CE Assessment tool), but recognizing survivors’ need for swift transition to shelter, our system opts to allow for a more condensed version of the assessment, particularly during weekends or off-hours.

2. LONGER-TERM SAFETY PLANNING BEGINS ONCE THE PARTICIPANT IS KNOWN TO BE SAFE (OR AT LEAST SAFER). Advocates work with them on their housing goals, help them find longer-term units in locations that are safe for them and their families, help them sign-up under the State’s Address Confidentiality Program, & help them get a restraining order. Advocates will work with households to educate them on the dynamics of abuse, power & control, and will tailor safety plans to participants’ needs. The CoC’s Emergency Transfer Protocols ensure that survivors have notice of their right to an emergency transfer, make survivors’ own assessment of unit safety paramount, & prioritize placement into the first available CoC unit consistent with survivor choice.

3. THE CE SYSTEM ENSURES CLIENT CONFIDENTIALITY AT EVERY STEP OF THE CE PROCESS. All CE agencies are bound by VAWA confidentiality provisions. Any engagement on behalf of a survivor with service/housing providers occurs only with an ROI & discloses the minimum information necessary to establish eligibility. To ensure data is maintained confidentially, the County monitors all contracted providers’ data policies and procedures, as well as agencies’ storage practices of any sensitive information. Data collected is de-identified and secured in an HMIS-Comparable Database, the CompSite. All communications are protected under Oregon Advocate-Survivor Privilege. The DSV CES holds closed case conferencing meetings, requires all parties to sign confidentiality agreements & requires participants to sign an ROI confirming advocates may share information about their case at the meetings.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section VII.B.1.f.	
	Describe in the field below:	
1.	whether your CoC updates its CoC-wide anti-discrimination policy, as necessary, based on stakeholder feedback;	
2.	how your CoC assisted providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination;	
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and	
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.	

(limit 2,500 characters)

1. THE CoC UPDATES ITS ANTI-DISCRIMINATION POLICIES BASED ON STAKEHOLDER FEEDBACK. Contract managers use system leadership meetings with providers to generate stakeholder feedback. This feedback is then incorporated into contract terms & conditions review, including contractual anti-discrimination policies. Contracts also require contractors to ensure that their engagement with impacted populations contributes to ongoing quality improvement and accountability. The CoC is currently engaging with LGBTQIA2S+ providers & advocates to strengthen programming & update policies & practices.

2. THE CoC SUPPORTS PROVIDERS IN DEVELOPING ANTI-DISCRIMINATION POLICIES THAT ENSURE COMPLIANCE WITH THE EQUAL ACCESS FINAL RULE & THE GENDER IDENTITY FINAL RULE. Due to the substantial growth of the systems of care and the need for technical assistance reported by providers, the CoC has contracted with technical assistance firms to support key elements of organizational stability including equity and culture building, equity plans, and anti-discrimination policies. Our contracts require providers to have an organizational equity assessment and plan on file at JOHS. New contractors have 6 months to complete an organizational equity assessment & up to a year to complete an equity plan. The CoC provides an equity tool for providers if needed. The CoC also provides annual training on the requirements of the Equal Access Final Rule & the Gender Identity Final Rule

3. EVALUATION IS CONDUCTED THROUGH BOTH CONTRACTOR SELF-ASSESSMENT AND MONITORING BY THE JOINT OFFICE OF HOMELESS SERVICES (JOHS). Contractors must submit an equity progress report annually. The progress report must include a review of the contractor's policies and procedures intended to ensure that the timeliness, accessibility, quality & outcomes from services comply with anti-discrimination requirements, including the Equal Access Final Rule and the Gender Identity Final Rule. JOHS also monitors contracted providers through risk assessments, desk monitoring, and on-site monitoring.

4. IF JOHS FINDS A CONTRACTOR IS NOT IN COMPLIANCE WITH CONTRACT CONDITIONS, OR IDENTIFIES PROGRAM DEFICIENCIES, JOHS MAY ISSUE A WRITTEN CORRECTIVE ACTION PLAN. If the contractor fails to complete the terms of its corrective action plan, JOHS may, upon notice to the contractor, impose sanctions, including, but not limited to, withholding funds, disallowance of costs, suspension of payments, or immediate termination of the contract.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.	
	NOFO Section VII.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the FY 2021 CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2021 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Home Forward	37%	Yes-Both	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference--if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)



1. Home Forward, the only PHA in the CoC's geographic area, is on the CoC Board and works closely with the CoC Lead agency, the Joint Office of Homeless Services (JOHS) to support alignment of resources to address homelessness AND HAS HOMELESS PREFERENCE IN BOTH HCV AND PUBLIC HOUSING. Home Forward staff have worked with the CoC to improve racial equity and Veterans' access to services, specifically stakeholder-lead work to improve access to Veteran's housing, and actively participate in the development and implementation of Coordinated Entry (CE). The CoC and Home Forward's collaborative work has resulted in: adoption of limited homeless preference in Public Housing; adoption of limited homeless preference in Housing Choice Voucher (HCV) program for families referred from the CoC's CE system; adoption of limited homeless preference in HCV program for Veterans experiencing homelessness who are ineligible for the VASH program; adoption of limited preferences for individuals and families experiencing homelessness at PBV projects; successful conversion of a CoC-funded transitional housing project to a project supported with Project Based Vouchers (PBVs) that serves people through homeless and Moving On preferences (Richmond Place); collaboration with the CoC's CE system and the local Public Child Welfare Agency to support quick identification, referral and ongoing supportive services for youth leaving homelessness through the Family Unification and Foster Youth to Independence programs; commitment of 600 PBVs to support the goals of voter-adopted local & regional bonds for affordable housing, including the production of 600 units of permanent supportive housing for chronically homeless households; homeless admission preference for EHV's and prioritization of Mainstream Vouchers for people exiting homelessness through CE; implementation of Regional Long Term Rent Assistance program providing PSH for people exiting homelessness through CE.

2. N/A

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	No
4.	Local low-income housing programs	No
	Other (limit 150 characters)	
5.	CoC doesn't have formal Move On Strategy with 1,3,4. We partner w/all the above to support hsg placement and MoveOn for homeless/formerly homeless	Yes

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section VII.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process?

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	Yes
8.	Other Units from PHAs:	
	YES. Shelter Plus Care (CoC program) and Regional Long Term Rent Assistance Program.	Yes

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	HUD Fostering Youth to Independence

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section VII.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
--	--	-----

1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
--	--	-----

If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

PHA
Home Forward (OR002)

## 1C-7e.1. List of PHAs with MOUs

**Name of PHA:** Home Forward (OR002)

## 1D. Coordination and Engagement Cont'd

1D-1.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition.	34
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition that have adopted the Housing First approach.	34
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2022 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section VII.B.1.i.	

Describe in the field below:

1.	how your CoC evaluates every recipient—that checks Housing First on their Project Application—to determine if they are actually using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of the competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. THE ANNUAL APPLICATION PROCESS ALLOWS THE COC TO VERIFY WHETHER A PROVIDER PRACTICES HOUSING FIRST (HF) PRINCIPLES. The CoC awards up to 5 points (out of 88 total points) based on the degree to which applicants' policies and practices align with a housing first approach. To score applications, the CoC reviews programs' answers to a series of questions on program policies and practices intended to ensure that the programs truly are "low barrier" and HF compliant. The CoC also works with new programs before they begin to ensure that program design and implementation are HF compliant.

2. FACTORS THAT THE COC USES TO DETERMINE COMPLIANCE WITH HF PRINCIPLES INCLUDE whether applicants will be allowed to enter the program without income, be allowed to enter the program even if they aren't "clean and sober" or "treatment compliant," and be allowed to enter the program even if they have criminal justice system involvement. Applicants also must indicate whether service and treatment plans will be voluntary, such that tenants cannot be evicted for not following-through. Applicants also must identify any potential barriers to implementing Housing First with the project's target population, and strategies for how the project will overcome those barriers.

3. OUTSIDE OF THE REVIEW AND RANK PROCESS, THE CoC EVALUATES HOUSING FIRST COMPLIANCE BY MONITORING DENIED REFERRALS IN THE COORDINATED ENTRY (CE) SYSTEM, AND ANY SUBSEQUENT EVICTIONS OR PROGRAM TERMINATIONS. HF is included in system-wide Program Guidelines and embedded into all project contracts that JOHS, as the CoC Lead, holds with CoC providers. All projects must take referrals through CE without requiring service participation or imposing preconditions on program participants. JOHS reviews program screening and assessment documents to ensure compliance. JOHS oversees the CE referral process and assesses all denied referrals, as well as any evictions, program terminations & grievances to determine if there are any housing first violations. JOHS will require HF alignment before making further referrals. In the rare situation that a provider cannot accept a referral (e.g. household was recently terminated from services from the organization due to violence against staff), the JOHS works with the CE system to connect the household to services through another provider. Providers also review all referrals at bimonthly CE case conferencing meetings to ensure connection to housing is successful.

1D-3.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	
	Describe in the field below:	
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;	
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;	
3.	how often your CoC conducts street outreach; and	
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.	

(limit 2,500 characters)

1. THE 85 MEMBERS OF THE CoC's OUTREACH TEAMS USE A COORDINATED, PARTICIPANT-CENTERED APPROACH TO QUICKLY IDENTIFY & ENGAGE PEOPLE EXPERIENCING UNSHELTERED HOMELESSNESS. Outreach staff specialize in DV, substance use, behavioral/mental health & peer support. The CoC holds weekly coordinating calls (daily during severe weather) among public safety, outreach & social service staff & public space management to coordinate & identify vulnerable individuals to ensure all unsheltered persons are ID'd and engaged. Coordinated Entry (CE) case conferencing coordinates outreach & strategies for serving those not yet engaged in services. Outreach providers offer transportation assistance & mobile CE screening, connect people to shelter, permanent housing & support services, & include volunteer groups to hand out PPE, survival gear, & information. The CoC is in the process of expanding its street outreach to include 3 FTE for urgent response behavioral health services, 15-20 FTE to focus on high impact encampments in Portland and East County, and 2 FTE for culturally specific outreach focused on Black/African American and Native populations.

2. CoC outreach covers 100% of the Portland/Gresham/Multnomah County geographic area & includes regular outreach to locations furthest from resource centers

3. The CoC does street outreach 7 days a week at varied times to engage a range of people

4. OUTREACH TEAMS CONDUCT TARGETED OUTREACH TO THOSE LEAST LIKELY TO REQUEST ASSISTANCE. This includes culturally responsive/specific providers specializing in outreach to various subpopulations: youth, families with children, DV survivors, chronically homeless adults, older adults, veterans, mental illness, immigrants, refugees, LGBTQ & communities of color. A Street based medical team also connects people to outreach. Strategies for successful engagement: partnering with organizations serving these populations; consistent/persistent outreach to build trust; flexible funds to support engagement & address barriers; peer support specialists with shared experiences to those receiving outreach services. Outreach teams include staff who speak languages commonly spoken in the community & utilize translation services as needed. Communication practices include the use of sign language interpretation, large print & info graphics for people with disabilities including learning disabilities. Outreach to rural areas is specifically included.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

		Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	Yes
3.	Engaged/educated local business leaders	Yes	Yes
4.	Implemented community wide plans	Yes	Yes
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.I.	

		2021	2022
	Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of "Current."	2,454	2,596

1D-6.	Mainstream Benefits—CoC Annual Training of Project Staff.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI—Supplemental Security Income	Yes
3.	TANF—Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other (limit 150 characters)	
	Transportation & childcare benefits.	Yes

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.



(limit 2,500 characters)

1. THE COC MAINTAINS SYSTEMS TO ENSURE THAT PROVIDERS AND CONSUMERS HAVE ACCESS TO UP-TO-DATE INFORMATION ON MAINSTREAM BENEFITS SUCH AS FOOD STAMPS, SSI, TANF, AND SUBSTANCE ABUSE PROGRAMS. The CoC conducts annual trainings for providers on mainstream benefits, funds the 211 system that helps consumers navigate information about and receive referrals to mainstream benefits, & funds the publication and distribution (both in print and online) of the "Street Roots" resource guide that includes program and access information on a wide range of benefits. State & county departments that administer SNAP, TANF, LIHEAP & other antipoverty, aging & disability services participate directly on the CoC Board & workgroups, & align access to services with CoC providers. Mainstream programs participate in our CE system to ensure that participants are connected to benefits.
2. THE COC WORKS CLOSELY WITH OREGON HEALTH AUTHORITY, FEDERALLY QUALIFIED HEALTH CENTERS, VA MED CENTER, CAREOREGON (NONPROFIT HEALTH PLAN), HOSPITALS & COUNTY HEALTH TO INCREASE INSURANCE OUTREACH & CONNECTION. For example, the CoC Health Connections program provides Oregon Health Plan (Medicaid) enrollment assistance and service coordination for people experiencing homelessness who are discharged from hospitals; and Peer Health Navigators assist people experiencing homelessness to access health insurance & engage with primary care, mental health and other services. The CoC also contracts with Portland Street Medicine – to provide medical outreach to those living unsheltered.
3. THE COC PROMOTES SOAR CERTIFICATION BY OFFERING FREE SOAR CERTIFICATION TRAINING TO PROGRAM STAFF. It also ensures that programs and consumers have access to highly-trained benefits specialists by funding the Benefits & Entitlements Specialist Team (BEST). BEST's technical experts follow the SOAR model while providing assertive, community-based benefits assistance throughout the application & appeal process. This includes developing relationships with people experiencing homelessness through outreach and engagement, helping them complete applications and gather necessary documentation, accompanying participants to appointments and meetings as necessary, coordinating & paying for psychological & medical exams, & making referrals to legal assistance providers when necessary. BEST reports its outcomes to SOAR and is consistently in the top 10 SOAR programs nationally.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

THE COC HAS INCREASED BOTH FUNDING AND STAFFING FOR NON-CONGREGATE SHELTER, WHICH HAS ALREADY YIELDED MORE NON-CONGREGATE SHELTER BEDS, WITH MORE ON THE WAY. The CoC learned during the COVID-19 pandemic not only that non-congregate shelter beds help to prevent the spread of infectious disease among the vulnerable population served by the homeless system of care, but that increasing the number of non-congregate shelter beds is a feasible goal. Now our CoC is largely emphasizing non-congregate shelter expansion in our planning. Between July 2021 and June 2022, the CoC added 97 non-congregate shelter beds in alternative shelters, 30 beds in safe rest villages, 327 beds in motel shelters and 35 beds in family non-congregate shelter. The Multnomah County chair also dedicated an additional \$1.5 million to support continued operations of the Creating Conscious Communities with People Outside (C3PO) program – an alternative non-congregate shelter program that provides tiny-home shelters (with heat and electricity), meals, snacks and access to bathrooms, showers and laundry at three different sites in Multnomah County. For the fiscal year that began on July 1, 2022, the CoC is on track to add an additional 322 non-congregate shelter beds in safe rest villages. To achieve this growth, we hired an SRV and Alternative Shelter Program Specialist Senior and 2 permanent Alternative Shelter project managers who are charged with identifying sites for new alternative shelter, planning the development and implementation of new sites, and coordinating operations of these sites.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. THE COC AND LOCAL HEALTH AGENCIES ARE ACTIVE PARTNERS IN DEVELOPING COC POLICIES TO PROTECT AGAINST INFECTIOUS DISEASE OUTBREAKS. THE COC HAS WELL-ESTABLISHED PRACTICES TO ADDRESS POTENTIAL OUTBREAKS, and is able to consult with public health agencies as needed should new policies and procedures be needed. In the case of significant outbreaks, the CoC works with the inter-agency Emergency Operations Center to craft a coordinated, cross-sectoral response. The CoC also supports a Safety on the Streets Program Manager, who works with Multnomah County Health Department (MCHD) and the Multnomah County Environmental Health Department (MCEHD) to ensure that policies and procedures are in place to ensure the safety of individuals experiencing street-level homelessness. The CoC also requires shelters to provide systems alignment between hospitals, clinical services, housing case management and coordination with the emerging Regional Social Determinants of Health Network.

2. THE COC PARTNERS WITH MCHD & MCEHD TO BOTH PREVENT INFECTIOUS DISEASE OUTBREAKS FROM OCCURRING WITHIN THE POPULATION EXPERIENCING HOMELESSNESS AND TO CONTAIN OUTBREAKS WHEN THEY DO OCCUR. Diseases of particular concern among people experiencing homelessness in our community include COVID-19, Influenza, Shigella, HIV and Hepatitis A. The CoC partners with MCHD to offer vaccination and testing for these diseases (where appropriate). It also distributes personal protective equipment such as masks and hand sanitizer, as well as disease prevention information to homeless service providers for distribution to consumers. The County also maintains a Community Resource Unit that strategically prioritizes communities with the greatest needs, using race/ethnicity disparity research, community voice and wisdom, and public health best practices. The CRU has developed the Hub and Spoke Project to monitor public health trends in communities with greatest need and to respond appropriately. When an infectious disease outbreak is detected in our community, the County activates its Emergency Operations Center (EOC) to engage all relevant stakeholders (government, non-governmental organizations/non-profit, and private industry) in crafting and implementing an effective response. Recently, for example, the County activated the EOC to respond to a Shigella outbreak among people experiencing homelessness.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively equipped providers to prevent or limit infectious disease outbreaks among program participants by:	
1.	sharing information related to public health measures and homelessness, and	
2.	facilitating communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. TO SHARE INFORMATION RELATED TO PUBLIC HEALTH MEASURES AND HOMELESSNESS, THE JOINT OFFICE OF HOMELESS SERVICES (JOHS), AS THE COC LEAD, COLLABORATES WITH THE MULTNOMAH COUNTY HEALTH DEPARTMENT (MCHD) AND THE MULTNOMAH COUNTY ENVIRONMENTAL HEALTH DEPARTMENT (MCEHD) TO HOST A WEEKLY PUBLIC HEALTH AND SAFETY CALL. Each call typically draws more than 75 participants, including representatives from MCHD, MCEHD, the Mayor's office, the Housing Commissioner's office, the County Chair's office, Portland Police, Portland Fire & Rescue, Department of State Lands, and a wide range of emergency medical service providers, housing providers, supportive services agencies, behavioral health agencies, homeless service providers, street outreach teams, and volunteer crisis response organizations. These calls allow health agencies to communicate information about recommended safety measures, changes and updates to state and local health and safety restrictions, information about infectious disease transmission trends and risks, availability and use of PPE, vaccine availability, etc. Since the COVID-19 pandemic struck, THE COC HAS ALSO PARTNERED WITH MCHD AND MCEHD TO HOST WEEKLY COVID-19 CALLS (separate and distinct from the Public Health and Safety Calls). These calls have focused on information sharing specific to COVID-19, including disease vectors, mitigation practices and other public health guidance. The CoC also distributes multi-lingual public health guidance provided by public health agencies to contracted and private service providers & volunteer groups through listservs & printed material located at the Emergency Supply Center. The JOHS newsletter also regularly provides public health information to all stakeholders in the homeless system of care.

2. THOSE SAME WEEKLY HEALTH AND SAFETY CALLS AND COVID-19 CALLS DESCRIBED ABOVE ALSO SERVE TO FACILITATE COMMUNICATION BETWEEN PUBLIC HEALTH AGENCIES (MCHD, MCEHD) AND HOMELESS SERVICE PROVIDERS. The calls allow providers to ask health and medical staff detailed questions about things like vaccines and safety protocols. They also allow for an exchange of information between providers and public health agencies about health concerns and trends they are seeing among people experiencing homelessness, the effectiveness of recommended safety practices, challenges in implementing those practices amidst the unique circumstances of unhoused or temporarily housed individuals, etc.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. CE COVERS THE ENTIRE CoC GEOGRAPHIC AREA using a decentralized no-wrong-door model that includes mobile teams, hotlines & agencies located across the county. 37 programs (32 separate agencies) are access points & trained to conduct assessments.

2. OUR CONTINUUM USES DIFFERENT ASSESSMENT TOOLS FOR EACH OF OUR SYSTEMS OF CARE: FAMILY, ADULT, YOUTH, DOMESTIC VIOLENCE AND VETERANS. Regardless of the tool used, each assessment begins with obtaining verbal/written consent through ROIs. Next, the assessor collects demographic information, verifies eligibility (homeless, disabling condition, resident of the CoC). Eligibility also helps confirm the assessor is using the correct assessment tool. After completing the appropriate assessment tool (VI-SPDAT for family and adult system, HYC screening for youth, Safety and Stabilization Assessment for DV, and Veteran By Name Registry for Veterans) the assessor asks additional questions that help determine interest and appropriateness for culturally specific services. The final part of the assessment process determines client preference and eligibility for specific housing programs, including recovery-oriented housing projects. Assessors are trained in concepts of trauma informed, culturally responsive interviewing practices to help reduce triggering impacts of assessment tools and ensure the participant can offer the most complete and accurate responses.

3. THE CoC REGULARLY UPDATES THE CE SYSTEM BASED ON FEEDBACK FROM PROVIDERS AND PARTICIPANTS. As part of the CoC's regular monitoring of contracted providers, it assesses feedback from participants regarding their experience in services. Questions include whether participants know how to access services and where to go for specific services. Feedback is collected from participants during the annual community-wide budget allocation process for our local jurisdiction and includes public hearings and written feedback where participants can share their experiences accessing and receiving services. These are held throughout the County to ensure diverse locations and access points for community members to voice their concerns and priorities for services.

The CoC is currently revising the assessment tool for the adult and family systems. Through this process the CoC has held focus groups with participating CE projects and households to get feedback to inform the new tool and system changes.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and	
4.	takes steps to reduce burdens on people using coordinated entry.	

(limit 2,500 characters)

1. THE COC'S COORDINATED ENTRY SYSTEM EMPLOYS TARGETED OUTREACH AND OTHER STRATEGIES TO LOWER BARRIERS TO CE ACCESS IN ORDER TO REACH THOSE WHO ARE UNLIKELY TO SEEK SERVICES. Mobile teams conduct outreach to those least likely to seek services in the absence of special outreach. The CoC includes culturally responsive/specific providers specializing in outreach to various subpops (eg youth, families with children, DV survivors DV, chronically homeless, older adults, Veterans, mental illness, immigrants, refugees, LGBTQ & communities of color). Outreach teams build relationships with people, complete CE assessments, provide immediate services & connect to other resources. Marketing & assessment materials are available in languages commonly spoken in the community. Agencies hire staff who speak these languages & use translation services as needed. Staff work with households to address barriers related to disabilities such as hearing & speech impairments. Staff from other systems (criminal justice, health, mental health, addictions, developmental disabilities, etc.) participate in CE to help connect people least likely to apply on their own.

2. THE STANDARDIZED ASSESSMENT PROCESS & TOOLS PRIORITIZE THE MOST VULNERABLE FOR HOUSING RESOURCES by assessment score & info gathered through case conferencing. The prioritization process was adjusted to prioritize households at highest risk for a negative outcome from COVID for motel and housing resources. For PSH, the CoC follows the prioritization guidelines in HUD Notice CPD-16-11 .

3. TO ENSURE THAT PEOPLE MOST IN NEED OF ASSISTANCE RECEIVE PERMANENT HOUSING IN A TIMELY MANNER, the Coordinated Housing Assessment (mobile) Team conducts assessments & works with people nearing the top of the prioritized list to stay engaged & collect needed documentation. Once a household is prioritized for a resource, a case worker is assigned to quickly connect them to assistance. Bi-weekly case conferencing streamlines the process & ensures successful connection.

4. THE COC TAKES STEPS TO REDUCE BURDENS ON PEOPLE USING CE. Housing navigators assist participants thru-out the process. For example, participants who have difficulty filling out paperwork can ask their navigator to do this work for them. Providers also work to match participants to the lowest-barrier projects that meet their needs. For example, someone who is unable to find or obtain a social security card is prioritized for projects where those are not needed.

1D-10.	Promoting Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section VII.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	04/01/2021

1D-10a.	Process for Analyzing Racial Disparities—Identifying Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section VII.B.1.q.	
	Describe in the field below:	
1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and	
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.	

(limit 2,500 characters)

1. The April 2021 analysis compared the representation of individuals of different races and ethnicities in the general population of Multnomah County, to the Point-in-Time Count data, to the total served in our CoC (and included in HMIS). The analysis also compared the representation of people of different races and ethnicities in the Point-in-Time Count data, to the total enrolled in RRH and PSH programs. The analysis compared housing retention rates and returns to the homelessness services system for people of different races and ethnicities. Finally, the analysis presented explanations from stakeholders identifying as people of color (including people with lived experience of homelessness) for why disparities exist and what barriers people of color face in finding and maintaining stable housing.

The CoC also routinely assesses disparities in service provision on a quarterly basis. We do this by tracking the number of clients served in different project types (ES, TH, RRH, PSH and HP) and those moved into permanent housing. We analyze the data by racial and ethnic identity, gender identity, age and disability status and type. In this analysis, we compare the demographic composition of the people housed to that among people experiencing homelessness, to identify persistent disparities in housing placements. We also look for trends over time that might indicate that needs are not being met for a specific population.

2. The April 2021 analysis found that people identifying as Black/African American, American Indian/Alaska Native and Native Hawaiian/Pacific Islander had higher rates of placement into RRH than their representation across homeless system programs, but had lower rates of housing retention after exiting housing programs than the systemwide average. Asian and Latino/a/x communities, on the other hand, had lower rates of placement into RRH as compared to their representation across homeless system programs. There were larger disparities in PSH placements, with Asian, Black/African American and Latino/a/x communities experiencing significantly lower rates of placement as compared to their representation in the system.

Other analyses also revealed disparities. For example, the CoC's data analysis showed a correlation between race and vulnerability score under the VI-SPDAT. In the single adult population, people of color were 54% less likely to receive a high score, and therefore not prioritized for housing.

1D-10b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Actions Taken to Address Known Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the steps your CoC and homeless providers have taken to address disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)



THE COC AND SERVICE PROVIDERS ARE TAKING A NUMBER OF STEPS TO ADDRESS DISPARITIES IDENTIFIED IN THE PROVISION OR OUTCOMES OF HOMELESS ASSISTANCE. For example, due to concerns about racial biases impacting the vulnerability assessment of people of color under the VI-SPDAT, the Joint Office of Homeless Services (JOHS), as the CoC lead, is currently working with two consultants to revise the coordinated access process and create a new assessment tool to be more responsive, effective, and culturally appropriate. To address housing placement disparities, the community has funded 92 preference apartments for the Latino/a/x, Native American, and Black/African American communities in FY 22. Providers also expanded culturally specific shelter options in the last year, through the efforts of the Urban League and Black Mental Health Oregon.

Provider and consumer feedback also helped identify a need for more culturally specific supportive services. To address this need, the CoC has established the Mobile Permanent Supportive Housing Team (MPSH), which is an interdisciplinary team consisting of 7 organizations (JOIN, NARA, Urban League, El Programa Hispano, Cascadia Behavioral Health, Coalition of Community Health Clinics, and Mental Health Association of Oregon) in order to provide wrap-around housing retention services that are equity-informed, non-judgmental, relationship-based, participant-driven, and trauma-informed. MPSH expanded its ability to provide culturally-specific services by joining in a BIPOC collaborative with 5 culturally specific organizations, expanding the resources available to meet community needs. MPSH team clients have a 100% housing retention rate.

Gentrification and displacement pressures have pushed many communities of color out of central Portland and into East county. The CoC has struggled to identify and reach people experiencing homelessness in this area; as a consequence, people of color in East County are not being served by the homeless system of care at the same rate that they experience homelessness. To address this disparity, the FY 23 JOHS budget includes funding to hire 20 new staff positions to conduct outreach, a portion of which will serve East County.

1D-10d.	Tracking Progress on Preventing or Eliminating Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

THE COC TRACKS PROGRESS TOWARD ELIMINATING DISPARITIES THROUGH THE SAME METHODS IT USES TO DETECT DISPARITIES. This includes quarterly analyses of service and outcome data by racial and ethnic identity, gender identity, age and disability status and type. In this analysis, we compare the demographic composition of people sheltered, placed in housing, and receiving other services, to that of people experiencing homelessness, to identify persistent disparities in access to housing and services. We also look for trends over time that might indicate that needs are not being met for a specific population or that the outcomes for some in our community are worsening. When an issue is identified, we work with our partner agencies and community advisory stakeholders to investigate root causes and address the issues causing disparate access. Our hope is to see disparities diminish over time as we adopt new and more effective programs and strategies. The Joint Office of Homeless Services (JOHS), as the CoC lead, collects race and ethnicity data, and is able to disaggregate service provision and outcomes, with an eye to centering equity in our gap analyses. Gap analyses that look at outcomes with this granularity allows creation of programs to meet the needs of those currently not accessing services or experiencing worse outcomes in our community. The CoC also monitors new Culturally Specific Programs to ensure they are able to meet their goals and service deliverables. If concerns arise, JOHS provides support and guidance to the programs to help them better achieve their intended outcomes.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section VII.B.1.r.	
	Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.	

(limit 2,500 characters)

THE COC HAS MADE SUBSTANTIAL EFFORTS TO REACH OUT TO PEOPLE WITH LIVED EXPERIENCE OF HOMELESSNESS (PWLE) AND RECRUIT THEM TO PARTICIPATE IN THE LEADERSHIP AND DECISION-MAKING PROCESSES OF THE COC. In conjunction with forming a new CoC Board this year, the CoC did targeted outreach to providers that employ a high number of PWLE, and those that maintain internship programs for people currently experiencing homelessness. The CoC also leveraged social media tools such as Twitter, Facebook, and Instagram, and used the JOHS and county newsletters to amplify its recruitment efforts. The CoC also increased its stipend policy so that PWLE are paid at the same rate as professional contractors (\$100/hr). Thanks to these efforts, the CoC Board has a higher percentage of PWLE than ever before – 35% of the Board are people with lived experience of homelessness, and 29% are DV survivors. Similar recruitment efforts are being used to establish the Lived Experience Advisory Committee, which is a new standing committee of 7 to 15 PWLE charged with advising the CoC on policy and funding priorities. Many of the CoC's committees also include participation by multiple people with lived experience of homelessness.

THE COC ALSO HELPS TO ENSURE THAT PWLE HAVE LEADERSHIP AND DECISION-MAKING ROLES THROUGHOUT THE COC BY REQUIRING THAT PROGRAMS INVOLVE THEM IN SUCH ROLES. Programs' compliance with this requirement is evaluated annually through the local renewal process. Many programs have PWLE who serve on their Boards of Directors, and many maintain consumer advisory groups to help evaluate and direct the programs' work. The CoC also invests in and supports projects that use peer support specialists as part of their service delivery model. Accordingly, PWLE are actively recruited to fill a wide range of leadership and decision-making roles both within the CoC itself and among its many member programs.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	213	204
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	30	9
3.	Participate on CoC committees, subcommittees, or workgroups.	25	5
4.	Included in the decisionmaking processes related to addressing homelessness.	21	4
5.	Included in the development or revision of your CoC's local competition rating factors.	6	2

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC and its member organizations provide professional development and employment opportunities for individuals with lived experience of homelessness in at least five ways:

1. Worksystems, Inc. (WSI), the local workforce development board, is highly integrated in the CoC and coordinates employment programs for homeless and housing insecure community members. It works closely with employers to connect job seekers with training and job placement.
2. CoC agencies regularly participate in & host local job fairs to connect individuals with lived experience of homelessness to job training and employment opportunities.
3. The CoC's Supported Employment Program provides intensive job development and on-the-job coaching for people with significant barriers to employment such as chronic homelessness. This program partners with PSH providers to connect residents of these programs to supported employment services.
4. The Joint Office of Homeless Services (JOHS), as the CoC lead, invests in WSI's Employment Opportunity Program (EOP), which integrates employment & housing assistance for individuals with lived experience of homelessness through partnerships with PSH and other homeless service providers. WSI leverages local & federal funding to connect residents with career coaches, occupational training opportunities, on-the-job training opportunities and internships. Career Coaches work with participants throughout their time in housing assistance programs and for a year after employment to ensure employment retention, advancement and housing stability.
5. The youth system (via CoC member organizations Outside In, New Avenues for Youth, and PAVE) offers a wide range of services designed to move youth along a pathway to a living-wage job and sustainable, fulfilling career. Employment services and supports include: career exploration via informational interviews, career spotlights, job shadows, and workplace tours; intensive workplace training in our monthly Job Readiness Training program; post-secondary support, including an in-house scholarship, college coaching, and info sessions on local opportunities in the trades; paid learning experiences (with embedded career exploration) on everything from green design to the lifecycle of local salmon to native plants; paid work experiences with local businesses and organizations, and intensive job coaching and support.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC:

1.	how your CoC routinely gathered feedback from people experiencing homelessness and people who have received assistance through the CoC or ESG program on their experience receiving assistance; and
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- |    |   |
|----|---|
| 2. | the steps your CoC has taken to address challenges raised by people with lived experience of homelessness |
|----|---|

(limit 2,500 characters)

1. THE COC AND ITS MEMBER AGENCIES ROUTINELY GATHER FEEDBACK FROM PEOPLE WITH LIVED EXPERIENCE OF HOMELESSNESS ON THEIR EXPERIENCE RECEIVING ASSISTANCE. Two CoC committees play a key role in gathering this feedback. Until recently, the Community Advisory Forum provided space for those with lived experience of homelessness and front-line service workers to listen to and support each other. With the reorganization of the CoC Board, the CAF is being replaced by a Lived Experience Advisory Committee that is charged with advising the CoC on policy and funding priorities to ensure that programs meet the needs of people with lived experience. The CoC also asks member agencies to describe how participant feedback has informed changes or improvements to CoC or ESG programs as part of the annual project renewal process. Agencies routinely use surveys, focus groups, interviews and input from ambassadors and community advisory boards to gather this feedback.

2. THE COC AND ITS MEMBER AGENCIES HAVE USED THE FEEDBACK FROM PEOPLE WITH LIVED EXPERIENCE TO SIGNIFICANTLY IMPROVE COC AND ESG PROGRAMS. For example, people with lived experience raised a group of concerns (safety, treatment access) related to the scarcity of shelter options for individuals with severe mental health disabilities. In response, the Multnomah County Behavioral Health Division launched a new wrap-around non-congregate emergency shelter, which offers shelter and 24-hour onsite mental health support for treatment, community engagement, peer support, and housing navigation. Member agencies also made a number of improvements based on feedback from people with lived experience. HOPE Collaborative, for example, annually surveys its clients for feedback. One of the suggestions it received was that Peers should increase the number of visits to their clients because clients were lonely. As a result, the frequency of in-person visits was increased to occur at least weekly. In another example, Central City Concern ("CCC") uses resident surveys and a tenant advisory council to gather input on its services. CCC incorporated this feedback as it made plans this year to reintroduce program elements that were paused during COVID. It prioritized elements that residents indicated were important to them, such as in-person Narcotics Anonymous and Alcoholics Anonymous meetings.

1D-12.	Increasing Affordable Housing Supply.	
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	NOFO Section VII.B.1.t.	
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	Describe in the field below at least 2 steps your CoC has taken in the past 12 months that engage city, county, or state governments that represent your CoC's geographic area regarding the following:
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- |    |  |
|----|--|
| 1. | reforming zoning and land use policies to permit more housing development; and |
| 2. | reducing regulatory barriers to housing development.                           |

(limit 2,500 characters)

1.Oregon was the first state in the country to pass legislation eliminating exclusive single-family zoning in much of the state, in an effort to increase housing supply and lower housing costs, among other goals. Members of the CoC testified at the state level in favor of the legislation, which passed in 2019. The law gave large cities like Portland until June 30, 2022 to make the necessary ordinance changes. The city, its regional partners and many CoC members have been involved in the effort to revise local zoning ordinances to allow things like cottage homes, accessory dwelling units, duplexes and triplexes in areas formerly zoned for single-family housing.

2.Our CoC Jurisdictional partner, Commissioner Dan Ryan, who oversees the Portland Housing Bureau and the Joint Office of Homeless Services, began convening a taskforce in 2021 to address permitting barriers at the City of Portland. We continue to advocate for these reforms through meetings with elected officials, county/city leadership and Portland Housing Bureau leadership.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section VII.B.2.a. and 2.g.	
	You must upload the Local Competition Deadline attachment to the 4B. Attachments Screen.	

	Enter the date your CoC published the deadline for project applicants to submit their applications to your CoC's local competition.	08/05/2022
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1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	88
2.	How many renewal projects did your CoC submit?	36
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section VII.B.2.d.	

Describe in the field below:

1.	how your CoC collected and analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)



1. TO IDENTIFY TRENDS AND DISPARITIES IN PERMANENT HOUSING PLACEMENT, we tabulate the number of clients placed in permanent housing (RRH, PSH and services only projects paired with project-based tenant support) on a quarterly basis through the fiscal year, in total & for each project. We analyze the demographics of the summary data by racial and ethnic identity, gender identity, age and disability status and type. We compare the demographic composition of the people housed to that among people experiencing homelessness, to identify disparities in housing placements. We also look for trends over time that might indicate that needs are not being met for a specific population.

2. TO IDENTIFY TRENDS AND DISPARITIES IN HOW LONG IT TAKES TO HOUSE PEOPLE IN PERMANENT HOUSING, we track the date each client enters the program and the date they move into housing. The Annual Performance Report (APR) provides information on clients' length of time between project entry & housing move-in date, as well as the length of time between the date homelessness started and housing move-in date. We review these measures for all PSH & RRH projects on a quarterly basis. We also follow up with projects that have missing client information for housing move-in date, so that we can have a more complete picture of how long it takes to place clients in permanent housing.

3. COC STAFF RATE AND RANK PROJECTS IN PART BASED ON THE PERCENT OF CLIENTS SERVED FROM VULNERABLE POPULATIONS, including chronic homelessness, disabling conditions, domestic violence, criminal histories, low/no income and vulnerabilities associated with being a Veteran, LGBTQ and/or being subject to systemic and institutional racial discrimination. Serving more clients from vulnerable populations earns projects more points.

4. PROJECT COST EFFECTIVENESS IS ASSESSED BY COMPARING PROJECTS OF THE SAME TYPE TO ENSURE THAT THOSE SERVING HIGHER NEED POPULATIONS (E.G., PSH) ARE NOT PENALIZED FOR COSTING MORE THAN PROJECTS SERVING LOWER NEED POPULATIONS (E.G., RRH). Other criteria qualitatively assess more granular-level effectiveness of projects serving highly vulnerable populations including reducing barriers for people who identify as LGBTQ, Housing First and improving safety for DV survivors. The extensive narratives that project provide help the CoC assess each project's quantitative performance in the context of community need & use of best practices when serving populations with severe needs & vulnerabilities.

1E-3.	Promoting Racial Equity in the Local Competition Review and Ranking Process.	
	NOFO Section VII.B.2.e.	
	Describe in the field below:	
1.	how your CoC obtained input and included persons of different races, particularly those over-represented in the local homelessness population;	
2.	how the input from persons of different races, particularly those over-represented in the local homelessness population, affected how your CoC determined the rating factors used to review project applications;	
3.	how your CoC included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; and	
4.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	
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**(limit 2,500 characters)**

1. The CoC Board and the Collaborative Application Committee (CAC) (who determine the rating factors) are made up of a racially diverse group of individuals who bring their professional and personal experience to the table to inform rating factors used to review project applications, and these individuals are representative of populations of those over-represented in the local homeless population. Over half of the Board are people of color, and 37% of the Board are people with lived experience of homelessness. Similarly, half of the CAC are people of color, a third are people with lived experience of homelessness, and a third identify as LGBTQIA2S+.
2. Culturally specific providers (CoC grantees) provided feedback that JOHS equity measures in system monitoring tools and CoC local renewal material unfairly held them to the same equity standards as dominant culture organizations. JOHS CoC staff worked with JOHS Equity manager to re-write relevant questions and scoring rubric on the local application to more equitably assess equity work for culturally specific providers. Reworked questions were approved by CoC Board and implemented for FY2022 NOFO. CoC staff will engage culturally specific CoC grantees to assess the impact of the updated questions and also work with CoC board to further improvements.
3. The CAC conducts the review, selection, and ranking process and is made up of 50% people of color who are over-represented in the local homeless population.
4. We include a rating category (category 3; 25% of total score) that focuses on ability to advance racial equity and cultural responsiveness, including: addressing institutional racism, reducing homelessness among communities of color, implementing culturally responsive programming, and addressing barriers faced by the LGBTQIA2S+ community. Our local priorities also promote serving over-represented communities of color, and new applicants or renewal projects must clearly demonstrate (10/100 points of the project application) whether they provide culturally-specific or culturally-responsive services.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section VII.B.2.f.	
	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any projects through this process during your local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

**(limit 2,500 characters)**

1.To make reallocation determinations, the Joint Office of Homeless Services (JOHS), as CoC Lead, assesses project performance and need, & makes reallocation recommendations to the CoC's Collaborative Application Committee (CAC). JOHS identifies lower performing projects & those for which there is less need using the CoC's rating and ranking criteria & CoC Spending Report. Projects that rank in the bottom 25% or leave 10% or more of funds unspent for two or more years are identified as "lower-performing." The CAC makes final reallocation determinations.

2&3. No projects were low performing/less needed or reallocated.

4. The committee that oversees the review and rank process did not see a reason to reallocate any project this year. Most projects are doing very well. Any projects that are struggling received extra feedback and support for improvement including support to improve services for employees.

1E-4a.	Reallocation Between FY 2017 and FY 2022.	
	NOFO Section VII.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2017 and FY 2022?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject or reduce any project application(s)?	No
2.	Did your CoC inform applicants why their projects were rejected or reduced?	No
3.	If you selected Yes for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/13/2022
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1E-5b.	Local Competition Selection Results—Scores for All Projects.	
	NOFO Section VII.B.2.g.	
	You must upload the Final Project Scores for All Projects attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Applicant Names; 2. Project Names; 3. Project Scores; 4. Project Rank—if accepted; 5. Award amounts; and 6. Projects accepted or rejected status.	Yes
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1E-5c.	1E-5c. Web Posting of CoC-Approved Consolidated Application.	
	NOFO Section VII.B.2.g.	
	You must upload the Web Posting—CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/27/2022
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application has been posted on the CoC's website or partner's website.	09/27/2022
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## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

	Enter the date your CoC submitted its 2022 HIC data into HDX.	05/05/2022
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2A-4.	Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section VII.B.3.b.	

	In the field below:
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in databases that meet HUD's comparable database requirements; and
2.	state whether your CoC is compliant with the 2022 HMIS Data Standards.

(limit 2,500 characters)

1.The CoC's HMIS comparable database, called CompSite, is well-established and collects all HUD Universal Data Elements and those in the HUD- published 2022 HMIS Data Standards. The HMIS Lead and the DV CompSite Data Lead coordinate closely to ensure systems alignment. With each new publication of HMIS Data Standards, CoC HMIS staff update the comparable database and support DV providers to roll out any needed changes; The DV system submits de-identified aggregated system performance measures data for each project in the comparable database to the CoC and HMIS lead via a CSV file with bed inventory & utilization numbers & performance measures. All DV CoC projects report on an annual basis for review and all data is pulled from CompSite. The data does not include personally identifiable information or line-item detail. All data is shared in aggregate form.

2.THE CoC IS COMPLIANT WITH THE 2022 HMIS DATA STANDARDS

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2022 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2022 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	2,053	117	1,764	91.12%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	900	0	771	85.67%
4. Rapid Re-Housing (RRH) beds	2,596	254	2,333	99.62%
5. Permanent Supportive Housing	5,299	74	4,676	89.49%
6. Other Permanent Housing (OPH)	0	0	0	

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

All project types exceed 85% bed coverage due to strong community coordination and support from our HMIS staff.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by February 15, 2022, 8 p.m. EST?	No
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2B-1.</b>	<b>PIT Count Date.</b>	
	NOFO Section VII.B.4.b	

	Enter the date your CoC conducted its 2022 PIT count.	01/26/2022
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<b>2B-2.</b>	<b>PIT Count Data—HDX Submission Date.</b>	
	NOFO Section VII.B.4.b	

	Enter the date your CoC submitted its 2022 PIT count data in HDX.	05/05/2022
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<b>2B-3.</b>	<b>PIT Count—Effectively Counting Youth.</b>	
	NOFO Section VII.B.4.b.	

	Describe in the field below how during the planning process for the 2022 PIT count your CoC:
1.	engaged stakeholders that serve homeless youth;
2.	involved homeless youth in the actual count; and
3.	worked with stakeholders to select locations where homeless youth are most likely to be identified.

(limit 2,500 characters)



1. THE JOINT OFFICE OF HOMELESS SERVICES (JOHS) COORDINATED WITH JANUS YOUTH PROGRAMS TO ENSURE AN ACCURATE COUNT OF YOUTH EXPERIENCING HOMELESSNESS DURING THE 2022 PIT STREET AND SHELTER COUNTS. Janus operates an access center that serves as a single point-of-entry for youth experiencing homelessness in Multnomah County. It also operates a youth street outreach program, two youth emergency shelters and a youth transitional housing program. It is a trusted provider among the city's youth and an experienced partner in conducting the PIT count.

2. THE RESURGENCE OF THE OMICRON VARIANT OF COVID-19 IN MULTNOMAH COUNTY, WHICH BEGAN IN DECEMBER 2021 AND EXTENDED WELL INTO MARCH 2022, LIMITED THE ABILITY OF THE COC, JANUS AND OTHER STAKEHOLDERS TO ENGAGE YOUTH IN CONDUCTING THE ACTUAL STREET AND SHELTER PIT COUNTS. Nonetheless, Janus' outreach specialists were able to connect with youth living on the street through Janus' Yellow Brick Road outreach program to ensure that they were included in the count. Stakeholders conducting the count also engaged with residents at Janus' transitional shelter for youth and guests at its two emergency shelters, to include them in the count and ask them to voluntarily complete paper surveys. Stakeholders conducting the PIT count outside of the youth shelter system engaged with youth (up to age 26) in adult shelters in much the same way.

3. MANY YOUTH EXPERIENCING HOMELESSNESS COULD RELIABLY BE FOUND IN JANUS' YOUTH SHELTERS AND YOUTH TRANSITIONAL HOUSING DURING THE PIT COUNT. TO REACH THOSE LIVING ON THE STREET, JANUS COORDINATED WITH OTHER STAKEHOLDERS TO CREATE TARGETED OUTREACH AREAS OR GRIDS to make sure all areas were adequately covered at various times of the day or night. Janus uses this same approach to provide street-based support during severe weather episodes, and it has proved very effective. For these coordinated outreach efforts, Janus specifically prioritized areas where transition aged youth were known to camp.

2B-4.	PIT Count—Methodology Change—CoC Merger Bonus Points.	
	NOFO Section VII.B.5.a and VII.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; and	
	3. describe how the changes affected your CoC's PIT count results; or	
	4. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2022.	

(limit 2,500 characters)

1.THE METHODOLOGY OF THE 2022 SHELTERED PIT COUNT WAS SIMILAR TO PIT COUNTS FROM PREVIOUS YEARS. It included a count of all individuals staying in emergency shelter beds and transitional housing units on the night of the count – the One Night Shelter Count (ONSC). The survey was available to both HMIS and non-HMIS participating sites and included HMIS data for those sheltered on January 26, 2022.

2.THE METHODOLOGY OF THE 2022 UNSHELTERED PIT COUNT DIFFERED SIGNIFICANTLY FROM PREVIOUS YEARS. Due to COVID-19, Multnomah County received a waiver from HUD for the unsheltered PIT count in 2021. Accordingly, the last biennial unsheltered PIT Count occurred in 2019. In January 2022, a local surge in COVID-19 cases posed insurmountable logistical challenges that prevented the street count in a traditional manner. The limitation led to an apparent under-count of people living unsheltered who were surveyed in the PIT count. Exacerbating the problem was reduced participation by culturally-specific organizations, also due to the COVID surge. In 2019, culturally-specific organizations returned 16% of Street Count forms; in 2022, they contributed just 2% of the forms. To compensate for the apparent undercounting, HUD suggested that the CoC include in the PIT count certain people and households who were identified as being unsheltered in the Coordinated Entry (CE) system. Specifically, people in CE were included in the unsheltered PIT count if they met 4 criteria: 1. they were on a CE list on the night of the PIT count; 2. They were identified as unsheltered on the day they were added to the CE list; 3. They were active in the HMIS within 365 days of the PIT count; 4. They had no data in HMIS to indicate that they were sheltered as of PIT count. If households did not meet all 4 criteria, they were excluded from the count. Only heads of household are identified in CE, but the number of people in each household is identified. The supplementary group added to the unsheltered sub-population of the count included both heads of household and their additional household members.

3.THE METHODOLOGY USED IN 2022 LED TO A LARGE INCREASE IN THE UNSHELTERED COUNT. Whereas the last completed unsheltered PIT count in 2019 found a total unsheltered population of 2,037, the 2022 count found a total population of 3,057, which likely overstates the number of unsheltered people on the night of the PIT count

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	<b>Reduction in the Number of First Time Homeless--Risk Factors Your CoC Uses.</b>	
	NOFO Section VII.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC's strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. The CoC identifies risk factors for first time homelessness by collaborating with prevention & mainstream providers through multiple workgroups, and by analyzing data from Coordinated Entry (CE) & “front door” entities (211, shelters, day centers). The CoC has increased investment by \$ 1 million in the Corporation for Supportive Housing’s FUSE initiative to support identification of frequent users of services and those who are first time homeless. FUSE allows for cross-collaboration with health care and criminal justice institutions to identify individuals coming out of their institutions who are at risk of becoming homeless. Notably, the number of first time homeless, when including people in PH, decreased by more than 100 people between FY20 and FY 21, a more than 2% reduction.

2. The CoC employs multiple strategies to ensure the needs of people at risk of becoming homeless are addressed. The CoC funds the Eviction Mitigation program through the Oregon Law Center. The program connects households with an eviction notice for nonpayment of rent with financial and legal assistance to prevent immediate eviction. The CoC also expanded capacity for other local prevention programs. In FY22, 27,980 were newly enrolled in prevention programs (an increase from FY21 of almost 20% or 4,150 people). 79% of those enrolled in prevention programs were BIPOC. 97% of those who received a prevention subsidy were still in housing 12 months after receiving the prevention subsidy. The Short-Term Rent Assistance (STRA) program engages a network of 43 organizations to support individuals and families at risk of homelessness. It employs a Housing First philosophy and strategies to help people avoid homelessness, or if homeless at entry the ability to rapidly re-house clients in permanent housing, avoiding shelter or transitional housing when possible. STRA provides short- and medium-term rent assistance, generally intended for durations of 1 to 24 months. The CoC’s diversion programs work closely with hospitals, jails & other institutions to prevent homelessness at discharge, & provide specialized services for individuals fleeing domestic violence. The Portland Housing Bureau offers outreach, education, legal services & advocacy for low-income renters to support eviction prevention.

3. The Joint Office of Homeless Services oversees these strategies in partnership with City of Portland & Multnomah County departments & bureaus.

2C-2.	Length of Time Homeless—CoC’s Strategy to Reduce.	
	NOFO Section VII.B.5.c.	

	In the field below:
1.	describe your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1.The COC REDUCES LENGTH OF TIME (LOT) HOMELESS THROUGH THREE BROAD STRATEGIES: INCREASING HOUSING CAPACITY, INCREASING OUTREACH AND SERVICE CAPACITY, AND MAKING "LENGTH OF TIME HOMELESS" A PRIORITY FACTOR IN HOUSING PLACEMENT. To INCREASE HOUSING CAPACITY, the CoC coordinates investment of local, state & federal resources in short & long-term rent assistance. It has invested significantly in permanent supportive housing, adding 450 beds in FY22. With more housing resources available, people spend less time homeless. The CoC also invests in OUTREACH AND SERVICE CAPACITY to reduce LOT. To that end, it collaborates with health, mental health & other mainstream systems to identify people experiencing or at risk of homelessness. Multiple mobile teams of housing placement specialists identify & engage people experiencing homelessness in CE assessments, street-to-home housing placement, shelter diversion & rapid rehousing activities, each using a Housing First approach. Through CE, providers engage in case conferencing and collaboration with outreach, shelter, day center & mainstream service staff to expedite housing placement through document preparation, unit identification & flexible move-in assistance. CE staff work closely with outreach teams & housing providers to ensure that participants are matched to housing resources that meet their needs & successfully exit from homelessness into stable placements. The CoC also reduces LOT by MAKING "LENGTH OF TIME HOMELESS" A PRIORITY FACTOR in Coordinated Entry (CE) & homeless preferences to affordable & supportive housing units throughout the CoC's geography. This helps ensure that when housing becomes available, those who have been homeless for longer periods of time are likelier to have access.

2.THE COC IDENTIFIES HOUSEHOLDS WITH THE LONGEST LOT HOMELESS THROUGH EXTENSIVE STREET OUTREACH & CE ASSESSMENTS conducted through our local 211 information line, in person at most service providers (including partnering hospitals, mental health & developmental disability service providers), & mobile teams of CE assessors. Assessments & by-name lists are managed within HMIS. CE includes LOT homeless as a prioritization factor, the CoC adopted HUD Notice CPD-16-11 for PSH prioritization, & VASH prioritizes based on LOT homeless.

3.The Joint Office of Homeless Services (CoC Lead) oversees the CoC's strategy to reduce LOT homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing–CoC's Strategy	
	NOFO Section VII.B.5.d.	
	In the field below:	
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1. Rents and housing sale prices in the Portland region have increased by over 200% since 2000 – some of the steepest cost increases in the country. This has made it particularly challenging for people in shelters, transitional or rapid rehousing to move to permanent housing, leading to a 7% decrease in successful exits. TO INCREASE PH EXITS, THE COC WILL INVEST IN A RANGE OF STRATEGIES TO IMPROVE PH PLACEMENT, including coordinated investment of local, state and federal resources in short and long-term rent assistance; homeless preferences to affordable housing units; mobile teams of placement specialists who provide Coordinated Entry (CE) assessment, diversion and RRH; flexible local funds to assist with document preparation and move-in assistance; a system-level landlord recruitment team; and targeted employment and benefit services to increase household income. The CoC has been particularly successful in increasing the number of Permanent Supportive Housing (PSH) beds thanks to a new regional tax. We added 450 new PSH beds in FY22 and expect to add 994 PSH beds in FY23. We will continue to invest this regional tax revenue to grow this inventory.

2. Between FY20 and FY21, the CoC increased its already high rate of retention/exit to permanent housing destinations for those in PH projects other than RRH from 96 percent to 97 percent. IT ACHIEVED THIS SUCCESS THROUGH A RANGE OF STRATEGIES WHICH IT WILL MAINTAIN, INCLUDING: integrated multi-agency, cross-disciplinary mobile retention teams; integration of domestic violence advocates, peer support specialists, physical and behavioral health providers and other mainstream providers to support housing retention; case conferencing to match households with interventions that best meet their needs; flexible local retention funds to stabilize households who face temporary crises; and improved alignment with physical and behavioral health providers for coordinated outpatient care. A CoC agency created a set of retention best practices and training modules, which are available to CoC providers.

3. The Joint Office of Homeless Services (CoC Lead) oversees the CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. THE COC IDENTIFIES PEOPLE WHO RETURN TO HOMELESSNESS THROUGH DISAGGREGATED ANALYSES OF 6 & 12-MONTH, POST-PROGRAM EXIT, PERMANENT HOUSING RETENTION DATA. Trends in negative retention outcomes are assessed across sub-populations, demographic groups & housing interventions to better understand where additional retention-focused services may be needed. The CE system also tracks retention & returns to homelessness through case conferencing to identify client-centered intervention opportunities & develop a richer qualitative understanding of contributing factors. Starting in FY22, the CoC introduced a local performance measure to track people who exited homelessness programs to housing and then returned to homeless services. This counts people who exited from emergency shelter, street outreach, transitional housing, permanent housing or a CE housing waitlist to a permanent housing destination within a given fiscal year and then returned to homeless services (i.e. to an ES, SO, TH or PH Project) or CE within up to two years. For example, FY 22 Q4 shows people who exited a program to housing in FY20 and shows their returns to homeless services within 24 months.

2. The percentage of returns after exit to a permanent housing destination over a 6-to-12-month reporting period remained steady between FY20 and FY21 at 6%. THE COC MAINTAINS A LOW RATE OF RETURNS TO HOMELESSNESS THROUGH A RANGE OF RETENTION STRATEGIES, INCLUDING: targeted employment & benefit access services to increase household income; multi-agency, cross-disciplinary mobile housing retention teams; integration of domestic violence (DV) advocates, peer support specialists, physical & behavioral health providers, & other mainstream providers to support housing retention; case conferencing to match households with &/or transition them to interventions that best meet their needs; flexible local housing retention funds to stabilize households who face temporary crises; & alignment with physical & behavioral health providers for coordinated outpatient care. CoC system leadership teams for four homeless sub-populations (survivors of DV, unaccompanied youth, families with children & adults without children) regularly review data, address challenges & identify strategies to reduce the rate of returns to homelessness.

3. The Joint Office of Homeless Services (CoC Lead) oversees the CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section VII.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. THE COC USES A ROBUST SET OF STRATEGIES TO INCREASE ACCESS TO EMPLOYMENT & EMPLOYMENT INCOME: Supported Employment program provides intensive job development and on-the-job coaching for people with significant barriers to employment such as extended periods of homelessness; Clean Start program that trains and employs homeless & formerly homeless people to do trash pick-up in places impacted by camping; youth system partnerships with WIOA & SNAP-funded employment & training programs; social enterprise businesses that provide job training for homeless youth; & the DV system's Family Strengths program that leverages OVW funds to support job placement & career advancement (childcare so participants can go to job interviews, financial assistance for licensing exams for employment). Employment services are integrated into homeless & housing services across the CoC to increase employment income & access. All CoC providers offer employment-specific programming in-house and/or partner with employment programs. The CoC Board oversees implementation of the CoC's action plan to increase alignment of employment & housing services, & tracks CoC participant income & develops pathways to career track employment with living wages. In April 2022, the CoC board was restructured and is currently working on reestablishing a subcommittee focused on the enhancing economic opportunities for people currently and with recent experience of unsheltered homelessness.

2. THE COC BOARD INCLUDES THE WORKFORCE DEVELOPMENT BOARD (WDB) AND REPRESENTATIVES OF THE PRIVATE BUSINESS COMMUNITY. The CoC's Joint Office of Homeless Services (JOHS) invests in the WDB's Employment Opportunity Program, which integrates employment & housing assistance for homeless participants through partnerships with homeless service providers. EOP Career Coaches are stationed in WorkSource Oregon offices, Oregon's mainstream (un)employment offices, throughout the CoC's geographic area, for better connection and smoother referrals for EOP participants to mainstream employment services including registration in Oregon's largest job database, career plan development, and access to mainstream workshops on resumes, interviewing, soft skills, and networking.

3. The JOHS oversees these strategies in partnership with the WDB and the CoC Board.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section VII.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access non-employment cash income; and
2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,500 characters)



1. The share of adults who exited with increased non-employment cash income increased from 17% to 18% between FY20 and FY21. ALL COC PROVIDERS PROVIDE DIRECT SUPPORT TO PARTICIPANTS TO ENROLL IN AND INCREASE NON-EMPLOYMENT CASH INCOME, AND/OR REFER THEM TO PROGRAMS THAT SPECIALIZE IN BENEFIT ACQUISITION. The CoC works closely with agencies that provide cash benefits (e.g. VA, DHS) and programs that specialize in helping people navigate the application and appeals process. For example, Veteran Services Officers trained to represent Vets in their claims for benefits participate in VBNL Vet By-Name List case conferencing to ensure benefit connection, and the CoC partners with DHS to provide on-site TANF benefit acquisition services to homeless families with children at shelter and housing programs. The CoC tracks projects' CoC project rates of participant connection to benefits and includes this as a scoring rating & ranking factor

2. THE COC LEAD AGENCY FUNDS THE COC'S BENEFITS & ENTITLEMENTS SPECIALIST TEAM (BEST) THAT PROVIDES INDIVIDUALIZED SUPPORT TO PEOPLE WITH DISABILITIES EXPERIENCING HOMELESSNESS TO EXPEDITE & APPEAL APPLICATIONS FOR SSA ENTITLEMENTS (E.G. SSI, SSDI). BEST partners with 170+ orgs across systems (homeless/housing, health, corrections, education, etc.) to increase access to non-employment cash income for vulnerable community members across the CoC. In FY22, BEST filed benefit claims for 223 people & 148 were awarded (a 73% success rate). The team's average length of time for determination was improved from 111 days in FY 21 to 93 days in FY 22. CoC providers discuss access to non-employment cash sources at Coordinated Entry case conferencing meetings & problem solve barriers that participants face to accessing these benefits

3. The CoC's Joint Office of Homeless Services oversees strategies to increase non-employment cash income

## 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
--	--	----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Holistic and Supp...	PH-PSH	12	Healthcare

### 3A-3. List of Projects.

1. What is the name of the new project? Holistic and Supportive Housing Collaboration

2. Enter the Unique Entity Identifier (UEI): KMA9EB4NSB87

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 12

5. Select the type of leverage: Healthcare

## 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section VII.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

## 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

## 4A. DV Bonus Project Applicants

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.		
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.		
3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.		
4.	Attachments must match the questions they are associated with.		
5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.		
6.	If you cannot read the attachment, it is likely we cannot read it either.		
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).		
	. We must be able to read everything you want us to consider in any attachment.		
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.		
Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/26/2022
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/24/2022
1E-1. Local Competition Deadline	Yes	Local Competition...	09/24/2022
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/24/2022
1E-2a. Scored Renewal Project Application	Yes	Scored Forms for ...	09/24/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/26/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/24/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Project Sco...	09/24/2022
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
3A-1a. Housing Leveraging Commitments	No		

3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/24/2022
3C-2. Project List for Other Federal Statutes	No		



## **Attachment Details**

**Document Description:** PHA Homeless Preference

## **Attachment Details**

**Document Description:** PHA Moving On Preference

## **Attachment Details**

**Document Description:** Local Competition Deadline

## **Attachment Details**

**Document Description:** Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** Scored Forms for One Project

## **Attachment Details**

**Document Description:** Notification of Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** Notification of Projects Accepted

## **Attachment Details**

**Document Description:** Final Project Scores for All Projects

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** Notification of CoC-Approved Consolidated Application

## **Attachment Details**

**Document Description:**

## Attachment Details

**Document Description:** Healthcare Formal Agreements

## Attachment Details

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	09/23/2022
1B. Inclusive Structure	09/24/2022
1C. Coordination and Engagement	09/27/2022
1D. Coordination and Engagement Cont'd	09/27/2022
1E. Project Review/Ranking	09/24/2022
2A. HMIS Implementation	09/24/2022
2B. Point-in-Time (PIT) Count	09/24/2022
2C. System Performance	09/27/2022
3A. Coordination with Housing and Healthcare	09/27/2022
3B. Rehabilitation/New Construction Costs	09/24/2022
3C. Serving Homeless Under Other Federal Statutes	09/24/2022

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<b>4A. DV Bonus Project Applicants</b>	09/24/2022
<b>4B. Attachments Screen</b>	Please Complete
<b>Submission Summary</b>	No Input Required

## OR-501 – Portland, Gresham/Multnomah County CoC

### FY2022 COC CONSOLIDATED APPLICATION ATTACHMENT: PHA HOMELESS PREFERENCE, 1C-7

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<ul style="list-style-type: none"><li>4-III.C. Selection Method: Shows Limited Homeless Preferences in Public Housing</li></ul>	20-36 (4-1, 4-19)
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# Section 8

## Administrative Plan

Revision Date  
March 2022





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## **MEMORANDUM OF UNDERSTANDING — EMERGENCY HOUSING VOUCHER PROGRAM**

This Memorandum of Understanding (MOU) has been created and entered into on July 30th, 2021 by and between the following parties in relation to the Department of Housing and Urban Development Emergency Housing Voucher Program:

Home Forward  
(Public Housing Authority)  
135 SW Ash Street  
Portland, Oregon 97204

City of Portland / Multnomah County Joint Office of Homeless Services  
(Continuum of Care Lead Agency/Collaborative Applicant)  
421 SW Oak Street, Suite 105  
Portland, OR 97204

A Home For Everyone Coordinating Board  
(OR-501 Portland/Gresham/Multnomah County Continuum of Care)  
421 SW Oak Street, Suite 105  
Portland, OR 97204

This MOU establishes a joint vision for providing Emergency Housing Vouchers to eligible households in Multnomah County's Continuum of Care. The parties acknowledge and agree that this MOU does not create any legally binding or enforceable undertakings. Rather, the MOU expresses the parties' mutual understanding regarding the subject matter described herein.

### **I. INTRODUCTION AND GOALS**

For the purposes of this MOU the following are the participating organizations:

**Public Housing Authority (PHA):** Home Forward

**Continuum of Care (CoC):** A Home For Everyone Coordinating Board (AHFE), also known as OR-501 Portland/Gresham/Multnomah County Continuum of Care".

**Continuum of Care Lead Agency / Collaborative Applicant:** City of Portland / Multnomah County Joint Office of Homeless Services (also referred to as JOHS)

**Home Forward, A Home for Everyone Coordinating Board and City of Portland / Multnomah County Joint Office of Homeless Services' commitment to administer the Emergency Housing Voucher program**

In a joint effort, Home Forward (the Public Housing Authority for Multnomah County), A Home For Everyone Coordinating Board, (OR-501 Portland/Gresham/Multnomah County Continuum of Care) and the City of Portland / Multnomah County Joint Office of Homeless Services jointly committed to, prepared and agreed upon the stated responsibilities within this Memorandum of Understanding (MOU) for implementing the Emergency Housing Voucher Program (EHV) and commit to administering the Emergency Housing Vouchers in accordance with all program requirements.

**Staff positions who will serve as the lead EHV liaisons**

Home Forward, the City of Portland / Multnomah County Joint Office of Homeless Services (JOHS) will each designate a staff position to serve as the lead FUP Liaison. These FUP liaisons will be responsible for the coordination of referrals, lease-up and services for EHV assisted households

Name and title of PHA staff position – Home Forward staff position serving as EHV liaison:  
Ian Slingerland, Director of Homeless Initiatives and Supportive Housing

Name and title of CoC staff position – City of Portland / Multnomah County Joint Office of Homeless Services staff position serving as EHV liaison:  
Bill Boyd, Senior Program Specialist

**Goals and Standards of Success in Administering the Emergency Housing Voucher Program**

*Emergency Housing Voucher (EHV) Utilization*

1. Emergency Housing Voucher Utilization:
  - a. Achieve a minimum of 90% utilization within 12-months of award; and
  - b. Maintain a minimum of 90% utilization of ongoing Emergency Housing Voucher participation.
2. Emergency Housing Voucher Success Metrics:
  - a. Lease-up speed is equal to or better than non-EHV HCV families;
  - b. Lease-up success is equal to or better than non-EHV HCV families; and
  - c. Voucher retention is equal to or better than non-EHV HCV families

*Commitment to Racial Equity<sup>1</sup>*

Racism is a primary driver of homelessness. Through historical policies such as slavery, the Indian Removal Act of 1830, redlining, and Federal Housing Administration (FHA) loan discrimination, Communities of Color have been systematically excluded from land and property ownership. This legacy shapes the current configuration of housing and homelessness within our community. Additionally, systemic racism is infused within all social systems; housing, criminal justice, education, healthcare, and social services, which shape opportunities for individuals and communities. The confluence of these systems generates an ongoing channel to

---

<sup>1</sup> This Commitment to Equity was previously adopted by Multnomah County and A Home for Everyone as part of the Multnomah County Local Implementation Plan for the Metro Supportive Housing Services Program which can be found here: <http://ahomeforeveryone.net/supportive-housing-services-program>

homelessness that disproportionately impacts Communities of Color, and makes it significantly more challenging for People of Color to escape homelessness. People of Color are also subjected to the ongoing indignities of interpersonal racism — both implicit and explicit — as they navigate services and community. These different dynamics create a constellation of factors that must be eliminated.

#### *Racial Disparities in the Experience of Homelessness*

Disproportionate rates of homelessness among Communities of Color can be traced to centuries of policies that prevented People of Color from accessing resources. Policies such as redlining, where communities of color were disproportionately denied access to FHA loans, and eminent domain, where communities of color were disproportionately displaced, ultimately prevented many BIPOC individuals from obtaining home ownership, which is a major conduit to housing stability and wealth. Further, policies that restrict the level and duration of services and financial assistance for immigrants and refugees force many in these communities to take any housing or employment resource immediately available, foreclosing future opportunities.

The current manifestation of systemic racism within social systems continues to create barriers to housing access for Communities of Color, immigrants and refugees. Two examples of this dynamic can be seen in both criminal justice and housing systems. Through the over-policing of Communities of Color and racism in policing, BIPOC individuals are disproportionately arrested and convicted of crimes. In housing, BIPOC individuals are also disproportionately evicted. Receiving a criminal conviction or a formal eviction can prevent individuals from accessing housing and contributes to the likelihood that a person will become and remain unhoused.

We see disparities for Communities of Color in accessing the homeless services system. Fiscal Year (FY) 19/20 data from the Homeless Management Information System (HMIS) show racial disparities among those served in homeless system programs. Communities of Color identified below, with the exception of the Asian community, were overrepresented in these data, which is consistent with what we see in other data, like the Point-in-Time Count, where Communities of Color are similarly overrepresented. This is especially true for Black/African American and American Indian/Alaska Native communities.

#### *Race Equity and COVID-19*

Disparities resulting from systemic and institutionalized racism existed well before the pandemic and are have been magnified through the COVID-19 pandemic with disproportionate negative impact on the lives and health of people Communities of Color. Communities of Color have lower incomes overall and are more likely to be working in service industry occupations. People of Color are more likely to be renters, and Renters of Color experience higher shelter burdens than White renters. As a result, Communities of Color are disproportionately at risk of eviction and homelessness resulting from the economic and health impacts of the COVID-19 pandemic.



### *Emergency Housing Voucher Access and Outcomes*

To drive down race disparities in the experience of homelessness and COVID-related housing instability, Communities of Color must be overrepresented in access to and success in the Emergency Housing Voucher Program

1. Communities of Color access EHV at rates as high or higher than would be expected based on the make of EHV eligible households as identified in:
  - a. The demographics of individuals and families in Multnomah County's homeless services system;
  - b. The demographics of individuals and families assessed through Multnomah County's Coordinated Entry Systems;
  - c. The demographics of individuals and families identified in Multnomah County's Point in Time Count; and
  - d. The demographics of low-income renters in Multnomah County
2. Success in Emergency Housing Voucher program
  - a. EHV retention rates for individuals and families of color, at minimum, mirror EHV retention for white individuals and families.

## **II. PROGRAM EVALUATION**

All parties to this MOU agree to cooperate with any program evaluation efforts undertaken by HUD, or a HUD-approved contractor, including compliance with HUD evaluation protocols and data sharing requests.

## **III. POPULATIONS ELIGIBLE FOR EMERGENCY HOUSING VOUCHER ASSISTANCE TO BE REFERRED BY CONTINUUM OF CARE**

In order to be eligible for an EHV, an individual or family must meet one of four eligibility categories:

1. Experiencing homelessness;
2. At risk of homelessness;
3. Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking
4. Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability.

Full definitions for each of these categories is included as Attachment A to this MOU.

Home Forward will issue Emergency Housing Vouchers to eligible individuals and families as the result of either:

1. The direct referral process from the Continuum of Care's Coordinated Entry Systems managed by JOHS; or
2. A situation where Home Forward makes an EHV available in order to facilitate an emergency transfer in accordance with the Violence Against Women Act (VAWA) as outlined in the Home Forward's Emergency Transfer Plan.

#### **Populations to be referred by JOHS**

JOHS may make referrals for EHVs from the Continuum's Coordinated Entry Systems of individuals and families from all four eligible population categories.

##### *Experiencing Homelessness*

JOHS will make referrals of families and individuals experiencing homelessness from the Continuum's Coordinated Entry Systems. Referrals will prioritize families and individuals experiencing homelessness who will benefit from permanent housing assistance but who are ineligible for, due to nature of homelessness or disability status, or unlikely to, due to assessment score, receive Continuum of Care-funded Permanent Supportive Housing assistance.

##### *Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking*

JOHS will make referrals of families and individuals fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking from the Continuum's DV Coordinated Entry System.

##### *Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability.*

JOHS will make referrals of families and individuals who experienced recent homelessness from the Continuum's Coordinated Entry Systems. Referrals will prioritize families and individuals who experienced recent homelessness and are currently being assisted with term-limited Rapid-Housing assistance and for who the loss of housing assistance will likely result in homelessness or housing instability.

*At Risk of Homelessness*

JOHS may refer families and individuals at risk of homelessness. Referrals will prioritize families and individuals who are receiving, or recently received, COVID Rent Relief to prevent eviction and who without additional assistance are at risk of homelessness.

**Populations to be served with EHV not referred by JOHS**

Home Forward will make EHV available to eligible families and individuals in order to facilitate emergency transfers in accordance with the Violence Against Women Act (VAWA) as outlined in the Home Forward's Emergency Transfer Plan.

**IV. HOUSING SERVICES, INCLUDING FINANCIAL ASSISTANCE, THAT WILL BE PROVIDED TO ASSIST EHV APPLICANTS AND PARTICIPANTS WITH LEASE-UP**

Home Forward and JOHS will ensure application, housing search and flexible financial assistance is made available to all families and individuals referred for EHV. Services and financial assistance will generally be provided by partnering CoC service providers connected to referred families and individuals through the CoC's Coordinated Entry Systems. Housing services and financial assistance may be funded with a combination of "Service Fee" funding provided by HUD aligned with EHV awards, local General Funds, and Metro Supportive Housing Services funds.

1. Partnering CoC service providers will support individuals and families in completing applications and obtaining necessary supporting documentation to support referrals and applications for assistance; while aiding households in addressing barriers.
2. Partnering CoC service providers will support individuals and families in completing steps necessary to complete EHV application including supporting attendance at required EHV briefing orientations.
3. Partnering CoC service providers will make available housing search assistance that may include:
  - a. Assistance identifying eligible units, including physically accessible units as needed as well as units in low-poverty neighborhoods;
  - b. Outreach to owners of potentially eligible units;
  - c. Provide transportation assistance and direction to potential units;
  - d. Assist families and individuals with rental applications, rental agreements and other paperwork;



- e. Advocate directly, as needed, with landlords on behalf of the families and individuals; and
  - f. Otherwise help expedite the EHV leasing process for families and individuals.
4. Partnering CoC service providers will support EHV families and individuals in accessing Home Forward and JOHS funded financial assistance to support lease-up. Assistance may include:
- a. Application fees;
  - b. Security deposits;
  - c. Utility deposits and utility arrears if it is necessary for EHV lease-up;
  - d. Rent arrears and housing related debt if it is a barrier to EHV lease-up
  - e. Moving expenses for initial EHV lease-up; and
  - f. Essential household items.
5. Home Forward may provide incentive payments to landlords for initial EHV lease-ups to encourage participation.

**V. HOME FORWARD ROLES AND RESPONSIBILITIES**

- 1. Coordinate and consult with the JOHS in developing the details of the services and assistance to be offered funded with EHV services fee and JOHS resources;
- 2. Accept direct referrals for eligible individuals and families through the CoC Coordinated Entry Systems;
- 3. Make EHV available to eligible families and individuals in order to facilitate emergency transfers in accordance with the Violence Against Women Act (VAWA) as outlined in the Home Forward's Emergency Transfer Plan.
- 4. Work with JOHS to develop shared referral schedule and commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance processes are completed in a timely manner;
- 5. Commit a sufficient number of staff and resources to ensure that inspections of units are completed in a timely manner;
- 6. Through its standard process, Home Forward will, if needed, amend its administrative plan in accordance with applicable program regulations and requirements;
- 7. Through its standard process, Home Forward will amend its administrative plan to implement limited screening criteria and increased payment standards for the EHV program;
- 8. Through its standard process, Home Forward's Rent Assistance department will administer the vouchers in accordance with applicable program regulations and requirements;

9. Using its education team, Home Forward will make training available for JOHS and CoC partner agency staff on the Housing Choice Voucher program and procedures and the unique attributes of the EHV program;
10. Work with JOHS to develop necessary data and tracking metrics for tracking and improvement purposes;
11. Commit staff to participate in case conferencing through initial EHV lease-up phase;
12. Designate a staff to serve as the lead EHV liaison; and
13. Comply with the provisions of this MOU.

VI. **JOINT OFFICE OF HOMELESS SERVICES ROLES AND RESPONSIBILITIES ON BEHALF OF THE CONTINUUM OF CARE**

1. Coordinate and consult with Home Forward in developing the details of the services and assistance to be offered funded with EHV services fee and JOHS resources;
2. Work with Home Forward to develop shared referral schedule and direct referrals to Home Forward for eligible individuals and families through the CoC Coordinated Entry Systems;
3. Arrange for EHV application support and housing search services with Continuum of Care partner agencies for each EHV referral;
4. Ensure availability, as needed, of retention and supportive services through funded CoC partner agencies for EHV referrals;
5. Work with Home Forward to develop necessary data and tracking metrics for tracking and improvement purposes;
6. Commit staff to participate in case conferencing through initial EHV lease-up phase;
7. Designate a staff to serve as the lead EHV liaison; and
8. Comply with the provisions of this MOU.

Signed By:



July 30, 2021

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Michael Buonocore, Executive Director, Home Forward

Date



29 July 2021

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Stacy Borke, TPI / Mercedes Elizalde, CCC, CoC Board Co-Chair

Date



29 July 2021

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Marc Jolin, Director, Joint Office of Homeless Services,  
CoC Collaborative Applicant Authorized Representative

Date

## **Attachment A: Households Eligible for Emergency Housing Vouchers**

### ***Individuals and families who are homeless***

The meaning of “homeless” is as such term is defined in section 103(a) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302(a)), which is codified in HUD’s Continuum of Care Program regulations at 24 CFR 578.3 and reads as follows:

Homeless means:

1. An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
  - i. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
  - ii. An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, State, or local government programs for low-income individuals); or
  - iii. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.
2. An individual or family who will imminently lose their primary nighttime residence, provided that:
  - i. The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
  - ii. No subsequent residence has been identified; and
  - iii. The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing.
3. Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
  - i. Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);

- ii. Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
- iii. Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
- iv. Can be expected to continue in such status for an extended period of time because of chronic disabilities; chronic physical health or mental health conditions; substance addiction; histories of domestic violence or childhood abuse (including neglect); the presence of a child or youth with a disability; or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment.

***Individuals or families who are at-risk of homelessness***

The meaning of “at-risk of homelessness” is as such term is defined in section 401(1) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(1)), which is codified in HUD’s Continuum of Care Program regulations at 24 CFR 578.3 and reads as follows:

At risk of homelessness.

- 1. An individual or family who:
  - i. Has an annual income below 30 percent of median family income for the area, as determined by HUD;
  - ii. Does not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the “Homeless” definition above; and
  - iii. Meets one of the following conditions:
    - a. Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
    - b. Is living in the home of another because of economic hardship;
    - c. Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days of the date of application for assistance;
    - d. Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by federal, State, or local government programs for low-income individuals;
    - e. Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons, or lives in a larger

housing unit in which there reside more than 1.5 people per room, as defined by the U.S. Census Bureau;

- f. Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or
- g. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan.

- 2. A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); or
- 3. A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.

***Individuals or families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking or human trafficking***

This category is composed of any individual or family who is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking. This includes cases where a HUD-assisted tenant reasonably believes that there is a threat of imminent harm from further violence if they remain within the same dwelling unit, or in the case of sexual assault, the HUD-assisted tenant reasonably believes there is a threat of imminent harm from further violence if they remain within the same dwelling unit that they are currently occupying, or the sexual assault occurred on the premise during the 90-day period preceding the date of the request for transfer.

Domestic violence includes felony or misdemeanor crimes of violence committed by:

- 1. a current or former spouse or intimate partner of the victim (the term “spouse or intimate partner of the victim” includes a person who is or has been in a social relationship of a romantic or intimate nature with the victim, as determined by the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship),
- 2. a person with whom the victim shares a child in common,

3. a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
4. a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or
5. any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating violence means violence committed by a person:

1. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
2. Where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - a. The length of the relationship;
  - b. The type of relationship; and
  - c. The frequency of interaction between the persons involved in the relationship.

Sexual assault means any nonconsensual sexual act proscribed by Federal, Tribal, or State law, including when the victim lacks capacity to consent.

Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

1. Fear for the person's individual safety or the safety of others; or
2. Suffer substantial emotional distress.

Human trafficking includes both sex and labor trafficking, as outlined in the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7102). These are defined as:

Sex trafficking means the recruitment, harboring, transportation, provision, obtaining, patronizing, or soliciting of a person for the purpose of a commercial sex act, in which the commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age; (and)

Labor trafficking means the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

***Individuals or families who are recently homeless***

This category is composed of individuals and families determined by the CoC or its designee to meet the following definition:

Recently homeless is defined as individuals and families who have previously been classified by a member agency of the CoC as homeless but are not currently homeless as a result of

homeless assistance (financial assistance or services), temporary rental assistance or some type of other assistance, and where the CoC or its designee determines that the loss of such assistance would result in a return to homelessness or the family having a high risk of housing instability. Examples of households that may be defined as recently homeless by the CoC include, but are not limited to, participants in rapid rehousing, and permanent supportive housing.

Individuals and families classified as recently homeless must be referred by the CoC or its designee.



## **Chapter 4**

### **APPLICATIONS, WAITING LIST AND TENANT SELECTION**

#### **INTRODUCTION**

When a family wishes to receive assistance under the HCV program, the family must submit an application that provides the PHA with the information needed to determine the family's eligibility. HUD requires the PHA to place all families that apply for assistance on a waiting list. When HCV assistance becomes available, the PHA must select families from the waiting list in accordance with HUD requirements and PHA policies as stated in the administrative plan and the annual plan.

The PHA is required to adopt clear policies and procedures for accepting applications, placing families on the waiting list, and selecting families from the waiting list, and must follow these policies and procedures consistently. The actual order in which families are selected from the waiting list can be affected if a family has certain characteristics designated by HUD or the PHA that justify their selection. Examples of this are the selection of families for income targeting and the selection of families that qualify for targeted funding.

HUD regulations require that all families have an equal opportunity to apply for and receive housing assistance, and that the PHA affirmatively further fair housing goals in the administration of the program [24 CFR 982.53, HCV GB p. 4-1]. Adherence to the selection policies described in this chapter ensures that the PHA will be in compliance with all relevant fair housing requirements, as described in Chapter 2.

This chapter describes HUD and PHA policies for taking applications, managing the waiting list and selecting families for HCV assistance. The policies outlined in this chapter are organized into three sections, as follows:

Part I: The Application Process. This part provides an overview of the application process, and discusses how applicants can obtain and submit applications. It also specifies how the PHA will handle the applications it receives.

Part II: Managing the Waiting List. This part presents the policies that govern how the PHA's waiting list is structured, when it is opened and closed, and how the public is notified of the opportunity to apply for assistance. It also discusses the process the PHA will use to keep the waiting list current.

Part III: Selection for HCV Assistance. This part describes the policies that guide the PHA in selecting families for HCV assistance as such assistance becomes available.

### **PART III: SELECTION FOR HCV ASSISTANCE**

#### **4-III.A. OVERVIEW**

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

#### **4-III.B. SELECTION AND HCV FUNDING SOURCES**

##### **Special Admissions [24 CFR 982.203]**

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced because of demolition or disposition of a public housing project; a family residing in a multifamily rental housing project when HUD sells, forecloses or demolishes the project; a family residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

##### **Targeted Funding [24 CFR 982.204(e)]**

HUD may award a PHA funding for a specified category of very low income families. The PHA must use this funding only to assist the families within the specified category.

##### PHA Policy

The order in which families within a specified category are assisted is determined by the order of referrals from partner agencies. Families are served as openings occur within the targeted funding awards. A waiting list is not kept by the PHA for targeted funding, with the exception of Family Unification Program (FUP) and 2017 Mainstream Voucher Program.

The PHA administers the following types of targeted funding:

- **Project Access:** Families are referred by the Aging and Disability Services. The PHA limits the number of vouchers for this program to 20.
- **Veterans Affairs Supportive Housing (VASH):** Families are referred by the Veterans Affairs (VA) Medical Center.
- **Witness Relocation:** Families are referred by the Office of Inspector General Agent-in-Charge. The PHA limits the number of vouchers for this program to 20.

- Family Unification Program (FUP): Families and youth are referred by the State of Oregon's Department of Human Services.
- 2017 Mainstream Voucher Program: Families that include a non-elderly (18 years of age or older and less than 62 years of age) person with disabilities. Eligible families will be assisted in accordance with policies in Section 4-III.C.

### **Family Unification Program (FUP)**

FUP vouchers are designated to serve two targeted populations – FUP-eligible families and FUP-eligible youth.

Section 110 of Housing Opportunity Through Modernization Act of 2016 (HOTMA) made several changes to the FUP program for children aging out of foster care. The changes to the FUP program were effective upon enactment of HOTMA (July 29, 2016). The changes include:

- Revising the length of the term that a FUP-eligible youth may receive FUP assistance from 18 months to 36 months. This change applies to youth currently receiving FUP assistance as well as any new participants.
- Revising the eligibility requirements for FUP-eligible youth. Previously, FUP-eligible youth must be at least 18 years old and not more than 21 and have left foster care at age 16 or older. Under the new law, FUP-eligible youth must:
  - Be at least 18 years old and not more than 24;
  - Have left foster care at age 16 or older or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act; and
  - Be homeless or at risk of being homeless (refer to the definition of “at risk of homelessness” at 24 CFR 576.2).

FUP-eligible family is defined as a family that the public child welfare agency (PCWA) has certified as a family for whom the lack of adequate housing is a primary factor in the imminent placement of the family's child, or children, in out-of-home care, or in the delay of discharge of a child, or children, to the family from out-of-home care, and that the PHA has determined is eligible for a Housing Choice Voucher (HCV).

The PHA must have determined that the family or youth is eligible for a Housing Choice Voucher (HCV).

As required by statute, a FUP voucher issued to a FUP-eligible youth may only be used to provide housing assistance for the youth for a maximum of 36 months. There is no statutory limitation on the time a family may receive housing assistance under the program.

#### PHA Policy

The PHA will conduct a one-time outreach to the applicants on its HCV waiting list to notify them of the FUP. Applicants who self-identify as meeting the FUP criteria will be referred to the State of Oregon's Department of Human Services, Child Welfare Division (DHS) for verification of qualifying criteria.

Upon receipt of DHS referrals the PHA will compare the names with those of families and youth already on the PHA's HCV waiting list. Any family or youth on the PHA's HCV waiting list that DHS identifies and refers as eligible will maintain their position on the waiting list, will be identified as FUP-eligible, and will be served prior to the DHS referrals not currently on the HCV waiting list.

Any family or youth certified by the DHS as eligible and not on the HCV waiting list will be placed on the HCV waiting list for a FUP voucher based on the date and time of the application and in accordance with the PHA's hierarchy of preferences. Due to the fact that families or youth may be placed on the waiting list only by DHS referral, the PHA will not give a public notice of the waiting list opening for the FUP applicants.

In order to ensure access by the youth population, the PHA has agreed to set aside 25 out of 100 awarded FUP vouchers to FUP-eligible youth. Upon initial leasing of the 100 FUP vouchers, the FUP-eligible applicants will be assisted in accordance with policies described in Section 4-III.C with the exception of the youth vouchers set-aside.

If a FUP voucher becomes available and there is no FUP-eligible youth on the waiting list, the next FUP-eligible family on the waiting list will be selected. The goal of a minimum 25 vouchers for youth will be maintained through the grant.

Ongoing communication and coordination efforts will be made with DHS and local partners with the goal of maintaining a balanced number of eligible youth and families on the waiting list for a FUP voucher.

FUP referrals received from DHS will not be offered a FUP voucher unless the DHS case manager completes a certification ascertaining that the FUP-eligible family will retain or obtain custody of their child, or children, within 90 days of the date the PHA enters into a Housing Assistance Payments contract for an approved rental unit on behalf of the identified family. This policy will help ensure that valuable housing resources are not being used to house families in large units into which children are not ready to be safely placed.

***Family Unification Program and Family Self Sufficiency Demonstration***  
***[Notice PIH 2016-01]***

The PHA participates in a demonstration testing the effectiveness of combining housing choice vouchers for FUP-eligible youth with assistance under the Family Self Sufficiency (FSS) program. This demonstration extends the statutory time limit on voucher assistance to match the length of the FSS contract.

Program participants with a FUP youth voucher who agree to sign an FSS Contract of Participation will maintain their housing assistance for a period not exceeding the length of the FSS Contract of Participation. In most cases, the limit will be no more than five years; however, if the FSS Contract of Participation is extended, in accordance with 24 CFR 984.303(d), the FUP youth voucher can be extended for the entire length of the FSS Contract of Participation.

Families cannot be required to participate in the FSS program as condition of receipt of assistance under the HCV program, including receipt of a FUP voucher. However, only FUP youth that sign an FSS Contract of Participation may benefit from the extension of the time limit for voucher assistance.

PHAs must review the availability of this demonstration with all FUP youth during the family briefing. Current FUP youth must be given opportunity to participate.

#### PHA Policy

The PHA will notify eligible youth about the FUP and FSS Demonstration in partnership with the local DHS office and Homeless Youth Continuum of Care during the program specialized orientations and family briefings.

The PHA, in partnership with the local DHS office and Homeless Youth Continuum of Care, will conduct one-time in-person orientation to current FUP youth participants to notify them of this opportunity. The notice will provide information on how this demonstration works, including an explanation that while the families are not required to participate in the FSS program as condition of receipt of FUP voucher assistance, only FUP youth that sign an FSS Contract of Participation may benefit from the extension of the time limit for voucher assistance. The time frame to enroll will be 60 days from PHA notification or before the conclusion of the statutory time limit of the FUP youth voucher, whichever is earlier.

If a FUP youth participating in this demonstration fails to comply with the terms and conditions of the FSS Contract of Participation without good cause and is terminated from the FSS program, the FUP youth is no longer considered a participant in this demonstration. With FSS termination, the FUP youth is subject to the statutory limit of the FUP youth voucher, beginning from the time the first HAP contract is signed. If FUP youth has been assisted for more than 36 months, the PHA terminates assistance to the FUP youth household. The PHA may not terminate voucher assistance for FUP youth because of failure to comply with an FSS Contract of Participation prior to the end of the first 36 months of assistance.

Prior to terminations, PHAs offer an informal hearing to a FUP youth wishing to appeal a PHA decision to terminate. Policies specifying such hearing procedures are included in the PHA's FSS Action Plan.

The requirements of compliance and consequences for not complying with the terms and conditions of the FSS Contract of Participation are reviewed with the FUP youth at the time the FSS Contract of Participation is signed.

#### **Regular HCV Funding**

Regular HCV funding may be used to assist any eligible family on the waiting list or referred from partner agency as part of the PHA's Tenant-Based Voucher Set Asides (MTW). Families are selected from the waiting list or as part of the PHA's Tenant-Based Voucher Set Asides according to the policies provided in Section 4-III.C.

PHA Policy – Additional One-Time Waiting List Placement Opportunity for Applicants Not Selected by Lottery in January 2007 (MTW)

The PHA will offer an opportunity to be selected for placement on the waiting list to applicants that were randomly assigned numbers higher than 3,000 and were not selected by lottery to be placed on the waiting list in January 2007.

The PHA will inform community partners and will post notification in the newspaper and other local publications making previous applicants aware of this additional opportunity for waiting list placement. The PHA will mail a notification to the applicants with numbers of 3,001 and higher, as assigned by lottery in January 2007, requiring a verification of continued interest. Applicants must respond in writing in the format required by the PHA within 15 business days from the date the PHA mailed the notification. Applicants that respond as required by the PHA will be placed on the waiting list in order of numbers that were previously assigned by lottery in January 2007. Applicants that fail to respond as required by the PHA will forfeit their opportunity to be selected for placement on the waiting list. There will be no additional opportunity offered; the families will be encouraged to re-apply when the waiting list opens.

If the notification is returned by the post office with no forwarding address, the family will forfeit the opportunity to be selected for placement on the waiting list. There will be no additional opportunity offered; the families will be encouraged to re-apply when the waiting list opens.

If the notification is returned by the post office with a forwarding address, the notification will be re-sent to the address indicated. The family will have 15 business days to respond from the date the letter was re-sent. If the family fails to respond as required by the PHA, the family will forfeit the opportunity to be selected for placement on the waiting list. No additional opportunity will be offered to families that failed to respond, they will be encouraged to re-apply when the waiting list opens.

PHA Policy – Additional One-Time Waiting List Placement Opportunity for Applicants Not Selected by Lottery in June 2019

The PHA will offer an opportunity to be selected for placement on the waiting list to applicants that were randomly assigned numbers higher than 170 and as a result were not selected by lottery to be placed on the waiting list in June 2019 when the waiting list was opened to families eligible for the waiting list preference for families with a non-elderly person with disabilities who is transitioning out of institutional or other segregated settings.

The PHA will inform community partners making previous applicants aware of this additional opportunity for waiting list placement. The PHA will mail a notification to the applicants with numbers of 171 and higher, as assigned by lottery in June 2019, requiring a verification of continued interest. Applicants must respond in writing in the format required by the PHA within 15 business days from the date the PHA mailed the notification. Applicants that fail to respond as required by the PHA will forfeit their opportunity to be selected for placement on the waiting list. There will be no additional opportunity offered; the families will be encouraged to re-apply when the waiting list opens.

If the notification is returned by the post office with no forwarding address, the family will forfeit the opportunity to be selected for placement on the waiting list. There will be no additional opportunity offered; the families will be encouraged to re-apply when the waiting list opens.

If the notification is returned by the post office with a forwarding address, the notification will be re-sent to the address indicated. The family will have 15 business days to respond from the date the letter was re-sent. Applicants that fail to respond as required by the PHA will forfeit their opportunity to be selected for placement on the waiting list. There will be no additional opportunity offered; the families will be encouraged to re-apply when the waiting list opens.

#### **4-III.C. SELECTION METHOD**

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### PHA Policy

Local preferences are listed below and are numerically ranked, with number 1 being the highest preference. Preferences within the same rank are treated equally.

*The following program transfer preferences will be ranked #1:*

- **The PHA will grant a preference to up to 20 families per calendar year that are currently served in another permanent housing assistance program administered by the PHA and experiencing domestic violence, dating violence, sexual assault or stalking if the following circumstances apply:**

The PHA received completed and signed Form HUD-5382 (Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking, and Alternate Documentation) or alternate documentation allowed by Form HUD-5382;

Domestic violence, dating violence, sexual assault or stalking has occurred at the level that written certification has been received from a service provider verifying the participant is in significant danger and must relocate which will likely result in the need for the participant to receive a tenant-based voucher;

The current subsidy limits the participant's ability to relocate while retaining housing assistance; and

Program transfer is authorized in writing by the Director of Housing Choice Vouchers, Director of Homeless Initiatives, or Housing Program Manager.

- **Families that are currently served (or have been certified or have reached the top of the waiting list) in another permanent housing assistance program administered by the PHA when the other program is unable to serve the family and when such assistance is necessary for the PHA to appropriately house the family. This preference requires approval of Directors of both programs.**

When the PHA grants a local preference based on a specific need (i.e., a unit with accessible entrance), the Section 8 subsidy may only be used for a unit that cures the condition for which the local preference was granted.



**Preference for youth leaving homelessness through FUP program, HCV vouchers for families no longer requiring supportive services.**

Section 8 Administrative Plan

- **Youth that are currently served in the Family Unification Program (FUP) administered by the PHA whose FUP voucher is expiring due to the 36-month statutory time limit, or youth that are currently served in the FUP rental assistance extension program administered by the PHA, if the following circumstances apply:**
  - FUP-eligible youth is a person with disabilities, as defined in 24 CFR 5.403; and
  - A written referral has been received from the current FUP case manager of record (DHS, Homeless Youth Continuum, or another agency) certifying that the youth will have a lack of adequate housing as a result of the expiration of FUP voucher or FUP rental assistance extension and needs a tenant-based voucher to ensure uninterrupted housing assistance.
- **Families that are currently served by the PHA in a Continuum of Care funded, permanent supportive housing project and no longer need supportive services to maintain housing stability. The PHA may target preference to specific permanent supportive housing projects in order to align with the local and / or federal priorities related to ending homelessness. The PHA will limit the number of families accessing Housing Choice Vouchers via this preference to twenty-five annually, for calendar years 2015 and 2016 as a pilot. This preference requires approval of Directors of both programs, and the following circumstances must apply:**
  - Sponsor agency providing services to participant family provides written certification that the family does not require permanent supportive housing to maintain housing stability;
  - Family receiving preference must have completed two full years in a Continuum of Care funded, permanent supportive housing project;
  - Family receiving preference has successfully adhered to permanent supportive housing project program rules and requirements; and
  - Family receiving preference has projected gross annual income equal to or greater than the maximum Federal Supplemental Security Income (SSI) annual payment amount. The absence of income suggests ongoing opportunities for families to engage with supportive services related to obtaining income – either benefits acquisition or employment. Additionally, Continuum of Care funded projects are structured to provide greater options in the market for families without income.

*In the event a program transfer is approved for a current participant due to one of the preferences described above the current participant will not be required to complete an application and go through the formality of being pulled from the current HCV waiting list. The program transfer preferences impact households who have already been through a waiting list process; their eligibility determination for the transfer preference will be based upon the specific criterion outlined in each preference described above. All transfer preference applicants must meet eligibility criteria for the HCV program in accordance with policies in Chapter 3. Detailed*

**Preference for families services by Multnomah County's Homeless Family System of Care, homeless veterans who are ineligible for VASH.**

Section 8 Administrative Plan

*verification of the need for the transfer preference as well as two authorized signatures will be required for a voucher to be authorized and issued.*

*The following voucher set-asides preferences for families that are exiting homelessness will be ranked #1. The PHA will limit the number of vouchers set aside for these preferences to 250. Once 250 families lease up with vouchers issued under these preferences, the preferences will sunset:*

- **The PHA will grant a preference to up to 200 families that are currently served by Multnomah County's Homeless Family System of Care if the following circumstances apply:**

The PHA has executed a Memorandum of Understanding (MOU) with a partner agency. The MOU outlines eligibility criteria for the preference and criteria for determining how families will be selected and referred to the PHA from eligible families within the Homeless Family System of Care;

The PHA received a written referral from the partner agency, including a certification that the family was selected and referred to the PHA in accordance with criteria outlined in the MOU;

The referring partner agency agrees to make ongoing supportive services available to the family for the length of the family's participation in the HCV program.

- **The PHA will grant a preference to up to 50 families that include a veteran experiencing homelessness and are ineligible for HUD – Veterans Affairs Supportive Housing (HUD – VASH) voucher if the following circumstances apply:**

The PHA has executed a Memorandum of Understanding (MOU) with a partner agency. The MOU outlines eligibility criteria for the preference and criteria for determining how families will be selected and referred to the PHA from eligible veteran families experiencing homelessness;

The PHA received a written referral from the partner agency, including a certification that the family was selected and referred to the PHA in accordance with criteria outlined in the MOU;

The referring partner agency agrees to make ongoing supportive services available to the family for the length of the family's participation in the HCV program.

*Based on the capacity of the service provider and supportive services available to the families as outlined in the MOU, screening and eligibility criteria for exiting homelessness preference applicants may be different from the PHA's regular requirements for the HCV program laid out in Chapter 3, except in the situations for which denial of assistance is mandatory.*

The following voucher set-aside preference for households that are at risk of displacement due to increasing rents will be ranked #1. The PHA will limit the number of vouchers set aside for this preference to sixty for calendar year 2016 as a pilot:

- **The PHA will grant a one-time preference to up to 40 families that are currently served by Northwest Pilot Project and up to 20 families that are currently served by the Urban League of Portland if the following circumstances apply:**

The PHA has executed a partnership agreement with the partner agencies;

The PHA received a written referral from the partner agency, including a certification that the family is at risk of displacement due to rent increases and housing affordability issues, and the family was selected for referral in accordance with criteria outlined in the partnership agreement; and

The referring partner agency agrees to make ongoing supportive services available to the family for the length of the family's participation in the Housing Choice Voucher program.

*The following preferences will be ranked #2:*

- **Families with a non-elderly (age 18 - 61) person with disabilities, as defined in 24 CFR 5.403, who is transitioning out of institutional or other segregated settings. The PHA will limit the number of vouchers set aside for this preference to 99. Families will be selected utilizing this preference only upon availability of a mainstream voucher for up to 99 vouchers.**

*Institutional or other segregated settings* include, but are not limited to:

- Congregate settings populated exclusively or primarily with individuals with disabilities;
- Congregate settings characterized by regimentation in daily activities, lack of privacy or autonomy, policies limiting visitors, or limits on individuals' ability to engage freely in community activities and to manage their own activities of daily living; or
- Settings that provide for daytime activities primarily with other individuals with disabilities.

*Transitioning* is defined as having a plan for exiting institutional or other segregated settings within three months.

## **Mainstream vouchers for people exiting homelessness through Coordinated Access (the CoC's Coordinated Entry System).**

### Section 8 Administrative Plan

- **Families with a non-elderly (age 18 - 61) person with disabilities, as defined in 24 CFR 5.403, who is experiencing homelessness and was referred to the PHA from Multnomah County's Coordinated Access system managed by the City of Portland / Multnomah County Joint Office of Homeless Services. The PHA will limit the number of vouchers set aside for this preference to 30. Families will be selected utilizing this preference only upon availability of a mainstream voucher for up to 30 vouchers.**

The PHA must receive a written referral from the City of Portland / Multnomah County Joint Office of Homeless Services, including a certification that the family is experiencing homelessness and is being referred from Multnomah County's Coordinated Access system

*Experiencing homelessness* is defined as:

An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; **or**
- An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); **or**
- An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

OR,

Any individual or family who:

- Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; **and**
- Has no other residence; **and**
- Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing

*The following preference will be ranked #3:*

- **Families with a member who has a documented terminal illness with life expectancy of 12 months or less.**

*The following preference will be ranked #4:*

- **Households residing in Multnomah County**

The term “residence” includes shelters and other dwelling places where homeless families may be living or sleeping.

Applicants who are working or have been notified that they were hired to work in Multnomah County will be treated as residents of Multnomah County.

Graduates of, or active participants in, education and training programs in Multnomah County will be treated as residents of Multnomah County if the education or training program is designed to prepare individuals for the job market.

- The PHA defines training program as “a learning process with goals and objectives, generally having a variety of components, and taking place in a series of sessions over a period of time. It is designed to lead to a higher level of proficiency, and it enhances the individual’s ability to obtain employment. It may have performance standards to measure proficiency. Training may include, but is not limited to: (1) classroom training in a specific occupational skill, (2) on-the-job training with wages subsidized by the program, or (3) basic education”.
- Employment, education, or training programs would include active participation in any of the following: GED or high school diploma, employment readiness programs, short term or long term training programs that will result in a certification; or a degree-seeking program at a college or university with a minimum enrollment requirement of six credit hours. The previous list is not inclusive of all eligible employment, education, or training programs.
- Third-party verification of active participation or graduation from such program within the past year will be required to receive a preference.

*Households with no preference will be ranked #5.*

*Eligible RAD PBV households wishing to exercise mobility will be placed on the tenant-based HCV waiting list and will be selected for no more than seventy-five percent of turnover vouchers in accordance with policies in Chapter 18.*

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. An ELI family is a very low-income family whose annual income does not exceed the higher of 30 percent of the area median income or the federal poverty level [FR Notice 6/25/14]. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

#### PHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the PHA continues to serve the same population as it served prior to receiving the MTW status.

### **Order of Selection**

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

#### PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. No more than seventy-five percent of turnover vouchers will be targeted to eligible RAD PBV families wishing to exercise mobility. Within each targeted funding or preference category, families will be selected in numerical order based on the numbers that were assigned to each application, by lottery, at the time the applications were placed on the waiting list. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

## **Tenant-Based Voucher Set Asides for families referred by Multnomah County's Homeless Family System of Care.**

### Section 8 Administrative Plan

#### **Tenant-Based Voucher Set Asides (MTW)**

Through Tenant-Based Voucher Set Asides, the PHA uses its MTW authority to align MTW Housing Choice Vouchers with services and supports from partners designed to increase housing stability and success for families with barriers to succeeding with a voucher alone. The Tenant-Based Voucher Set Asides allow the PHA, in specific instances, to select families for Housing Choice Voucher assistance without using the tenant-based voucher waiting list.

With Tenant-Based Voucher Set Asides, the PHA accepts referrals from specified partners and awards those households the dedicated vouchers. Written documentation of the referral is maintained in the tenant file by the PHA, but the PHA does not add these households to the Housing Choice Voucher waiting list. This flexibility increases efficiency and reduces the number of days a family has to wait between referral and issuance of the voucher.

For each Tenant-Based Voucher Set Aside, prior to accepting referrals and issuing vouchers the PHA executes a Memorandum of Understanding with the partner specifying:

- Number of vouchers included in the Tenant-Based Voucher Set Aside;
- Eligibility criteria for the Tenant-Based Voucher Set Aside;
- Criteria for determining how families will be selected and referred to the PHA by the partner(s);
- Type and duration of services the partner(s) will make available to the household; and
- All referrals must be in writing and include a certification from the partner(s) that the family was selected and referred to the PHA in accordance with the criteria outlined in the Memorandum of Understanding.

#### ***Approved Tenant-Based Voucher Set Asides***

##### ***Homeless Family System of Care***

The PHA sets aside up to 200 total vouchers for families currently served by Multnomah County's Homeless Family System of Care.

Previously, the PHA instituted a one-time preference in its Housing Choice Voucher program for up to 200 families served by Multnomah County's Homeless Family System of Care. At the point 200 families leased-up under the preference, the preference sunsetted. New families were not referred from the Homeless Family System of Care as families selected through the preference left the Housing Choice Voucher Program.

The PHA uses a Tenant-Based Voucher Set Aside to serve up to 200 families referred by Multnomah County's Homeless Family System of Care. Remaining families from the previous preference for families referred from the Homeless Family System of Care will be included in the count of up to 200 families covered by the Tenant-Based Voucher Set Aside.

#### **4-III.D. NOTIFICATION OF SELECTION**

When a family has been selected from the waiting list, the PHA must notify the family.

##### PHA Policy

The PHA will notify the family by first class mail when it is selected from the waiting list. The notice will include the required forms that have to be completed and signed by all adult family members and returned to the PHA. The notice will inform the family of the following:

Documents and information that must be provided to the PHA, including information about what constitutes acceptable documentation;

Deadline for submitting completed and signed forms and other documents and information requested by the PHA.

If a notification letter is returned to the PHA with no forwarding address, the family will be removed from the waiting list. A notice of denial (see Chapter 3) will be sent to the family's address of record and, when requested as a reasonable accommodation for a disabled or elderly family, to any known alternate address.

If the family fails to respond to a notification letter, the family will be denied assistance based on the family's failure to supply information needed to determine eligibility. A notice of denial will be issued in accordance with policies contained in Chapter 3.

#### **4-III.E. THE APPLICATION INTERVIEW**

HUD recommends, but does not require, the PHA to hold in-person interviews with families selected from the waiting list. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if the PHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the waiting list for a period of time determined by the PHA [Notice PIH 2012-10].

Reasonable accommodation must be made for persons with disabilities who are unable to attend an interview due to their disability.

##### PHA Policy

The PHA does not require in-person eligibility interviews.

Pending disclosure and documentation of social security numbers, the PHA will allow the family to retain its place on the waiting list until the next time the PHA is issuing vouchers. If not all household members have disclosed their SSNs at the next time the PHA is issuing vouchers, the PHA will issue a voucher to the next eligible applicant family on the waiting list.

The family must provide to the PHA, by mail or in-person, the information necessary to establish the family's eligibility and determine the appropriate level of assistance, as well as completed and signed required forms and other documentation requested by the PHA.



If any materials are missing, the PHA will provide the family with a written list of items that must be submitted. The missing and/or additional items must be provided within 10 business days from the date the PHA sent the list of items to the family (Chapter 7 provides details about longer submission deadlines for particular items, including documentation of Social Security numbers and eligible noncitizen status). If the family is unable to obtain the information or materials within the required time frame, the family may request an extension. If the required documents and information are not provided within the required time frame (plus any extensions), the family will be sent a notice of denial (See Chapter 3).

An advocate, interpreter, or other assistant may assist the family with the application process.

#### **4-III.F. COMPLETING THE APPLICATION PROCESS**

The PHA must verify all information provided by the family (see Chapter 7). Based on verified information, the PHA must make a final determination of eligibility (see Chapter 3) and must confirm that the family qualified for any special admission, targeted funding admission, or selection preference that affected the order in which the family was selected from the waiting list.

##### **PHA Policy**

If the PHA determines that the family is ineligible, the PHA will send written notification of the ineligibility determination within 15 business days of the determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an informal review (Chapter 16).

If a family fails to qualify for any criteria that affected the order of selection from the waiting list (e.g. targeted funding, extremely low-income, preferences / ranking), and the family applied and was placed on the PHA waiting list when the list was open for all applicants, the family will be returned to its original position on the waiting list within 120 calendar days from the date the PHA requested preference verification and will be selected in the future based upon updated information. The PHA will notify the family in writing that it has been returned to the waiting list, and will specify the reasons for it.

If a family fails to qualify for any criteria that affected the order of selection from the waiting list (e.g. targeted funding, extremely low-income, preferences / ranking), and the family applied when the PHA waiting list was open only for families claiming a preference or meeting specified criteria for targeted funding, the family will be removed from the waiting list. The PHA will send a notice to the family's address of record and, when requested as a reasonable accommodation for a disabled or elderly family, to any alternate address provided on the initial application. The notice will state the reasons the family was removed from the waiting list and will inform the family how to request an informal review regarding the PHA's decision.

If the PHA determines that the family is eligible to receive assistance, the PHA will invite the family to attend a briefing in accordance with the policies in Chapter 5.



**Fiscal Year 2022**

# Moving to Work Plan

**January 1, 2022 through December 31, 2022**

Original Submission:  
[October 13, 2021](#)

HUD Approval Received:  
[December 28, 2021](#)



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## **Commitment of 400 PBVs to support the goals of a local affordable housing bond.**

### **16 Affordable Housing General Obligation Bond Project-Based Voucher Allocation**

#### **Approved FY2018, Implemented FY2018**

Home Forward received approval to allocate up to 400 project based vouchers to support the goals of a \$258.4 million Portland Housing General Obligation Bond that was approved by voters in November of 2016. From

time to time, local jurisdictions may issue general obligation bonds to acquire, develop and rehabilitate land and/or properties for affordable housing. Home Forward, as a Moving to Work agency, is granted the ability to support such local housing programs. This includes collaborating with local jurisdictions to provide affordable housing and services for low income and/or disabled households in our community.

#### **MTW authorization:**

Attachment C, Section D(7)(b) – Local Competitive Process

#### **Statutory objective:**

Additional Units of Housing Made Available.

Given that local jurisdictions may be the only owner of such housing when using general obligation bonds, for this specific financing situation, Home Forward is defining the ballot initiative as a competitive process. Ultimately, the local jurisdiction is competing for the use of vouchers and is seeking authorization from voters. If the voters elect to pass such a ballot measure, it is done so with the public's knowledge that the sole owner of these properties must be the jurisdiction issuing the bonds. Home Forward will have permission to allocate project-based vouchers to such general obligation bond funded properties to ensure housing opportunities for very-low and extremely low-income families. Home Forward will measure the number of units made available to members of the community through utilization of this designation.

The Portland Housing Bond was designed to increase the affordable housing stock in a community with rapidly rising rents that limit choice for families living with low incomes. One of the location priorities of the Portland Housing Bond's framework is to prioritize acquiring land for new housing in high opportunity areas with access to education and economic opportunities, among other amenities. The Portland Housing Bond's framework includes recommendations for services related to "workforce skill development/employment resources and parenting resources, youth engagement and academic assistance" among other resident services' priorities.

The Portland Housing Bond will create approximately 1,300 permanently affordable units throughout the City of Portland, with 600 designated for households earning 0-30% of the area median incomes. According to the City of Portland, the allocation of up to 400 vouchers to the affordable housing general obligation bond will leverage an additional 200 units of housing for families earning between 0-30% of the area median income, netting a total of 600 units of deeply affordable, permanent housing added to the City of Portland. These permanent units will increase choice across the city for families living with low and extremely low incomes. The vouchers will be allocated over five to seven years as properties are acquired and built. On average, Home Forward anticipates that 57-70 vouchers will be deployed each year.

#### **Changes or modifications:**

We are not anticipating any changes to this activity.

**Activity Metrics:**

Metric	Baseline	Benchmark	Final Projected Outcome
Additional units of housing made available (Standard Metric: HC#1)			
The Portland Housing Bond anticipates adding 1,300 units of affordable housing over a seven year period. The 400 vouchers will be used to leverage an additional 200 units being available for households earning between 0 and 30% median family income.	FY2018: 0	FY2022: 400 units	600 units

Home Forward will measure the number of units made available to members of the community through the City of Portland's Housing Bond reports to the community. Home Forward will measure the number of units made available to members of the community internally through utilization of this designation.

**MTW Flexibility:**

Home Forward designates voter-approved affordable housing general obligation bond ballot measures as a competitive process. This is an additional waiver of 24 CFR 983.51. In Oregon, local jurisdictions may issue general obligation bonds. These bonds are secured by tax levies and provide communities with access to debt at favorable interest rates. Unlike other states, however, the Oregon constitution has language that prohibits jurisdictions from raising money to aid parties other than the issuing jurisdiction. In other words, in the State of Oregon, jurisdictions may only use general obligation bonds for capital costs incurred and owned by the issuing jurisdiction. This happens through a popular vote of the citizenry and can leverage 200 additional units of affordable housing made available to the community.

**Activity Metrics**

Metric	Baseline	Benchmark	Final Projected Outcome
CE #1: Agency cost savings			
Total cost of task in dollars (decrease).	FY2020: \$6,007	FY2022: \$0	At least \$0
CE #2: Staff Time Savings			
Total time to complete the task in staff hours (decrease).	FY2020: 229 hours	FY2022: 0 hours	0 hours
CE #3: Decrease in Error Rate of Task Execution			
Average error rate in completing task as a percentage (decrease).	FY2020: 7.5%	FY2022: 0%	0%

**Cost Implications**

Home Forward anticipates this activity will reduce the administrative and staff time costs of program transfers resulting in an overall savings of \$6,007 and 229 staff time hours in the initial year.

**Justification for MTW Flexibility**

This activity is authorized under provisions of Attachment C Section C(4) - Initial, Annual, and Interim Review Process (Public Housing), Section D(3) – Eligibility of Participants (HCV), and the Use of Funds Amendment to Attachment D of the Amended and Restated MTW Agreement.

## 20 Local Inspection Policies

### Approved FY2020, Implemented FY2021

Under current regulations (24 CFR 982.405(a), 983.103(d)), public housing authorities are required to inspect the unit not less often than biennially during the term of the Housing Authority Payment (HAP) contract. In the event of a local disaster, emergency, or other situation which affects the health and/or safety of Home Forward participants, residents, staff, and/or the general public, Home Forward may implement certain temporary changes to biennial inspection protocols to ensure continuity of safe operations to the extent possible and practical. This modification was proposed in response to the COVID-19 pandemic, which has created a need for physical and social distancing to protect against the spread of the disease. In compliance with the recommendations of the Centers for Disease Control (CDC), the "Stay Home Stay Safe" Executive Order issued by Oregon Governor Brown, and other guidance from local, state, and federal agencies, Home Forward reduced contact between individuals, including closing offices to the public and reducing the number of employees in the office. As a result, Home Forward foresees that some operations may need to be modified and/or deferred to a later time in response to the COVID-19 pandemic and in response to future local disasters or emergencies to protect the health and safety of Home Forward staff, residents, and participants. The proposed inspection protocols which Home Forward may temporarily implement are:

#### MTW authorization:

Attachment C, Section D(5) - Ability to Certify Housing Quality Standards

Attachment C, Section D(7)(d): Establishment of an Agency Section 8 Project-Based Program

#### Statutory objective:

Reduce cost and achieve greater cost effectiveness in Federal expenditures

- Home Forward may extend the validity of a family's most recently completed biennial HQS inspection by one year.
- The due date of the family's next biennial HQS inspection would be one year from the original due date, and subsequent inspections would occur on a regular biennial schedule based on the new adjusted biennial due date.
- Home Forward will continue to perform emergency inspections and initial HQS inspections in un-occupied units.

When implemented, these temporary changes will be ended or adjusted as soon as it is safe, feasible, and practical to do so. These changes will be implemented in response to the COVID-19 pandemic, and may be reenacted in the future in response to another local disaster, emergency, or other crisis situation.

### Activity Metrics

Metric	Baseline	Benchmark	Final Projected Outcome
Agency Cost Savings (Standard Metric CE #1):			
Total cost of task	FY2020: \$744,190	FY2022: \$0	Less than \$701,000 annually
Staff time savings (Standard Metric: CE#2)			
Total time to complete the task	FY2020: 7,730 hours	FY2022: 0 hours	Less than 7,250 hours annually
Decrease in error rate of task execution (Standard Metric: CE#3)			
Average error rate in completing task	FY2020: 3.5%	FY2022: 3.5%	Maintain 3.5% or less



**Program Instructions: Emergency Housing Vouchers, 2021-2022**

The American Rescue Plan includes the Emergency Housing Voucher (EHV) Program, which is intended to serve people experiencing homelessness or at risk of homelessness. To drive down racial disparities in the experience of homelessness and COVID-related housing instability, BIPOC communities must be overrepresented in access to and success in the Emergency Housing Voucher Program.

Referrals for EHV must come from the CoC (Joint Office of Homeless Services). HUD is allowing flexibility in how eligible households are prioritized.

Eligibility for individuals and families:

- Homeless
- At risk of homelessness - Household must be at or below 30% MFI
- Fleeing or attempting to flee DV, IPV or trafficking
- "Recently homeless, as determined by the Secretary, and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability" (AKA in RRH programs)
- EHV can also be used to support households seeking an Emergency Transfer (DV) and Home Forward plans to set some EHV's aside for this need
- No registered sex offenders
- No person convicted of manufacturing methamphetamine in public housing
- At least one household member needs to be a citizen or eligible non-citizen

EHV vouchers are ongoing (no expiration date). However, vouchers cannot be reissued after September 2023. Vouchers terminated/vacated after that date will be lost to attrition.

**Supportive Services**

HUD expects communities receiving EHV vouchers to provide housing search assistance. This may include:

1. Assistance identifying eligible units, including physically accessible units as needed as well as units in low-poverty neighborhoods;
2. Outreach to owners of potentially eligible units;
3. Provide transportation assistance and direction to potential units;
4. Assist families and individuals with rental applications, rental agreements and other paperwork;
5. Advocate directly, as needed, with landlords on behalf of the families and individuals; and
6. Otherwise help expedite the EHV leasing process for families and individuals

EHV participants will have access to two different sources of funding for client assistance: HUD funded EHV Service Fees and locally funded Metro General Client Assistance.

### **Placement Support (EHV Service Fees)**

Program participants will be eligible for up to \$3500 in client assistance to assist with lease-up costs.

Assistance may include:

1. Application fees;
2. Utility deposits and utility arrears if it is necessary for EHV lease-up;
3. Moving expenses for initial EHV lease-up; and
4. Essential household items.

Home Forward will use some of the EHV Service Fees to directly pay deposits and landlord incentives. JOHS contract providers will also have access to EHV Service Fees to assist with the above lease up assistance (total average services fees per household is \$3,500 per voucher). EHV Service Fees cannot pay past property debt. Providers will need to utilize other resources to overcome this barrier to placement as needed (please see below)

### **Post Placement/Retention Services**

FTE/Staffing will be provided to support with lease up and retention (\$83,171 for each FTE within HYC, HFSOC, DV). Staffing ratios are calculated based on a 1:30 ratio of housing advocate to voucher/household. Staff must commit to participate in case conferencing through initial EHV lease-up phase. Case loads will be evaluated annually to assess for shifts in client to staff ratios.

In addition to the EHV Service Fees, each FTE will have access to additional client assistance of up to \$5,000. This funding will be provided to the HYC, HFSOC, & DSV Systems. Service Providers will support EHV families and individuals in accessing JOHS funded financial assistance to support lease-up, retention and on-going stability. Assistance may include:

- Basic needs: Food, clothing, furniture, hygiene products
- Transportation
- Utilities
- Phone
- Application fees
- Security deposits
- Utility deposits and utility arrears if it is necessary for EHV lease-up
- Rent arrears and housing related debt if it is a barrier to EHV lease-up

- Moving expenses for initial EHV lease-up; and
- Debt resulting from financial abuse
- Essential household items.

### **Output/Outcomes**

- Providers must achieve a minimum of 90% utilization within 12-months of voucher award and maintain a minimum of 90% utilization of ongoing Emergency Housing Voucher participation.
- 70% of EHV voucher participants will be from Communities of Color.
- Providers will maintain a staff to participant ratio of 1:30.

### **Referral Process**

JOHS will make referrals of families and individuals experiencing homelessness from the Continuum's Coordinated Entry Systems. Referrals will prioritize families and individuals experiencing homelessness who will benefit from permanent housing assistance (but who are ineligible due to the nature of homelessness or disability status, and assessment score, to receive Continuum of Care-funded Permanent Supportive Housing assistance).

JOHS will make referrals of families and individuals fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking from the Continuum's DV Coordinated Entry System. If there are questions about emergency transfers, reach out to your JOHS contract point person.

Home Forward will issue Emergency Housing Vouchers to eligible individuals and families as a result of the direct referral process from the Continuum of Care's Coordinated Entry Systems managed by JOHS.

Overall Priority Consideration:

- Within each priority pool, prioritize households from communities disproportionately affected by COVID-19, including communities of color and older adults.

First Priority Referrals

- Households currently served in RRH programs who are nearing their maximum program enrollment (regardless of project HUD waiver status) and do not have sufficient income to cover rent payments after RRH subsidy ends.

- Households currently served in PSH programs who no longer need or want the intensive services offered in PSH but continue to need financial assistance to maintain their housing.
- Households in high-risk COVID motels.

#### Second Priority Referrals

- Households not being currently served (i.e. on system queues, prioritized lists, discussed in RCT, etc.) who are in need of long-term subsidies.
- Households currently being served by COVID Rent Assistance that meet the 'at risk of homelessness' eligibility criteria set by HUD who are at the end of their COVID assistance with no other rent assistance available.

#### Data Entry and Tracking, Client File Requirements & Records Retention

- Providers will use the ServicePoint data collection system to collect data on all EHV Voucher recipients by entering supportive services information, including program entry and exit dates (and where applicable, case management hours). All data must be entered into Service Point within 5 days of a participant enrolling in the EHV project. Data collected includes entry data, client demographic, service data and exit data.
- County file standards will be applied. Documentation of participant eligibility and services must be recorded in client case files (paper or electronically). JOHS recommends that contractors use a client file checklist. Sample forms are available from your JOHS contract manager.
- Providers will retain all program and client records for a minimum of (6) six years, or such longer period as may be required by applicable law, whichever date is later. Providers will retain all program records in a manner consistent with the requirements of applicable state and federal law.  
([https://sos.oregon.gov/archives/Pages/records\\_retention\\_schedule.aspx](https://sos.oregon.gov/archives/Pages/records_retention_schedule.aspx)).

All client paper documentation must be stored within a locked filing cabinet in a setting that is secured. All active client electronic records must be maintained on a secure server accessible only to authorized personnel at the agency/organization.

## FY2022 COC CONSOLIDATED APPLICATION ATTACHMENT: PHA MOVING ON PREFERENCE (1C-7)

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# Section 8

## Administrative Plan

Revision Date  
March 2022



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#### **4-III.C. SELECTION METHOD**

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### PHA Policy

Local preferences are listed below and are numerically ranked, with number 1 being the highest preference. Preferences within the same rank are treated equally.

*The following program transfer preferences will be ranked #1:*

- **The PHA will grant a preference to up to 20 families per calendar year that are currently served in another permanent housing assistance program administered by the PHA and experiencing domestic violence, dating violence, sexual assault or stalking if the following circumstances apply:**
  - The PHA received completed and signed Form HUD-5382 (Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking, and Alternate Documentation) or alternate documentation allowed by Form HUD-5382;
  - Domestic violence, dating violence, sexual assault or stalking has occurred at the level that written certification has been received from a service provider verifying the participant is in significant danger and must relocate which will likely result in the need for the participant to receive a tenant-based voucher;
  - The current subsidy limits the participant's ability to relocate while retaining housing assistance; and
  - Program transfer is authorized in writing by the Director of Housing Choice Vouchers, Director of Homeless Initiatives, or Housing Program Manager.
- **Families that are currently served (or have been certified or have reached the top of the waiting list) in another permanent housing assistance program administered by the PHA when the other program is unable to serve the family and when such assistance is necessary for the PHA to appropriately house the family. This preference requires approval of Directors of both programs.**
  - When the PHA grants a local preference based on a specific need (i.e., a unit with accessible entrance), the Section 8 subsidy may only be used for a unit that cures the condition for which the local preference was granted.



**Moving On  
Preference -  
Housing Choice  
Vouchers**

- Youth that are currently served in the Family Unification Program (FUP) administered by the PHA whose FUP voucher is expiring due to the 36-month statutory time limit, or youth that are currently served in the FUP rental assistance extension program administered by the PHA, if the following circumstances apply:

FUP-eligible youth is a person with disabilities, as defined in 24 CFR 5.403; and

A written referral has been received from the current FUP case manager of record (DHS, Homeless Youth Continuum, or another agency) certifying that the youth will have a lack of adequate housing as a result of the expiration of FUP voucher or FUP rental assistance extension and needs a tenant-based voucher to ensure uninterrupted housing assistance.

- Families that are currently served by the PHA in a Continuum of Care funded, permanent supportive housing project and no longer need supportive services to maintain housing stability. The PHA may target preference to specific permanent supportive housing projects in order to align with the local and / or federal priorities related to ending homelessness. The PHA will limit the number of families accessing Housing Choice Vouchers via this preference to twenty-five annually, for calendar years 2015 and 2016 as a pilot. This preference requires approval of Directors of both programs, and the following circumstances must apply:

Sponsor agency providing services to participant family provides written certification that the family does not require permanent supportive housing to maintain housing stability;

Family receiving preference must have completed two full years in a Continuum of Care funded, permanent supportive housing project;

Family receiving preference has successfully adhered to permanent supportive housing project program rules and requirements; and

Family receiving preference has projected gross annual income equal to or greater than the maximum Federal Supplemental Security Income (SSI) annual payment amount. The absence of income suggests ongoing opportunities for families to engage with supportive services related to obtaining income – either benefits acquisition or employment. Additionally, Continuum of Care funded projects are structured to provide greater options in the market for families without income.

*In the event a program transfer is approved for a current participant due to one of the preferences described above the current participant will not be required to complete an application and go through the formality of being pulled from the current HCV waiting list. The program transfer preferences impact households who have already been through a waiting list process; their eligibility determination for the transfer preference will be based upon the specific criterion outlined in each preference described above. All transfer preference applicants must meet eligibility criteria for the HCV program in accordance with policies in Chapter 3. Detailed*

*verification of the need for the transfer preference as well as two authorized signatures will be required for a voucher to be authorized and issued.*

*The following voucher set-asides preferences for families that are exiting homelessness will be ranked #1. The PHA will limit the number of vouchers set aside for these preferences to 250. Once 250 families lease up with vouchers issued under these preferences, the preferences will sunset:*

- **The PHA will grant a preference to up to 200 families that are currently served by Multnomah County's Homeless Family System of Care if the following circumstances apply:**

The PHA has executed a Memorandum of Understanding (MOU) with a partner agency. The MOU outlines eligibility criteria for the preference and criteria for determining how families will be selected and referred to the PHA from eligible families within the Homeless Family System of Care;

The PHA received a written referral from the partner agency, including a certification that the family was selected and referred to the PHA in accordance with criteria outlined in the MOU;

The referring partner agency agrees to make ongoing supportive services available to the family for the length of the family's participation in the HCV program.

- **The PHA will grant a preference to up to 50 families that include a veteran experiencing homelessness and are ineligible for HUD – Veterans Affairs Supportive Housing (HUD – VASH) voucher if the following circumstances apply:**

The PHA has executed a Memorandum of Understanding (MOU) with a partner agency. The MOU outlines eligibility criteria for the preference and criteria for determining how families will be selected and referred to the PHA from eligible veteran families experiencing homelessness;

The PHA received a written referral from the partner agency, including a certification that the family was selected and referred to the PHA in accordance with criteria outlined in the MOU;

The referring partner agency agrees to make ongoing supportive services available to the family for the length of the family's participation in the HCV program.

*Based on the capacity of the service provider and supportive services available to the families as outlined in the MOU, screening and eligibility criteria for exiting homelessness preference applicants may be different from the PHA's regular requirements for the HCV program laid out in Chapter 3, except in the situations for which denial of assistance is mandatory.*

The following voucher set-aside preference for households that are at risk of displacement due to increasing rents will be ranked #1. The PHA will limit the number of vouchers set aside for this preference to sixty for calendar year 2016 as a pilot:

- **The PHA will grant a one-time preference to up to 40 families that are currently served by Northwest Pilot Project and up to 20 families that are currently served by the Urban League of Portland if the following circumstances apply:**

The PHA has executed a partnership agreement with the partner agencies;

The PHA received a written referral from the partner agency, including a certification that the family is at risk of displacement due to rent increases and housing affordability issues, and the family was selected for referral in accordance with criteria outlined in the partnership agreement; and

The referring partner agency agrees to make ongoing supportive services available to the family for the length of the family's participation in the Housing Choice Voucher program.

*The following preferences will be ranked #2:*

- **Families with a non-elderly (age 18 - 61) person with disabilities, as defined in 24 CFR 5.403, who is transitioning out of institutional or other segregated settings. The PHA will limit the number of vouchers set aside for this preference to 99. Families will be selected utilizing this preference only upon availability of a mainstream voucher for up to 99 vouchers.**

*Institutional or other segregated settings* include, but are not limited to:

- Congregate settings populated exclusively or primarily with individuals with disabilities;
- Congregate settings characterized by regimentation in daily activities, lack of privacy or autonomy, policies limiting visitors, or limits on individuals' ability to engage freely in community activities and to manage their own activities of daily living; or
- Settings that provide for daytime activities primarily with other individuals with disabilities.

*Transitioning* is defined as having a plan for exiting institutional or other segregated settings within three months.

- **Families with a non-elderly (age 18 - 61) person with disabilities, as defined in 24 CFR 5.403, who is experiencing homelessness and was referred to the PHA from Multnomah County's Coordinated Access system managed by the City of Portland / Multnomah County Joint Office of Homeless Services. The PHA will limit the number of vouchers set aside for this preference to 30. Families will be selected utilizing this preference only upon availability of a mainstream voucher for up to 30 vouchers.**

The PHA must receive a written referral from the City of Portland / Multnomah County Joint Office of Homeless Services, including a certification that the family is experiencing homelessness and is being referred from Multnomah County's Coordinated Access system

*Experiencing homelessness* is defined as:

An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; **or**
- An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low- income individuals); **or**
- An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

OR,

Any individual or family who:

- Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; **and**
- Has no other residence; **and**
- Lacks the resources or support networks, e.g., family, friends, and faith- based or other social networks, to obtain other permanent housing

*The following preference will be ranked #3:*

- **Families with a member who has a documented terminal illness with life expectancy of 12 months or less.**

*The following preference will be ranked #4:*

- **Households residing in Multnomah County**

The term “residence” includes shelters and other dwelling places where homeless families may be living or sleeping.

Applicants who are working or have been notified that they were hired to work in Multnomah County will be treated as residents of Multnomah County.

Graduates of, or active participants in, education and training programs in Multnomah County will be treated as residents of Multnomah County if the education or training program is designed to prepare individuals for the job market.

- The PHA defines training program as “a learning process with goals and objectives, generally having a variety of components, and taking place in a series of sessions over a period of time. It is designed to lead to a higher level of proficiency, and it enhances the individual’s ability to obtain employment. It may have performance standards to measure proficiency. Training may include, but is not limited to: (1) classroom training in a specific occupational skill, (2) on-the-job training with wages subsidized by the program, or (3) basic education”.
- Employment, education, or training programs would include active participation in any of the following: GED or high school diploma, employment readiness programs, short term or long term training programs that will result in a certification; or a degree-seeking program at a college or university with a minimum enrollment requirement of six credit hours. The previous list is not inclusive of all eligible employment, education, or training programs.
- Third-party verification of active participation or graduation from such program within the past year will be required to receive a preference.

*Households with no preference will be ranked #5.*

*Eligible RAD PBV households wishing to exercise mobility will be placed on the tenant-based HCV waiting list and will be selected for no more than seventy-five percent of turnover vouchers in accordance with policies in Chapter 18.*

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. An ELI family is a very low-income family whose annual income does not exceed the higher of 30 percent of the area median income or the federal poverty level [FR Notice 6/25/14]. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

#### PHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the PHA continues to serve the same population as it served prior to receiving the MTW status.

### **Order of Selection**

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

#### PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. No more than seventy-five percent of turnover vouchers will be targeted to eligible RAD PBV families wishing to exercise mobility. Within each targeted funding or preference category, families will be selected in numerical order based on the numbers that were assigned to each application, by lottery, at the time the applications were placed on the waiting list. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

### **Tenant-Based Voucher Set Asides (MTW)**

Through Tenant-Based Voucher Set Asides, the PHA uses its MTW authority to align MTW Housing Choice Vouchers with services and supports from partners designed to increase housing stability and success for families with barriers to succeeding with a voucher alone. The Tenant-Based Voucher Set Asides allow the PHA, in specific instances, to select families for Housing Choice Voucher assistance without using the tenant-based voucher waiting list.

With Tenant-Based Voucher Set Asides, the PHA accepts referrals from specified partners and awards those households the dedicated vouchers. Written documentation of the referral is maintained in the tenant file by the PHA, but the PHA does not add these households to the Housing Choice Voucher waiting list. This flexibility increases efficiency and reduces the number of days a family has to wait between referral and issuance of the voucher.

For each Tenant-Based Voucher Set Aside, prior to accepting referrals and issuing vouchers the PHA executes a Memorandum of Understanding with the partner specifying:

- Number of vouchers included in the Tenant-Based Voucher Set Aside;
- Eligibility criteria for the Tenant-Based Voucher Set Aside;
- Criteria for determining how families will be selected and referred to the PHA by the partner(s);
- Type and duration of services the partner(s) will make available to the household; and
- All referrals must be in writing and include a certification from the partner(s) that the family was selected and referred to the PHA in accordance with the criteria outlined in the Memorandum of Understanding.

### ***Approved Tenant-Based Voucher Set Asides***

#### **Homeless Family System of Care**

The PHA sets aside up to 200 total vouchers for families currently served by Multnomah County's Homeless Family System of Care.

Previously, the PHA instituted a one-time preference in its Housing Choice Voucher program for up to 200 families served by Multnomah County's Homeless Family System of Care. At the point 200 families leased-up under the preference, the preference sunsetted. New families were not referred from the Homeless Family System of Care as families selected through the preference left the Housing Choice Voucher Program.

The PHA uses a Tenant-Based Voucher Set Aside to serve up to 200 families referred by Multnomah County's Homeless Family System of Care. Remaining families from the previous preference for families referred from the Homeless Family System of Care will be included in the count of up to 200 families covered by the Tenant-Based Voucher Set Aside.

#### **4-III.D. NOTIFICATION OF SELECTION**

When a family has been selected from the waiting list, the PHA must notify the family.

##### PHA Policy

The PHA will notify the family by first class mail when it is selected from the waiting list. The notice will include the required forms that have to be completed and signed by all adult family members and returned to the PHA. The notice will inform the family of the following:

Documents and information that must be provided to the PHA, including information about what constitutes acceptable documentation;

Deadline for submitting completed and signed forms and other documents and information requested by the PHA.

If a notification letter is returned to the PHA with no forwarding address, the family will be removed from the waiting list. A notice of denial (see Chapter 3) will be sent to the family's address of record and, when requested as a reasonable accommodation for a disabled or elderly family, to any known alternate address.

If the family fails to respond to a notification letter, the family will be denied assistance based on the family's failure to supply information needed to determine eligibility. A notice of denial will be issued in accordance with policies contained in Chapter 3.

#### **4-III.E. THE APPLICATION INTERVIEW**

HUD recommends, but does not require, the PHA to hold in-person interviews with families selected from the waiting list. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if the PHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the waiting list for a period of time determined by the PHA [Notice PIH 2012-10].

Reasonable accommodation must be made for persons with disabilities who are unable to attend an interview due to their disability.

##### PHA Policy

The PHA does not require in-person eligibility interviews.

Pending disclosure and documentation of social security numbers, the PHA will allow the family to retain its place on the waiting list until the next time the PHA is issuing vouchers. If not all household members have disclosed their SSNs at the next time the PHA is issuing vouchers, the PHA will issue a voucher to the next eligible applicant family on the waiting list.

The family must provide to the PHA, by mail or in-person, the information necessary to establish the family's eligibility and determine the appropriate level of assistance, as well as completed and signed required forms and other documentation requested by the PHA.



If any materials are missing, the PHA will provide the family with a written list of items that must be submitted. The missing and/or additional items must be provided within 10 business days from the date the PHA sent the list of items to the family (Chapter 7 provides details about longer submission deadlines for particular items, including documentation of Social Security numbers and eligible noncitizen status). If the family is unable to obtain the information or materials within the required time frame, the family may request an extension. If the required documents and information are not provided within the required time frame (plus any extensions), the family will be sent a notice of denial (See Chapter 3).

An advocate, interpreter, or other assistant may assist the family with the application process.

#### **4-III.F. COMPLETING THE APPLICATION PROCESS**

The PHA must verify all information provided by the family (see Chapter 7). Based on verified information, the PHA must make a final determination of eligibility (see Chapter 3) and must confirm that the family qualified for any special admission, targeted funding admission, or selection preference that affected the order in which the family was selected from the waiting list.

##### **PHA Policy**

If the PHA determines that the family is ineligible, the PHA will send written notification of the ineligibility determination within 15 business days of the determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an informal review (Chapter 16).

If a family fails to qualify for any criteria that affected the order of selection from the waiting list (e.g. targeted funding, extremely low-income, preferences / ranking), and the family applied and was placed on the PHA waiting list when the list was open for all applicants, the family will be returned to its original position on the waiting list within 120 calendar days from the date the PHA requested preference verification and will be selected in the future based upon updated information. The PHA will notify the family in writing that it has been returned to the waiting list, and will specify the reasons for it.

If a family fails to qualify for any criteria that affected the order of selection from the waiting list (e.g. targeted funding, extremely low-income, preferences / ranking), and the family applied when the PHA waiting list was open only for families claiming a preference or meeting specified criteria for targeted funding, the family will be removed from the waiting list. The PHA will send a notice to the family's address of record and, when requested as a reasonable accommodation for a disabled or elderly family, to any alternate address provided on the initial application. The notice will state the reasons the family was removed from the waiting list and will inform the family how to request an informal review regarding the PHA's decision.

If the PHA determines that the family is eligible to receive assistance, the PHA will invite the family to attend a briefing in accordance with the policies in Chapter 5.



## PROJECT SPECIFIC COVERSHEET

The below specifications take precedence over the general Tenant Selection Policy. This coversheet and the tenant selection policy are made available to anyone that requests it.

**Project Name:** Richmond Place  
2438 SE 41st  
Portland, OR 97214

### Project Specific Eligibility Requirements

**20 PBV unit (2 studios, 11 one bedrooms, 7 two bedrooms) at or below 50% AMI:** These units are open to the general public taking priority preference based on the point system below. If within 2 weeks a qualified applicant is not identified for an available unit as outlined below, an applicant will be selected from the waitlist that is not part of these three priority preferences. All applicants must qualify based on income, family size and pass Home Forward's screening criteria. The Project Based Voucher program follows all waitlist VAWA regulations as it pertains to emergency transfers as outlined in the tenant selection plan.

#### **5 PBV units (1 studio, 4 one bedrooms) will take preference to:**

- 6 points** –Extenuating Circumstance
- 3 points** – Current Coordinated Access Participants
- 1 point** – At or below 30% AMI
- 1 point** – Homelessness/risk of homelessness

#### **6 PBV units (1 studio, 5 one bedrooms,) will take preference to:**

- 6 points** –Extenuating Circumstance
- 3 points** – Current Choice Model Participants (formerly AMHI)
- 1 point** – At or below 30% AMI
- 1 point** – Homelessness/risk of homelessness

#### **9 PBV units (2 one bedrooms, 7 Two bedrooms) will take preference to:**

- 6 points** –Extenuating Circumstance
- 3 point** – Cascadia Family Services Referral
- 1 point** – At or below 30% AMI
- 1 point** – Homelessness/risk of homelessness

\*The purpose and intent of this selection policy is to create further opportunities for individuals and families that have successfully graduated from or no longer has the need for a transitional housing or an intense supportive housing model. The goal is to provide a continuum of opportunities to self-sufficiency.

### Opening and Closing the Waitlists

Waitlists may be temporarily closed if the estimated wait time is more than one year, or if there are more than 50 names on the list. The waiting lists will be reopened once the estimated wait time drops below 6 months or if there are less than 10 names on the waitlist.

### Security Deposit Requirements

Studios = \$200 One Bedroom = \$300 Two Bedroom = \$400

### No Pets Allowed

Pet Deposit (Does not apply to Assisted Care Animals)

### HEALING, HOMES, HOPE

Cascadia Housing projects will consider all Reasonable Accommodation requests. Cascadia Housing projects do not discriminate on the basis of handicapped status in the admission or access to, treatment or employment in, its Federally assisted programs and activities. Director of Housing Compliance is the 504 Coordinator and is available at: 847 NE 19<sup>th</sup> Ave. Portland, OR 97232

### **Program Instructions: Emergency Housing Vouchers, 2021-2022**

The American Rescue Plan includes the Emergency Housing Voucher (EHV) Program, which is intended to serve people experiencing homelessness or at risk of homelessness. To drive down racial disparities in the experience of homelessness and COVID-related housing instability, BIPOC communities must be overrepresented in access to and success in the Emergency Housing Voucher Program.

Referrals for EHV must come from the CoC (Joint Office of Homeless Services). HUD is allowing flexibility in how eligible households are prioritized.

#### **Eligibility for individuals and families:**

- Homeless
- At risk of homelessness - Household must be at or below 30% MFI
- Fleeing or attempting to flee DV, IPV or trafficking
- “Recently homeless, as determined by the Secretary, and for whom providing rental assistance will prevent the family’s homelessness or having high risk of housing instability” (AKA in RRH programs)
- EHV can also be used to support households seeking an Emergency Transfer (DV) and Home Forward plans to set some EHV’s aside for this need
- No registered sex offenders
- No person convicted of manufacturing methamphetamine in public housing
- At least one household member needs to be a citizen or eligible non-citizen

EHV vouchers are ongoing (no expiration date). However, vouchers cannot be reissued after September 2023. Vouchers terminated/vacated after that date will be lost to attrition.

### **Supportive Services**

HUD expects communities receiving EHV vouchers to provide housing search assistance. This may include:

1. Assistance identifying eligible units, including physically accessible units as needed as well as units in low-poverty neighborhoods;
2. Outreach to owners of potentially eligible units;
3. Provide transportation assistance and direction to potential units;
4. Assist families and individuals with rental applications, rental agreements and other paperwork;
5. Advocate directly, as needed, with landlords on behalf of the families and individuals; and
6. Otherwise help expedite the EHV leasing process for families and individuals

EHV participants will have access to two different sources of funding for client assistance: HUD funded EHV Service Fees and locally funded Metro General Client Assistance.

### **Placement Support (EHV Service Fees)**

Program participants will be eligible for up to \$3500 in client assistance to assist with lease-up costs.

Assistance may include:

1. Application fees;
2. Utility deposits and utility arrears if it is necessary for EHV lease-up;
3. Moving expenses for initial EHV lease-up; and
4. Essential household items.

Home Forward will use some of the EHV Service Fees to directly pay deposits and landlord incentives. JOHS contract providers will also have access to EHV Service Fees to assist with the above lease up assistance (total average services fees per household is \$3,500 per voucher). EHV Service Fees cannot pay past property debt. Providers will need to utilize other resources to overcome this barrier to placement as needed (please see below)

### **Post Placement/Retention Services**

FTE/Staffing will be provided to support with lease up and retention (\$83,171 for each FTE within HYC, HFSOC, DV). Staffing ratios are calculated based on a 1:30 ratio of housing advocate to voucher/household. Staff must commit to participate in case conferencing through initial EHV lease-up phase. Case loads will be evaluated annually to assess for shifts in client to staff ratios.

In addition to the EHV Service Fees, each FTE will have access to additional client assistance of up to \$5,000. This funding will be provided to the HYC, HFSOC, & DSV Systems. Service Providers will support EHV families and individuals in accessing JOHS funded financial assistance to support lease-up, retention and on-going stability. Assistance may include:

- Basic needs: Food, clothing, furniture, hygiene products
- Transportation
- Utilities
- Phone
- Application fees
- Security deposits
- Utility deposits and utility arrears if it is necessary for EHV lease-up
- Rent arrears and housing related debt if it is a barrier to EHV lease-up

- Moving expenses for initial EHV lease-up; and
- Debt resulting from financial abuse
- Essential household items.

### **Output/Outcomes**

- Providers must achieve a minimum of 90% utilization within 12-months of voucher award and maintain a minimum of 90% utilization of ongoing Emergency Housing Voucher participation.
- 70% of EHV voucher participants will be from Communities of Color.
- Providers will maintain a staff to participant ratio of 1:30.

### **Referral Process**

JOHS will make referrals of families and individuals experiencing homelessness from the Continuum's Coordinated Entry Systems. Referrals will prioritize families and individuals experiencing homelessness who will benefit from permanent housing assistance (but who are ineligible due to the nature of homelessness or disability status, and assessment score, to receive Continuum of Care-funded Permanent Supportive Housing assistance).

JOHS will make referrals of families and individuals fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking from the Continuum's DV Coordinated Entry System. If there are questions about emergency transfers, reach out to your JOHS contract point person.

Home Forward will issue Emergency Housing Vouchers to eligible individuals and families as a result of the direct referral process from the Continuum of Care's Coordinated Entry Systems managed by JOHS.

Overall Priority Consideration:

- Within each priority pool, prioritize households from communities disproportionately affected by COVID-19, including communities of color and older adults.

### **First Priority Referrals**

- Households currently served in RRH programs who are nearing their maximum program enrollment (regardless of project HUD waiver status) and do not have sufficient income to cover rent payments after RRH subsidy ends.

## EHV for households who no longer need or want intensive services but continue to need financial assistance

- Households currently served in PSH programs who no longer need or want the intensive services offered in PSH but continue to need financial assistance to maintain their housing.
- Households in high-risk COVID motels.

### Second Priority Referrals

- Households not being currently served (i.e. on system queues, prioritized lists, discussed in RCT, etc.) who are in need of long-term subsidies.
- Households currently being served by COVID Rent Assistance that meet the 'at risk of homelessness' eligibility criteria set by HUD who are at the end of their COVID assistance with no other rent assistance available.

### Data Entry and Tracking, Client File Requirements & Records Retention

- Providers will use the ServicePoint data collection system to collect data on all EHV Voucher recipients by entering supportive services information, including program entry and exit dates (and where applicable, case management hours). All data must be entered into Service Point within 5 days of a participant enrolling in the EHV project. Data collected includes entry data, client demographic, service data and exit data.
- County file standards will be applied. Documentation of participant eligibility and services must be recorded in client case files (paper or electronically). JOHS recommends that contractors use a client file checklist. Sample forms are available from your JOHS contract manager.
- Providers will retain all program and client records for a minimum of (6) six years, or such longer period as may be required by applicable law, whichever date is later. Providers will retain all program records in a manner consistent with the requirements of applicable state and federal law.  
([https://sos.oregon.gov/archives/Pages/records\\_retention\\_schedule.aspx](https://sos.oregon.gov/archives/Pages/records_retention_schedule.aspx)).

All client paper documentation must be stored within a locked filing cabinet in a setting that is secured. All active client electronic records must be maintained on a secure server accessible only to authorized personnel at the agency/organization.

## OR-501 – Portland, Gresham/Multnomah County CoC

### FY2022 COC CONSOLIDATED APPLICATION ATTACHMENT: LOCAL COMPETITION DEADLINE (1E-1)

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8/5/2022 CoC Website screenshots announcing local competition deadline & TA materials; and later screenshot (8/25) showing deadline extension for new projects.	3-4
Overview of 2022, CoC NOFO, Process for Completing New Project Applications, Scoring Priorities and Criteria, TA Resources	5-23
Local competition materials from 8/9/2022 CoC Program TA Workshop	24-52

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Continuum of Care 2022 Renewal Projects

https://www.multco.us/johs/continuum-care-2022-renewal-projects

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Multnomah County > Joint Office of Homeless Services

## Continuum of Care 2022 Renewal Projects

Menu

Renewal Project Application Resources:

- OR-501 GIW (21.99 KB)
- 2022 CoC Rating and Ranking Criteria (222.41 KB) (Draft) - there might be some changes to the criteria based on the 2022 NOFO
- 2022 CoC Scoring Rubric (165.78 KB)
- Key Terms for 2022 CoC Renewal Projects (204.76 KB)

Renewal Project Application Important Due Dates for 2022:

- August 17th:** CoC grantees complete the 2022 AHFE CoC Renewal Project Survey and 2022 CoC Renewal Project operating Budget Survey

Renewal Project Deadlines

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## Continuum of Care 2022 New Projects

Menu

As part of this year's CoC Program Competition, CoCs may submit new and expanded project applications under the bonus and reallocation process, and under the Domestic Violence (DV) Bonus process. The Joint Office of Homeless Services released solicitations for bonus and reallocated funds and DV Bonus funds on August 5, 2022 and pre-applications are due on August 23, 2022. You can find information about the solicitations below.

- 2022 HUD CONTINUUM OF CARE SOLICITATION TO APPLY FOR NEW OR EXPANDED PERMANENT HOUSING PROJECTS (592.02 KB)
- 2022 HUD CONTINUUM OF CARE SOLICITATION TO APPLY FOR NEW OR EXPANDED DOMESTIC VIOLENCE BONUS PROJECTS (544.11 KB) DV Bonus Project Solicitation (544.11 KB)
- E-SNAPS Guidance - Zip file containing eight documents on using e-snaps, the electronic CoC Program Application and Grants Management System that HUD uses to support the program funding application and grant awards process.

Important Dates for New Projects

- August 9th: New Project Orientation
- August 23rd: New Projects due to Collaborative Applicant
- September 13th: Ranked list of projects posted
- September 15th: New project e-snaps applications due
- September 19th-21st: All project applicants available to make edits to e-snaps applications
- September 23rd: All project final e-snaps submission
- September 27th: JOHS to publicly post the Consolidated Application
- September 30th: Consolidated Application Due

**NOFO**  
(Notice of Funding Opportunities)

Continuum of Care Funding Opportunity

Information and Resources for the 2022 Department of Housing and Urban Development Funding Opportunity

Page

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Fri Aug 5 4:20 PM

New project application deadline & competition timeline

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Continuum of Care Funding Opportunity

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# Continuum of Care Funding Opportunity

## Menu

On August 1, 2022 the U.S. Department of Housing and Urban Development (HUD) released a [Notice of Funding Opportunity \(NOFO\)](#) for the Fiscal year 2022 Continuum of Care (CoC) Program Competition. The local competition deadline for renewal project pre-applications is **August 17, 2022**. The local competition deadline for new project pre-applications is **August 23, 2022**. **The deadline for DV Bonus Projects has been extended to August 25th, 2022 at 12:00 PM.** The deadline for submitting applications to HUD is 11:00 p.m. Pacific Time September 30, 2022.

The Joint Office of Homeless Services will post all 2022 CoC Program Competition resources and updates here. If you have questions or need any of these materials translated into another language, please contact Alyssa Plessner at [alyssa.plessner@multco.us](mailto:alyssa.plessner@multco.us).

**General Resources for Applying:**

- 2022 CoC NOFO Summary (392.3 KB)
- 202 CoC NOFO Technical Assistance Handbook Cover Page (192.31 KB)
- 2022 CoC NOFO Technical Assistance Handbook for Applicants (826.6 KB)
- 2022 Multnomah NOFO Timeline (143.37 KB)

**Tuesday, August 9, 2022**

**New Project Orientation**  
10:00 am to 11:00 am

This workshop will provide attendees with an overview of the local application process as well as instructions for completing the local and project applications.

Event

**Extended deadline for New Projects**



## HUD CONTINUUM OF CARE (CoC) 2022

### Overview of 2022 CoC NOFO and Process for Completing New Project Applications

Posted on August 23, 2022

This guidance document provides summary information and links for new project applicants applying for Bonus/Reallocation and Domestic Violence Bonus project funding to complete the 2022 CoC new project application process. HUD has released comprehensive documentation of the step-by-step new project application process, available through HUD's website at the [2022 CoC Program Competition Resources](#) page—look for the section labeled *Submitting Applications for Project Funding*. We strongly encourage you to review the [New Project Application Detailed Instructions and Navigational Guide](#) thoroughly.

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## Contact information

For questions on your application, contact Alyssa Plessner at [alyssa.plessner@multco.us](mailto:alyssa.plessner@multco.us). You can go directly to HUD to find answers related to *e-snaps* through HUD guidance and instruction guides found here: [2022 CoC Program Competition Resources](#); or by submitting your CoC Program Competition questions to the following HUD.gov email addresses:

- [cocnofo@hud.gov](mailto:cocnofo@hud.gov) for questions about the NOFO, competition, and applications.
- [e-snaps@hud.gov](mailto:e-snaps@hud.gov) for questions about *e-snaps* technical issues.

## Overview and timeline of 2022 CoC NOFO process:

The 2022 CoC application process is the eleventh to be conducted since implementation of the HEARTH Act through the CoC Interim Rule. The [2012 CoC Interim Rule](#) and [FY 2022 CoC Program NOFO](#) (released on August 1) set the rules and application process for the NOFO on a national level.

**Under the conditions of the 2022 Notice of Funding Opportunity (NOFO), our community can submit applications for both new Bonus/Reallocated project(s) for up to \$1,398,177, and \$715,981 in new Domestic Violence Bonus (DV Bonus) project(s).**

Five types of projects are allowed for applications for **Bonus/Reallocated projects**:

- ***Permanent Supportive Housing*** (PSH) projects serving families and/or individuals who either meet HUD's definition of chronically homeless or meet the requirements of an eligible client pool that HUD calls "DedicatedPLUS". Criteria for PSH projects can be found on page 49 of the NOFO.
- ***Rapid Re-Housing*** (RRH) projects serving families and/or individuals who qualify as homeless under paragraphs (1), (2), or (4) of HUD's definition of homelessness. Criteria for new RRH projects can be found on page 50 of the NOFO.
- ***Joint Transitional Housing and Rapid Re-Housing*** (Joint TH and RRH) a combined project type serving families and/or individuals who qualify as homeless under paragraphs (1), (2), or (4) of HUD's definition of homeless. Criteria for Joint TH and RRH projects can be found on page 50 of the NOFO.
- ***Supportive Services Only – Coordinated Entry*** (SSO-CE) projects that implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking. Criteria for new SSO-CE projects can be found on page 51 of the NOFO.
- ***Homeless Management Information System*** (HMIS) projects requesting costs in 24 CFR 578.37(a)(2) can only be carried out by the HMIS Lead, which is the recipient or subrecipient of the HMIS grant and must be listed on the HMIS Lead form in the CoC Applicant Profile in *e-snaps*. New dedicated HMIS funds are available through the Reallocation process, CoC Bonus, or a combination of Reallocation and CoC Bonus. DV Bonus funds are not eligible for new HMIS projects. Criteria for new HMIS projects can be found on page 51 of the NOFO.

Three types of projects are allowed for applications for **Domestic Violence Bonus projects**:



- **Rapid Re-Housing** (RRH) projects serving survivors of domestic violence, dating violence, sexual assault or stalking who are defined as homeless at 24 CFR 578.3.
- **Joint Transitional Housing and Rapid Re-Housing** (Joint TH and RRH) a combined project type serving survivors of domestic violence, dating violence, sexual assault or stalking who are defined as homeless at 24 CFR 578.3.
- **Supportive Services Only – Coordinated Entry** (SSO-CE) projects that implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking.

### Community Priorities – New/Bonus/Expansion

- Address housing and service needs of community of color and/or LGBTQ people of color and/or women-identified persons.
- Demonstrate commitment and capacity to achieving racially equitable outcomes.
- Demonstrate commitment and capacity to providing culturally-responsive and/or culturally-specific services.
- Demonstrate capacity to help community achieve positive system performance measures.
- Align housing with other systems and leverage existing community resources.
- Seek renewable activities with one-year grant term. (Based on JOHS review, all meet this priority)

### Scoring Priorities – DV Bonus

- Demonstrate a strong commitment and capacity to achieving racially equitable outcomes.
- Demonstrate a strong commitment and capacity to providing culturally-responsive and/or culturally-specific services
- Demonstrate capacity to help the community achieve positive system performance measures.
- Align housing with other systems and leverage existing community resources.

### Scoring Criteria – New/Bonus/Expansion

#### 1. Need and Population Focus

- A. Does the project specifically address a clearly identified housing gap/need not currently fully met by other community resources? Maximum points will be awarded for projects that address housing and service needs of a community of color overrepresented in the homeless population, and/or address the housing and service needs of LGBTQIA2S+ people of color. (15 points)
- B. Does the organization demonstrate a strong commitment and capacity to achieve racially equitable outcomes? (10 points)
  - i. Has the project has identified any barriers to participation (e.g., lack of outreach, overrepresentation in the criminal legal system) faced by persons of color, particularly those over-represented in the local homelessness population (e.g., communities of

color)? Has the project taken, or will they take, steps to overcome the identified barriers?

## **2. Project Approach and Leverage**

- C. Does the proposed project align housing with other systems (i.e., health, mental health, addiction and recovery, criminal justice or other) or otherwise expand the community's capacity to provide integrated services and support to vulnerable populations? (10 points)
- D. Will the project effectively provide permanent supportive housing, rapid re-housing, or joint transitional housing and rapid re-housing to the proposed population using a Housing First approach? If the project proposes a Recovery Housing approach, does it offer client choice and programming in line with HUD's [Recovery Housing Policy Brief](#) such that the project can be considered Housing First? (10 points)
- E. Will the project promote permanent housing placement, long-term stability, access to mainstream resources and increased household income through benefits and/or employment? (10 points)
- F. Is the proposed project's approach cost-effective? How many households will the project permanently house with the proposed funding? (5 points)
- G. Does the proposer demonstrate capacity to successfully engage and involve the community being served by the proposed project? Is the approach responsive to the unique needs of the proposed population? (5 points)
  - i. What barriers to housing access/stability are faced by population project proposes to serve and how will the project address those barriers? *[Please note: this is distinct from item 1Bi. Item 1B above specifically asks about general barriers to vulnerable populations, specifically those who are communities of color. This item (1Gi) asks about barriers that all program participants might face.]*
- H. Will the project provide culturally-specific and/or culturally-responsive services? Will the project be inclusive to LGBTQIA2S+ individuals? (10 points)
- I. Is the proposed project well-integrated with A Home for Everyone or other efforts and planning processes within the community (either through organizational participation of the project applicant and partners in the A Home for Everyone Coordinating Board or subcommittees or workgroups, or through a proposed project that is directly responsive to A Home for Everyone priorities)? (5 points)
- J. Does the proposed project effectively leverage other services beyond the available CoC-funded service funds? (5 points)

## **3. Project Readiness and Budget**

- K. Among available funding sources within the community for the proposed activities, is the proposed funding source a good fit? (4 points)
- L. Does the proposer demonstrate an ability to administer the program effectively? Is the project ready to proceed within HUD allowable guidelines? (6 points)
- M. Does the proposed project seek renewable activities with a one-year grant term? (5 points)



## Local Scoring & Rating Criteria

### Scoring Criteria – DV Bonus

#### 1. Need and Population Focus

- A. Does the project specifically address a clearly identified housing gap/need for survivors of domestic violence, dating violence, sexual assault or stalking not currently fully met by other community resources? (15 points)
- B. Does the organization demonstrate a strong commitment and capacity to achieve racially equitable outcomes? (10 points)
  - i. Has the project has identified any barriers to participation (e.g., lack of outreach, overrepresentation in the criminal legal system) faced by persons of color, particularly those over-represented in the local homelessness population (e.g., communities of color)? Has the project taken, or will they take, steps to overcome the identified barriers?

#### 2. Project Approach and Leverage

- C. Does the proposed project align housing with other systems (i.e., health, mental health, addiction and recovery, criminal justice or other) or otherwise expand the community's capacity to provide integrated services and support to vulnerable populations? If the proposed project is a Supportive Services Only – Coordinated Entry (SSO-CE) project, does the project build upon the existing Coordinated Access system? (10 points)
- D. Will the project effectively provide rapid re-housing, or joint transitional housing and rapid re-housing to the proposed population using trauma-informed, victim-centered and Housing First approaches? If the project proposes a Recovery Housing approach, does it offer client choice and programming in line with HUD guidance in the [Recovery Housing Policy Brief](#) such that the project can be considered Housing First? If the proposed project is a SSO-CE project, will it coordinate access to housing and services using a Housing First approach? (10 points)
- E. Will the proposed project promote permanent housing placement, long-term stability, access to mainstream resources and increased household income through benefits and/or employment? (10 points)
- F. Is the proposed project's approach cost-effective? How many households will the project permanently house with the proposed funding (unless proposed project is SSO-CE)? (5 points)
- G. Does the proposer demonstrate capacity to successfully engage and involve the community being served by the proposed project? Is the approach responsive to the unique needs of the proposed population? (5 points)
  - i. What barriers to housing access/stability are faced by population project proposes to serve and how will the project address those barriers? *[Please note: this is distinct from item 1Bi. Item 1B above specifically asks about general barriers to vulnerable populations, specifically those who are communities of color. This item (1Gi) asks about barriers that all program participants might face.]*
- H. Will the project provide culturally-specific and/or culturally-responsive services? Will the project be inclusive to LGBTQIA2S+ individuals? (10 points)

- I. Is the proposed project well-integrated with A Home for Everyone or other efforts and planning processes within the community (either through organizational participation of the project applicant and partners in the A Home for Everyone Coordinating Board or subcommittees or workgroups, or through a proposed project that is directly responsive to A Home for Everyone priorities)? *(5 points)*
- J. Does the proposed project effectively leverage other services beyond the available CoC-funded service funds? *(5 points)*
- K. Does the proposed project utilize effective strategies for improving safety for DV survivors and assessing improvements to participant safety? *(5 points)*
  - i. Does the project use objective data (or are they willing to use objective data) on how they can improve participant safety? Objective data includes things like focus groups, surveys, or other forms of data that assess participant safety.

### 3. Project Readiness and Budget

- L. Among available funding sources within the community for the proposed activities, is the proposed funding source a good fit? *(4 points)*
- M. Does the proposer demonstrate an ability to administer the program effectively? Is the project ready to proceed within HUD allowable guidelines? *(6 points)*
- N. Is the project serving survivors of domestic violence prepared and willing to generate APRs using data from a comparable, non-HMIS database?

## TA Resources

### Resources

The Collaborative Application Committee (CAC) of the CoC Board establishes the process for selecting bonus project(s) and projects funded through reallocation. Information regarding that process for our 2022 CoC application can be found here: <https://www.multco.us/johs/continuum-care-funding-opportunity>.

The Joint Office of Homeless Services has also contracted a Technical Assistance provider, Homebase, to support the NOFO process. They have created a Technical Assistance Handbook that can support program design and inform new applicants and new staff about CoC funding limitations and requirements in the FY2022 competition. It also includes some information about *e-snaps*, the web-based application tool you will use to write your application for the national competition, as well as links to many HUD resources.

- **TA Handbook:** <https://www.multco.us/file/121990/download>
- **REMEMBER:** The TA Handbook is about the national competition. Your project design also has to reflect this CoC's local rules that overlay the national ones.

New project(s) selected by the RAC to apply for Bonus project funding, reallocated funding and DV Bonus funding all must complete new project applications to submit through HUD's online submission system called *e-snaps*.



## Timeline and Getting Started

### Timeline & important dates:

HUD's timeline for the 2022 CoC competition requires a very quick turn-around. This year's timeline is as follows:

Application Step	Date (2022)
HUD releases 2022 CoC NOFO	Monday, August 1
The Joint Office of Homeless Services (JOHS) releases the Solicitation for Bonus/Reallocated and Domestic Violence bonus projects	Friday, August 5
<b>2022 Bonus/Reallocated and Domestic Violence bonus project applications due.</b>	<b>Tuesday, August 23</b>
JOHS notifies selected Bonus/Reallocated and Domestic Violence bonus project proposals	Tuesday, September 13
<b>New project applicants submit <i>e-snaps</i> applications as a pdf to Alyssa Plessner at <a href="mailto:alyssa.plessner@multco.us">alyssa.plessner@multco.us</a> (new projects are encouraged to start their <i>e-snaps</i> application prior to notification of selection).</b>	<b>September 15</b>
New project applicants have a staff member available to make edits to the <i>e-snaps</i> application based on feedback from JOHS or Homebase on their application.	<b>September 19-21</b>
JOHS consolidates and completes all elements of the CoC's 2022 application, makes available for review online	On or before September 27
JOHS submits full 2022 Application to HUD	On or before September 29

### Getting Started: *e-snaps* and HUD instructions

HUD requires that all project applications be submitted exclusively through their online submission system called *e-snaps*. Within *e-snaps*, there are two types of applicants: "CoC Applicants" and "Project Applicants." In all stages, you will act as a "Project Applicant." HUD's instructions are detailed and dense, but they provide lots of screen shots to assist in navigation. Step-by-step links to HUD's instructions are included below.

**Step 1. Do each of the organizations in your application have DUNS numbers, and do you have a SAM number?** Each of the organizations that receive funds through your project (you as grantee and any subrecipients) all need Data Universal Numbering System (DUNS) numbers to complete the application. As the project applicant, you also need to be registered with the System for Award Management (SAM). If you have recent federal grants, you probably have both. If not, they're relatively easy to obtain. More info on DUNS and SAM numbers can be found [here](#).

**Step 2. Access *e-snaps* and familiarize yourself with basic functions:** You can access *e-snaps* at <https://esnaps.hud.gov/grantium/frontOffice.jsf>. HUD offers an [e-snaps 101 Toolkit](#) that includes instructions for initial log-in.

**Step 3: Create your organization's applicant profile in e-snaps and add any additional users:**

Before you can begin your project application, you have to set up an Applicant Profile in e-snaps. This requires entry of a range of information about your organization, as well as uploads of several required documents. Detailed instructions for this step are in the [Project Applicant Profile Instructional Guide](#). Instructions for creating individual user profiles or updating passwords are available in the [instructions for adding users to e-snaps](#) document. Additional tips on completing your applicant profile are in Section F (page 5) of this document.

**Step 4: Create and access your Project Application in e-snaps:** Once your Project Applicant Profile is completed, you need to follow the instructions in following HUD's [New Project Application Navigational Guide](#), which provides step-by-step instructions for setting up each project application. Steps include registering for the funding opportunity and creating an initial (blank) project application.

**Step 5: Complete your Project Application:** Now that you have registered for the appropriate funding opportunity and created a project, continue following [New Project Application Navigational Guide](#). You will also need to reference the [New Project Application Detailed Instructions](#). Note that within the Project Application, you must complete Part 1 (SF-424) in its entirety before the application screens for Parts 2 through 8 will appear on the left menu bar.

**Step 6: Submit your e-snaps Project Application for review by Multnomah County:** When your e-snaps application is complete, you will need to export it as a PDF and email it to Bill Boyd (bill.boyd@multco.us). **Bonus/Reallocated and Domestic Violence project applicants must complete this step by 11:59 PM on September 15, 2022.** *We know this is a quick turnaround given that projects will be notified of selection on September 13. For this reason, we encourage applicants to start working on their e-snaps applications prior to notification of selection. While we must have a draft application submitted by September 15, organizations will receive feedback and can continue working on the application in partnership with JOHS staff up until September 23 at the latest.* For instructions on how to export your application, please see the TA Handbook linked in the Resources section above.

**Step 7: JOHS staff reviews your application(s) and notifies you of any required changes:** JOHS staff will notify you of any required changes to your applications. **You must complete all required changes no later than September 23.**

**Step 8: Final submission of e-snaps application:** Once you've completed your Project Application in e-snaps, follow the instructions on page 121 of the [New Project Application Navigational Guide](#) to submit the application to Multnomah County within e-snaps. It's important to note that you are only submitting the application for review by the county—specifically by Joint Office of Homeless Service (JOHS) staff and Homebase. Only Multnomah County, as our designated CoC Collaborative Applicant, can submit applications to HUD once all CoC applications are complete. **You must complete all required changes no later than September 23.**

## Crucial HUD Documents:

- [Continuum of Care Interim Rule](#): These are the federal regulations that govern use of the Continuum of Care funds. It's important that all activities within your application meet the conditions of these regulations. In particular:
  - Subpart D describes allowable activities, including rules specific to:
    - **Permanent Supportive Housing** (578.37(a)(1)(i))
    - **Rapid Rehousing** (578.37(a)(1)(ii))
    - **Supportive Service Only** (578.37(a)(3))
    - **Acquisition** (578.43), **Rehab** (578.45), and **New Construction** (578.47)
    - **Leasing** (578.49)
    - **Rental Assistance** (578.51)
    - **Supportive Services** (578.53)
    - **Operating Costs** (578.55)
    - **Admin** (578.59)
  - Sections 578.21, 578.25, and 578.29, 578.83, 578.85 include important regulations regarding site control, subsidy layering, and displacement/relocation, and timeliness standards if using **Acquisition, Rehab, New Construction or Operating** funds.
  - 578.73 describes **matching** requirements
  - 578.75 describes **unit inspection** and **supportive service assessment** rules
  - 578.77 describes **income assessment for occupancy charges and resident rent calculation**
  - 578.87(c) describes **restrictions on combining activities**
  - 578.93 describes **Fair Housing** requirements
  - 578.95(c) describes **organizational conflicts of interest** that limit rent reasonableness and housing inspection activities when the recipient or sub recipient owns the assisted building
  - 578.103(a) outlines **record-keeping requirements** including homeless status (3), income (6), housing inspections (8), and service provision (9)
- The [FY 2022 CoC Program NOFO](#) adds further restrictions on allowable activities and outlines HUD's national threshold and scoring criteria for new projects. Of particular importance are the sections on:
  - **Limitations on eligible populations through Bonus/Reallocation:**
    - PSH projects must serve people who meet HUD's definition of chronic homelessness or those who meet the requirements of Dedicated PLUS (defined in III.B.2.g of the 2022 NOFO).
    - RRH projects and Joint TH-RRH projects must serve homeless individuals and families, including unaccompanied youth who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3.
  - **Limitations on eligible populations through the DV Bonus:**
    - The only persons who may be served in projects funded through the DV bonus are survivors of domestic violence, dating violence, sexual assault, or stalking who are defined as homeless at 24 CFR 578.3.

- **Limitations on new project grant terms (# of years)** (V.B.2.e., p. 26)
- Important **threshold requirements** (V.C.4.b and c) including **Project Quality Threshold requirements** (II.B.11.d, II.B.11.f, and V.B.4.a.(5))

### Tips for completing your Applicant Profile:

You will not be able to access your Project Application(s) until you have completed your Applicant Profile.\* Each applicant organization completes only one Applicant Profile. Please carefully review the step-by-step instructions found in HUD's [Project Applicant Profile Instructional Guide](#). Here are a few tips regarding the attachments:

- **Applicant/Recipient Disclosure/Update Report (HUD Form 2880):** See [How to Complete the HUD Form 2880 in e-snaps](#) for additional instructions.
  - Question #4 under Applicant/Recipient Information is left blank in the Applicant Profile, and entered in Part 1 of each Project Application.
  - For Part I question #2, select "Yes" if the combined total amount of all your agencies annual CoC Program project applications are more than \$200K. If the answer is "Yes", Part II and Part III of the form will appear and must be completed. Part II must include all "other government assistance" involved in a project applying for CoC funds. "Other government assistance" is defined to include any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance from the federal government, a state or unit of general local government, or any agency or instrumentality thereof. It should also include non-government assistance (e.g., funds from foundations and private contributors).
- **Code of Conduct:** A copy of your Code of Conduct must be attached in *e-snaps* or on file with HUD [here](#). Guidance about what to include in a Code of Conduct is also available at this link. **Check to make sure that your organization is listed.** HUD is refreshing this list and all paper files over 6 years old have been deleted. Also, if the Code of Conduct on file with HUD is no longer accurate (e.g., if the authorized representative has changed), attach an updated Code with your Applicant Profile.
- **Nonprofit documentation:** Required for all nonprofit organizations. If you are a nonprofit, upload non-profit documentation.
- **Survey on Ensuring Equal Opportunities for Applicants (SF-424 Supplement):** Required for all nonprofit organizations, found [here](#).

\* *e-snaps* doesn't allow you to access your Project Application until you have hit the "Complete" button on the Applicant Profile, including uploads of all required documents. Once you complete the Project Applicant Profile, you can continue to edit it by selecting the "Submission Summary" page on the left menu bar and clicking "Edit". After making edits, select "Save" on the screens where edits were made, and select "Complete" on the "Submission Summary" page.



### Tips for completing the Project Application:

Please review carefully the detailed, step-by-step instructions found in HUD's [New Project Application Instructional Guide](#) and [New Project Application Detailed Instructions](#). HUD also provides detailed instructions within *e-snaps* on each page of the application (accessible by clicking on "Instructions: [show]" at the top of each page).

The guidance below addresses questions specific to our CoC:

**How do I name my project?** This project name will follow the project in every subsequent renewal, so choose one that will distinguish it from others within the CoC.

### How should I answer each of the specific questions in the SF-424?

**Section 1.** Throughout the Project Application, several fields are intentionally left blank and you will not be able to edit them. Other answers are imported directly from your Applicant Profile and may only be changed by leaving the Project Application, editing your Applicant Profile, and returning to your Project Application. It may be helpful to verify these types of details by clicking "[show]" next to the word "Instructions" at the top of each page within the Project Application. Tips relating to specific questions in Section 1 are also highlighted below.

- **1C. Application Details, question 12** – the Funding Opportunity Number for the 2022 application will auto-populate.
- **1D. Congressional Districts, Project, question 16b.** – Select the congressional district(s) in which the proposed project is expected to operate. This may include OR-01, OR-03, and/or OR-05.
- **1D. Proposed Project, question 17.** – Provide the expected operating start and end dates. The project must begin during calendar year 2022.
- **1E. Executive Order 12372, question 19** - "Is the Application subject to review by State Executive Order 12372 Process?" You should answer: "Program is subject to E.O. 12372 but has not been selected by the State for review," and leave blank the date the application was made available to the State for review.

### Section 3A (Project Detail):

- **1a. CoC Number and Name:** OR-501 Portland/Gresham/Multnomah County CoC
- **1b. CoC Collaborative Applicant Name:** County of Multnomah
- **Transition Grants Only - 6a. List all expiring projects involved in the transition:** Provide the full grant number, operating state date, expiration date, and expiring grant component type. Expiring projects are fully eliminated projects through the reallocation process and can remain in operation until the current expiration date.

### Sections 5A and 5B (Participant Screens):

- Data entered in these sections should reflect your estimate of the number of participants in the program when the program is at full capacity (at a point in time, *not* over the course of the

year). Keep in mind that HUD will expect the project to serve at least this many households going forward.

### **Completing the Project Description Narrative: Sections 3B (Description) & Part 4A. Supportive Services for Program Participants**

When completing the project application, HUD requires that you respond to the following narrative questions in **Section 3B. Description** (all project types) and **Section 4A. Supportive Services for Program Participants** (PH-PSH, PH-RHH, Joint TH-RHH only).

**Note for all project description narratives:** HUD recommends using more general data (e.g., this project will serve 10 persons over the term of the grant) rather than using specific dates (e.g., in CY 2022 this project will serve 10 persons)

#### **Permanent Housing – Permanent Supportive Housing (PH-PSH)**

##### **3B. Description**

1. Provide a detailed description of the scope of the project including the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC Program funding will be used.
  - Describe any service participation requirements, when applicable.
2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur:
  - Begin hiring staff or expending funds
  - Begin program participant enrollment
  - Program participants occupy leased or rental assistance units or structure(s), or supportive services begin
  - Leased or rental assistance units or structure, and supportive services near 100% capacity
  - Closing on purchase of land, structure(s), or execution of structure lease
  - Start rehabilitation
  - Complete rehabilitation
  - Start new construction
  - Complete new construction

2a. If requesting capital costs (i.e., acquisition, rehabilitation, or new construction), describe the proposed development activities with responsibilities of the applicant, and subrecipients if included, to develop and maintain the property using CoC Program funds.

## **PH-PSH Part 4A. Supportive Services for Program Participants**

1. Describe how program participants will be assisted to obtain and remain in permanent housing. An acceptable response will acknowledge the needs of the target population and include a plan that addresses the types of assistance that will be provided by the project applicant, or other partners, to ensure program participants served by this project will move into appropriate permanent housing as well as either remain in or move to other permanent housing once assistance is no longer needed. Additionally, if you will coordinate with other partners, include their role in meeting this criterion. The description should include:

- how you will determine the right type of housing that fit the needs of program participants
- if you will use rental assistance or leasing assistance, how you will work with landlords to address possible issues and challenges;
- the type of assistance and support you will provide to program participants to overcome challenges to permanent housing (e.g., case management; housing counseling, employment resources); and
- how you will work with program participants to set goals towards successful retention of permanent housing.
- If this project will exclusively assist victims of domestic violence, the description must include safety planning addressing the needs of this particular homeless population towards meeting the goal of obtaining and maintaining permanent housing.

2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible.

Describe how this project will help program participants obtain the benefits for which they are eligible. Additionally, if you will coordinate with other partners, include their role in meeting this criterion. The description should include:

- assisting program participants with obtaining and increasing employment income that will lead to successful exits from homelessness (e.g., local employment programs, job training opportunities, educational opportunities)
- the type of mainstream services you will assist program participants with obtaining to increase non-employment income (e.g., SSI; SSDI; Food Stamps, Veterans benefits)
- the type of social services you will provide access and help program participants obtain (e.g., childcare, food assistance, TANF, early childhood education)
- access to healthcare benefits and resources (e.g., Medicaid, Medicare, healthcare for the homeless, FQHCs).

### **Permanent Housing – Rapid Re-Housing (PH-RRH)**

#### **Part 3B. Description**

1. Provide a detailed description of the scope of the project including the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, anticipated

project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC Program funding will be used. If your project will implement any service participation requirements or requirements that go beyond what is typically included in a lease agreement, describe those requirements and how they will be implemented.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur:

- Begin hiring staff or expending funds
- Begin program participant enrollment
- Program participants occupy leased or rental assistance units or structure(s), or supportive services begin
- Leased or rental assistance units or structure, and supportive services near 100% capacity

#### **PH-RRH Part 4A. Supportive Services for Program Participants**

1. Describe how program participants will be assisted to obtain and remain in permanent housing. Describe how the project applicant will help program participants obtain permanent housing, and provide the necessary services and support to help program participants successfully remain in permanent housing once rental assistance ends. Acknowledge the needs of the target population and include a plan that addresses the types of assistance that will be provided by the project applicant, or other partners, to ensure program participants served by this project will move into appropriate permanent housing as well as either remain in or move to other permanent housing once assistance is no longer needed. The description should include how you will:

- determine the right type of housing that fits the needs of program participants.
- work with landlords to address possible issues and challenges.
- work with program participants to set goals towards successful retention of permanent housing.

If this project will exclusively assist victims of domestic violence, the description must include safety planning addressing the needs of this particular homeless population towards meeting the goal of obtaining and maintaining permanent housing.

- For DV Bonus funds: describe how eligible program participants will be assisted to obtain and remain in permanent housing that addresses their particular needs and includes trauma-informed, victim-centered approaches.
  - Trauma-informed: Approaches delivered with an understanding of the vulnerabilities and experiences in trauma survivors, including the prevalence and physical, social, and emotional impact of trauma. A trauma-informed approach recognizes signs of trauma in staff, clients, and others and responds by integrating knowledge about trauma into policies, procedures, practices, and settings. Trauma-informed approaches place priority on reassuring the survivor's feelings of safety, choice, and control.



- Victim-centered: Placing priorities, needs, and interests at the center of the work with the victim; providing nonjudgmental assistance, with an emphasis on client self-determination, where appropriate, and assisting victims in making informed choices; ensuring that restoring victims' feelings of safety and security are a priority and safeguarding against policies and practices that may inadvertently re-traumatize victims; ensuring that victims' rights, voices, and perspectives are incorporated when developing and implementing system- and community-based efforts that impact crime victims.

2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible. Describe how this project will help program participants obtain the benefits for which they are eligible. Additionally, if you will coordinate with other partners, include their role in meeting this criterion. The description should include:

- assisting program participants with obtaining and increasing employment income that will lead to successful exits from homelessness (e.g., local employment programs, job training opportunities, educational opportunities)
- the type of mainstream services you will assist program participants with obtaining to increase non-employment income (e.g., SSI; SSDI; Food Stamps, Veterans benefits)
- the type of social services you will provide access and help program participants obtain (e.g., childcare, food assistance, TANF, early childhood education)
- access to healthcare benefits and resources (e.g., Medicaid, Medicare, healthcare for the homeless, FQHCs)

### **Joint Transitional Housing and Permanent Housing-Rapid Re-Housing (Joint TH and PH-RRH) Part 3: Project Information**

#### **Part 3B. Description**

1. Provide a detailed description of the scope of the project including the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC Program funding will be used. The information in this description must align with the information entered in other screens of this application. If your project will implement any service participation requirements or requirements that go beyond what is typically included in a lease agreement, describe those requirements and how they will be implemented.

If you are not requesting CoC Program funds for both TH and PH-RRH units in this application, you must include the number of TH and PH-RRH units that will be utilized by your project from other funding source(s) and provide details of how TH and PH-RRH assistance will be provided for all program participants under this joint component. For example, if TH units are requested in this application and PH-RRH units will be funded from other sources, the description must include information as to where the funds for the PH-RRH units will come from, and if provided

by a separate organization, provide organizational information and source funding for these units, including the number of units supported. Note: HUD recommends using more general data (e.g., this project will serve 10 persons over the term of the grant) rather than using specific dates (e.g., in CY 2022 this project will serve 10 persons) to reduce the need to change project descriptions for annual renewals.

- For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur:
  - Begin hiring staff or expending funds
  - Begin program participant enrollment
  - Program participants occupy leased or rental assistance units or structure(s), or supportive services begin
  - Leased or rental assistance units or structure, and supportive services near 100% capacity

### **Joint TH and PH-RRH**

#### **Part 4A. Supportive Services for Program Participants**

1. Describe how program participants will be assisted to obtain and remain in permanent housing. An acceptable response will acknowledge the needs of the target population and include a plan that addresses the types of assistance that will be provided by the project applicant, or other partners, to ensure program participants served by this project will move into appropriate permanent housing as well as either remain in or move to other permanent housing once assistance is no longer needed. If you will coordinate with other partners, include their role in meeting this criterion. The description should include:

- how you will determine the right type of housing that fit the needs of program participants
- if you will use rental assistance (PH-RRH portion) or leasing assistance (TH portion), how you will work with landlords to address possible issues and challenges
- the type of assistance and support you will provide to program participants to overcome challenges to permanent housing (e.g., case management; housing counseling, employment resources)
- how you will work with program participants to set goals towards successful retention of permanent housing.
- If this project will exclusively assist victims of domestic violence, the description must include safety planning addressing the needs of this particular homeless population towards meeting the goal of obtaining and maintaining permanent housing. New projects applying for DV Bonus funds must also include in the description how eligible program participants will be assisted to obtain and remain in permanent housing that addresses their particular needs and includes trauma-informed, victim-centered approaches.

- Trauma-informed: Approaches delivered with an understanding of the vulnerabilities and experiences in trauma survivors, including the prevalence and physical, social, and emotional impact of trauma. A trauma-informed approach recognizes signs of trauma in staff, clients, and others and responds by integrating knowledge about trauma into policies, procedures, practices, and settings. Trauma-informed approaches place priority on reassuring the survivor's feelings of safety, choice, and control.
- Victim-centered: Placing priorities, needs, and interests at the center of the work with the victim; providing nonjudgmental assistance, with an emphasis on client self-determination, where appropriate, and assisting victims in making informed choices; ensuring that restoring victims' feelings of safety and security are a priority and safeguarding against policies and practices that may inadvertently re-traumatize victims; ensuring that victims' rights, voices, and perspectives are incorporated when developing and implementing system- and community-based efforts that impact crime victims.

2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible. Describe how this project will help program participants obtain the benefits for which they are eligible. If you will coordinate with other partners, include their role in meeting this criterion. The description should include:

- assisting program participants with obtaining and increasing employment income that will lead to successful exits from homelessness (e.g., local employment programs, job training opportunities, educational opportunities);
- the type of mainstream services you will assist program participants with obtaining to increase non-employment income (e.g., SSI; SSDI; Food Stamps, Veterans benefits);
- the type of social services you will provide access and help program participants obtain (e.g., childcare, food assistance, TANF, early childhood education); and
- access to healthcare benefits and resources (e.g., Medicaid, Medicare, healthcare for the homeless, FQHCs)

## **Supportive Services Only – Coordinated Entry (SSO-CE)**

### **Part 3B. Description**

1. Provide a detailed description of the scope of the project including the project plan for addressing coordinated entry needs, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC Program funding will be used. The information in this description must align with the information entered in other screens of this application.

If this new SSO-CE project application is applying for DV Bonus funds, the description must be tailored to include how eligible program participants will be assisted to obtain and remain in permanent

housing that addresses their particular needs and includes trauma-informed, victim-centered approaches.

**Trauma-informed:** Approaches delivered with an understanding of the vulnerabilities and experiences in trauma survivors, including the prevalence and physical, social, and emotional impact of trauma. A trauma-informed approach recognizes signs of trauma in staff, clients, and others and responds by integrating knowledge about trauma into policies, procedures, practices, and settings. Trauma-informed approaches place priority on reassuring the survivor's feelings of safety, choice, and control.

**Victim-centered:** Placing priorities, needs, and interests at the center of the work with the victim; providing nonjudgmental assistance, with an emphasis on client self-determination, where appropriate, and assisting victims in making informed choices; ensuring that restoring victims' feelings of safety and security are a priority and safeguarding against policies and practices that may inadvertently re-traumatize victims; ensuring that victims' rights, voices, and perspectives are incorporated when developing and implementing system- and community-based efforts that impact crime victims.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur.

- Begin hiring staff or expending funds

### **Homeless Management Information System (HMIS).**

#### **3B. Description**

Provide a detailed description of the scope of the project including the community needs, the design and implementation of the HMIS system, anticipated project outcome(s), coordination with other organizations (e.g., federal, state, nonprofit), and how the CoC Program funding will be used. The information in this description must align with the information entered in other screens of this application.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur:

- Begin hiring staff or expending funds

### **Tips for Project Application Part 6: Budget Information:**

#### **Section 6A (Funding Request):**

- **3 Indirect Cost.** Most projects bill directly for actual costs incurred, but some may bill using an indirect cost rate (particularly for admin). Consult with your accounting staff regarding how you bill. For more on eligible indirect costs, see [HUD's Indirect Cost Toolkit](#), and Section 578.63 of the [CoC Interim Rule](#). **If you answer "yes", you will be prompted to complete an indirect cost**

rate schedule table in *e-snaps* and will be required to attach a copy of your approved indirect cost rate plan.

## Section 6I (Sources of Match):

### How do I enter match in the project budget?

Match must be equal to or greater than 25% of the total grant request for all eligible costs including Admin costs but excluding leasing costs (i.e. funds identified for Leased Units and Leased Structures). Match must be cash or in-kind resources dedicated to eligible activities under the Subpart D of the [CoC Interim Rule](#). It may be from public (not statutorily prohibited by the funding agency from being used as match) or private sources. **HUD allows organizations to use program income as a source of match.** You are strongly recommended to include only 25% of the total grant request as match to minimize your documentation burden.

Additional FAQ's can be found by doing a search for keywords "match" at:  
<https://www.hudexchange.info/e-snaps/faqs/>

### How do I have to document the match that I include in my Project Application?

Match letters need to be based on the current commitments for the requested grant term at the time of project application and NOT based on projections. HUD has not specified when match letters need to be dated. However, it is recommended that letters be dated within 60 days of the 2022 NOFO deadline (September 30, 2022).

You do not need to upload commitment letters to *e-snaps*. However, you must have your letters completed and in-hand by September 29, 2022, the date the CoC application will be submitted to HUD. These letters need to be readily available when HUD requests them.

The written commitment must be documented on letterhead stationery; signed and dated by an authorized representative; and, at a minimum, contain the following elements:

- the name of the organization providing the contribution,
- the type of contribution (e.g., cash, childcare, case management, etc.),
- the value of the contribution,
- the name of the project and its sponsor organization to which the contribution will be given, and
- the date the contribution will be available.

Written agreements could include signed letters, memoranda of agreement, and other documented evidence of a commitment. The value of commitments of land, buildings and equipment are one-time only and cannot be claimed by more than one project or by the same project in another year. For example, the value of donated land claimed by a project in FY2018 cannot be claimed by that or any other project in FY2022. Eventually, all in-kind commitments of match must be documented with a memorandum of understanding (MOU) completed prior to your renewal grant execution.

# 2022 CoC Program NOFO

TA Workshop

08-09-2022



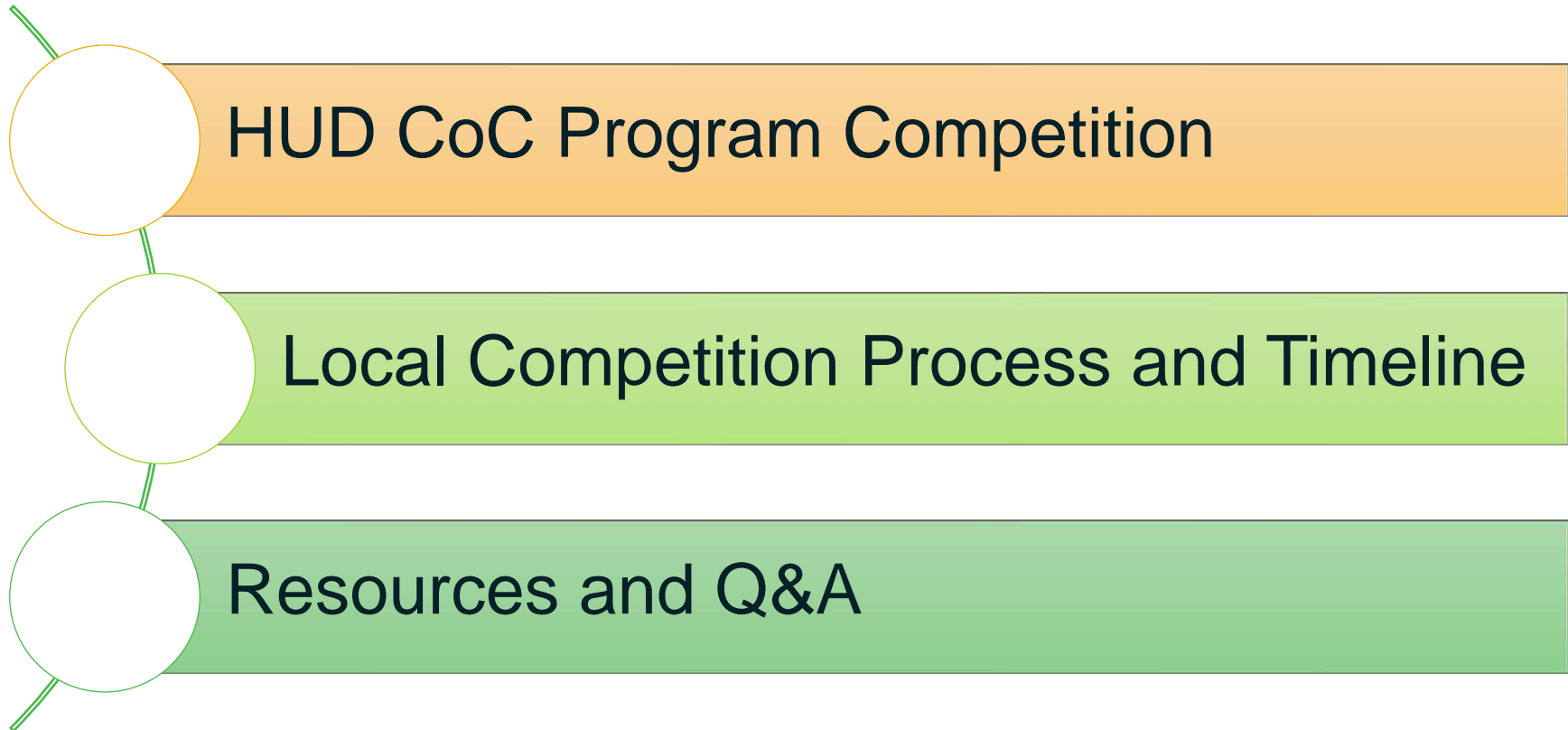
# Introductions

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- Homebase ([multnomahnofo@homebaseccc.org](mailto:multnomahnofo@homebaseccc.org))
- JOHS ([alyssa.plessner@multco.us](mailto:alyssa.plessner@multco.us))
- Who's in the "room"?
  - Name, organization
  - Is this your first NOFO?

# Agenda

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# Background

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U.S. Department of Housing and Urban Development (HUD) has released a Notice of Funding Opportunity (NOFO)

- Funding competition among approximately 450 Continuums of Care (CoC)
- Released on August 1, 2022
- Approximately \$2.7 billion available nationally

<https://www.hudexchange.info/programs/e-snaps/fy-2022-coc-program-nofa-coc-program-competition/>

# 2022 HUD CoC Policy Priorities

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Ending homelessness for all persons

Use a housing first approach

Reducing unsheltered homelessness

Improving system performance

Partnering with housing, health, and service agencies

Racial equity

\*New in 2022\*  
Improving assistance to LGBTQ+ individuals

Inclusion of persons with lived experience

\*New in 2022\*  
Increasing affordable housing supply

# Funding for OR-501

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Tier 1 (95% of Annual Renewal Demand)	?
<b>Tier 2</b> (5% of ARD + CoC Bonus)	?
<b>Domestic Violence Bonus</b>	?
CoC Planning	?

# CoC Bonus Funding

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Eligible types of new projects created through bonus or reallocated funding:

- Permanent Housing-Permanent Supportive Housing
  - Permanent Housing-Rapid Rehousing
  - Joint Transitional Housing and Rapid Rehousing
  - Dedicated HMIS
  - Supportive Services Only projects for Coordinated Entry
- ✓ HUD will allow new projects to request one year of funding with a longer initial grant term not to exceed 18 months.

# DV Bonus Funding

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Eligible types of new projects created through DV bonus:

- Rapid Rehousing
  - Joint Transitional Housing and Rapid Rehousing
  - Supportive Services Only projects for Coordinated Entry
- ✓ A CoC may apply for any number of PH-RRH and Joint TH and PH- RRH projects provided that each application is for at least \$50,000.
  - ✓ A CoC can only submit one project application for an SSO-CE project.
  - ✓ DV Bonus funding may be used to expand an existing renewal project that is not dedicated to serving survivors of domestic violence, dating violence, and/or stalking so long as the DV Bonus funds for expansion are solely for additional units, beds, or services dedicated to persons eligible to be served with DV Bonus funding.

# Eligible New Projects

## New Projects:

CoCs may apply for new projects created through reallocation, CoC Bonus, a combination of reallocation and CoC Bonus, DV Bonus, and CoC planning.

## Transition Projects:

Applicants may transition their project(s) from one CoC Program component to another (e.g., Transitional Housing to Rapid Rehousing, Rapid Rehousing to Permanent Supportive Housing) over a one-year grant cycle.

## Consolidation Projects:

Applicants may consolidate up to ten renewal projects into one project during the application process.

## Expansion Projects:

HUD will allow project applicants to apply for a new expansion project under the DV Bonus, reallocation, and CoC bonus processes to expand existing projects by adding units, persons served, services provided to existing program participants, or to add additional activities to HMIS and SSO-Coordinated Entry projects within the CoC geographic area

# Review & Rank

## Tier 1:

- Conditionally selected from the highest-scoring CoC to the lowest-scoring CoC, provided the project applications pass both eligibility and threshold review.
- If a DV Bonus project ranked in Tier 1 is selected with DV Bonus funds, the project will be removed from this tier and the projects below it will move up one rank position.

## Tier 2:

- Less likely to be funded. Scored using a 100-point scale based on three factors:
  - CoC Score, CoC Project Ranking, Commitment to Housing First
- Dedicated HMIS projects and coordinated entry SSO projects will automatically receive 10 points.

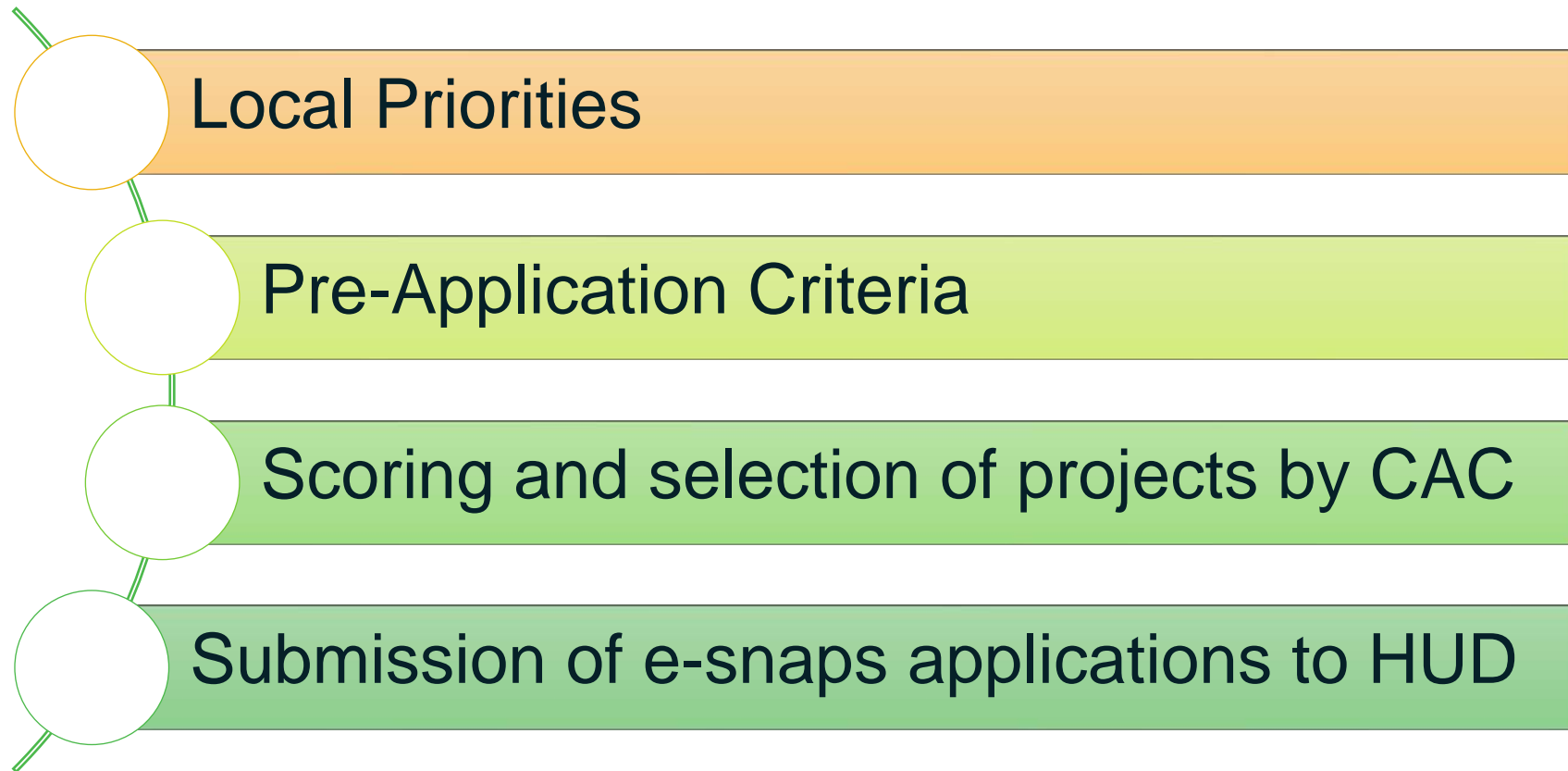
# Local Bonus Project Priorities & Criteria





# Local Process Overview

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# Local Priorities

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Housing / service needs of a community of color overrepresented in the homeless population, or needs of LGBTQIA2S+ people of color, or women-identified

Strong commitment to achieving racially equitable outcomes

Culturally responsive / specific services

Supports community's system performance measures

Align housing with other systems / leverage existing community resources

# Pre-Application Criteria

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## 1. Need and Population Focus

**A.** Does the project specifically address a clearly identified housing gap/need not currently fully met by other community resources?

- Maximum points will be awarded for projects that address housing and service needs of a community of color overrepresented in the homeless population, and/or address the housing and service needs of LGBTQ people of color, and/or women-identified persons. (15 points)

**A.** (*DV projects*) Does the project specifically address a clearly identified housing gap/need for survivors of domestic violence, dating violence, sexual assault or stalking not currently fully met by other community resources? (*15 points*)

**B.** Does the organization demonstrate a strong commitment and capacity to achieve racially equitable outcomes? (10 points)

# Pre-Application Criteria

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## 2. Project Approach and Leverage

**C.** Does the proposed project align housing with other systems (i.e., health, mental health, addiction and recovery, criminal justice or other) or otherwise expand the community's capacity to provide integrated services and support to vulnerable populations? (10 points)

**D.** Will the project effectively provide permanent supportive housing, rapid re-housing, or joint transitional housing and rapid re-housing to the proposed population using a Housing First approach? If the project proposes a Recovery Housing approach, does it offer client choice and programming in line with HUD's Recovery Housing Policy Brief such that the project can be considered Housing First? (10 points)

# Pre-Application Criteria

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## 2. Project Approach and Leverage

**E.** Will the project promote permanent housing placement, long-term stability, access to mainstream resources and increased household income through benefits and/or employment? (10 points)

**F.** Is the proposed project's approach cost-effective? How many households will the project permanently house with the proposed funding? (5 points)

**G.** Does the proposer demonstrate capacity to successfully engage and involve the community being served by the proposed project? Is the approach responsive to the unique needs of the proposed population? (5 points)

# Pre-Application Criteria

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## 2. Project Approach and Leverage

**H.** Will the project provide culturally-specific and/or culturally-responsive services? Will the project be inclusive to LGBTQ individuals? (10 points)

**I.** Is the proposed project well-integrated with A Home for Everyone or other efforts and planning processes within the community (either through organizational participation of the project applicant and partners in the A Home for Everyone Coordinating Board or subcommittees or workgroups, or through a proposed project that is directly responsive to A Home for Everyone priorities)? (5 points)

**J.** Does the proposed project effectively leverage other services beyond the available CoC-funded service funds? (5 points)

# Pre-Application Criteria

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## 2. Project Approach and Leverage

K. (*DV projects*) Does the proposed project utilize effective strategies for improving safety for DV survivors and assessing improvements to participant safety? (5 points)

- Does the project use objective data (or are they willing to use objective data) on how they can improve participant safety? Objective data includes things like focus groups, surveys, or other forms of data that assess participant safety.

# Pre-Application Criteria

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## 3. Project Readiness and Budget

**K.** Among available funding sources within the community for the proposed activities, is the proposed funding source a good fit? (4 points)

**L.** Does the proposer demonstrate an ability to administer the program effectively? Is the project ready to proceed within HUD allowable guidelines? (6 points)

**M.** Does the proposed project seek renewable activities with a one-year grant term? (5 points)

**N.** (*DV Projects*) Is the project serving survivors of domestic violence prepared and willing to generate APRs using data from a comparable, non-HMIS database?



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HUD is encouraging projects to partner with housing, health, and service agencies.

1. At least 25 percent of the units (PSH) or participants (RRH) supported with non-CoC funded housing(documentation of commitment is required), and/or
2. A written commitment from a health care organization to:
  - a. Provide direct contributions from a public or private health insurance provider to the project; OR
  - b. Provide health care services (equal to 25% of the funding being requested by the project) by a private or public organization tailored to the program participants of the project(if the services are from a substance abuse treatment or recovery provider, the project must provide access to treatment or recovery services for all program participants who qualify and choose those services).



# Housing / Health Partnerships

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The Joint Office of Homeless Services strongly encourages new project applicants to consider ways to receive 25% of their funding from one of these sources.

JOHS may be able to assist interested applicants in connecting with potential health care and housing partners. Applicants interested in pursuing either of these opportunities should communicate their intentions with the JOHS as soon as possible by emailing Alyssa Plessner at [alyssa.plessner@multco.us](mailto:alyssa.plessner@multco.us).

# Application Process and Timeline



# New Project Timeline

August 1	HUD published the NOFO on grants.gov
August 5	JOHS publicly posted and released the new project application
August 9	JOHS virtual information session with Homebase TA
August 23	Deadline for new project pre-applications
September 13	JOHS will notify all project applicants
September 15	New project e-snaps applications due
September 19-21	New project availability for corrections to e-snaps application

# Local Pre-Application Resources

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## Start here:

- Local CoC Program Competition NOFO webpage:
  - <https://www.multco.us/johs/continuum-care-funding-opportunity>
- 2022 HUD CoC New Project Guidance
- 2022 CoC NOFO Summary\_OR-501
- Multnomah NOFO Timeline 2022

## Pre-Application for all new projects:

- 2022 CoC Bonus Reallocation Project Pre-Application and 2022 DV Bonus Pre-application
  - <https://www.multco.us/johs/continuum-care-2022-new-projects>

# e-snaps Application Resources

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## Start here:

- 2022 HUD CoC New Project Guidance (shortcuts to resources, and tips/tricks) [not yet released]
- Homebase's *2022 CoC NOFO TA Handbook*
- *e-snaps* 101 toolkit:
  - <https://www.hudexchange.info/resource/6170/esnaps-101-toolkit/>

## Have open as you complete your e-snaps application [materials not yet released]

- HUD's New Project Application Detailed Instructions (how to answer HUD's questions)
- HUD's New Project Application Navigational Guide (*e-snaps* step-by-step guide)

# HUD e-snaps Resources

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<https://www.hudexchange.info/programs/e-snaps/>

<https://www.hudexchange.info/resource/6170/esnaps-101-toolkit/>

## **Not yet released:**

- E-SNAPS\_FY-2022 New Project Application Navigational Guide
- E-SNAPS\_FY-2022 New Application Detailed Instructions
- E-SNAPS\_FY-2022 Project Application FAQs

## **Compiled resources:**

- E-SNAPS\_Create an e-snaps user profile
- E-SNAPS\_Adding and deleting registrants in e-snaps
- E-SNAPS\_How to access the project application
- E-SNAPS\_How to complete the HUD Form-2880 in e-snaps
- E-SNAPS\_Putting the applicant profile in edit mode



# Q&A





# Extra Info Slides



# HUD-Required Dates

August 1	2021 CoC Program NOFO was released.
August ?	CoC Application, CoC Priority Listing, and Project Applications were made available in <i>e-snaps</i> .
?	All project applications are required to be submitted to the CoC.
<b>Thursday, September 15</b> (15 days prior to deadline)	CoC required to notify all project applicants whether their project application(s) will be accepted and ranked on the CoC Priority Listing, rejected, or reduced by the CoC.
<b>Wednesday, September 28</b> (2 days prior to deadline)	CoCs must post on their website all parts of the CoC Consolidated Application + notify community members and key stakeholders that it is available.

## Submission Deadline:

**Friday, September 30, 2022, at 8:00 PM EDT/7:00 PM CDT/5:00 PM PDT**

# FY2022 COC CONSOLIDATED APPLICATION

## ATTACHMENT: LOCAL COMPETITION SCORING TOOL (1E-2)

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## Rating and Ranking Criteria for Renewal Projects

### 2021 CoC Rating and Ranking Criteria

The measures below are used to rate and rank all CoC renewal projects as part of our annual CoC grant application. Some of the data is taken from the Annual Performance Report (APR), JOHS Master Query Version 1.1 and JOHS Master Query Version 1.0 (for Comp Site data), all run through HMIS or the separate Comparable Database used by victim service providers. Other data is submitted by renewal projects through the annual AHFE CoC Renewal Project Survey and the Operating Budget Survey. ***Measures that appear grayed out are unscored this year.*** The A Home for Everyone Resource Advisory Committee (RAC) reviews these criteria annually, approves all changes, and reviews and approves the ranked list of CoC projects. The RAC reserves the right to rank lower scoring projects that demonstrate the ability to achieve greater racial equity above higher scoring projects.

**Threshold Requirements:** All renewal projects must meet HUD project eligibility & project quality threshold criteria described in the [2021 CoC NOFA](#). Any project requesting renewal funding will be considered to have met these requirements through its previously approved grant application unless information to the contrary is received. All domestic violence (DV) providers receiving CoC funds must be state certified victim services providers and be in compliance with VAWA regulations.

Category	Measure	Rationale	Data Source	Scoring Narrative	Max Points (% of total)
<b>1. A Home for Everyone Priorities</b>	A. Degree to which the project serves AHFE priority populations. <b>Local Priorities</b>	<ul style="list-style-type: none"> <li>AHFE Priority: priority populations</li> </ul>	HMIS-JOHS Master Query	<b>5 available points.</b> >95% - 100% = 5 pts.; >90% - 95% = 4 pts.; >85% - 90% = 3 pts; ...<=75% = 0 pts.	5 (6%)
<b>2. Performance Outcomes</b>  <b>System performance measures: income growth, exit to permanent housing</b>	B. Degree to which housing outcomes for participants of color are equal to or greater than housing outcomes for non-Hispanic, White participants. (see Measure 2.C. for detail on housing outcomes)	<ul style="list-style-type: none"> <li>AHFE Priority: focus on advancing racial equity</li> <li>AHFE System Performance Measure: effectiveness in housing placement and retention</li> </ul>	HMIS-JOHS Master Query	<b>10 available points.</b> Up to 10 points for outcomes for participants of color at or above those for Non-Hispanic, White participants.	35 (40%)
	<b>C. For permanent supportive housing</b> Housing: Percent of households that remain for 366 or more days or exit to positive destination. OR <b>For transitional and rapid re-housing</b> Housing: Percent of households that exit to positive destination.	<ul style="list-style-type: none"> <li>AHFE Community Guidelines</li> <li>AHFE System Performance Measure: effectiveness in increasing income</li> <li>HUD 2016 NOFA</li> </ul>	HMIS-JOHS Master Query	<b>13 available points.</b> Up to 4 points based on quintile ranking. Remaining 9 points awarded based upon proximity of project outcome to HUD goal of 80%: >=80% = 9 pts.; 79%< - <80% = 8 pts.; 78%< - <=79% = 7 pts.;...<=72% = 0 pts.	

Category	Measure	Rationale	Data Source	Scoring Narrative	Max Points (% of total)
	<b>D. Income:</b> Percent of adult participants who maintained or increased income from employment by annual assessment or exit.		HMIS-APR	<b>4 available points.</b> Up to 2 points based on tertile ranking. Remaining 2 points awarded based upon proximity of project outcome to HUD goal of 20%: ≥20% = 2 pts.; 19% - <20% = 1.5 pts.; 18% - <19% = 1 pt.; 17% - <18% = 0.5 pts.	
	<b>E. Income:</b> Percent of adult participants who maintained or increased income from sources other than employment by annual assessment or exit.		HMIS-APR	<b>4 available points.</b> Scoring identical to 2D.	
	<b>F. Income/benefits:</b> Percent of adult participants who maintained or obtained non-cash mainstream benefits by annual assessment or exit.		HMIS-APR	<b>4 available points.</b> Up to 4 points based on quintile ranking.	
	<b>G. Income/benefits:</b> Percent of adult participants who maintained or obtained health insurance by annual assessment or exit.		HMIS-APR	Not scored this year.	
<b>3. Advancing Racial Equity and Cultural Responsiveness</b>  <b>Addressing vulnerabilities and severity of needs.</b>	<b>H. Addressing institutional racism:</b> Complete the checklist to indicate what methods are used, and describe some of the project's most important strategies for addressing and responding to institutional racism, and any significant successes and challenges that the project experienced in this work over the past year.	<ul style="list-style-type: none"> <li>• AHFE Priority: promote racial justice and advance racial equity</li> <li>• AHFE Priority: provide participant-centered, culturally-responsive services</li> <li>• AHFE Community Guidelines</li> </ul>	Project Survey, Questions 5-6	<b>6 available points.</b> See <i>2021 CoC Renewal Project Scoring Rubric</i> for details.	22 (25%)

Category	Measure	Rationale	Data Source	Scoring Narrative	Max Points (% of total)
	<b>I. Reducing homelessness within communities of color:</b> The 2019 Point-In-Time Count shows a disproportionately high rate (38.1%) of our community's population experiencing homelessness are people of color. Additionally, the AHFE FY 2021 Second Quarter Report (July-December 2020) shows 44.7% of the sheltered homeless population identify as Black, Indigenous, Latinx or other Persons of Color. For the past several years, we've asked you to describe what actions your project was taking to help reduce homelessness within communities of color. Please provide an update on this work. Include a description of the work the project did last year, including successes and any substantive program changes, and plans for the year ahead.	<ul style="list-style-type: none"> <li>• HUD Equal Access Final Rule</li> <li>• HUD 2021 NOFO</li> </ul>	Project Survey, Question 7	<b>6 available points.</b> See <i>2021 CoC Renewal Project Scoring Rubric</i> for details.	
	<b>J. Implementing culturally-responsive programming:</b> Complete the checklist to indicate what methods are used, and describe some of the project's most important strategies to ensure culturally-responsive programming and any significant successes that the project experienced providing these services over the past year.		Project Survey, Questions 8-9	<b>5 available points.</b> See <i>2021 CoC Renewal Project Scoring Rubric</i> for details.	
	<b>K. Addressing barriers faced by people who identify as LGBTQIA2S+:</b> For the past few years, we've asked you to describe what actions the project is taking to address specific		Project Survey, Question 10	<b>5 available points.</b> See <i>2021 CoC Renewal Project Scoring Rubric</i> for details.	

Category	Measure	Rationale	Data Source	Scoring Narrative	Max Points (% of total)
	barriers faced by people experiencing homelessness who identify as LGBTQIA2S+. Please provide an update on this work. Include a description of the work the project did last year, including successes and any substantive program changes, and plans for the year ahead.				
<b>4. Program Design: effective practices and service delivery model</b>	<b>L. Collecting and using consumer feedback:</b> Complete the checklists to indicate what methods are used, and describe how participant feedback informed changes or improvements to the project over the last year.	<ul style="list-style-type: none"> <li>• AHFE Priority: provide participant-centered, culturally-responsive services</li> <li>• AHFE Community Guidelines</li> <li>• HUD requirements for shared standards of local service delivery</li> <li>• HUD policy priority for Housing First</li> </ul>	Project Survey, Questions 2-4	<b>6 available points.</b> See <i>2021 CoC Renewal Project Scoring Rubric</i> for details.	16 / 18 for DV projects (18%)
	<b>M. Implementing participant-centered, strengths-based approaches:</b> Complete the checklist to indicate what methods are used, and describe some of the project's most important strategies to ensure participant-centered, strengths-based approaches and any significant successes that the project experienced providing these services over the past year.		Project Survey, Questions 11-12	<b>5 available points.</b> See <i>2021 CoC Renewal Project Scoring Rubric</i> for details.	
	<b>N. Implementing a housing first approach:</b> Complete the checklist to indicate what methods are used, and describe some of the project's most important strategies to ensure a housing first approach and any significant successes that the project experienced providing these services over the past year.		Project Survey, Questions 13-14	<b>5 available points.</b> See <i>2021 CoC Renewal Project Scoring Rubric</i> for details.	

Category	Measure	Rationale	Data Source	Scoring Narrative	Max Points (% of total)
<b>VSP - Improved safety</b>	<p><b>Victim Service Providers Only:</b></p> <p><b>O.</b> Increasing safety: Describe some of the project's most important strategies for improving safety for DV survivors, and how the project assesses improvements to participant safety.*</p> <p><i>*Improvements to safety are also evaluated separately as part of the CoC's Domestic Violence System's performance evaluation</i></p>	<ul style="list-style-type: none"> <li>Multnomah County Domestic and Sexual Violence Continuum service priority</li> <li>HUD directive to evaluate DV projects based on degree they improve safety for the population they serve</li> </ul>	Project Survey, Questions 15	<b>2 available points.</b> See <i>2021 CoC Renewal Project Scoring Rubric</i> for details.	
<b>5. HMIS Data Entry</b>	<b>P.</b> Percent of identified data elements that are not missing. Includes data for required annual assessment.	<ul style="list-style-type: none"> <li>AHFE System Performance Measure: data completeness standards</li> <li>HUD data standards</li> </ul>	HMIS-APR	<b>4 available points.</b> >98% - 100% = 4 pts.; >96% - 98% = 3 pts.; >94% - 96% = 2 pts. >92% - 94% = 1 pt.; <=92% = 0 pts.	8 (9%)
	<b>Q.</b> Percent of HMIS data entered in less than 7 days		HMIS-APR	<b>4 available points.</b> Up to 2 points based on tertile ranking. Remaining 2 points awarded to projects with 50%+ of data entered in less than 7 days.	
<b>6. Grant Management</b>	<b>R.</b> Percent of HUD funds spent.	<ul style="list-style-type: none"> <li>AHFE System Performance Measure: effectiveness in grant expenditure</li> </ul>	Project Survey, Question 16-19	<b>2 available points.</b> >95% - 100% = 2 pts.; >90-95% = 4 pts.; <=90% = 0	2 (2%)
<b>7. Cost Effectiveness (tie breaker)</b>	<p><b>S.</b> <u>For permanent supportive housing:</u> Project operating cost divided by stayers who remain for 366 or more days or leavers who exit to positive destination.</p> <p>OR</p> <p><u>For transitional housing and rapid re-housing:</u> Project operating cost</p>	<ul style="list-style-type: none"> <li>HUD directive to evaluate project cost effectiveness</li> </ul>	Project Operating Budget Survey, HMIS-APR	<b>Tie breaker.</b> For projects of the same type with otherwise identical scores, cost effectiveness (CE) results will be directly compared. For such projects of different types, comparison is of difference between the individual	N/A



Category	Measure	Rationale	Data Source	Scoring Narrative	Max Points (% of total)
	divided by leavers who exit to positive destination.			project's CE result and the median CE result for the given project type. For compared projects, lower result gets preference.	
<b>TOTAL</b>					<b>88 (90 for DV projects)</b>

## 2022 Renewal Project Scoring Rubric

Category	Question(s)	Scoring Rubric (must score with whole points)
<b>3. Consumer Engagement</b>	<p>2-3) Complete the checklist</p> <p>4) How has participant feedback informed changes or improvements to the project over the last year? Please use specific examples where possible and see the scoring rubric for how this question will be scored.</p>	<p>0 – Does not identify methods or demonstrate that the project has done work in this area</p> <p>1 – Uses at least one method for collecting feedback (as demonstrated through checklist and/or narrative); may state that participant feedback informed changes or improvements; does not provide a concrete example of how input is used that is relevant to the project or provide other evidence that feedback is used to inform the project</p> <p>2 – Uses at least one method for collecting feedback (as demonstrated through checklist and/or narrative); describes how participant feedback informed changes or improvements to the project; provides an example of how input is used that may not be concrete, substantive, current or clearly relevant to the project</p> <p>3 – Uses multiple methods for collecting feedback (as demonstrated through checklist and/or narrative); clearly describes how participant feedback informed changes or improvements; provides at least one concrete, substantive and current example of a change or improvement that is relevant to the project</p> <p>4 – Uses multiple methods for collecting feedback (as demonstrated through checklist and/or narrative); clearly describes how participant feedback has informed changes or improvements; provides concrete and current examples of</p>

Category	Question(s)	Scoring Rubric (must score with whole points)
		changes or improvements that are relevant to the project; demonstrates that collecting and using participant feedback to inform substantive changes and improvements is part of the project's routine and identity
<b>4. Advancing Racial Equity and Cultural Responsiveness</b>	<p>5) Complete the checklist</p> <p>6) Describe some of the project's most important strategies for addressing and responding to institutional racism, and any significant successes and challenges that the project experienced in this work over the past year. What strategies, either newly begun or continuing from prior years, has the project used to effectively address challenges? Please use concrete examples where possible, and see the scoring rubric for how this question will be scored.</p>	<p>0 – Does not identify methods or demonstrate that the project has done work in this area</p> <p>1 – Uses at least one method for addressing and responding to institutional racism (as demonstrated through checklist and/or narrative); may state that the project addresses and responds to institutional racism; but does not provide a concrete example of what this work looks like or clearly describe successes or challenge</p> <p>2 – Uses at least one method for addressing and responding to institutional racism (as demonstrated through checklist and/or narrative); describes efforts to address and respond to institutional racism including at least one success or challenge; provides an example of what this work looks like that may not be concrete, substantive, current or clearly relevant to the project</p> <p>3 – Uses multiple methods for addressing and responding to institutional racism (as demonstrated through checklist and/or narrative); clearly describes efforts to address and respond to institutional racism including successes;; provides at least one concrete, substantive, and current example of what this work looks like that is relevant to the project</p>

Category	Question(s)	Scoring Rubric (must score with whole points)
		4 – Uses multiple methods for addressing and responding to institutional racism (as demonstrated through checklist and/or narrative); clearly describes efforts to address and respond to institutional racism including successes and challenges and plans to address challenges; provides concrete and current examples of what this work looks like that are substantive and relevant to the project; demonstrates that responding to and addressing institutional racism is part of the project’s routine and identity
	7) The 2022 Multnomah County Point-In-Time Count preliminary data report shows a disproportionately high rate (almost 40%) of our community's population experiencing homelessness are people of color. Additionally, the AHFE FY 2022 Second Quarter Report (July-December 2021) shows 43.8% of the sheltered homeless population identify as Black, Indigenous, Latinx or other Persons of Color. For the past several years, we’ve asked you to describe what actions your project was taking to help reduce homelessness within communities of color. Please provide an update on this work. Include a description of the work the project did last year, including successes and any substantive program changes, and plans for the year ahead. Please use specific examples	<p>0 – Does not provide an update or demonstrate that the project has done work in this area</p> <p>1 – Provides update to last year’s response; describes efforts in this area; does not provide a concrete or substantive example of what this work looks like or clearly describe successes or challenges</p> <p>2 – Provides update to last year’s response; describes efforts in this area including at least one success from the past year; provides an example of what this work looks like that may not be concrete, substantive, current or clearly relevant to the project</p> <p>3 – Provides update to last year’s response; clearly describes efforts in this area including successes and challenges and plans to address challenges; provides at least one concrete, substantive, and current example of what this work looks like that is relevant to the project</p> <p>4 – Provides update to last year’s response; clearly describes efforts in this area including successes and challenges and plans</p>

Category	Question(s)	Scoring Rubric (must score with whole points)
	where possible, and see the scoring rubric for how this question will be scored.	to address challenges; provides concrete, substantive, and current examples of what this work looks like that are relevant to the project; demonstrates that actively and intentionally working to reduce homelessness within communities of color is part of the project's routine and identity
	<p>8) Complete the checklist</p> <p>9) Describe some of the project's most important strategies to ensure culturally-responsive programming and any significant successes that the project experienced providing these services over the past year.  <i>For Culturally Specific Organizations: Describe some of the project's most important strategies that determine what type of culturally specific programming is provided, and any significant successes that the project experienced providing these services over the past year. Use specific examples where possible, including any substantive changes to programming, and see the scoring rubric for how this question will be scored.</i></p>	<p>0 – Does not identify methods or demonstrate that the project has done work in this area</p> <p>1 – Uses at least one method for ensuring culturally-responsive programming (or for Culturally Specific Organizations: culturally specific programming) (as demonstrated through checklist and/or narrative); may state that the project provides culturally-responsive programming; does not provide a concrete example of what this work looks like or clearly describe successes</p> <p>2 – Uses multiple methods for ensuring culturally-responsive programming (or for Culturally Specific Organizations: culturally specific programming) (as demonstrated through checklist and/or narrative); describes efforts to ensure culturally-responsive programming including at least one success; provides an example of what this work looks like that may not be concrete, substantive, current or clearly relevant to the project</p> <p>3 – Uses multiple methods for ensuring culturally-responsive programming (or for Culturally Specific Organizations: culturally specific programming) (as demonstrated through checklist and/or narrative); clearly describes efforts to ensure culturally-responsive programming including successes; provides at least</p>

Category	Question(s)	Scoring Rubric (must score with whole points)
		<p>one concrete, substantive, and current example of what this work looks like that is relevant to the project</p> <p>4 – Uses multiple methods for ensuring culturally-responsive programming(or for Culturally Specific Organizations: culturally specific programming) (as demonstrated through checklist and/or narrative); clearly describes efforts to ensure culturally-responsive programming including successes; provides concrete, substantive, and current examples of what this work looks like that are relevant to the project; demonstrates that culturally-responsive programming is part of the project’s routine and identity</p>
	<p>10) For the past few years, we’ve asked you to describe what actions the project is taking to address specific barriers faced by people experiencing homelessness who identify as LGBTQIA2S+. Please provide an update on this work. Include a description of the work the project did last year, including successes and any substantive program changes, and plans for the year ahead. Please use specific examples where possible, and see the scoring rubric for how this question will be scored.</p>	<p>0 – Does not provide an update or demonstrate that the project has done work in this area</p> <p>1 – Provides update to last year’s response; describes efforts in this area; does not provide concrete examples of what this work looks like or clearly describe successes or challenges</p> <p>2 – Provides update to last year’s response; describes efforts in this area including at least one success or challenge from the past year; provides an example of what this work looks like that may not be concrete, substantive, current or clearly relevant to the project</p> <p>3 – Provides update to last year’s response; clearly describes efforts in this area including successes and challenges and plans to address challenges; provides at least one concrete,</p>

Category	Question(s)	Scoring Rubric (must score with whole points)
		<p>substantive, and current example of what this work looks like that is relevant to the project</p> <p>4 – Provides update to last year’s response; clearly describes efforts in this area including successes and challenges and plans to address challenges; provides concrete, substantive, and current examples of what this work looks like that are relevant to the project; demonstrates that actively and intentionally working to address barriers for people experiencing homelessness who identify as LGBTQ is part of the project’s routine and identity</p>
<b>5. Program Design: effective practices and service delivery model</b>	<p>11) Complete the checklist</p> <p>12) Describe some of the project’s most important strategies to ensure participant-centered, strengths-based approaches and any significant successes that the project experienced providing these services over the past year. Use specific examples where possible, including any substantive changes to programming, and see the scoring rubric for how this question will be scored.</p>	<p>0 – Does not identify methods or demonstrate that the project has done work in this area</p> <p>1 – Uses at least one method for ensuring participant-centered, strengths-based approaches are used (as demonstrated through checklist and/or narrative); may state that the project uses participant-centered, strengths-based approaches; does not provide concrete examples of what this work looks like or clearly describe successes</p> <p>2 – Uses multiple methods for ensuring participant-centered, strengths-based approaches are used (as demonstrated through checklist and/or narrative); describes efforts to ensure participant-centered, strengths-based approaches including at least one success; provides an example of what this work looks like that may not be concrete, substantive, current or clearly relevant to the project</p>

Category	Question(s)	Scoring Rubric (must score with whole points)
		<p>3 – Uses multiple methods for ensuring participant-centered, strengths-based approaches are used (as demonstrated through checklist and/or narrative); clearly describes efforts to ensure participant-centered, strengths-based approaches, including successes; provides at least one concrete, substantive, and current example of what this work looks like that is relevant to the project</p> <p>4 – Uses multiple methods for ensuring participant-centered, strengths-based approaches are used (as demonstrated through checklist and/or narrative); clearly describes efforts to ensure participant-centered, strengths-based approaches including; provides concrete, substantive, and current examples of what this work looks like that are relevant to the project; demonstrates that participant-centered, strengths-based approaches are part of the project’s routine and identity</p>
	<p>13) Complete the checklist</p> <p>14) Describe some of the project’s most important strategies to ensure a Housing First approach and any significant successes that the project experienced providing these services over the past year. Use specific examples where possible, including any substantive changes to programming, and see the scoring rubric for how this question will be scored.</p>	<p>0 – Does not identify methods or demonstrate that the project has done work in this area</p> <p>1 – Uses at least one method for ensuring Housing First approaches (as demonstrated through checklist and/or narrative); may state that the project uses a Housing First approach; does not provide concrete or substantive examples of what this work looks like or clearly describe successes or challenges</p> <p>2 – Uses multiple methods for ensuring Housing First approaches (as demonstrated through checklist and/or narrative); describes efforts to ensure Housing First approaches</p>



Category	Question(s)	Scoring Rubric (must score with whole points)
		<p>including at least one success; provides an example of what this work looks like that may not be concrete, substantive, current or clearly relevant to the project</p> <p>3 – Uses multiple methods for ensuring Housing First approaches (as demonstrated through checklist and/or narrative); clearly describes efforts to ensure Housing First approaches including successes; provides at least one concrete, substantive, and current example of what this work looks like that is relevant to the project</p> <p>4 – Uses multiple methods for ensuring Housing First approaches (as demonstrated through checklist and/or narrative); clearly describes efforts to ensure Housing First approaches including successes; provides concrete, substantive, and current examples of what this work looks like that are relevant to the project; demonstrates that a Housing First approach is part of the project’s routine and identity</p>
<div data-bbox="205 1015 401 1179" data-label="Text"> <p><b>VSP - experience ensuring safety</b></p> </div>	<p><b>Victim Service Providers Only:</b></p> <p>15) Please describe some of the project’s most important strategies for improving safety for DV survivors, and how the project assesses improvements to participant safety. Use specific examples where possible and see the scoring rubric for how this question will be scored.</p>	<p>0 – Does not identify strategies for improving safety or demonstrate that the project has done work in this area</p> <p>1 – Describes at least one strategy for improving safety for DV survivors, does not provide concrete or substantive examples of what this work looks like or how the project assesses improvements to participant safety</p> <p>2 – Describes at least one strategy for improving safety for DV survivors and at least one way that the project assesses improvements to participant safety; provides an example of</p>

Category	Question(s)	Scoring Rubric (must score with whole points)
		<p>what this work looks like that may not be concrete, substantive, current or clearly relevant to the project</p> <p>3 – Clearly describes multiple strategies for improving safety for DV survivors; clearly describes how the project assesses improvements to participant safety; provides at least one concrete, substantive, and current example of what this work looks like that is relevant to the project</p> <p>4 – Clearly describes multiple strategies for improving safety for DV survivors; clearly describes how the project assesses improvements to participant safety; provides concrete, substantive, and current examples of what this work looks like that are relevant to the project; demonstrates that working to improve safety for DV survivors is part of the project’s routine and identity</p>
<b>7. Unspent Funds</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;"><b>Grant utilization</b></div>	<p>16) The following questions ask about the three most recently completed grant or contract terms for the project. If you have not yet completed the APR for the most recent grant term, you can respond for the grant that ended in 2019. If the project has not yet completed three grant terms, include all applicable.</p>	<p>0 – &lt;60% in most recent year excluding admin</p> <p>1 – 60-69% in most recent year excluding admin</p> <p>2 – 70-79% in most recent year excluding admin</p> <p>3- 80-89% in most recent year excluding admin</p> <p>4- 90-99% in most recent year excluding admin</p> <p>5-100% in most recent year excluding admin</p>

# CoC Bonus / DV Bonus Pre-Application Questions

## Scoring Tool

Multnomah County CoC | August 2022

### CoC Bonus Projects

#### THRESHOLD CRITERIA

*\*If you have concerns about an application meeting these threshold criteria, make note of them and raise them during the RAC meeting on 10/26. You do not need to carefully review projects against these criteria – the Joint Office will review each application to assess this and will let the RAC know if any application does not appear to meet these criteria.*

All projects must:

- a) Be from one of the following eligible entities: nonprofit organizations, states, local governments, instrumentalities of state and local governments, and public housing agencies. Tribes and tribal housing authorities are also eligible to apply for grants or to be sub recipients of grant funds. For-profit entities are not eligible to apply.
- b) Propose eligible activities that are new or an expansion of existing capacity. Proposed project funding cannot replace other funding sources.
- c) Demonstrate 25% cash or in-kind match for all requested project funds other than leasing.
- d) Be a permanent supportive housing, rapid rehousing, joint transitional housing and rapid rehousing, support services only - coordinated entry, or Homeless Management Information System project.
- e) Not combine project types (e.g., not include funding for both PSH and RRH).
- f) Limit capital projects (acquisition, rehabilitation, and new construction) to three to five-year grant terms.
- g) If expanding an existing renewal project, request only a 1-year grant term, regardless of project type.
- h) Use a Housing First approach.
- i) Participate in the appropriate coordinated access (also known as coordinated entry) system(s).
- j) If an expansion project, expand existing projects by increasing the number of units, persons served, or services provided to existing program participants.

Projects seeking new or expanded **permanent supportive housing** funds must additionally:

- a) serve households in which one or more household member meets HUD's definition of "chronically homeless" or the requirements of "DedicatedPLUS" (see definitions in Appendix B of Solicitation)
- b) be for eligible activities, which include:
  - Acquisition, Rehabilitation, or New Construction
  - Leasing (including scattered-site leasing)
  - Operating costs
  - Long-term tenant-, sponsor-, or project-based rental assistance
  - Supportive Services
  - Administration (no more than 10%)

Projects seeking new or expanded **rapid rehousing** funds must additionally:

- a) serve households who qualify as homeless under paragraphs (1), (2) and (4) of HUD's definition of homeless (see definition in Appendix B of Solicitation)
- b) be for eligible activities, which include:
  - Short-term (up to 3 months) or medium-term (3-24 months) tenant-based rental assistance
  - Supportive Services
  - Administration (no more than 10%)

Projects seeking new **joint transitional housing and rapid rehousing** funds must additionally:

- a) serve households who qualify as homeless under paragraphs (1), (2) and (4) of HUD's definition of homeless (see definition in Appendix B of Solicitation)
- b) be for eligible activities, which include:
  - Leasing (including scattered-site leasing)
  - Operating costs of a permanent housing facility
  - Short-term (up to 3 months) or medium-term (3-24 months) tenant-based rental assistance
  - Supportive Services
  - Administration (no more than 10%)

## Priority Preferences

### STEP 1: PRIORITY PREFERENCES

This year, the CAC is responding to unmet need within communities of color overrepresented in Multnomah County's homeless population and within the LGBTQ population by seeking and prioritizing competitive applications that will most effectively address these needs. **Highest priority will be given to proposals that fall into one of two categories:**

- 1. projects that address housing and service needs of a community of color overrepresented in the homeless population, or**
- 2. projects that address housing and service needs of LGBTQ people of color.**

Multiple projects serving different and/or overlapping populations may be selected. Within and across these priority populations, the CAC seeks projects that demonstrate a strong commitment and capacity to providing culturally-responsive and/or culturally-specific services, along with projects that leverage existing resources and advance system alignment. See solicitation Section II (pages 3 – 7) for more information about these population priorities.

**Priority will be given to projects that:**

- Address housing and service needs of a community of color overrepresented in the homeless population, and/or address the service needs of LGBTQ people of color and/or women-identified persons.
- Demonstrate a strong commitment and capacity to achieving racially equitable outcomes.
- Demonstrate strong commitment and capacity to providing culturally-responsive and/or culturally-specific services.
- Demonstrate capacity to help the community achieve positive system performance measures. For example, a capacity to promote permanent housing placement, long-term stability, access to mainstream resources and increased household income through benefits and/or employment.
- Align housing with other systems and leverage existing community resources. This can include, but is not limited to, other homeless or mainstream services and capital funding for affordable housing or permanent supportive housing.
- Seek renewable activities with a one-year grant term.

**CoC BONUS: Please complete this table for CoC Bonus pre-applications.**

<b>Project Applicant – Project Type</b>	Address housing and service needs of community of color and/or LGBTQ people of color and/or women-identified persons.	Demonstrate commitment and capacity to achieving racially equitable outcomes.	Demonstrate commitment and capacity to providing culturally responsive and/or culturally specific services.	Demonstrate capacity to help community achieve positive system performance measures.	Align housing with other system, leverage existing community resources.	Seek renewable activities with one-year grant term. (Based on JOHS review, all meet this priority.)	Total priority factors
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### CoC Bonus Project Criteria and Points

Criteria Letter	Total Points
A. Does the project address a housing gap / need not met by other community resources?	15
B. Does the organization demonstrate a strong commitment and capacity to achieve racially equitable outcomes?	10
C. Does the project align housing with other systems and expand the community's capacity to provide integrated services and support to vulnerable populations?	10
D. Will the project provide its housing type with a Housing First approach?	10
E. Will the project promote permanent housing, long-term stability, access to mainstream resources, and increased household income?	10
F. Is the project cost-effective?	5
G. Does the proposer demonstrate capacity to successfully engage and involve the community being served by the proposed project?	5
H. Will the project provide culturally-specific and/or culturally-responsive services? Will it be inclusive to LGBTQ+ individuals?	10

I. Is the project well-integrated into A Home for Everyone or other efforts and planning processes within the community?	5
J. Does the proposed project effectively leverage other services beyond the available CoC-funded service funds?	5
K. Is the proposed funding source a good fit for the project?	4
L. Does the proposer demonstrate an ability to administer the program effectively?	6
M. Does the proposed project seek renewable activities within a one-year grant term?	5
<b>Total</b>	<b>100</b>

### CoC Bonus Project Criteria, Pre-Application Questions, and Scoring Rubric

Criteria (CoC Bonus)	Pre-Application Question(s)	Scoring Rubric
<b>Need and Population Focus</b>		
<b>A.</b> Does the project specifically address a clearly identified housing gap/need not currently fully met by other community resources? Maximum points will be awarded	<b>A1.</b> What is the housing gap or need you are meeting with this project? <ul style="list-style-type: none"> <li>[open-ended]</li> </ul>	<b>A1. Full points = 2</b> <ul style="list-style-type: none"> <li>2 = a clearly articulated gap or need with at least three data points to demonstrate this need.</li> <li>1 = a clearly articulated need with only one or two data points.</li> <li>0.5 = clearly articulated need, but no data.</li> <li>0 = no articulated need.</li> </ul>

for projects that address housing and service needs of a community of color overrepresented in the homeless population, and/or address the housing and service needs of LGBTQ people of color and/or women-identified persons.	<b>A1i. Is this a gap or need that is <b>not</b> currently fully met by other community resources?</b> <ul style="list-style-type: none"> <li>• Yes / No</li> </ul>	<b>A1i. Full points = 2</b> <ul style="list-style-type: none"> <li>• 2 = “Yes”.</li> <li>• 0 = “No”.</li> </ul>
	<b>A2. How will your project help to address this housing gap or need?</b> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<b>A2. Full points = 2</b> <ul style="list-style-type: none"> <li>• 2 = a clearly articulated explanation of how the project will address the gap or need, including strategies or plans for how it will do so.</li> <li>• 1 = an explanation of how the project will address the gap or need, but minimal strategies or plans.</li> <li>• 0.5 = a general explanation of how the project will address the housing gap or need, but no specific strategies or plans.</li> <li>• 0 = no explanation, strategies, or plans.</li> </ul>
	<b>A3. What population(s) will the project serve?<sup>1</sup></b> Select all that apply <ul style="list-style-type: none"> <li><input type="checkbox"/> Homeless Youth,</li> <li><input type="checkbox"/> Domestic Violence survivors,</li> <li><input type="checkbox"/> Homeless Families with Children,</li> <li><input type="checkbox"/> Older Adults/Seniors</li> <li><input type="checkbox"/> Chronic Homeless,</li> <li><input type="checkbox"/> Homeless Veterans</li> <li><input type="checkbox"/> Transgender/Gender Nonconforming</li> <li><input type="checkbox"/> Limited English Proficiency</li> </ul>	<b>A3. Full points = 1</b> <ul style="list-style-type: none"> <li>• 1 = a project that serves at least one marginalized and overrepresented group in the homeless population (e.g., people of color and/or LGBTQIA2S+ individuals).</li> <li>• 0 = does not serve at least one of the above.</li> </ul>

<sup>1</sup> HUD System Performance Measure 1



	<input type="checkbox"/> Adults with disabled dependents, and/or <input type="checkbox"/> Persons of different races and ethnicities, particularly those over-represented in the local population. <input type="checkbox"/> Other	
	<p><b>A4.</b> What are the needs for housing and supportive services of the above group(s) selected that you have identified to be served by this project?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>A4. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = clearly articulated need, with data evidence of the need (can include anecdotal evidence, but at least some data is presented).</li> <li>• 2 = clearly articulated need with minimal evidence of the need (e.g., only one data point, only anecdotal evidence).</li> <li>• 1 = articulated need but no data points.</li> <li>• 0 = no clear need identified.</li> </ul>
	<p><b>A5.</b> Does the project specifically address the needs of a community of color or LGBTQIA2S+ people of color who are overrepresented in the homeless population?</p> <ul style="list-style-type: none"> <li>• Yes / No</li> </ul> <p><b>A5i.</b> If yes, how so?</p> <ul style="list-style-type: none"> <li>• [Open-ended]</li> </ul>	<p><b>A5 / A5i. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = “Yes” in A5 + a concrete and thorough explanation of how the needs of these groups will be addressed in A5i.</li> <li>• 1.5 = “Yes” in A5 + a vague or incomplete explanation in A5i.</li> <li>• 1 = “Yes” in A5 + an inaccurate or no explanation in A5i.</li> <li>• 0 = “No” in A5.</li> </ul>

<p><b>B.</b> Does the organization demonstrate a strong commitment and capacity to achieve racially equitable outcomes?</p> <p>a. Has the project identified any barriers to participation (e.g., lack of outreach, overrepresentation in the criminal legal system) faced by persons of color, particularly those over-represented in the local homelessness population? Has the project taken, or will they take, steps to overcome the identified barriers?</p>	<p><b>B1.</b> Does your organization have a stated commitment to serving racially equitable outcomes? (If your organization is inherently culturally-specific, select Yes.)</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> <p><b>B2.</b> Do / will you have strategies for equity-focused outcomes?</p> <ul style="list-style-type: none"> <li>• Yes, currently have</li> <li>• Yes, will have</li> <li>• No, do not and will not have</li> </ul> <p><b>B3.</b> Do / will you collect data to ensure you are meeting your equity-focused outcome goals?</p> <ul style="list-style-type: none"> <li>• Yes, currently collect</li> <li>• Yes, will collect</li> <li>• No, do not and will not collect</li> </ul> <p><b>B4.</b> Do / will you have FTE dedicated to racial equity / equity focused on client outcomes?</p> <ul style="list-style-type: none"> <li>• Yes, currently have</li> <li>• Yes, will have</li> <li>• No, do not and will not have</li> </ul>	<p><b>B1-B4. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = “yes” to <i>at least</i> B1 + B2.</li> <li>• 1.5 = “yes” to B1, “no” to B2, + “yes” B3 and/or B4.</li> <li>• 1 = “yes” to B1 + “no” to all others <b>OR</b> for answering “no” to B1 and yes to any <u>two</u> others.</li> <li>• 0.5 = “no” to B1 + “yes” to <u>only one</u> other.</li> <li>• 0 = “no” to all in B1-B4.</li> </ul>
	<p><b>B5.</b> Please describe your organization’s strategy (current and/or future) and capacity for achieving racially equitable</p>	<p><b>B5. Full points = 3</b></p>

	<p>outcomes. (If your organization is inherently culturally-specific, please describe your strategies for equity more broadly.)</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<ul style="list-style-type: none"> <li>• 3 = describes (1) a strategy for achieving racially equitable (or, for culturally-specific organizations, general equity) client outcomes, (2) data collection and analysis plan or strategies to assess these outcomes (can be APRs generated through HMIS), and (3) dedicated staff time to equity efforts (e.g., equity-focused position, trainings, etc.).</li> <li>• 2 = describes 2 of the 3 above points.</li> <li>• 1 = describes 1 of the 3 above points.</li> <li>• 0 = does not address the above points.</li> </ul>
	<p><b>B6.</b> Describe any barriers to participation in your program faced by persons of color, particularly those represented in the homeless population.</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>B6. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = describes at least three barriers to participation faced by potential program participants of color, specific to the organizations proposed program.</li> <li>• 1 = less than three barriers described and/or a vague response about barriers.</li> <li>• 0 = does not describe any barriers.</li> </ul>
	<p><b>B7.</b> What steps has the project taken (or will it take) to overcome these barriers? (If you are a culturally-specific organization, please describe your strategies for overcoming barriers to your target population(s) participating in your program).</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>B7. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = describes specific steps the project has taken / will take to overcome these barriers (or, if culturally-specific: a description of their strategies for overcoming barriers for the target populations participating).</li> <li>• 2= describes steps that help to overcome barriers, but not necessarily those related to persons of color (or the target population for culturally-specific orgs).</li> <li>• 1 = vague description of steps to overcome barriers.</li> <li>• 0 = does not address the question.</li> </ul>

<b>Project Approach and Leverage</b>		
<b>C.</b> Does the proposed project align housing with other systems (i.e., health, mental health, addiction and recovery, criminal justice or other) or otherwise expand the community's capacity to provide integrated services and support to vulnerable populations?	<b>C.</b> Please describe how the project either aligns housing with other systems (e.g., health, mental health, addiction and recovery, criminal justice or other) and/or expands the community's capacity to provide integrated services and support to vulnerable populations. Include as much of the following as possible into your response:  (1) which systems the program aligns housing with;	<b>C1a. Full points = 2</b> <ul style="list-style-type: none"> <li>• 2 = specifically describes which systems the program aligns housing with.</li> <li>• 1 = describes vaguely how the program aligns systems and housing.</li> <li>• 0 = does not address.</li> </ul>
	<b>C2.</b> (2) how the program will successfully achieve that alignment;	<b>C2. Full points = 3</b> <ul style="list-style-type: none"> <li>• 3 = describes a specific plan for how the program will successfully achieve that alignment.</li> <li>• 2 = describes generally how the program will achieve that alignment with minimal specific details.</li> <li>• 1 = describes generally how the program will achieve that alignment, no specific details.</li> <li>• 0 = does not address.</li> </ul>
	<b>C3.</b> (3) how the program will provide integrated services;	<b>C3. Full points = 3</b> <ul style="list-style-type: none"> <li>• 3 = describes a specific plan for how the program will provide integrated services.</li> <li>• 2 = describes an overarching plan with minimal specific details.</li> <li>• 1 = describes an overarching plan with no specific details.</li> </ul>

		<ul style="list-style-type: none"> <li>0 = does not address.</li> </ul>
	<b>C4.</b> (4) how this integration will support the populations the program serves.	<b>C4. Full points = 2</b> <ul style="list-style-type: none"> <li>2 = describes specific ways this integration will support the populations the program serves.</li> <li>1 = describes general ways this integration could support the populations the program serves.</li> <li>0 = does not address.</li> </ul>
<b>D.</b> Will the project effectively provide permanent supportive housing, rapid re-housing, or joint transitional housing and rapid re-housing to the proposed population using a Housing First approach? <sup>2</sup>	<b>D1.</b> <i>In alignment with Housing First Principles</i> , will applicants be allowed to enter the program without income? <ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>	<b>D1. Full points = 2</b> <ul style="list-style-type: none"> <li>(2) for “Yes”</li> <li>(0) for “No”</li> </ul>
	<b>D2.</b> <i>In alignment with Housing First Principles</i> , will applicants be allowed to enter the program even if they aren’t “clean and sober” or “treatment compliant”? <ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>	<b>D2. Full points = 2</b> <ul style="list-style-type: none"> <li>(2) for “Yes”</li> <li>(0) for “No”</li> </ul>
	<b>D3.</b> <i>In alignment with Housing First Principles</i> , will applicants be allowed to enter the program even if they have criminal justice system involvement? <ul style="list-style-type: none"> <li>Yes</li> </ul>	<b>D3. Full points = 2</b> <ul style="list-style-type: none"> <li>(2) for “Yes”</li> <li>(0) for “No”</li> </ul>

<sup>2</sup> HUD System Performance Measure 2

	<ul style="list-style-type: none"> <li>• No</li> </ul>	
	<p><b>D4.</b> <i>In alignment with Housing First Principles</i>, will service and treatment plans be voluntary, such that tenants cannot be evicted for not following through?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<p><b>D4. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• (2) for “Yes”</li> <li>• (0) for “No”</li> </ul>
	<p><b>D5.</b> Please describe potential barriers to implementing Housing First with the projects target population(s) and strategies for how the project will overcome those barriers.</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul> <p>For more information on the core elements of Housing First, please refer to this USICH brief:  <a href="https://www.usich.gov/resources/uploads/asset_library/Housing_First_Checklist_FINAL.pdf">https://www.usich.gov/resources/uploads/asset_library/Housing_First_Checklist_FINAL.pdf</a></p>	<p><b>D5. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = Describes at least <u>two</u> ways the project will work to overcome any potential barriers to implementing Housing First with the target population(s).</li> <li>• 1 = Describes at least <u>one</u> way the project will work to overcome any potential barriers to implementing Housing First with the target population(s).</li> <li>• 0 = does not describe how the project will work to overcome any potential barriers to implementing Housing First with the target population(s).</li> </ul> <p>Note: Stating that there are no barriers to implementing Housing First with the target population or under the program model will receive zero points.</p>
<b>E.</b> Will the project promote permanent housing placement, long-term stability, access to mainstream	<p><b>E1.</b> How will the project promote long-term housing placement and stability?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>E1. Full points = 4</b></p> <ul style="list-style-type: none"> <li>• 4 = Describes at least three targeted strategies to promote long-term housing placement and stability.</li> </ul>

resources and increased household income through benefits and/or employment? <sup>3</sup>		<ul style="list-style-type: none"> <li>• 3 = Describes two targeted strategies to promote long-term housing placement and stability.</li> <li>• 2 = Describes one targeted strategy to promote long-term housing placement and stability.</li> <li>• 1 = Describes general ideas, but no targeted strategies.</li> <li>• 0 = Does not address long-term housing placement and stability.</li> </ul>
	<b>E2.</b> How will the project individually assist each client to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply? <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<b>E2. Full points = 3</b> <ul style="list-style-type: none"> <li>• 3 = Describes two targeted strategies to assist clients in obtaining these benefits.</li> <li>• 2 = Describes one targeted strategy to assist clients in obtaining these benefits.</li> <li>• 1 = Describes general ideas, but no targeted strategies.</li> <li>• 0 = Does not address client access to benefits.</li> </ul>
	<b>E3.</b> How will the project help to increase household income through benefits and/or employment? <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<b>E3. Full points = 3</b> <ul style="list-style-type: none"> <li>• 3 = Describes two targeted strategies to assist clients in increasing household income through benefits and/or employment.</li> <li>• 2 = Describes one targeted strategy to assist clients in increasing household income through benefits and/or employment.</li> </ul>

<sup>3</sup> HUD System Performance Measure 4

		<ul style="list-style-type: none"> <li>• 1 = Describes general ideas, but no targeted strategies.</li> <li>• 0 = Does not address increasing household income.</li> </ul>
<b>F.</b> Is the proposed project's approach cost-effective? How many households will the project permanently house with the proposed funding? <sup>4</sup>	<b>F1.</b> How many households will the project permanently house with the proposed funding? <ul style="list-style-type: none"> <li>• #</li> </ul> <b>F2.</b> What is the cost-per-household based on the above number and the requesting funding? <ul style="list-style-type: none"> <li>• \$ cost / person</li> </ul>	<b>F1 and F2. Full points = 1</b> <ul style="list-style-type: none"> <li>• 1 = Applicant lists the number of households to be served <i>and</i> the cost per person.</li> <li>• 0.5 = Applicants lists <i>either</i> the number of households to be served or the cost per person.</li> <li>• 0 = Applicant does not answer the prompts.</li> </ul>
	<b>F3.</b> Describe how this project is considering cost-effectiveness in its design and/or why the proposed cost is necessary. <ul style="list-style-type: none"> <li>• [Open-ended]</li> </ul>	<b>F3. Full points = 4. <u>One point for each of the following:</u></b> <ul style="list-style-type: none"> <li>• Has the project submitted a budget that is clear, complete, and easy to read?</li> <li>• No budget line items appear unnecessary, nor unjustified by the proposal. Staffing is sufficient to the scope of the program, with consideration for the clientele's unique needs.</li> <li>• The project will leverage outside resources.</li> <li>• The project will take appropriate measures to contain costs.</li> </ul>
<b>G.</b> Does the proposer demonstrate capacity to	<b>G1.</b> What barriers to housing access/stability are faced by population	<b>G1. Full points = 2.5</b>

<sup>4</sup> HUD System Performance Measure 3



<p>successfully engage and involve the community being served by the proposed project? Is the approach responsive to the unique needs of the proposed population?</p> <p>a. Does the proposer discuss barriers to housing access/stability that are faced by population project proposes to serve and how will the project address those barriers?</p>	<p>project proposes to serve and how will the project address those barriers?</p> <ul style="list-style-type: none"> <li>[open-ended]</li> </ul>	<ul style="list-style-type: none"> <li>2.5 = outlines <u>at least three</u> barriers to housing access/stability for the specific population(s) and how the project will address those barriers.</li> <li>2 = outlines <u>two</u> barriers to housing access/ stability for the specific population(s) and how the project will address those barriers.</li> <li>1.5 = may outline <u>two or more</u> barriers to housing access/ stability and how the project will address them, but they may not be specific to the proposed population.</li> <li>1 = may outline <u>two or more</u> barriers to housing access/ stability but does not explain how the project will specifically address those barriers.</li> <li>0.5 = outlines less than two barriers that may not be specific to the population being served, does not explain how the project will address those barriers.</li> <li>0 = does not address the prompt.</li> </ul>
	<p><b>G2.</b> How will this project engage and involve the community being serviced by the project? How will the project be responsive to the unique needs of the proposed population?</p> <ul style="list-style-type: none"> <li>[open-ended]</li> </ul>	<p><b>G2. Full points = 2.5</b></p> <ul style="list-style-type: none"> <li>2.5 = outlines <u>at least three</u> strategies for engaging the community being served by the project <i>and at least three</i> strategies for responsiveness to their needs.</li> <li>2 = outlines <u>two</u> strategies for engagement, and <u>three</u> strategies for responsiveness. (Or vice versa: three for engagement and two for responsiveness.)</li> <li>1.5 = outlines somewhere between one and two strategies for both engagement and responsiveness.</li> </ul>

		<ul style="list-style-type: none"> <li>• 1 = outlines only one strategy for both engagement and responsiveness.</li> <li>• 0.5 = outlines only one strategy for either engagement or responsiveness.</li> <li>• 0 = does not address the prompt.</li> </ul>
<p><b>H.</b> Will the project provide culturally-specific and/or culturally-responsive services? Will the project be inclusive to LGBTQ individuals? You can find a definition of culturally-specific and culturally-responsive services in Appendix B of the solicitation.</p>	<p><b>H1.</b> Will the project provide culturally-responsive and/or culturally-specific services?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<p><b>H1. Full points = 4</b></p> <ul style="list-style-type: none"> <li>• 4 = Yes</li> <li>• 0 = No</li> </ul>
	<p><b>H2.</b> If so, what methods will be used to ensure that services are responsive and/or specific?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>H2. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = thoughtful responses that include <u>at least three</u> clear strategies for cultural responsiveness and/or specificity.</li> <li>• 2 = <u>two</u> clear strategies for responsiveness/specificity.</li> <li>• 1 = <u>one</u> clear strategy for responsiveness/specificity.</li> <li>• 0.5 = unclear strategies.</li> <li>• 0 = does not address the prompt.</li> </ul>
	<p><b>H3.</b> How will you work to ensure that your project is inclusive to LGBTQIA2s+ individuals?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>H2. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = thoughtful responses that include multiple strategies for inclusivity of LGBTQIA2S+ individuals.</li> <li>• 2 = <u>two</u> clear strategies for inclusivity.</li> <li>• 1 = <u>one</u> clear strategy for inclusivity.</li> <li>• 0.5 = unclear strategies.</li> <li>• 0 = does not address the prompt.</li> </ul>

<p><b>I.</b> Is the proposed project well-integrated with the CoC or other efforts and planning processes within the community (either through organizational participation of the project applicant and partners in the A Home for Everyone Coordinating Board or subcommittees or workgroups, or through a proposed project that is directly responsive to A Home for Everyone priorities)?</p>	<p><b>I1.</b> Does the applicant organization(s) participate in the CoC generally, or its subcommittees or workgroups?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> <p>If not, how does the organization(s) involved in implementing the project participate in other community-level efforts or planning processes?</p>	<p><b>I1. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = Yes</li> <li>• 2 = No + heavy involvement in community-level efforts of planning processes related to homelessness.</li> <li>• 1 = No + minimal involvement in community-level efforts or planning processes related to homelessness.</li> <li>• 0 = No + no other involvement in community-level efforts or planning processes related to homelessness.</li> </ul>
	<p><b>I2.</b> Describe any broader community-level efforts or planning processes to which this project is aligned.</p>	<p><b>I2. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = involvement in other community-level or planning processes (whether related to homelessness or not). May need to draw from responses for <b>I1</b>.</li> <li>• 1 = minimal involvement in other community-level or planning processes.</li> <li>• 0 = no involvement.</li> </ul>
<p><b>J.</b> Does the proposed project effectively leverage other services beyond the available CoC-funded service funds?</p>	<p><b>J.</b> Briefly describe sources of match/leverage. What other resources does this project leverage?</p>	<p><b>J. Full points = 5</b></p> <ul style="list-style-type: none"> <li>• 5 = leverages other sources of match/funding for the project.</li> <li>• 0 = Does not leverage other sources or match/funding for the project.</li> </ul>
<p><b>Project Readiness and Budget</b></p>		

<b>K.</b> Among available funding sources within the community for the proposed activities, is the proposed funding source a good fit?	This is dependent upon (1) the current year's HUD CoC NOFO, and (2) knowledge of other funding sources available in the community. This question is scored but not directly asked in the application.	Total: <u>  </u> /4
<b>L.</b> Does the proposer demonstrate an ability to administer the program effectively? Is the project ready to proceed within HUD allowable guidelines? <sup>5</sup>	<p>Describe the organization(s) involved, with a brief description of what each will do, past performance that demonstrates capacity and qualifications to serve the proposed population and/or administer the project.</p> <p>If you are notified by HUD of a grant award in late winter or early spring of 2021, when would the project be ready to proceed? If a construction project, when will you have site control and when is construction scheduled to begin and end?</p>	<p><b>L. Full points = 6</b></p> <ul style="list-style-type: none"> <li>• 6 = description of organizations involved, what each will do, and past performance examples demonstrating capacity / qualifications to serve the proposed population and/or administer the project.</li> <li>• 4.5 = description of organizations involved, what each will do; minimal past performance examples directly related to the proposed population / project (may have examples related to other populations or projects).</li> <li>• 3 = description of organizations involved, what each will do; no past performance examples directly related to proposed population / project (may have examples related to other populations or projects).</li> <li>• 1 = description of organizations involved, what each will do; no past performance examples.</li> <li>• 0 = does not address the prompt.</li> </ul>
<b>M.</b> Does the proposed project seek renewable activities with a one-year grant term?	Provide a concise description of the project, including:	Total: <u>  </u> /5

<sup>5</sup> HUD System Performance Measure 3

<p>Activities that are eligible for annual renewal funding include: leasing, rental assistance, supportive services, operations, and admin). Based on initial JOHS review, all project proposals meet this criterion.</p>	<ul style="list-style-type: none"> <li>• the permanent housing (and transitional housing if proposed as a Joint Transitional and Rapid Re-Housing Project)</li> <li>• where participants will reside (i.e., location, type, scale, and accessibility to community amenities including public transportation),</li> <li>• how it is an effective approach to providing permanent housing to the proposed population.</li> </ul> <p>Describe the type and scale of the supportive services that participants will receive.</p> <ul style="list-style-type: none"> <li>• How will services be delivered?</li> <li>• What other services will the project leverage beyond the available permanent housing bonus funds? Focus particularly on those services that will assist participants in: a) obtaining and maintaining permanent housing, b) accessing mainstream resources, c) increasing income through benefits and/or employment and, d) maximizing household ability to live independently.</li> </ul>	
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## DV Bonus Projects

### THRESHOLD CRITERIA

*\*If you have concerns about an application meeting these threshold criteria, make note of them and raise them during the RAC meeting on 10/26. You do not need to carefully review projects against these criteria – the Joint Office will review each application to assess this and will let the RAC know if any application does not appear to meet these criteria.*

All projects must:

- k) Serve survivors of domestic violence, dating violence, sexual assault, or stalking who qualify as homeless under paragraph (4) of HUD's definition of homelessness (see definition in Appendix B of the solicitation)
- l) Be state certified victim services providers.
- m) Be from one of the following eligible entities: nonprofit organizations, states, local governments, instrumentalities of state and local governments, and public housing agencies. Tribes and tribal housing authorities are also eligible to apply for grants or to be sub recipients of grant funds. For-profit entities are not eligible to apply.
- n) Propose eligible activities that are new or an expansion of existing capacity. Proposed project funding cannot replace other funding sources. Demonstrate cash or in-kind match of at least 25% of all proposed grant funds.
- o) Be a rapid rehousing, joint transitional housing and rapid rehousing, or supportive services only - coordinated entry project.
- p) Not combine project types (e.g., not include funding for both SSO-CE *and* RRH).
- q) Request a 1-year grant term.
- r) Use a Housing First approach.
- s) Participate in the Domestic Violence Coordinated Access system.
- t) If an expansion project, increase the number of units, persons served or services provided to existing program participants, or additional activities to Support Services Only for Coordinated Entry projects.

Projects seeking new or expanded **rapid rehousing** funds must additionally be for eligible activities, which include:

- Short-term (up to 3 months) or medium-term (3-24 months) tenant-based rental assistance
- Supportive Services
- Administration (no more than 10%)

Projects seeking new joint transitional housing and rapid rehousing funds must additionally be for eligible activities, which include:

- Short-term (up to 3 months) or medium-term (3-24 months) tenant-based rental assistance

- Leasing (including scattered-site leasing)
- Operating costs
- Supportive Services
- Administration (no more than 10%)

Projects seeking new or expanded **supportive services only for coordinated entry** funds must additionally be for eligible activities, which include:

- HUD-allowed supportive services directly related to carrying out the CoC's coordinated entry process
- Administration (no more than 10%)

## Priority Preferences

### STEP 1: PRIORITY PREFERENCES

This year, the CAC is responding to unmet need within communities of color overrepresented in Multnomah County's homeless population and within the LGBTQ population by seeking and prioritizing competitive applications that will most effectively address these needs. **Highest priority will be given to proposals that fall into one of two categories:**

3. **projects that address housing and service needs of a community of color overrepresented in the homeless population, or**
4. **projects that address housing and service needs of LGBTQ people of color.**

Multiple projects serving different and/or overlapping populations may be selected. Within and across these priority populations, the CAC seeks projects that demonstrate a strong commitment and capacity to providing culturally-responsive and/or culturally-specific services, along with projects that leverage existing resources and advance system alignment. See solicitation Section II (pages 3 – 7) for more information about these population priorities.

#### **Priority will be given to projects that:**

- Address housing and service needs of a community of color overrepresented in the homeless population, and/or address the service needs of LGBTQ people of color and/or women-identified persons.
- Demonstrate a strong commitment and capacity to achieving racially equitable outcomes.
- Demonstrate strong commitment and capacity to providing culturally-responsive and/or culturally-specific services.

- Demonstrate capacity to help the community achieve positive system performance measures. For example, a capacity to promote permanent housing placement, long-term stability, access to mainstream resources and increased household income through benefits and/or employment.
- Align housing with other systems and leverage existing community resources. This can include, but is not limited to, other homeless or mainstream services and capital funding for affordable housing or permanent supportive housing.
- Seek renewable activities with a one-year grant term.

**DV BONUS: Please complete this table for Domestic Violence (DV) Bonus pre-applications.**

<b>Project Applicant – Project Type</b>	Demonstrate a strong commitment and capacity to achieving racially equitable outcomes.	Demonstrate a strong commitment and capacity to providing culturally-responsive and/or culturally-specific services	Demonstrate capacity to help the community achieve positive system performance measures.	Align housing with other systems and leverage existing community resources.	Total priority factors
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**DV Bonus Projects Criteria and Points**

<b>Criteria Letter</b>	<b>Total Points</b>
A. Does the project address a housing gap / need for survivors of DV not met by other community resources?	15
B. Does the organization demonstrate a strong commitment and capacity to achieve racially equitable outcomes?	10
C. Does the project align housing with other systems and expand the community's capacity to provide integrated services and support to vulnerable populations?	10



D. Will the project provide its housing type with a Housing First approach?	10
E. Will the project promote permanent housing, long-term stability, access to mainstream resources, and increased household income?	10
F. Is the project cost-effective?	5
G. Does the proposer demonstrate capacity to successfully engage and involve the community being served by the proposed project?	5
H. Will the project provide culturally-specific and/or culturally-responsive services? Will it be inclusive to LGBTQ+ individuals?	10
I. Is the project well-integrated into A Home for Everyone or other efforts and planning processes within the community?	5
J. Does the proposed project effectively leverage other services beyond the available CoC-funded service funds?	5
K. Does the proposed project utilize effective strategies for improving safety for DV survivors and assessing improvements to participant safety?	5
L. Is the proposed funding source a good fit for the project?	4
M. Does the proposer demonstrate an ability to administer the program effectively?	6
N. Is the project serving survivors of domestic violence prepared and willing to generate APRs using data from a comparable, non-HMIS database?	6
<b>Total</b>	<b>106</b>

## DV Bonus Project Criteria, Pre-Application Questions, and Scoring Rubric

Criteria (DV Bonus)	Pre-Application Question(s)	Scoring Rubric
<b>Need and Population Focus</b>		
<b>A.</b> Does the project specifically address a clearly identified housing gap/need for survivors of domestic violence, dating violence, sexual assault, or stalking not currently fully met by other community resources?	<b>A1.</b> What is the housing gap or need you are meeting with this project? <ul style="list-style-type: none"> <li>[open-ended]</li> </ul>	<b>A1. Full points = 2</b> <ul style="list-style-type: none"> <li>2 = a clearly articulated gap or need with at least three data points to demonstrate this need.</li> <li>1 = a clearly articulated need with only one or two data points.</li> <li>0.5 = clearly articulated need, but no data.</li> <li>0 = no articulated need.</li> </ul>
	<b>A1i.</b> Is this a gap or need that is <b>not</b> currently fully met by other community resources? <ul style="list-style-type: none"> <li>Yes / No</li> </ul>	<b>A1i. Full points = 2</b> <ul style="list-style-type: none"> <li>2 = "Yes".</li> <li>0 = "No".</li> </ul>
	<b>A2.</b> Describe how the proposed project specifically addresses unmet needs among survivors of domestic violence, dating violence, sexual assault or stalking. <ul style="list-style-type: none"> <li>[open-ended]</li> </ul>	<b>A2. Full points = 2</b> <ul style="list-style-type: none"> <li>2 = a clearly articulated explanation of how the project will address the gap or need, including strategies or plans for how it will do so.</li> <li>1 = an explanation of how the project will address the gap or need, but minimal strategies or plans.</li> <li>0.5 = a general explanation of how the project will address the housing gap or need, but no specific strategies or plans.</li> <li>0 = no explanation, strategies, or plans.</li> </ul>

	<p><b>A3. What is the population that the project will serve?</b></p> <p>Select all that apply</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Homeless Youth,</li> <li><input type="checkbox"/> Domestic Violence survivors,</li> <li><input type="checkbox"/> Homeless Families with Children,</li> <li><input type="checkbox"/> Older Adults/Seniors</li> <li><input type="checkbox"/> Chronic Homeless,</li> <li><input type="checkbox"/> Homeless Veterans</li> <li><input type="checkbox"/> Transgender/Gender Nonconforming</li> <li><input type="checkbox"/> Limited English Proficiency</li> <li><input type="checkbox"/> Adults with disabled dependents, and/or</li> <li><input type="checkbox"/> Persons of different races and ethnicities, particularly those over-represented in the local population.</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>A3. Full points = 1</b></p> <ul style="list-style-type: none"> <li>• 1 = a project that serves at least one marginalized and overrepresented group in the homeless population (e.g., people of color and/or LGBTQIA2S+ individuals).</li> <li>• 0 = does not serve at least one of the above.</li> </ul>
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	<p><b>A4.</b> What are the needs for housing and supportive services of the above group(s) selected that you have identified to be served by this project?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>A4. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = clearly articulated need, with data evidence of the need (can include anecdotal evidence, but at least some data is presented).</li> <li>• 2 = clearly articulated need with minimal evidence of the need (e.g., only one data point, only anecdotal evidence).</li> <li>• 1 = articulated need but no data points.</li> <li>• 0 = no clear need identified.</li> </ul>
	<p><b>A5.</b> Please describe the barriers to survivors seeking services and barriers to the project in providing services to survivors of domestic violence, and your project's strategies for overcoming those barriers.</p> <ul style="list-style-type: none"> <li>• [Open-ended]</li> </ul>	<p><b>A5. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = Describes at least three barriers and at least three strategies for overcoming those barriers.</li> <li>• 2 = Describes two barriers and strategies.</li> <li>• 1 = Describes one barriers and strategy.</li> <li>• 0 = does not address the prompt.</li> </ul>
<p><b>B.</b> Does the organization demonstrate a strong commitment and capacity to achieve racially equitable outcomes?</p>	<p><b>B1.</b> Does your organization have a stated commitment to serving racially equitable outcomes? (If your organization is inherently culturally-specific, select Yes.)</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> <p><b>B2.</b> Do / will you have strategies for equity-focused outcomes?</p>	<p><b>B1-B4. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = "yes" to <i>at least</i> B1 + B2.</li> <li>• 1.5 = "yes" to B1, "no" to B2, + "yes" B3 and/or B4.</li> <li>• 1 = "yes" to B1 + "no" to all others <b>OR</b> for answering "no" to B1 and yes to any <u>two</u> others.</li> <li>• 0.5 = "no" to B1 + "yes" to <u>only one</u> other.</li> <li>• 0 = "no" to all in B1-B4.</li> </ul>

<p>a. Has the project identified any barriers to participation (e.g., lack of outreach, overrepresentation in the criminal legal system) faced by persons of color, particularly those over-represented in the local homelessness population? Has the project taken, or will they take, steps to overcome the identified barriers?</p>	<ul style="list-style-type: none"> <li>• Yes, currently have</li> <li>• Yes, will have</li> <li>• No, do not and will not have</li> </ul> <p><b>B3.</b> Do / will you collect data to ensure you are meeting your equity-focused outcome goals?</p> <ul style="list-style-type: none"> <li>• Yes, currently collect</li> <li>• Yes, will collect</li> <li>• No, do not and will not collect</li> </ul> <p><b>B4.</b> Do / will you have FTE dedicated to racial equity / equity focused on client outcomes?</p> <ul style="list-style-type: none"> <li>• Yes, currently have</li> <li>• Yes, will have</li> <li>• No, do not and will not have</li> </ul>	
	<p><b>B5.</b> Please describe your organization's strategy (current and/or future) and capacity for achieving racially equitable outcomes. (If your organization is inherently culturally-specific, please describe your strategies for equity more broadly.)</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>B5. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = describes (1) a strategy for achieving racially equitable (or, for culturally-specific organizations, general equity) client outcomes, (2) data collection and analysis plan or strategies to assess these outcomes (can be APRs generated through HMIS), and (3) dedicated staff time to equity efforts (e.g., equity-focused position, trainings, etc.).</li> <li>• 2 = describes 2 of the 3 above points.</li> <li>• 1 = describes 1 of the 3 above points.</li> <li>• 0 = does not address the above points.</li> </ul>

	<p><b>B6.</b> Describe any barriers to participation in your program faced by persons of color, particularly those represented in the homeless population.</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>B6. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = describes at least three barriers to participation faced by potential program participants of color, specific to the organizations proposed program.</li> <li>• 1 = less than three barriers described and/or a vague response about barriers.</li> <li>• 0 = does not describe any barriers.</li> </ul>
	<p><b>B7.</b> What steps has the project taken (or will it take) to overcome these barriers? (If you are a culturally-specific organization, please describe your strategies for overcoming barriers to your target population(s) participating in your program).</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>B7. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = describes specific steps the project has taken / will take to overcome these barriers (or, if culturally-specific: a description of their strategies for overcoming barriers for the target populations participating).</li> <li>• 2= describes steps that help to overcome barriers, but not necessarily those related to persons of color (or the target population for culturally-specific orgs).</li> <li>• 1 = vague description of steps to overcome barriers.</li> <li>• 0 = does not address the question.</li> </ul>
<b>Project Approach and Leverage</b>		
<p><b>C.</b> Does the proposed project align housing with other systems (i.e., health, mental health, addiction and recovery, criminal justice or other)</p>	<p><b>C.</b> Please describe how the project either aligns housing with other systems (e.g., health, mental health, addiction and recovery, criminal justice or other) and/or expands the community's capacity to provide integrated services and support to</p>	<p><b>C1a. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = specifically describes which systems the program aligns housing with.</li> <li>• 1 = describes vaguely how the program aligns systems and housing.</li> </ul>

<p>or otherwise expand the community's capacity to provide integrated services and support to vulnerable populations?</p> <p>If the proposed project is a Supportive Services Only – Coordinated Entry (SSO-CE) project, does the project build upon the existing Coordinated Access system?</p>	<p>vulnerable populations. Include as much of the following as possible into your response:</p> <p>(1) which systems the program aligns housing with;</p>	<ul style="list-style-type: none"> <li>• 0 = does not address.</li> </ul>
	<p>(2) how the program will successfully achieve that alignment;</p>	<p><b>C2. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = describes a specific plan for how the program will successfully achieve that alignment.</li> <li>• 2 = describes generally how the program will achieve that alignment with minimal specific details.</li> <li>• 1 = describes generally how the program will achieve that alignment, no specific details.</li> <li>• 0 = does not address.</li> </ul>
	<p>(3) how the program will provide integrated services;</p>	<p><b>C3. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = describes a specific plan for how the program will provide integrated services.</li> <li>• 2 = describes an overarching plan with minimal specific details.</li> <li>• 1 = describes an overarching plan with no specific details.</li> <li>• 0 = does not address.</li> </ul>
	<p>(4) how this integration will support the populations the program serves.</p>	<p><b>C4. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = describes specific ways this integration will support the populations the program serves.</li> <li>• 1 = describes general ways this integration could support the populations the program serves.</li> </ul>

		<ul style="list-style-type: none"> <li>• 0 = does not address.</li> </ul>
<b>D.</b> Will the project effectively provide permanent supportive housing, rapid re-housing, or joint transitional housing and rapid re-housing to the proposed population using a Housing First approach? <sup>6</sup>	<b>D1.</b> <i>In alignment with Housing First Principles</i> , will applicants be allowed to enter the program without income? <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<b>D1. Full points = 2</b> <ul style="list-style-type: none"> <li>• (2) for “Yes”</li> <li>• (0) for “No”</li> </ul>
	<b>D2.</b> <i>In alignment with Housing First Principles</i> , will applicants be allowed to enter the program even if they aren’t “clean and sober” or “treatment compliant”? <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<b>D2. Full points = 2</b> <ul style="list-style-type: none"> <li>• (2) for “Yes”</li> </ul> (0) for “No”
	<b>D3.</b> <i>In alignment with Housing First Principles</i> , will applicants be allowed to enter the program even if they have criminal justice system involvement? <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<b>D3. Full points = 2</b> <ul style="list-style-type: none"> <li>• (2) for “Yes”</li> </ul> (0) for “No”
	<b>D4.</b> <i>In alignment with Housing First Principles</i> , will service and treatment plans be voluntary, such that tenants cannot be evicted for not following through? <ul style="list-style-type: none"> <li>• Yes</li> </ul>	<b>D4. Full points = 2</b> <ul style="list-style-type: none"> <li>• (2) for “Yes”</li> <li>• (0) for “No”</li> </ul>

<sup>6</sup> HUD System Performance Measure 2



	<ul style="list-style-type: none"> <li>• No</li> </ul> <p><b>D5.</b> Please describe potential barriers to implementing Housing First with the projects target population(s) and strategies for how the project will overcome those barriers.</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul> <p>For more information on the core elements of Housing First, please refer to this USICH brief:  <a href="https://www.usich.gov/resources/uploads/asset_library/Housing_First_Checklist_FINAL.pdf">https://www.usich.gov/resources/uploads/asset_library/Housing_First_Checklist_FINAL.pdf</a></p>	<p><b>D5. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = Describes at least <u>two</u> ways the project will work to overcome any potential barriers to implementing Housing First with the target population(s).</li> <li>• 1 = Describes at least <u>one</u> way the project will work to overcome any potential barriers to implementing Housing First with the target population(s).</li> <li>• 0 = does not describe how the project will work to overcome any potential barriers to implementing Housing First with the target population(s).</li> </ul> <p>Note: Stating that there are no barriers to implementing Housing First with the target population or under the program model will receive zero points.</p>
<p><b>E.</b> Will the project promote permanent housing placement, long-term stability, access to mainstream resources and increased household income through benefits and/or employment?<sup>7</sup></p>	<p><b>E1.</b> How will the project promote long-term housing placement and stability?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>E1. Full points = 4</b></p> <ul style="list-style-type: none"> <li>• 4 = Describes at least three targeted strategies to promote long-term housing placement and stability.</li> <li>• 3 = Describes two targeted strategies to promote long-term housing placement and stability.</li> <li>• 2 = Describes one targeted strategy to promote long-term housing placement and stability.</li> </ul>

<sup>7</sup> HUD System Performance Measure 4

		<ul style="list-style-type: none"> <li>• 1 = Describes general ideas, but no targeted strategies.</li> <li>• 0 = Does not address long-term housing placement and stability.</li> </ul>
	<p><b>E2.</b> How will the project individually assist each client to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>E2. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = Describes two targeted strategies to assist clients in obtaining these benefits.</li> <li>• 2 = Describes one targeted strategy to assist clients in obtaining these benefits.</li> <li>• 1 = Describes general ideas, but no targeted strategies.</li> <li>• 0 = Does not address client access to benefits.</li> </ul>
	<p><b>E3.</b> How will the project help to increase household income through benefits and/or employment?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>E3. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• <b>E3. Full points = 3</b></li> <li>• 3 = Describes two targeted strategies to assist clients in increasing household income through benefits and/or employment.</li> <li>• 2 = Describes one targeted strategy to assist clients in increasing household income through benefits and/or employment.</li> <li>• 1 = Describes general ideas, but no targeted strategies.</li> <li>• 0 = Does not address increasing household income.</li> </ul>

<p><b>F.</b> Is the proposed project's approach cost-effective? How many households will the project permanently house with the proposed funding?<sup>8</sup></p>	<p><b>F1.</b> How many households will the project permanently house with the proposed funding?</p> <ul style="list-style-type: none"> <li>• #</li> </ul> <p><b>F2.</b> What is the cost-per-household based on the above number and the requesting funding?</p> <ul style="list-style-type: none"> <li>• \$ cost / person</li> </ul>	<p><b>F1 and F2. Full points = 1</b></p> <ul style="list-style-type: none"> <li>• 1 = Applicant lists the number of households to be served <i>and</i> the cost per person.</li> <li>• 0.5 = Applicants lists <i>either</i> the number of households to be served or the cost per person.</li> <li>• 0 = Applicant does not answer the prompts.</li> </ul>
	<p><b>F3.</b> Describe how this project is considering cost-effectiveness in its design and/or why the proposed cost is necessary.</p> <ul style="list-style-type: none"> <li>• [Open-ended]</li> </ul>	<p><b>F3. Full points = 4. <u>One point for each of the following:</u></b></p> <ul style="list-style-type: none"> <li>• Has the project submitted a budget that is clear, complete, and easy to read?</li> <li>• No budget line items appear unnecessary, nor unjustified by the proposal. Staffing is sufficient to the scope of the program, with consideration for the clientele's unique needs.</li> <li>• The project will leverage outside resources.</li> </ul> <p>The project will take appropriate measures to contain costs.</p>
<p><b>G.</b> Does the proposer demonstrate capacity to successfully engage and involve the community being served by the proposed project? Is the approach</p>	<p><b>G1.</b> What barriers to housing access/stability are faced by population project proposes to serve and how will the project address those barriers?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>G1. Full points = 2.5</b></p> <ul style="list-style-type: none"> <li>• 2.5 = outlines <u>at least three</u> barriers to housing access/stability for the specific population(s) and how the project will address those barriers.</li> <li>• 2 = outlines <u>two</u> barriers to housing access/stability for the specific population(s) and how the project will address those barriers.</li> </ul>

<sup>8</sup> HUD System Performance Measure 3

<p>responsive to the unique needs of the proposed population?</p> <p>a. Does the proposer discuss barriers to housing access/stability that are faced by population project proposes to serve and how will the project address those barriers?</p>		<ul style="list-style-type: none"> <li>• 1.5 = may outline <u>two or more</u> barriers to housing access/ stability and how the project will address them, but they may not be specific to the proposed population.</li> <li>• 1 = may outline <u>two or more</u> barriers to housing access/ stability but does not explain how the project will specifically address those barriers.</li> <li>• 0.5 = outlines less than two barriers that may not be specific to the population being served, does not explain how the project will address those barriers.</li> <li>• 0 = does not address the prompt.</li> </ul>
	<p><b>G2.</b> How will this project engage and involve the community being serviced by the project? How will the project be responsive to the unique needs of the proposed population?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>G2. Full points = 2.5</b></p> <ul style="list-style-type: none"> <li>• 2.5 = outlines <u>at least three</u> strategies for engaging the community being served by the project <i>and</i> <u>at least three</u> strategies for responsiveness to their needs.</li> <li>• 2 = outlines <u>two</u> strategies for engagement, and <u>three</u> strategies for responsiveness. (Or vice versa: three for engagement and two for responsiveness.)</li> <li>• 1.5 = outlines somewhere between one and two strategies for both engagement and responsiveness.</li> <li>• 1 = outlines only one strategy for both engagement and responsiveness.</li> <li>• 0.5 = outlines only one strategy for either engagement or responsiveness.</li> <li>• 0 = does not address the prompt.</li> </ul>

<p><b>H.</b> Will the project provide culturally-specific and/or culturally-responsive services? Will the project be inclusive to LGBTQ individuals? You can find a definition of culturally-specific and culturally-responsive services in Appendix B of the solicitation.</p>	<p><b>H1.</b> Will the project provide culturally-responsive and/or culturally-specific services?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<p><b>H1. Full points = 4</b></p> <ul style="list-style-type: none"> <li>• 4 = Yes</li> <li>• 0 = No</li> </ul>
	<p><b>H2.</b> If so, what methods will be used to ensure that services are responsive and/or specific?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>H2. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = thoughtful responses that include <u>at least three</u> clear strategies for cultural responsiveness and/or specificity.</li> <li>• 2 = <u>two</u> clear strategies for responsiveness/specificity.</li> <li>• 1 = <u>one</u> clear strategy for responsiveness/specificity.</li> <li>• 0.5 = unclear strategies.</li> <li>• 0 = does not address the prompt.</li> </ul>
	<p><b>H3.</b> How will you work to ensure that your project is inclusive to LGBTQIA2s+ individuals?</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>H2. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = thoughtful responses that include multiple strategies for inclusivity of LGBTQIA2S+ individuals.</li> <li>• 2 = <u>two</u> clear strategies for inclusivity.</li> <li>• 1 = <u>one</u> clear strategy for inclusivity.</li> <li>• 0.5 = unclear strategies.</li> <li>• 0 = does not address the prompt.</li> </ul>

<p><b>I.</b> Is the proposed project well-integrated with the CoC or other efforts and planning processes within the community (either through organizational participation of the project applicant and partners in the A Home for Everyone Coordinating Board or subcommittees or workgroups, or through a proposed project that is directly responsive to A Home for Everyone priorities)?</p>	<p><b>I1.</b> Does the applicant organization(s) participate in the CoC generally, or its subcommittees or workgroups?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> <p>If not, how does the organization(s) involved in implementing the project participate in other community-level efforts or planning processes?</p>	<p><b>I1. Full points = 3</b></p> <ul style="list-style-type: none"> <li>• 3 = Yes</li> <li>• 2 = No + heavy involvement in community-level efforts of planning processes related to homelessness.</li> <li>• 1 = No + minimal involvement in community-level efforts or planning processes related to homelessness.</li> <li>• 0 = No + no other involvement in community-level efforts or planning processes related to homelessness.</li> </ul>
	<p><b>I2.</b> Describe any broader community-level efforts or planning processes to which this project is aligned.</p>	<p><b>I2. Full points = 2</b></p> <ul style="list-style-type: none"> <li>• 2 = involvement in other community-level or planning processes (whether related to homelessness or not). May need to draw from responses for <b>I1</b>.</li> <li>• 1 = minimal involvement in other community-level or planning processes.</li> <li>• 0 = no involvement.</li> </ul>
<p><b>J.</b> Does the proposed project effectively leverage other services beyond the available CoC-funded service funds?</p>	<p><b>J.</b> Briefly describe sources of match/leverage. What other resources does this project leverage?</p>	<p><b>J. Full points = 5</b></p> <ul style="list-style-type: none"> <li>• 5 = leverages other sources of match/funding for the project.</li> <li>• 0 = Does not leverage other sources or match/funding for the project.</li> </ul>

<p><b>K.</b> Does the proposed project utilize effective strategies for improving safety for DV survivors and assessing improvements to participant safety?</p> <p>a. Does the project use objective data (or are they willing to use objective data) on how they can improve participant safety? Objective data includes things like focus groups, surveys, or other forms</p>	<p><b>K1.</b> Does the project use objective data (or are they willing to use objective data) on how they can improve participant safety? Objective data includes things like focus groups, surveys, or other forms of data that assess participant safety.</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<p><b>K1. Full points = 1</b></p> <ul style="list-style-type: none"> <li>• 1 = yes</li> <li>• 0 = no</li> </ul>
	<p><b>K2.</b> Please describe the data sources the project will use to improve participant safety.</p> <ul style="list-style-type: none"> <li>• [open-ended]</li> </ul>	<p><b>K2. Full points = 1</b></p> <ul style="list-style-type: none"> <li>• 1 = describes at least two objective data sources (e.g., focus groups, surveys, etc., to assess participant safety) that will be used to improve participant safety.</li> <li>• 0.5 = describes only one objective data source.</li> <li>• 0 = does not describe objective data sources that will be used.</li> </ul>

of data that assess participant safety.	<b>K3.</b> What strategies will the proposed project utilize to improve safety for DV survivors? <ul style="list-style-type: none"> <li>[open-ended]</li> </ul>	<b>K3. Full points = 3</b> <ul style="list-style-type: none"> <li>3 = describes at least <u>three</u> strategies that will be used to improve safety for DV survivors.</li> <li>2 = describes <u>two</u> strategies that will be used.</li> <li>1 = describes <u>one</u> strategy that will be used.</li> <li>0 = does not describe strategies to improve the safety of DV survivors.</li> </ul>
<b>Project Readiness and Budget</b>		
<b>L.</b> Among available funding sources within the community for the proposed activities, is the proposed funding source a good fit?	This is dependent upon (1) the current year's HUD CoC NOFO, and (2) knowledge of other funding sources available in the community.	Total: _/4
<b>M.</b> Does the proposer demonstrate an ability to administer the program effectively? Is the project ready to proceed within HUD allowable guidelines?	Describe the organization(s) involved, with a brief description of what each will do, past performance that demonstrates capacity and qualifications to serve the proposed population and/or administer the project.	<b>L. Full points = 6</b> <ul style="list-style-type: none"> <li>6 = description of organizations involved, what each will do, and past performance examples demonstrating capacity / qualifications to serve the proposed population and/or administer the project.</li> <li>4.5 = description of organizations involved, what each will do; minimal past performance examples</li> </ul>



	<p>If you are notified by HUD of a grant award in late winter or early spring of 2021, when would the project be ready to proceed? If a construction project, when will you have site control and when is construction scheduled to begin and end?</p>	<p>directly related to the proposed population / project (may have examples related to other populations or projects).</p> <ul style="list-style-type: none"> <li>• 3 = description of organizations involved, what each will do; no past performance examples directly related to proposed population / project (may have examples related to other populations or projects).</li> <li>• 1 = description of organizations involved, what each will do; no past performance examples.</li> <li>• 0 = does not address the prompt.</li> </ul>
<p><b>N.</b> Is the project serving survivors of domestic violence prepared and willing to generate APRs using data from a comparable, non-HMIS database?</p>	<p><b>N.</b> Is the project serving survivors of domestic violence prepared and willing to generate APRs using data from a comparable, non-HMIS database?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	<p><b>N. Full points = 6</b></p> <ul style="list-style-type: none"> <li>• 6 = yes</li> <li>• 0 = no</li> </ul>



## OR-501 – Portland, Gresham/Multnomah County CoC

### FY2022 COC CONSOLIDATED APPLICATION ATTACHMENT: SCORED FORMS FOR ONE PROJECT (1E-2a)

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Project	Project Type	M 1 a Result	M 1 a Score	M 2 b Result Poc by Project
HSI_MovingToPH	PSH	100%	5	100%
BradleyAngle_AndreaLeeHealingRoots	RRH	100%	5	100%
HSI_SafeHome	PSH	100%	5	100%
HSI_SafeHomePartnership	PSH	100%	5	100%
HomeForward_SpcConsol	PSH	99%	5	90%
TPI_Collaboration	PSH	100%	5	93%
CCC_SunrisePlace	TH	100%	5	50%
TPI_WinterHousingTargetedPSH	PSH	100%	5	100%
MultCo_DVSupportiveHousing	RRH	100%	5	89%
NAFY_RoadsToHousing	PSH	100%	5	100%
HSI_FamilyFuturesConsol	RRH	96%	5	77%
SalvationArmy_WomensCollab	PSH	100%	5	100%
TPI_Horizons	RRH	100%	5	88%
Cascadia_SNS	PSH	100%	5	90%
Cascadia_RoyalPalm2	PSH	100%	5	100%
TPI_OTIS	PSH	100%	5	100%
UrbanLeague_ProjectHavenPSH	PSH	98%	5	91%
CCC_HOPE	PSH	100%	5	87%
TPI_WomensHousingProgram	RRH	96%	5	
CAP_HousingIntegration	PSH	100%	5	100%
TPI_Spectrum	PSH	100%	5	100%
Outsideln_OldTownCollab	PSH	100%	5	79%
CCC_8x8	TH	100%	5	43%
SEI_ProjectHavenRRH	RRH	99%	5	70%
NewNarrative_CliffordApts	PSH	100%	5	50%
CCC_Madrona	PSH	100%	5	67%
MultCo_Homesafe Horizons Consolidated	RRH	99%	5	66%
JOIN_NOWHome	PSH	100%	5	100%
NeighborHoodHouse_19thAveApts	RRH	100%	5	50%
NWPP_Pathways	RRH	100%	5	60%
TPI_RRHBonus	RRH	100%	5	67%

M 2 b Result Nhw by Project Type	M 2 b Score	M 2 c Result	M 2 c Score	M 2 d Result	M 2 d Score	M 2 e Result	M 2 e Score	M 2 f Result
95%	10	100%	13	22%	4	41%	3	84%
85%	10	100%	13	33%	4	56%	4	100%
95%	10	100%	13	0%	0	55%	4	80%
95%	10	100%	13	14%	2	35%	2	93%
95%	8.1	92%	11	7%	1	59%	4	87%
95%	10	97%	12	6%	1	51%	4	80%
44%	10	90%	11	10%	1	50%	3	100%
95%	10	100%	13	9%	1	45%	3	88%
85%	10	84%	10	30%	4	35%	2	74%
95%	10	100%	13	0%	0	42%	3	83%
85%	7.2	82%	10	14%	2	42%	3	88%
95%	10	97%	12	18%	2.5	45%	3	69%
85%	10	85%	10	4%	0	44%	3	85%
95%	8	93%	11	3%	0	57%	4	97%
95%	10	100%	13	2%	0	65%	4	93%
95%	10	97%	12	0%	0	48%	3	86%
95%	10	91%	11	4%	1	53%	4	88%
95%	7.5	91%	11	2%	0	40%	3	86%
85%		100%	13	0%	0	35%	2	81%
95%	10	96%	11	14%	1	34%	2	62%
95%	10	100%	13	0%	0	15%	0	62%
95%	5	88%	10	9%	1	33%	2	85%
44%	10	40%	0	17%	2.5	8%	0	94%
85%	10	70%	0	27%	4	31%	2	58%
95%	0	67%	0	0%	0	73%	4	93%
95%	0	83%	10	9%	1	57%	4	77%
85%	3	68%	0	46%	4	32%	2	76%
95%	10	100%	13	11%	1	11%	0	78%
85%	0	64%	0	30%	4	50%	3	55%
85%	0	85%	10	8%	1	52%	4	63%
85%	3	60%	0	8%	1	38%	3	77%

M 2 f Score	M 2 g Result	M 2 g Score	M 5 p Result	M 5 p Score	M 5 q Result	M 5 q Score	M 6 r Result	M 6 r Score
2	100%		100%	4	65%	4	97%	2
4	93%		100%	4	14%	0	90%	0
2	91%		100%	4	100%	4	100%	2
3	98%		100%	4	38%	1	99%	2
3	93%		100%	4	39%	1	94%	1
2	88%		99%	4	75%	4	100%	2
4	100%		100%	4	98%	4	100%	2
3	84%		99%	4	67%	4	43%	0
1	47%		97%	3	5%	0	83%	0
2	100%		100%	4	42%	1	100%	2
3	85%		100%	4	38%	1	96%	2
0	81%		99%	4	0%	0	94%	1
2	86%		100%	4	58%	4	98%	2
4	79%		99%	4	32%	1	100%	2
4	69%		97%	3	25%	0	87%	0
3	68%		96%	3	18%	0	89%	0
3	85%		99%	4	14%	0	98%	2
2	86%		99%	4	45%	1	100%	2
2	59%		98%	4	58%	4	85%	0
0	100%		100%	4	0%	0	88%	0
0	72%		96%	3	67%	4	88%	0
2	94%		100%	4	40%	1	92%	1
4	99%		100%	4	76%	4	100%	2
0	40%		97%	3	19%	0	45%	0
4	100%		100%	4	75%	4	100%	2
1	96%		99%	4	46%	1	100%	2
1	82%		98%	4	63%	4	76%	0
1	23%		93%	1	0%	0	100%	2
0	59%		99%	4	5%	0	58%	0
0	85%		100%	4	36%	1	100%	2
1	92%		100%	4	44%	1	58%	0

Total Pts Earned Survey	Total Pts Earned Quant	Total Possible Pts Survey	Total Possible Pts Quant	Total Pts Earned	Total Possible Points	Final Score	Rank	Final Rank
31.94	47	38	50	78.94	88	89.7%	1	1
35.88	44	40	50	79.88	90	88.8%	2	2
33.19	44	38	50	77.19	88	87.7%	3	3
34.25	42	38	50	76.25	88	86.6%	4	4
36.63	38.1	38	50	74.73	88	84.9%	5	5
30.44	44	38	50	74.44	88	84.6%	6	6
30.19	44	38	50	74.19	88	84.3%	7	7
27.88	43	38	50	70.88	88	80.5%	8	8
37.44	35	40	50	72.44	90	80.5%	9	9
30.38	40	38	50	70.38	88	80.0%	10	10
33.06	37.2	38	50	70.26	88	79.8%	11	11
32.25	37.5	40	50	69.75	90	77.5%	12	12
27.88	40	38	50	67.88	88	77.1%	13	13
28.19	39	38	50	67.19	88	76.3%	15	14
28.19	39	38	50	67.19	88	76.3%	15	15
30.50	36	38	50	66.50	88	75.6%	16	16
26.38	40	38	50	66.38	88	75.4%	17	17
30.31	35.5	38	50	65.81	88	74.8%	18	18
27.88	30	38	40	57.88	78	74.2%	19	19
31.88	33	38	50	64.88	88	73.7%	20	20
27.88	35	38	50	62.88	88	71.4%	21	21
30.31	31	38	50	61.31	88	69.7%	22	22
28.50	31.5	38	50	60.00	88	68.2%	23	23
34.13	24	38	50	58.13	88	66.1%	24	24
33.50	23	38	50	56.50	88	64.2%	25	25
28.19	28	38	50	56.19	88	63.8%	26	26
30.13	23	38	50	53.13	88	60.4%	27	27
19.19	33	38	50	52.19	88	59.3%	28	28
34.94	16	38	50	50.94	88	57.9%	29	29
21.63	27	38	50	48.63	88	55.3%	30	30
27.88	18	38	50	45.88	88	52.1%	31	31

Project
HSI_MovingToPH
BradleyAngle_AndreaLeeHealingRoots
HSI_SafeHome
HSI_SafeHomePartnership
HomeForward_SpcConsol
TPI_Collaboration
CCC_SunrisePlace
TPI_WinterHousingTargetedPSH
MultCo_DVSupportiveHousing
NAFY_RoadsToHousing
HSI_FamilyFuturesConsol
SalvationArmy_WomensCollab
TPI_Horizons
Cascadia_SNS
Cascadia_RoyalPalm2
TPI_OTIS
UrbanLeague_ProjectHavenPSH
CCC_HOPE
TPI_WomensHousingProgram
CAP_HousingIntegration
TPI_Spectrum
Outsideln_OldTownCollab
CCC_8x8
SEI_ProjectHavenRRH
NewNarrative_CliffordApts
CCC_Madrona
MultCo_Homesafe Horizons Consolidated
JOIN_NOWHome
NeighborHoodHouse_19thAveApts
NWPP_Pathways
TPI_RRHBonus



Project	Rank	Rank_Final	ProjectType	TieBreak_Medians	TotalOperatingBudget
HSI_MovingToPH	1		PSH	21411.4	525503
BradleyAngle_AndreaLeeHealingRoots	2		RRH	55109.2917	561602
HSI_SafeHome	3		PSH	21411.4	195504
HSI_SafeHomePartnership	4		PSH	21411.4	669376
HomeForward_SpcConsol	5		PSH	21411.4	8797001
TPI_Collaboration	6		PSH	21411.4	606344
CCC_SunrisePlace	7		TH	22400.0929	197878
TPI_WinterHousingTargetedPSH	8		PSH	21411.4	474424
MultCo_DVSupportiveHousing	9		RRH	55109.2917	1862059
NAFY_RoadsToHousing	10		PSH	21411.4	296863
HSI_FamilyFuturesConsol	11		RRH	55109.2917	2559861
SalvationArmy_WomensCollab	12		PSH	21411.4	749399
TPI_Horizons	13		RRH	55109.2917	272701
Cascadia_RoyalPalm2	15	15	PSH	21411.4	1392269
Cascadia_SNS	15	14	PSH	21411.4	182042
TPI_OTIS	16		PSH	21411.4	599573
UrbanLeague_ProjectHavenPSH	17		PSH	21411.4	1161724
CCC_HOPE	18		PSH	21411.4	3434924
TPI_WomensHousingProgram	19		RRH	55109.2917	443403
CAP_HousingIntegration	20		PSH	21411.4	612721
TPI_Spectrum	21		PSH	21411.4	382175
Outsideln_OldTownCollab	22		PSH	21411.4	546045
CCC_8x8	23		TH	22400.0929	1323197
SEI_ProjectHavenRRH	24		RRH	55109.2917	1999844
NewNarrative_CliffordApts	25		PSH	21411.4	478049
CCC_Madrona	26		PSH	21411.4	370737
MultCo_Homesafe Horizons Consolidated	27		RRH	55109.2917	1728883
JOIN_NOWHome	28		PSH	21411.4	415348
NeighborHoodHouse_19thAveApts	29		RRH	55109.2917	358362
NWPP_Pathways	30		RRH	55109.2917	276714
TPI_RRHBonus	31		RRH	55109.2917	120055

PositiveOutcomes	CostEffectiveness	DiffFromMedian
21	25023.95238	3612.55
8	70200.25	15091
10	19550.4	-1861
27	24791.7037	3380.3
437	20130.43707	-1280.96
35	17324.11429	-4087.29
9	21986.44444	-413.648
28	16943.71429	-4467.69
16	116378.6875	61269.4
12	24738.58333	3327.18
32	79995.65625	24886.4
35	21411.4	0
11	24791	-30318.3
56	24861.94643	3450.55
57	3193.719298	-18217.7
37	16204.67568	-5206.72
42	27660.09524	6248.7
125	27479.392	6067.99
1	443403	388294
25	24508.84	3097.44
15	25478.33333	4066.93
30	18201.5	-3209.9
58	22813.74138	413.648
19	105254.9474	50145.7
10	47804.9	26393.5
35	10592.48571	-10818.9
44	39292.79545	-15816.5
21	19778.47619	-1632.92
9	39818	-15291.3
11	25155.81818	-29953.5
3	40018.33333	-15091

Project	OrgType	M_2B_NHW_PTspec	M_2B_Result_P oC
BradleyAngle_AndreaLeeHealing	dominant culture	0.85106383	1
CAP_HousingIntegration	dominant culture	0.952813067	1
Cascadia_RoyalPalm2	dominant culture	0.952813067	1
Cascadia_SNS	dominant culture	0.952813067	0.896551724
CCC_8x8	dominant culture	0.4375	0.428571429
CCC_HOPE	Mixed	0.952813067	0.869565217
CCC_Madrona	dominant culture	0.952813067	0.666666667
CCC_SunrisePlace	dominant culture	0.4375	0.5
HomeForward_SpcConsol	Mixed	0.952813067	0.897435897
HSI_FamilyFuturesConsol	Mixed	0.85106383	0.772727273
HSI_MovingToPH	dominant culture	0.952813067	1
HSI_SafeHome	dominant culture	0.952813067	1
HSI_SafeHomePartnership	dominant culture	0.952813067	1
JOIN_NOWHome	dominant culture	0.952813067	1
MultCo_DVSupportiveHousing	Mixed	0.85106383	0.888888889
MultCo_Homesafe Horizons Con	dominant culture	0.85106383	0.660714286
NAFY_RoadsToHousing	Mixed	0.952813067	1
NeighborHoodHouse_19thAveA	dominant culture	0.85106383	0.5
NewNarrative_CliffordApts	dominant culture	0.952813067	0.5
NWPP_Pathways	dominant culture	0.85106383	0.6
Outsideln_OldTownCollab	Mixed	0.952813067	0.789473684
SalvationArmy_WomensCollab	dominant culture	0.952813067	1
SEI_ProjectHavenRRH	CultSpec	0.85106383	0.703703704
TPI_Collaboration	dominant culture	0.952813067	0.928571429
TPI_Horizons	dominant culture	0.85106383	0.875
TPI_OTIS	dominant culture	0.952813067	1
TPI_RRHBonus	dominant culture	0.85106383	0.666666667
TPI_Spectrum	dominant culture	0.952813067	1
TPI_WinterHousingTargetedPSH	dominant culture	0.952813067	1
TPI_WomensHousingProgram	dominant culture	0.85106383	
UrbanLeague_ProjectHavenPSH	CultSpec	0.952813067	0.911111111

CultSpecHH Served	DomCultureH HServed	OneMinusDiffBetweenNh wAndBipoc	M_2B_Score
		1.14893617	10
		1.047186933	10
		1.047186933	10
		0.943738657	8
		0.991071429	10
26	134	0.91675215	7.5
		0.7138536	0
		1.0625	10
16	538	0.94462283	8.1
8	99	0.921663443	7.2
		1.047186933	10
		1.047186933	10
		1.047186933	10
		1.047186933	10
23	51	1.037825059	10
		0.809650456	3
3	13	1.047186933	10
		0.64893617	0
		0.547186933	0
		0.74893617	0
7	36	0.836660617	5
		1.047186933	10
		0.852639874	10
		0.975758361	10
		1.02393617	10
		1.047186933	10
		0.815602837	3
		1.047186933	10
		1.047186933	10
		0.958298044	10

Project	LeaversTo		Stayers1Y	M_2B_Mi xedProjec t_PoCOut		DomCultu reHHServ	
	PosDest	Leavers	rPlus	come	HServed	ed	
HomeForward_SpcConsol	6	26	169	0.897436	16	538	
Outsideln_OldTownCollab	0	4	15	0.789474	7	36	
CCC_HOPE	0	6	40	0.869565	26	134	
NAFY_RoadsToHousing	3	3	3	1	3	13	
HSI_FamilyFuturesConsol	17	22	0	0.772727	8	99	
MultCo_DVSupportiveHousing	16	18	0	0.888889	23	51	

ProjectType	LeaversToPosDest	Stayers1YLeavers	M_2B_NHW_PrPlus	Tspec
PSH	12	38	513	0.952813067
RRH	40	47	0	0.85106383
TH	42	96	0	0.4375

Project	LeaversTo PosDest	Leavers	Stayers1Y rPlus	M_2B_Res ult_PoC
BradleyAngle_AndreaLeeHealingRc	7	7	0	1
CAP_HousingIntegration	0	0	14	1
Cascadia_RoyalPalm2	1	1	23	1
Cascadia_SNS	0	3	26	0.896552
CCC_8x8	24	56	0	0.428571
CCC_HOPE	0	9	55	0.859375
CCC_Madrona	2	8	10	0.666667
CCC_SunrisePlace	1	2	0	0.5
HomeForward_SpcConsol	6	27	181	0.899038
HSI_FamilyFuturesConsol	18	23	0	0.782609
HSI_MovingToPH	0	0	9	1
HSI_SafeHome	0	0	5	1
HSI_SafeHomePartnership	1	1	18	1
JOIN_NOWHome	0	0	12	1
MultCo_DVSupportiveHousing	16	18	0	0.888889
MultCo_Homesafe Horizons Conso	37	56	0	0.660714
NAFY_RoadsToHousing	4	4	3	1
NeighborHoodHouse_19thAveApt	5	10	0	0.5
NewNarrative_CliffordApts	1	4	2	0.5
NWPP_Pathways	3	5	0	0.6
Outsideln_OldTownCollab	0	4	15	0.789474
SalvationArmy_WomensCollab	1	1	15	1
SEI_ProjectHavenRRH	19	27	0	0.703704
TPI_Collaboration	0	1	13	0.928571
TPI_Horizons	7	8	0	0.875
TPI_OTIS	0	0	15	1
TPI_RRHBonus	2	3	0	0.666667
TPI_Spectrum	0	0	8	1
TPI_WinterHousingTargetedPSH	0	0	12	1
TPI_WomensHousingProgram	0	0	0	
UrbanLeague_ProjectHavenPSH	3	7	38	0.911111

**FY2022 COC CONSOLIDATED APPLICATION  
ATTACHMENT: PUBLIC POSTING — PROJECTS  
REJECTED-REDUCED (1E-5)**

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Cover Sheet: No projects rejected or reduced.	1

For this year's (2022) competition, no projects were rejected or reduced. All renewal projects were renewed at their full amounts, and all new project applications were accepted and ranked.



# FY2022 COC CONSOLIDATED APPLICATION ATTACHMENT: NOTIFICATION OF PROJECTS ACCEPTED (1E-5a)

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## 2022 CoC NOFO Rating and Ranking Results

13 messages

Alyssa Plesser <alyssa.plesser@multco.us>

Tue, Sep 13, 2022 at 2:07 PM

Bcc: Multnomah Nofo <multnomahnofo@homebaseccc.org>, Lori Kelley <lori.kelley@multco.us>, Bill Boyd <bill.boyd@multco.us>, Martha Caballero <MCaballero@naranorthwest.org>, Amy Thompson <ATHompson@naranorthwest.org>, Angela Gibson <AGibson@naranorthwest.org>, Heather Reppeto <HReppeto@naranorthwest.org>, Tara Brooks <TBrooks@naranorthwest.org>, Yolanda Moisa <YMoisa@naranorthwest.org>, Amber Pruitt <apruitt@newavenues.org>, jharayama@newavenues.org, Kristina Goodman <kgoodman@newavenues.org>, Sean Suib <ssuib@newavenues.org>, Olivia Schwartz <oschwartz@newnarrativepdx.org>, Ashleigh Walker <awalker@newnarrativepdx.org>, Alexandria Sheets <asheets@newnarrativepdx.org>, Julie Ibrahim <jibrahim@newnarrativepdx.org>, rebecca@nwpilotproject.org, Amanda Antenucci <amandaa@outsidein.org>, reyl@outsidein.org, Justin Moshkowski <Justin.Moshkowski@usw.salvationarmy.org>, Rahwa.Fessehazion@usw.salvationarmy.org, Sheila Riley <sheila.riley@usw.salvationarmy.org>, Cameron Foster <CameronF@selfenhancement.org>, libraf@selfenhancement.org, Sahaan McKelvey <sahaanm@selfenhancement.org>, sborke@tprojects.org, Justin Barrieault <justin.barrieault@tprojects.org>, tbernal@tprojects.org, miro@tprojects.org, Denetta Monk <dmonk@ulpdx.org>, Julia Delgado <JDelgado@ulpdx.org>, Msmith@ulpdx.org, brookeg@ywcapdx.org, whitnym@ywcapdx.org, heatherh@ywcapdx.org, Rebecca Nickels <rebeccan@ywcapdx.org>, Linda McNamara <lmcnamara@nhpdx.org>, cc@nhpdx.org, Maria Alvarez-Lugo <maria.alvarez-lugo@multco.us>, Katie Dineen <katie.dineen@multco.us>, Linglin Dai <linglin.dai@multco.us>, Joshua Bates <joshua.bates@multco.us>, Caitlin Campbell <caitlin.m.campbell@multco.us>, Katrina Holland <K Holland@joinpdx.org>, Ian Slingerland <Ian.Slingerland@homeforward.org>, Jennifer McMillan <jennifer.mcmillan@homeforward.org>, AMiller@humansolutions.org, CTetreault@humansolutions.org, jphillips@humansolutions.org, njason@humansolutions.org, Jaime Johnson <jjohnson@humansolutions.org>, PMcLean@humansolutions.org, tmontgomery@humansolutions.org, Ellen Parker <EllenP@irco.org>, Jenny Bremner <jennyb@irco.org>, Kelly Fan <kellyf@irco.org>, marcyT@irco.org, RebeccaC@irco.org, "Smith, Wendy" <Wendy.Smith@portlandoregon.gov>, bric@bradleyangle.org, Rose Ngo <rosen@bradleyangle.org>, Richard Seymour <richards@bradleyangle.org>, JRichard@cascadeaids.org, nturk@cascadeaids.org, yeng.xiong@cascadiabhc.org, Alison.Dunfee@cascadiabhc.org, Sarah Holland <Sarah.Holland@ccconcern.org>, Leslie Bigback <leslie.bigback@ccconcern.org>, Matt Hisel <matt.hisel@ccconcern.org>, Ryan Fisher <ryan.fisher@ccconcern.org>, Sharon Fitzgerald <sharon.fitzgerald@ccconcern.org>, "E.V. Armitage" <EV.Armitage@ccconcern.org>

Hello 2022 CoC Project Applicants,

As you know the CoC Advisory Board authorized its Collaborative Application Committee (CAC) to oversee the 2022 CoC rating and ranking process with support from Joint Office Staff. This process included:

- Completing the rating and ranking of existing renewal projects using the board-approved criteria, responsive to HUD's instructions in the 2022 CoC NOFO
- Selecting proposals for \$1,389,177 in new bonus funding
- Finalizing the 2022 CoC ranked project list, including both renewal and new project applications

The CAC used the criteria and process described in the [2022 Renewal Project Rating & Ranking Process and Criteria](#) and the [2022 Solicitation for New or Expanded Permanent Housing Projects](#) to conduct this work.

The CAC met on Friday, September 9, 2022 to finalize the results. The outcomes include:

1. **Bonus and Reallocated Project Selection:** We received one pre-application for bonus or reallocated funding and the CAC selected the project for inclusion in our 2022 CoC application. The selected proposal included a \$1,389,177 Permanent Supportive Housing project led by Native American Rehabilitation Association of the

reconnect and the Native American Youth and Family Center. The project was asked to split their project into two smaller projects, with one project being placed in Tier 1 and the other placed in Tier 2.

**2. Reallocation Process:** Reallocation is a process that CoCs use to shift funds in whole or part from existing eligible renewal projects to create one or more new projects without decreasing the CoC's Annual Renewal Demand (the amount of renewal funding we are eligible to apply for in a given year). You can find an overview of the 2022 reallocation process attached. The CAC did not reallocate any funds this year.

**3. Rating and Ranking:** The results of the rating and ranking process are summarized in the attached document. We will send an email to each renewal project grantee in November or December with a breakdown of their projects' final scores and an analysis of those scores compared to the average scores of the top 5 ranked projects. We hope that this analysis will support projects in considering strategic changes to improve their scores in future years.

**4. Tier 1/Tier 2 Placement:** Similar to previous years, each renewal project's rank number was a determining factor in its Tier 1/Tier 2 placement. HUD is highly likely to fund all Tier 1 projects nationally. The Tier 1's dollar amount is based on 95% of our CoC's Annual Renewal Demand. Tier 2 projects will be competitively scored and selected by HUD based on its criteria described in Section II.B.11 of the 2022 CoC NOFO. These criteria include: up to 50 points based on the CoC Collaborative Application, up to 40 points based on the project's local ranking, and 10 points for if the project is Housing First. Historically, our CoC has scored well in the national competition and we expect this trend to continue.

a. Seven projects will be placed in Tier 2 including the second half of the new project applying for bonus funds. The 2022 Ranked Project Application List and 2022 Accepted Project Application List are attached. These lists include all project applications that have been accepted and will be forwarded to HUD to apply for CoC Program funds.

All 2022 CoC documents, including those attached to this email are available on the Joint Office website at: <https://www.multco.us/johs/continuum-care-funding-opportunity>.

If you have questions about the process or next steps, please feel free to reach out. Thank you for all of your hard work throughout this very short CoC Program Competition process!

**Alyssa Plesser**

**pronouns:** she/her/hers

Continuum of Care Program Specialist Sr. (WOC)

Community Advisory Analyst

Joint Office of Homeless Services

Phone: (971) 421-9766

Please note: My working hours may be different than yours. Please do not feel obligated to respond outside of your normal work schedule.

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### 3 attachments



**Multnomah 2022 CoC Ranked Project Application List .pdf**

228K



**2022 CoC Accepted Project Applications.pdf**

163K



**2022 CoC Bonus Reallocation Project Pre-application\_funding amounts.pdf**

644K

## OR-501 Portland/Gresham/Multnomah County Continuum of Care

### Summary of 2022 CoC Accepted Project Applications

Date posted: September 13, 2022

Based on the criteria previously published in the [2022 Renewal Project Rating & Ranking Process and Criteria](#), [2022 New Project Application Guidance](#), and [2022 Bonus Project Solicitation](#), the following Project Applications have been accepted and will be forwarded to the U.S. Department of Housing and Urban Development (HUD) to apply for CoC Program funds under the [FY 2022 CoC Program Notice of Funding Opportunity \(NOFO\)](#). All project applications are for a one-year grant term. As the designated Collaborative Applicant, Multnomah County's Joint Office of Homeless Services will submit the full CoC Consolidated Application (including all accepted projects) on or before the NOFO deadline of September 30, 2022. Final award of funds is subject to HUD's approval as described in the NOFO. For questions, please contact Alyssa Plessner at the Joint Office of Homeless Services at (971) 421-9766 or [alyssa.plessner@multco.us](mailto:alyssa.plessner@multco.us).

### Accepted Renewal Project Applications

Applicant Name	Project Name	2021 Total Accepted Project Application Budget Amount
Bradley Angle	Andrea Lee/Healing Roots	\$366,812
Cascade AIDS Project	Housing Integration	\$536,219
Cascadia Behavioral	Special Needs Services	\$127,974
Cascadia Behavioral	Royal Palm 2	\$1,326,391
Central City Concern	Sunrise Place	\$106,767
Central City Concern	HOPE	\$2,808,665
Central City Concern	Madrona Studios	\$338,125
Central City Concern	Alcohol and Drug Free Housing/8x8	\$163,661
City of Portland	HMIS	\$245,666
County of Multnomah	Domestic Violence Supportive Housing	\$1,339,393
County of Multnomah	Homesafe Horizons Consolidated	\$793,004
County of Multnomah	Domestic Violence Coordinated Access Coordinator	\$78,000
County of Multnomah	A Home for Everyone Coordinated Access	\$68,898
Home Forward	Shelter Plus Care Consolidation	\$7,037,001
Human Solutions, Inc.	Moving to Permanent Housing	\$454,886
Human Solutions, Inc.	Safe Home Partnership	\$589,516
Human Solutions, Inc.	Safe Home	\$174,439
Human Solutions, Inc.	Family Futures	\$2,054,777
IRCO	Housing Services for Survivors	\$382,323
JOIN	NOWHome	\$322,996
Luke-Dorf, Inc./New Narrative	Clifford Apartments	\$259,504
Neighborhood House	19 <sup>th</sup> Avenue Apartments	\$400,410

<b>Applicant Name</b>	<b>Project Name</b>	<b>2021 Total Accepted Project Application Budget Amount</b>
New Avenues for Youth	Roads to Housing	\$131,147
Northwest Pilot Project, Inc.	Pathways Rent Assistance	\$229,755
Outside In	Old Town Collaboration	\$527,649
Salvation Army	The Women's Housing Collaborative	\$674,363
Self Enhancement, Inc.	Project Haven: Rapid Rehousing	\$2,025,524
Transition Projects, Inc.	Horizons	\$218,161
Transition Projects, Inc.	Rapid Rehousing Bonus	\$92,336
Transition Projects, Inc.	Winter Housing: Targeted Permanent Supportive Housing for Women's Winter Shelter Residents	\$373,995
Transition Projects, Inc.	Women's Housing Program	\$343,212
Transition Projects, Inc.	OTIS Project	\$463,698
Transition Projects, Inc.	Collaboration	\$469,115
Transition Projects, Inc.	Spectrum Housing Relief: PSH	\$296,488
Urban League of Portland	Project Haven: Permanent Supportive Housing	\$1,184,621
YWCA	YWCA Transitional and Rapid Re-Housing Program	\$783,560
<b>Total Renewal Project Amount</b>		<b>\$27,783,534</b>

#### **Accepted Domestic Violence (DV) Bonus Project Applications**

<b>Applicant Name</b>	<b>Project Name</b>	<b>2022 Total Accepted Project Application Budget Amount</b>
N/A – No Applicants	N/A – No Applicants	\$0
<b>Total DV Bonus Project Amount</b>		<b>\$0</b>

#### **Accepted CoC Bonus Project Applications**

<b>Applicant Name</b>	<b>Project Name</b>	<b>2022 Total Accepted Project Application Budget Amount</b>
Native American Rehabilitation Association of the Northwest (NARA)	NARA/NAYA Holistic and Supportive Housing Collaborative	\$1,389,177
<b>Total CoC Bonus Project Amount</b>		<b>\$1,389,177</b>

**Accepted CoC Planning Project Applications**

<b>Applicant Name</b>	<b>Project Name</b>	<b>2021 Total Accepted Project Application Budget Amount</b>
County of Multnomah	OR-501 CoC Planning Application FY2022	\$833,506
<b>Total CoC Planning Project Amount</b>		<b>\$833,506</b>



**Website posting of projects selected.**



**OR-501 Portland/Gresham/Multnomah County Continuum of Care (CoC)**

**2022 CoC Ranked Project Application List**

Date posted: September 12, 2022

	Applicant Name	Project Name	Project Type	Total 2022 Application Budget	Total Score <sup>[1]</sup>	Final Rank
Tier 1	Human Solutions, Inc.	Moving to Permanent Housing	PSH	\$454,866	89.7%	1
	Bradley Angle	Andrea Lee/Healing Roots Consolidation	RRH	\$366,812	88.8%	2
	Human Solutions, Inc.	Safe Home	PSH	\$174,439	87.7%	3
	Human Solutions, Inc.	Safe Home Partnership	PSH	\$589,561	86.6%	4
	Home Forward	Shelter Plus Care Amalgamated	PSH	\$7,037,001	84.9%	5
	Transition Projects, Inc.	Collaboration	PSH	\$469,115	84.6%	6
	Central City Concern	Sunrise Place	TH	\$106,767	84.3%	7
	Transition Projects, Inc.	Winter Housing Targeted PSH	PSH	\$373,995	80.5%	8
	County of Multnomah	DV Supportive Housing	RRH	\$1,339,393	80.5%	9
	New Avenues for Youth	Roads to housing	PSH	\$131,147	80.0%	10
	Human Solutions, Inc.	Family Futures	RRH	\$2,054,777	79.8%	11
	NARA / NAYA	Holistic and Supportive Housing Collaborative <b>(CoC Bonus)</b>	PSH	\$694,588	78.7%	12
	Salvation Army	The Women's Housing Collaborative Consolidation	PSH	\$674,363	77.5%	13
	Transition Projects, Inc.	Horizons	RRH	\$218,161	77.1%	14
	Cascadia Behavioral Healthcare	Special Needs Services	PSH	\$127,974	76.3%	15
	Cascadia Behavioral Healthcare	Royal Palm 2 PSH Consolidated	PSH	\$1,326,391	76.3%	16
	City of Portland	HMIS Lead	HMIS	\$245,666	75.9% [2]	17
	Joint Office of Homeless Services; Multnomah County	Domestic Violence Coordinated Entry	SSO-CE	\$78,000	75.9% [2]	18
	Joint Office of Homeless Services; Multnomah County	A Home for Everyone Coordinated Access	SSO-CE	\$68,898	75.9% [2]	19
	IRCO	Housing Services for Survivors	DV-TH	\$382,323	75.9% [2]	20
	YWCA of Greater Portland	Transitional and Rapid Re-Housing Program	DV-TH/RRH	\$783,560	75.9% [2]	21
	Transition Projects, Inc.	OTIS	PSH	\$463,698	75.6%	22
	Urban League	Project Haven	PSH	\$1,184,621	75.4%	23
	Central City Concern	Hope	PSH	\$2,808,665	74.8%	24
	Transition Projects, Inc.	Women's Housing Program	RRH	\$343,214	74.2%	25
	Cascade AIDS Project	HIHO (Housing Integration for Healthier Outcomes)	PSH	\$536,219	73.7%	26
	Transition Projects, Inc.	Spectrum Housing Project	PSH	\$296,488	71.4%	27
	Outside In	Old Town Collaborative	PSH	\$527,649	69.7%	28
	Central City Concern	Alcohol and Drug Free Housing (8x8)	TH	\$163,661	68.2%	29
	Self Enhancement, Inc.	Project HAVEN: RRH	RRH	\$2,025,524	66.1%	30
	New Narrative	Clifford Apartments	PSH	\$259,504	64.2%	31
	Central City Concern	Madrona McKinney	PSH	\$87,317	63.8%	32
	<b>TOTAL, TIER 1</b>			\$26,394,357		

## 2022 CoC Ranked Project Application List (09/12/2022) – Page 2 of 2

	Applicant Name	Project Name	Project Type	Total 2022 Application Budget	Total Score <sup>[1]</sup>	Final Rank
Tier 2	Central City Concern	Madrona McKinney	PSH	\$250,808	63.8%	32
	Joint Office of Homeless Services; Multnomah County	Horizons Homesafe Consolidated Grant	RRH	\$793,004	60.4%	33
	JOIN	NowHome	PSH	\$317,452	59.3%	34
	Neighborhood House	19 <sup>th</sup> Ave. Housing Complex	RRH	\$400,410	57.9%	35
	Northwest Pilot Project	Pathways	RRH	\$229,755	55.3%	36
	Transition Projects, Inc.	RRH Bonus	RRH	\$92,336	52.1%	37
	NARA / NAYA	Holistic and Supportive Housing Collaborative (CoC Bonus)	PSH	\$694,589	78.7%	38
	TOTAL, TIER 2			\$2,778,354 [3]		

[1] This column reflects the percent of possible points earned by the project. Most projects were scored out of 88 possible points and victim service provider projects were scored out of 90 possible points. See the [2022 Renewal Project Rating and Ranking Process and Criteria](#), available on the Continuum of Care website, for details.

[2] The Collaborative Application Committee elected to assign the median score to the following projects: new projects with insufficient data to score against the 2022 Rating and Ranking Criteria, projects within the first three years of implementation led by organizations that are first-time direct CoC grantees, new projects funded through reallocation, coordinated access projects, and the HMIS renewal project application.

[3] The Tier 2 amount does not include the amount our CoC is eligible to apply for under the DV Bonus. No DV Bonus project applications were received.

FY2022 COC CONSOLIDATED APPLICATION  
ATTACHMENT: FINAL PROJECT SCORES FOR ALL  
PROJECTS (1E-5b)

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**OR-501 Portland/Gresham/Multnomah County Continuum of Care (CoC)**
**2022 CoC Ranked Project Application List**

Date posted: September 12, 2022

	Applicant Name	Project Name	Project Type	Total 2022 Application Budget	Total Score <sup>[1]</sup>	Final Rank
Tier 1	Human Solutions, Inc.	Moving to Permanent Housing	PSH	\$454,866	89.7%	1
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	TOTAL, TIER 1			\$26,394,357		

**2022 CoC Ranked Project Application List (09/12/2022) – Page 2 of 2**

	<b>Applicant Name</b>	<b>Project Name</b>	<b>Project Type</b>	<b>Total 2022 Application Budget</b>	<b>Total Score<sup>[1]</sup></b>	<b>Final Rank</b>
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## OR-501 – Portland, Gresham/Multnomah County CoC

### FY2022 COC CONSOLIDATED APPLICATION ATTACHMENT: HEALTHCARE FORMAL AGREEMENTS (3A-2a)

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Native American Rehabilitation Association of the Northwest, Inc.  
A Non-Profit Organization

September 16, 2022

**Oyate Administration**

1776 SW Madison St.  
Portland, OR 97205  
[p] 503-224-1044  
[f] 503-274-4251

**Residential Treatment**

17645 NW St. Helens Hwy.  
Portland, OR 97231  
[p] 503-621-1069  
[f] 503-621-0200

**Outpatient Treatment**

1631 SW Columbia St.  
Portland, OR 97201  
[p] 503-231-2641  
[f] 503-231-1654

**Tate Topo Housing**

1310 SW 17th Ave.  
Portland, OR 97201  
[p] 503-231-2641  
[f] 503-467-4077

**Totem Lodge**

1438 SE Division  
Portland, OR 97202  
[p] 503-548-0346  
[f] 503-232-5959

**Dental Clinic**

12750 SE Stark St., Bldg E  
Portland, OR 97233  
[p] 971-347-3009  
[f] 971-256-3277

**Indian Health Clinic**

703 NE Hancock St.  
Portland, OR 97212  
[p] 503-230-9875  
[f] 503-230-9877

**Wellness Center**

12360 E. Burnside St.  
Portland, OR 97233  
[p] 971-279-4800  
[f] 971-279-2051

**Child & Family Program,  
Youth Prevention Program**

620 NE 2nd Street  
Gresham, OR 97030  
[p] 971-274-3757  
[f] 503-912-5740

**Youth Residential Treatment**

620 NE 2nd Street  
Gresham, OR 97030  
[p] 971-274-3757  
[f] 503-912-5740

Department of Housing Urban Development  
Community Planning & Development  
451 7th Street SW  
Washington, DC 20410

RE: FY 2022 Tier 1 Continuum of Care Competition FR-6600-N-25  
CoC Bonus

Dear Sir/Madam,

Please accept this letter as our project eligibility and project quality threshold requirements for the CoC Bonus opportunity. The written commitment is for healthcare resources, leveraging health care services tailored to the program participants for this project.

Organization Name: Native American Rehabilitation Association of the Northwest  
Type of contribution: Health Resource Leverage Medicaid  
Contribution Value: \$173,647.00  
Specific Grant: NARA/NAYA Holistic and Supportive Housing Collaborative  
Contribution Dates: 01/01/2023 – 12/31/2023

NARA NW further commits with the project eligibility for program participants in the new PH-PSH project, based on CoC Program Fair Housing requirements. Project eligibility will not be restricted by NARA NW.

Name of Authorizing Official committing resources: Jacqueline A. Mercer  
Title of Authorizing Official committing resources: Chief Executive Officer

Respectfully,

DocuSigned by:  
  
F717140EF3F7497...  
Jacqueline Mercer,  
Chief Executive Officer





Native American Rehabilitation Association of the Northwest, Inc.  
A Non-Profit Organization

September 16, 2022

**Oyate Administration**

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Gresham, OR 97030  
[p] 971-274-3757  
[f] 503-912-5740

Department of Housing Urban Development  
Community Planning & Development  
451 7<sup>th</sup> Street SW  
Washington, DC 20410

RE: FY 2022 Tier 2 Continuum of Care Competition FR-6600-N-25  
CoC Bonus

Dear Sir/Madam,

Please accept this letter as our project eligibility and project quality threshold requirements for the CoC Bonus opportunity. The written commitment is for healthcare resources, leveraging health care services tailored to the program participants for this project.

Organization Name: Native American Rehabilitation Association of the Northwest  
Type of contribution: Health Resource Leverage Medicaid  
Contribution Value: \$173,647.00  
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NARA NW further commits with the project eligibility for program participants in the new PH-PSH project, based on CoC Program Fair Housing requirements. Project eligibility will not be restricted by NARA NW.

Name of Authorizing Official committing resources: Jacqueline A. Mercer  
Title of Authorizing Official committing resources: Chief Executive Officer

Respectfully,

DocuSigned by:  
  
F717140EF3F7497...  
Jacqueline Mercer,  
Chief Executive Officer