

Assertive Engagement Data, Research & Evaluation Internship

College to County Intern 2023 - Department of County Human Services

Pay Rate: \$24 per hour

Job Type: Temporary College Intern

Duration: Summer 2023 - 12 weeks

Hours: 20 - 40 hours a week

Telework: *hybrid*

Building Physical Location: *Five Oak Building*

Does This Position Require Driving a County Vehicle? If so, please

explain why and frequency: It does not require regular use of a County vehicle, but travel to the Five Oak Building and community based organization sites would be needed intermittently. Access to a bus pass or other modes of transportation is recommended.

What Does The Assertive Engagement Initiative Do?

Our team supports the facilitation and implementation of trainings and programming of the Assertive Engagement (AE) Initiative at Multnomah County. Assertive Engagement is a series of continued learning trainings. Many of our community based partners are contractually required to attend these trainings while in partnership with Multnomah County.

Internship Description & Responsibilities:

- Data Collection and Database Development
- Evaluation process development for AE E-Learning Series
- Research on database development and focus group best practices and other topics as it relates to assigned projects
- Participate in training opportunities and project collaboration with AE Communications intern

Learning Outcomes:

Internships are inherently learning experiences for students and a description of the expected **learning outcomes** shows candidates how they will **benefit from the experience**.

- Develop skills in research in best practices surrounding data collection, and database management.
- Develop skills in evaluation and focus group creation to gather qualitative data.
- Develop skills in report writing and data analysis to support training initiatives at Multnomah County.
- Gain valuable applied experience and make connections in professional fields and connecting you to key staff within the Data and Evaluation field.

Education and Minimum Qualifications:

- Candidates should have completed or enrolled in a college/university academic institution.
- Promote a culture of respect, inclusiveness, and appreciation of diverse perspectives, backgrounds, and values ([Link to Equity and Empowerment Lens](#))
- Ability to attend a Decolonizing Data, Decoding Bias and other training opportunities during the course of the internship
- Academic experience in data, evaluation, research, or other related field of study
- Ability to both follow directions and work independently
- Ability to work cooperatively and develop effective working relationships with diverse work groups.
- Familiarity with Google Suite (e.g., Gmail, Calendar, Meet, Drive, Docs, and Slides).

Workforce Equity:

Our Commitment to Safety, Trust and Belonging: Multnomah County is committed to developing, nurturing and continually improving workforce equity by identifying and addressing the structural and policy barriers to equal employment opportunity faced by our employees and communities. Learn more by reading our [Workforce Equity Strategic Plan](#) and exploring our [Core Competencies](#) for all County employees.

COVID-19 Vaccination Requirement: To protect the health of the community and employees, Multnomah County requires employees to be fully vaccinated against COVID-19 or have an approved medical or religious exception as a qualification of employment.

The rule applies to all employees, as allowable by law. Candidates who receive an offer of County employment must provide proof of vaccination upon hire or submit an exception request prior to their start date.

Veterans' Preference:

Under Oregon Law, qualifying veterans may apply for veterans' preference for this recruitment. Review our [veterans' preference website](#) for details about eligibility and how to apply.

For veterans qualified for Veterans' Preference: If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

Application Instructions:

Please fill out and submit an application for this position through the form also located on this [website](#). The deadline for submitting an online application is April 2, 2023.