



Probation & Parol Internship

College to County Intern 2023 - Department of Community Justice - Mental Health Unit

Pay Rate: \$24 per hour

Job Type: Temporary College Intern

Duration: Summer 2023 - 12 weeks

Hours: 40 hours a week

Telework: Remote/Hybrid

Building Physical Location: 421 SW 5th Ave. Portland, OR 97204

Does This Position Require Driving a County Vehicle? If so, please explain why and frequency: Driving a County vehicle is not required

Program Description

The Adult Services Division (ASD) promotes public safety and strives to reduce recidivism while supervising over 10,000 adult offenders sentenced to probation or released from custody on parole. Offenders are held accountable in a fair and just way through a balance of supervision, services, and sanctions designed to develop necessary skills for success while effectively using public resources. The Department works closely with community members, partners and staff and routinely evaluates the extent to which local policies support best practices.

[Link to the website.](#)

Internship Description

The Multnomah County Department of Community Justice is seeking qualified candidates for a temporary paid internship position. This internship will be conducted with our Mental Health Unit, to include working with probation officers, clinical staff, and administrative staff to effectively support adults on community supervision. Learning and project opportunities are in the following areas;

- Performing research on outreach programs targeting Justice Involved Individuals (JII's) with mental health challenges.
- Performing research on best practices in Trauma Informed Care (TIC) for JII's with significant mental health needs in a community corrections setting.
- Summarizing and presenting research findings and preparing recommendations in the areas of outreach and TIC.
- Working with participants and staff in the Treatment Readiness Program to provide direct service.
- Learning basics of some Evidence Based Practices, including: EPICS (Effective Practices in Community Supervision), Motivational Interviewing, Stages of Change, and Behavior Change Plans.

Job Task Description:

Typical duties may include one or more of the following:

- Perform analysis of current practices and research emerging trends
- Prepare various reports of findings, to include recommendations
- Research resources to meet Justice-Involved Individuals' needs.
- Assisting staff to conduct groups, develop case plans and work with participants on behavior change and stabilization
- Participate in staff meetings.
- Administrative duties as necessitated by work

Qualifications/Knowledge/Skills/Abilities Required:

- Candidates should have completed or enrolled in a college/university academic institution.
- Commitment to maintaining confidentiality and professionalism.
- Mature, reliable, dependable individuals able to relate to a variety of persons.
- Ability to learn department computer systems; familiarity with Google Suite (Gmail, Slides, Sheets, Docs, etc...)
- Experience with internet-based research and preparing findings in concise and easily understandable formats.
- Ability to develop supportive relationships with co-workers and community partners
- Ability to communicate information in verbal and written form.
- Some knowledge of criminal justice is desired.

The selected student must be able to successfully pass a background investigation.

Workforce Equity:

Our Commitment to Safety, Trust and Belonging: Multnomah County is committed to developing, nurturing and continually improving workforce equity by identifying and addressing the structural and policy barriers to equal employment opportunity faced by our employees and communities. Learn more by reading our [Workforce Equity Strategic Plan](#) and exploring our [Core Competencies](#) for all County employees.

COVID-19 Vaccination Requirement: To protect the health of the community and employees, Multnomah County requires employees to be fully vaccinated against COVID-19 or have an approved medical or religious exception as a qualification of employment.

The rule applies to all employees, as allowable by law. Candidates who receive an offer of County employment must provide proof of vaccination upon hire or submit an exception request prior to their start date.

Veterans' Preference:

Under Oregon Law, qualifying veterans may apply for veterans' preference for this recruitment. Review our [veterans' preference website](#) for details about eligibility and how to apply.

For veterans qualified for Veterans' Preference: If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

Application Instructions:

Please fill out and submit an application for this position through the form also located on this [website](#). The deadline for submitting an online application is April 2, 2023.