



Research and Evaluation Internship

College to County Intern 2023 - Research and Planning, Department of Community Justice

Pay Rate: \$24 per hour

Job Type: Temporary College Intern

Duration: Summer 2023

Hours: 30 - 40 hours a week

Telework: Hybrid

Physical Location: 421 SW 5th Avenue

Does This Position Require Driving a County Vehicle? If so, please explain why and frequency: No

What Does DCJ Research and Planning Do?

The Multnomah County Department of Community Justice's Director's Office is seeking qualified candidates for a temporary paid internship position. This internship will be conducted with our Research and Planning unit to support DCJ's evaluation efforts.

Research and Planning is an interdisciplinary group of applied researchers who strive to combine technical excellence with quality customer service. Leading with race, we are researchers with expertise in both quantitative and qualitative research. Some of our current projects include: a longitudinal study examining the factors that propelled some men into gang membership and the factors that contribute to desisting from gang affiliation; creating dashboards that demonstrate racial and ethnic disparities in real time; program evaluations about culturally-specific programs and specialty courts (ex. diversion court). In addition, Research and Planning is responsible for producing state and federal reporting requirements for both the adult and the juvenile system.

Internship Description:

In this internship, this position will assist RAP in any of the various quantitative and qualitative projects. Specifically, you will have the opportunity to work on both qualitative and quantitative projects, have hands-on experience performing research, and gain concrete dashboarding skills. At the end of the internship, you should gain experience in mixed methods research design, implementation, and dissemination.

Responsibilities include:

- Perform qualitative interviews and analyses of data collected from justice-involved individuals, community members, and stakeholders.
- Perform basic descriptive analyses and assist with higher level statistical analyses.
- Assist in creating and disseminating survey research.
- Assist in the creation of a dashboard for DCJ.
- Summarize and present research findings and prepare recommendations about programs within DCJ.
- Attend community meetings.

Education and Experience Qualifications:

- An ability to incorporate a racial equity lens into all internship functions and considerations
- Experience working on research projects and a desire to learn more about applied community based research.
- Ability to work independently, as well as the ability to collaborate within a team environment.
- Creative thinking, including looking at issues from a different perspective, identifying connections, and developing new approaches to solving problems.
- Strong interpersonal skills and the ability to connect and communicate with diverse audiences using methods such as slide presentations, charts/graphs, or images.
- Good organizational and time management skills. Must be action-oriented and able to complete projects within a timely manner and attend all necessary meetings.
- Working knowledge of Google applications (Docs, Drive, Slides, Forms, etc.).
- Ability to maintain confidentiality regarding County projects and data.

Workforce Equity:

Our Commitment to Safety, Trust and Belonging: Multnomah County is committed to developing, nurturing and continually improving workforce equity by identifying and addressing the structural and policy barriers to equal employment opportunity faced by our employees and communities. Learn more by reading our [Workforce Equity Strategic Plan](#) and exploring our [Core Competencies](#) for all County employees.

COVID-19 Vaccination Requirement: To protect the health of the community and employees, Multnomah County requires employees to be fully vaccinated against



COVID-19 or have an approved medical or religious exception as a qualification of employment.

The rule applies to all employees, as allowable by law. Candidates who receive an offer of County employment must provide proof of vaccination upon hire or submit an exception request prior to their start date.

Veterans' Preference:

Under Oregon Law, qualifying veterans may apply for veterans' preference for this recruitment. Review our [veterans' preference website](#) for details about eligibility and how to apply.

For veterans qualified for Veterans' Preference: If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

Application Instructions:

Please fill out and submit an application for this position through the form also located on this [website](#). The deadline for submitting an online application is April 2, 2023.