

SUN Service System Coordinating Council Meeting

June 6, 2008
8:30-10:30 a.m.

MEETING NOTES

Attendance

Members Present: Lorenzo Poe (Chair), Krista Larson, Barbara Kienle, Willie Poinsette, Nichole Maher, Jerry, Burns, Lisa Turpel, Lisa Pellegrino, Maxine Thompson (alt), Peggy Samolinski (alt)

Alt = alternate member

Also Attending: Hector Roche, Gerald Deloney, Barry Zimmerman, Lori Kenney

Public Comment

Based on a Council decision, meetings now include time for public comment, two minutes per person. No comments were offered.

Engaging Mayor-Elect and New Commissioners

Lisa Turpel suggested the Council give thought about how best to bring Mayor-Elect Adams and incoming City & County commissioners into conversations about Council's work. It is uncertain which City Commissioners will be assigned to specific Bureaus. Although Commissioner Saltzman has indicated an interest in keeping Parks, traditionally a junior commissioner has taken on that role.

Next Steps for engaging Mayor-Elect and new commissioners:

- Lorenzo, Peggy and Diana will discuss how best to make these connections. The agreement is to have Council members provide the briefings (not only County staff), and specifically representatives from the jurisdiction must be part of it. They plan to be ready to engage the Mayor-Elect by late July or early August and the rest of the City and County commissioners to follow

RFP Process/Input

Chair Poe reported a meeting was held last week with the Chair and Joanne Fuller, with Portland Impact, regarding the SUN Service System RFP. The Council opted not to discuss nor weigh in on recommendations about the RFP. Council members questioned whether complaints about the County's contracting process should be addressed by the Council, and agreed that Council's role is to give input to inform the RFP process but not oversee that process and handle complaints about it.

Parent/Youth Input and Focus Groups

Lori Kenney reported that although Council had agreed to hold focus groups/input sessions with youth and parents, after some internal discussion, staff would like to wait to hold any focus groups until Council has specific questions to ask that will inform decisions being made.

Sponsor Update Newsletter

Council staff drafted an Update Newsletter and cover letter and sent it out on Wednesday for Council review. Lori reminded members to provide input by June 11th so the Update can be mailed to Sponsors by June 16th.

Membership

Chair Poe clarified that Council members serve for two-year periods. Members make the selection of alternates and can choose to change alternates on a cycle different than the member two-year period. Our plan is to have the two new “seats” on the Council join us at the first meeting in September 2008.

Work Plan

Chair Poe provided some parameters for how to approach development of a work plan. He suggested Council agree on the specific body of work to put our energy into for the next 3-6 months.

Timeline

To inform work plan development, Lori reviewed the Timeline developed by Council over the past several months, pointing out that the timeline includes placeholders for large categories of work, rather than specific actions for Council. Members had the following comments:

- There are several groups doing parallel and sometimes overlapping work (such as the MOU/Leadership group, Ed Success, DHS groups working on juvenile justice and mental health - to name a few) and it would be good to fully understand what each of those groups is doing and how we can eliminate duplication and work effectively with one another.
- Council will need more time than is reflected on the timeline to fully address Evaluation.

Next Steps:

- Members agreed it would be beneficial to talk more about these various overlapping groups. An agenda item should be added to a future meeting to hear about their work and products. Peggy indicated that the MOU group has done such a “meeting span” and that could be used as a basis for the discussion.

Vision and Commitments Needed

Referring to the 5/16/08 meeting notes, Peggy reviewed Council’s work of identifying specific actions that drive toward the identified commitments needed to reach our vision of joint ownership. This groundwork will enhance development of specific actions for the Work Plan.

Key Work Areas

Based on the work Council has done over the past several months, Chair Poe noted that three areas stand out as most critical for our work over the next 3-6 months:

- Evaluation
- System Integration and Alignment
- Shared Responsibility

Members engaged in a discussion about what each of these three areas entailed (see charts below) and agreed that all three are top priority work for the Council and should be addressed through three subcommittees.

Work Plan Development

Evaluation

| Key Issues/Potential Actions | Committee/Staff |
|---|---|
| <ul style="list-style-type: none"> Need to select 3 areas to review in this all-elusive system: <ul style="list-style-type: none"> Program level outcomes (at various levels) Large area evaluations Common program outcomes – need to watch causal connections Customer: Transparency for all Communication plan to effectively communicate work of SUN SS amongst all the different groups. Need data that helps us make decisions. Are we accomplishing what we set out to do? Determine penetration: How many kids are at risk? How many of those have we reached? Are we in the right schools? Are we collecting the right data? Which kids are we missing? Who are they? Are there other services we need to provide? Different systems have different indicators Must be conscious of cost and time required for certain indicators. | <p><u>Co-Chairs:</u> Lisa Pellegrino, Maxine Thompson</p> <p><u>Members:</u> Mary Richardson, DHS, DCHS, Providers, PPS (Dunya), East County Schools, Schools</p> <p><u>Staff:</u> Co-Chairs will determine</p> |

System Integration/Alignment

| Key Issues/Potential Actions | Committee/Staff |
|---|---|
| <ul style="list-style-type: none"> Become informed about other systems, departments, groups (mental health, site locations). Determine how best to move resources to support the system. Who is already addressing? Reduce duplication. Challenge each organization to define services to be brought under the umbrella. Better sharing/adapting to/of SUN model Prioritization and identification of services not currently available/accessible through SUN Define the problems, the issues and barriers. Gap analysis. What is still being missed? Where do we need strategic work? (early childhood issues) <ul style="list-style-type: none"> "Misses" vary by population. Complexity requires unique strategies Huge miss: Latino/African Americans dropping out of high school Need to do this work incrementally. Perhaps start internally (County) or evolutionary. Have County department heads begin the conversation by talking about the gaps and barriers. Need to define each system's self-interests for collaborating and communicating; <ul style="list-style-type: none"> What's in it for different levels of the organization? How do you create more mutual interest? We have a solid base of collaboration on which to build Need a list of projects, initiatives, tasks that are building the system to determine how each partner fits in and supports the whole: <ul style="list-style-type: none"> DCHS & DHS connection What DHS does with schools All endeavors that link with SUN SS | <p><u>Chair:</u> Joanne</p> <p><u>Members:</u> Krista Larson, DHS, PPS (Willie), Provider, East County Schools, Bill Scott (?), Schools</p> <p><u>Staff:</u> DCHS – Lori Kenney</p> |

Mutual Responsibility

| Key Issues/Potential Actions | Committee/Staff |
|--|---|
| <ul style="list-style-type: none">• How do we move our system to the next level?<ul style="list-style-type: none">○ What is our systemic recommendation to Sponsors?○ Funding: How do we pay for it?○ What system could we ideally envision and design?○ Is there an example we can point to?• Need prioritization (health, mental health, attendance, poverty, housing, etc., etc.)• Look at data we can share so not all have to collect• Do all partners really feel jointly responsible? If not, what would engender that?• What does shared responsibility mean at a time of expansion?<ul style="list-style-type: none">○ Equal payment○ Need clear agreement on definition of equal payment/support○ Need to be clear on what is needed from each – some partners may not contribute cash○ Sustaining and growing• Sponsors want us to recommend something | <p><u>Co-Chairs:</u> Lisa Turpel and Lorenzo Poe</p> <p><u>Members:</u> DHS, PPS, DCHS, Providers, East County Schools, Schools</p> <p><u>Staff:</u> Co-Chairs will determine</p> |

Subcommittee Logistics

Product: A framework to define the broad issues with a detailed plan for what and how the subcommittee will approach specific issues

Timeline: September or October for a framework defining the broad issues. Late October/November or January 2009, at the latest, for the Sponsor meeting.

Membership/Process: Chairs must be Council members; an alternate is fine for co-chair as long as one is a member. Each committee will define a preliminary list of who is critical to the discussion and also consider a process to hear input from outside the committee, reflective of the diverse mix of who we serve. After the core group develops a basic framework of the work, Lorenzo will send out a uniform invitation, inviting participation from key stakeholders outside the core group, noting that ultimately committee membership should be those who can regularly participate in the ongoing discussions. There will be a limit on the total number on each sub-committee. As necessary, committee chairs will make the final selection. The goal is to avoid people simply advocating for their own interests. All work will be done in the subcommittee and brought to the full Council.

Next Steps for Work Plan Development:

- Sub-committees will meet over the summer
- Chairs should determine who should be part of the core subcommittee before June 20th and invite them to that meeting. Chairs will define the basic framework of their work
- Lorenzo will send out a standardized invitation after our June 20th meeting, inviting participation to the work, noting that committee chairs will make final selections as necessary.

Communication/Take Aways

- On June 20th, the full Council will meet for 30 minutes and then members will go meet with their sub-committees.

- The full Council will not meet in July and August.
- At the June 20th meeting, a decision will be made about meeting in September, at which time we may fill the two vacant Council seats.

Next Meeting

Friday, June 20, 2008

8:30-10:30 a.m.

**Multnomah Building, Room to be determined
501 SE Hawthorne**