

## SUN Service System Coordinating Council Meeting

February 1, 2008

8:30-10:30 a.m.

### MEETING NOTES

#### Attendance

---

**Members Present:** Lorenzo Poe (Chair), Marina Rulevskaya, Willie Poinsette, Barbara Kienle, Krista Larson, Lisa Turpel, Joanne Fuller, Lisa Pellegrino, Jerry Burns, Nichole Maher, Maxine Thompson (alt)

alt= alternate member

**Also Attending:** Hector Roche, Peggy Samolinski, Diana Hall, Susan Stoltenberg, Dunya Minoo, Jim Schlachter, Lori Kenney

#### Updated Financial Model

---

Diana walked participants through the updated contribution matrix, clarifying information on the color-coded sheet.

- Color coding and format is the same as used in 2006 contribution sheet
- Contributions were broken out in the new 2007 matrix into 3 categories: Operating Cash, Match or Partnered Cash and In-Kind
- Operating Cash includes only those funds designated for the basic operating level of services
- Match or partnered cash that are not funding the basic level of services are represented separately
- In-kind includes goods and services such as transportation, building space, nutrition
- In-kind does not include City or County in-kind (i.e. Joanne and others' time; other programs) as it seemed prohibitively time-consuming to calculate.
- District contributions are estimates based on a consistent approach to calculating contributions.
- System Total does not include contributions from Mental Health or other County agencies that provide supports, only those services being contracted currently through the SUN Service System division of DCHS. In the future, the Council may want to include these and/or other contributions.

Members commented that the level of detail is good. It reflects enormous effort and will be very helpful for continuing dialogue around many issues, including joint ownership.

#### *Next Steps:*

- CHIF will continue to have its own column since it is not part of the City General Fund
- Color-coding will reflect the origin of the funding. (i.e. CHIF is City, 21<sup>st</sup> C. Grant is HUD; CCFC is State)
- PPS numbers will be reviewed and verified
- There was a suggestion to include a pie chart reflecting the total contribution from each contributor, showing each district separately.
- The group agreed it is important to include context for this significant level of funding by including information on numbers served.

- A disclaimer should indicate that district contributions are estimates.
- Include this matrix in the packet of information sent out as follow-up to funders.
- The group agreed to review the whole sheet again via email, after changes are made.
- The final matrix will be posted on the website and sent to funders prior to the February 15<sup>th</sup> Council meeting. In a cover letter, funders will be encouraged to contact Council members with any questions.

Diana then explained the detail on the SUN Community Schools Distribution and Allocation draft. Per the Mayor's questions, all City funds (\$5.6 million for SUN CS) are being utilized within the City. Members commented that while the City and other partners contribute much more, we need to remind ourselves these numbers do not reflect the entire system, rather only contributions to the SUN Community Schools. There was agreement that since the other matrix addresses questions, the *Distribution and Allocation draft be an internal document only*. To avoid confusion, members should make certain this document is not distributed.

The Chair suggested that the Mayor's question presents an opportunity to consider whether a disproportionate amount of County funds are being used in the City, and whether some of that funding should be shifted east. Members agreed they are willing to discuss this further.

## **21<sup>st</sup> Century Grants**

---

Lisa Pellegrino announced that schools with 21<sup>st</sup> Century grants will be able to reapply, however it is very difficult for re-applicants to actually be awarded.

Diana Hall reviewed the current grant situation: Alder and Davis grants expire today (2/1/08); however, thanks to CHIF, funding was put together to keep them going through June. Marshall's grant is diminishing to \$35-37,000 for next fiscal year. They need an additional \$55,000 to continue services as they are now. Through efforts the City and County made to make certain the resources going to sites are equitable and the joint decision to reduce the public subsidy at 7 sites to 75% of the full SUN CS allocation, some funding has come available to allocate. Enough funding for two sites has been found and DCHS's recommendation is that Alder and Davis be funded. Members discussed why Alder and Davis are prioritized above Marshall and whether Alder and Davis should reapply leaving that funding for two other schools. Marshall's grant doesn't expire until Feb. 2009 and the others have expired. Joanne Fuller expressed appreciation to PPS for being willing to move funds out of the district to follow poverty generally and to save poorer schools that are losing funding.

### *Next Steps:*

- The group agreed to move forward funding Alder and Davis with the available money, given the difficulty of renewals.
- 21<sup>st</sup> CCLC Meeting, hosted by Joanne Fuller, Friday, February 15<sup>th</sup>, 10:30 – noon, Multnomah Building, Room 315

## **Priorities/Gaps**

---

### *Next Steps:*

- Diana Hall will host a meeting to prioritize gaps on Friday, February 8<sup>th</sup>, 10:30 a.m. – noon, Midland Library, large conference room.

## RFP Review and Recommendations

---

Peggy Samolinski provided an update on the RFP development process.

- Five different groups were engaged in providing input regarding services and the overall system to help inform RFP development:
  - 8 input sessions with program providers and community members
  - 6 focus groups with service users (approximately 100 people)
  - interviews with contractors
  - staff input
  - Council recommendations
- Central Contracting and Procurement is considering DCHS's request to approve a 7-year contract with the recommendation to review current allocations in 3 years.
- For SUN Community Schools, regarding the 75% issue, there was agreement among partners to reduce funding rather than close sites in the 2008-09 school year.
- An updated version of the "Application of SUN Service System Coordinating Council Allocations Recommendations for School-Based Services for 07-08" was handed out, incorporating a correction that the funding for CHIF funded sites will not change in 2008-09.
- DCHS has contracted with PSU to calculate Census projections on poverty that will be used to allocation school-linked services.
- The Allocation Committee's recommendation to look at families in poverty is the guideline DCHS is using for anti-poverty allocation. Numbers and percentages are by high school catchment areas.
- DCHS is committed to follow the Council allocation recommendations whenever feasible. For SSSES and PCDS services, depending on the data, the County may not be able to implement and will how to proceed once the data is available.
- Council members requested an update on final allocation decisions and amounts for the RFP at a future meeting.
- Willie Poinsette announced that PPS projects 2,600 *more* students next academic year.
- Deadline for the RFP draft: Friday, February 8<sup>th</sup>
- RFP will be released Feb. 22<sup>nd</sup>
- Applications will be due March 31<sup>st</sup>
- The timeline is subject to slight changes.

### *Next Steps:*

- Proposal rating will begin April 4<sup>th</sup>. Approximate time commitment is 12-20 hours (Two meetings plus individual time). Volunteer raters would be appreciated!
  - Maxine Thompson offered to help rate proposals

## Multnomah Youth Commission Input on Gaps, Priorities

---

Lorenzo Poe introduced the Youth Input by underscoring the importance of youth having voice and a sense of comfort while offering that input. Marina Rulevskaya provided an overview of input given by youth on the Multnomah Youth Commission regarding prioritization of Academic Support and Skill Development services (handout).

- The Multnomah Youth Commission was established to ensure youth have a voice in issues that impact them. Of the 33 members, 9 are boys. Ages range from 13-20 and the ethnically diverse students come from many different schools (Mt. Tabor, Marshall, PSU, etc.)
- Youth first discussed the different services together and then ranked them individually. This combined input is reflected on the handout.

- Student Internships are a top priority for youth, with Tutoring/Mentoring being second, Enrichment/Recreation activities third, and Case Management fourth. Life Skills Development, Homework Assistance and Summer Programs are also valuable (see handout for detail).
- The MYC students tend to be high achievers and are not necessarily representative of those receiving services.
- Members discussed the importance of making certain to tap the voices of those youth who are using the services. For them, Life Skills and Case management are likely priorities, followed by Tutoring and Mentoring.
- This input confirms understanding gleaned from some of the other data. It also underscores the importance of different programming for older youth.
- The group discussed the possibility of including a youth on the Council who uses services.

*Next Steps:*

- Marina will talk to students at Marshall to find someone who has interest and availability to serve on the Council

### Council Check-in

Members engaged in a discussion about things that are working well and possible areas for change.

Things that have worked well	Considerations for possible change
<ul style="list-style-type: none"> <li>• Structure has worked well for an intense year</li> <li>• It will be good to clarify and expand on our roles in the Charter, as we are learn our decision-making territory</li> <li>• Having a facilitator is good</li> <li>• Designated alternate system is good</li> <li>• Amount of “voice time” is good</li> <li>• Attendance and personal commitment are good</li> <li>• Agendas have been good</li> <li>• It seems appropriate to have two City representatives since one is a funder and one a provider</li> </ul>	<ul style="list-style-type: none"> <li>• Review the larger work plan on Feb. 15<sup>th</sup>. Determine what makes sense for meeting frequency (once/month with subgroups)</li> <li>• Challenge of having one person adequately represent all diversity, all groups of color. Interest in determining the best way to routinely bring more diverse community voices to the table while remaining equitable with providers.</li> <li>• Method for how diverse voices give input can depend on the topic.</li> <li>• Would like to represent all of East County. Consider bringing Gresham to the table (not a contributor at this time)</li> <li>• Need to rethink how we choose who comes to the table</li> <li>• Take care not to dilute interests</li> <li>• Other possible seats: parents, youth, school</li> <li>• Consider developing a mentor/mentee arrangement for youth so the older students can mentor those coming on board.</li> <li>• Create a less stressful structure for youth</li> <li>• Build into the agenda time at the end of each meeting to recap and agree on key messages, “take-aways”</li> <li>• Recognize the uniqueness of this culture and the language used in these meetings and consider improving access to the discussion for those outside this circle. Be more conscious of informing newcomers; take care when using acronyms and abbreviations.</li> <li>• We value diverse voices; however some cultures do not feel comfortable interjecting themselves</li> </ul>

## Charter

---

Diana Hall presented a draft Charter, developed with assistance from Hector's expertise. The Charter will serve as a structure for the Council, and provide clarity when members change and other shifts occur. There was a discussion about how best to begin developing the Core Values section. The definition of who is a sponsor may evolve with the joint ownership discussion. The Charter currently doesn't define whether we are primarily decision-making or advisory. Different members may own different pieces. Although all members contribute, not all are financial contributors and this is fitting for certain groups. The Chair clarified that the Council will never be a policy body.

### *Next Steps:*

- Council Staff will draft a set of Core Values for discussion at the February 15<sup>th</sup> meeting
- Membership issues will be further discussed on Feb. 15<sup>th</sup>; Members are asked to consider the draft charter in preparation for the next meeting.

## Key Messages Recap

---

- The SUN CS Cash Distribution & Allocation sheet (yellow and green colors) is for internal purposes only
- The large colorful financial contribution sheet will be modified per our discussion and sent out for review via email
- The next three meeting dates are confirmed: February 15, March 7, March 21
- Work plan review will be on the Feb. 15<sup>th</sup> agenda
- Council staff will send out an electronic copy of the Multnomah Youth Commission's Youth Input to share with others
- Peggy will send out updated information on the RFP. It is fine to share RFP timing details.
- The "Application of SUN Service System Coordinating Council Allocations Recommendations for School-Based Services for 07-08" update will be sent out electronically.

## Next Meeting

---

**Friday, February 15, 2008**  
**8:30-10:30 a.m.**  
**Multnomah Building, Room 315**  
**501 SE Hawthorne**