

NOTIFICATION BY EMPLOYEES OF MEDICATION SIDE EFFECTS

Instructions: This form is to be completed by the employee and submitted to the immediate exempt supervisor.

Prior to beginning work or operating County equipment or vehicles, an employee has the responsibility to fully and promptly notify his/her supervisor of the use of any prescription or nonprescription medications which may interfere with the safe and/or effective performance of duties or operation of equipment or vehicles. Employees are not necessarily required to disclose the name of medications, but the possible side effects must be disclosed.

Employee Name: _____

Possible effects of prescribed medications and/or non-prescribed medications as described by medical provider and/or warning label:

Signature

Date

Filing instructions: Notification by Employees of Medications is a medical record and must be maintained according to the requirements for maintaining confidential and medical files described in the county's Drug and Alcohol Testing Procedures and Guidelines.