INTERNAL SERVICE FUNDS

These funds account for activities and services performed primarily for other organizational units within the County. Charges to the County agencies are calculated to recover costs and maintain capital. The County accounts for certain expenditures of the Internal Service Funds for budgetary purposes on the modified accrual basis of accounting. For financial reporting purposes the accrual basis of accounting is used. Such differences relate primarily to the methods of accounting for depreciation and capital outlay. Funds included are:

- **Risk Management Fund** accounts for the County's risk management activities including insurance coverage.
- Fleet Management Fund accounts for the County's motor vehicle fleet operations.
- **Telephone Fund** accounts for the County's telephone operations.
- **Data Processing Fund** accounts for the County's data processing operations.
- Mail / Distribution Fund accounts for the County's mail / distribution operations.
- **Facilities Management Fund** accounts for the management of all County owned and leased property.

Internal Service Funds Combining Statement of Net Assets June 30, 2003

(amounts expressed in thousands)

	Government Activities - Internal Service Funds													
LOGATERS	Mai	Risk nagement		Fleet nagement	Tel	ephone		Data ocessing		Iail / ribution_		acilities nagement	II S	Total nternal Service Funds
ASSETS														
Current assets: Cash and investments	\$	13,068	\$	4,575	\$	1,126	\$	4,419	\$	195	\$	1,684	\$	25,067
Accounts receivable	Ф	13,008	Ф	161	Ф	1,120	Ф	75	Ф	193	Ф	471	Ф	812
Inventories		2		504		77		13		37		76		617
Due from other funds		12,350		-		_		_		<i>-</i>		-		12,350
Prepaid items		300		_		_		273		_		_		573
Total current assets		25,720		5,240		1,225		4,767		236		2,231		39,419
Noncurrent assets:		.,				, -		,,,,,,				, -		, .
Capital assets (net of														
accumulated depreciation)		2		2,171		982		943		-		28		4,126
Total assets	\$	25,722	\$	7,411	\$	2,207	\$	5,710	\$	236	\$	2,259	\$	43,545
LIABILITIES														
Current liabilities:														
Accounts payable	\$	11,476	\$	142	\$	236	\$	891	\$	8	\$	1,651	\$	14,404
Payroll payable		68		49		14		271		10		150		562
Compensated absences		62		37		11		291		4		121		526
Total current liabilities		11,606		228		261		1,453		22		1,922		15,492
Noncurrent liabilities:														
Compensated absences		129		75		18		645		11		295		1,173
Total liabilities		11,735		303		279		2,098		33		2,217		16,665
NET ASSETS Invested in capital assets,														
net of related debt		2		2,171		982		943		_		28		4,126
Unrestricted		13,985		4,937		946		2,669		203		14		22,754
Total net assets	\$	13,987	\$	7,108	\$	1,928	\$	3,612	\$	203	\$	42	\$	26,880

MULTNOMAH COUNTY, OREGON Combining Statement of Revenues, Expenses and Changes in Fund Net Assets Internal Service Funds For the Year Ended June 30, 2003 (amounts expressed in thousands)

			Government Ac	tivities - Internal	Service Funds		
	Risk Management	Fleet Management	Telephone	Data Processing	Mail / Distribution	Facilities Management	Total Internal Service Funds
OPERATING REVENUES							
Charges for sales and services	\$ 47,384	\$ 4,982	\$ 4,534	\$ 23,196	\$ 1,480	\$ 37,456	\$ 119,032
Insurance premiums	1,839	-		-	-	-	1,839
Experience ratings and other	647	76	-	25	-	98	846
Total operating revenues	49,870	5,058	4,534	23,221	1,480	37,554	121,717
OPERATING EXPENSES							
Cost of sales and services	46,386	3,882	3,525	20,659	940	34,251	109,643
Administration	749	326	657	856	440	410	3,438
Depreciation	16	1,224	976	801	-	8	3,025
Total operating expenses	47,151	5,432	5,158	22,316	1,380	34,669	116,106
Operating income (loss)	2,719	(374)	(624)	905	100	2,885	5,611
NONOPERATING REVENUES (EXPENSES)							
Interest revenue	528	96	56	45	2	-	727
Interest expense	-	-	-	(45)	-	-	(45)
Gain (loss) on disposal of capital assets		183	(61)				122
Total nonoperating revenues							
(expenses)	528	279	(5)		2		804
Income (loss) before contributions							
and transfers	3,247	(95)	(629)	905	102	2,885	6,415
Capital contributions	-	50	-	206	-	-	256
Transfers in	75	-	-	1,604	-	721	2,400
Transfers out		(300)	(1,085)			(3,663)	(5,048)
Change in net assets	3,322	(345)	(1,714)	2,715	102	(57)	4,023
Total net assets - beginning	10,665	7,453	3,642	897	101	99	22,857
Total net assets - ending	\$ 13,987	\$ 7,108	\$ 1,928	\$ 3,612	\$ 203	\$ 42	\$ 26,880

Combining Statement of Cash Flows Internal Service Funds For the Year Ended June 30, 2003 (amounts expressed in thousands)

			Govern	ment Act	tivities	- Interna	al Ser	vice Funds	8		
	Risk Management	Fleet Management	Tele	phone		Data cessing		Mail / cribution	Facilities Management		Total Internal Service Funds
CASH FLOW FROM OPERATING											
ACTIVITIES Receipts from customers Payments to suppliers Payments to employees Internal activity - payments to other funds Other receipts (payments)	\$ 49,678 (52,577) (3,910) (1,048) 190	\$ 5,005 (1,612 (2,335 (392))	4,473 (3,386) (861) (247) 7	\$	23,192 (5,339) (13,870) (2,258) 26	\$	1,484 (802) (435) (133)	\$ 37,479 (15,636) (6,154) (12,419) 102	\$	121,311 (79,352) (27,565) (16,497) 394
Net cash provided by (used in) operating activities	(7,667)	735		(14)		1,751		114	3,372		(1,709)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES											
Transfers in Transfers out	75 	(300)	(1,085)		1,604		-	722 (3,663)		2,401 (5,048)
Net cash provided by (used in) noncapital and related financing activities	75	(300)	(1,085)		1,604			(2,941)		(2,647)
CASH FLOWS FROM CAPITAL AND											
RELATED FINANCING ACTIVITIES Purchases of capital assets Principal paid on capital debt	-	(565)	(452)		(388)		-	(31)		(1,436)
Principal paid on capital debt Proceeds on sales of capital assets	-	200		-		(1,060)		-	-		(1,060) 200
Interest paid on capital debt Net cash used in capital and related financing activities		(365		(452)		(45)			(31)		(2,341)
		(303	<u>/</u>	(432)		(1,475)			(31)		(2,541)
CASH FLOWS FROM INVESTING ACTIVITIES	520	0.6		5.0		45		2			505
Interest received Net cash provided by investing activities	528 528	96		<u>56</u> 56		45		2		-	727 727
Net increase in cash and cash equivalents	(7,064)	166		(1,495)		1,907		116	400		(5,970)
Balances at beginning of the year Balances at the end of the year	20,132 \$ 13,068	\$ 4,409 \$ 4,575	\$	2,621 1,126	\$	2,512 4,419	\$	79 195	1,284 \$ 1,684	\$	31,037 25,067
Reconciliation of operation income to net cash provided by (used in) operating activities:											
Operating income (loss) Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:	\$ 2,719	\$ (374	\$	(624)	\$	905	\$	100	\$ 2,885	\$	5,611
Cash flows reported in other categories: Depreciation Changes in assets and lightilities	16	1,224		976		801		-	8		3,025
Changes in assets and liabilities Receivables Inventories	(2)	15 22		(55)		(2)		4 15	27 183		(13) 220
Due from other funds Prepaid items Accounts payable Compensated absences	(11,390) (208) 1,190 (4)	(151 (3)	(316)		(120) 92 61		(2) (5)	319 (46)		(11,390) (328) 1,132
Payroll payable Net cash provided by (used in) operating	12	2		1		14		2	(40)		27
activities	\$ (7,667)	\$ 735	\$	(14)	\$	1,751	\$	114	\$ 3,372	\$	(1,709)
Noncash financing activities: Contributions of capital assets	\$ -	\$ 50	\$		\$	206	\$	-	\$ -	\$	256

Risk Management Fund

	Budgete Original	d Amounts Final	Actual Amounts	Variance with Final Budget Favorable (Unfavorable)
REVENUES				
Charges for services	\$ -	\$ -	\$ 1,930	\$ 1,930
Interest	500	500	528	28
Other:				
Service reimbursements	49,294	48,422	47,383	(1,039)
Experience ratings and other	2,616	2,616	557	(2,059)
Total revenues	52,410	51,538	50,398	(1,140)
EXPENDITURES				
Business and community services	50,229	49,357	44,898	4,459
Nondepartmental	9,359	9,434	2,237	7,197
Total expenditures	59,588	58,791	47,135	11,656
Excess (deficiency) of revenues				
over (under) expenditures	(7,178)	(7,253)	3,263	10,516
OTHER FINANCING SOURCES				
Transfers in	-	75	75	-
Net change in fund balances	(7,178)	(7,178)	3,338	10,516
Fund balances - beginning	7,178	7,178	10,648	3,470
Fund balances - ending	\$ -	\$ -	\$ 13,986	\$ 13,986

Risk Management Fund

	R	evenues	Expenditures			
Risk Management Operating Fund	\$	50,398	\$	47,135		
Depreciation expense		-		16		
Revenues and expenses - page 115	\$	50,398	\$	47,151		

Fleet Management Fund

		Budgeted	Amou			Actual	Fina Fav	ance with l Budget vorable
	0	riginal		Final	Aı	mounts	(Unfa	avorable)
REVENUES								
Intergovernmental - local	\$	795	\$	795	\$	-	\$	(795)
Charges for services		76		76		942		866
Interest		175		175		96		(79)
Other:								
Miscellaneous		41		41		76		35
Service reimbursements		4,558		4,519		4,240		(279)
Total revenues		5,645		5,606		5,354		(252)
EXPENDITURES								
Business and community services		8,365		8,326		4,773		3,553
Nondepartmental		1,929		1,929		_		1,929
Total expenditures		10,294		10,255		4,773		5,482
Excess (deficiency) of revenues								
over (under) expenditures		(4,649)		(4,649)		581		5,230
OTHER FINANCING USES								
Transfers out		(300)		(300)		(300)		-
Net change in fund balances	-	(4,949)		(4,949)		281		5,230
Fund balances - beginning		4,949		4,949		4,656		(293)
Fund balances - ending	\$	-	\$	-	\$	4,937	\$	4,937

Fleet Management Fund

	Re	evenues	Exp	enditures
Fleet Management Operating Fund	\$	5,354	\$	4,773
Depreciation expense Loss on disposal of capital assets Capital outlay		- - -		1,224 17 (565)
Revenues and expenses - page 115	\$	5,354	\$	5,449

Telephone Fund

		Budgeted	Amou	nts	P	Actual	Fina	nce with I Budget orable	
	0	riginal		Final		mounts	(Unfavorable)		
REVENUES									
Charges for services	\$	617	\$	617	\$	517	\$	(100)	
Interest		35		35		56		21	
Other - service reimbursements		3,862		3,772		4,017		245	
Total revenues		4,514		4,424		4,590		166	
EXPENDITURES									
Business and community services		5,506		5,416		4,636		780	
Nondepartmental		-		-		-		-	
Total expenditures		5,506		5,416		4,636		780	
Deficiency of revenues									
under expenditures		(992)		(992)		(46)		946	
OTHER FINANCING USES									
Transfers out		-		(1,085)		(1,085)		-	
Net change in fund balances		(992)		(2,077)		(1,131)		946	
Fund balances - beginning		992		2,077		2,077		_	
Fund balances - ending	\$	-	\$	-	\$	946	\$	946	

Telephone Fund

	Re	evenues	Expenditures		
Telephone Operating Fund	\$	4,590	\$	4,636	
Depreciation expense		_		976	
Capital outlay		-		(452)	
Expenditures capitalized		-		(2)	
Loss on disposal of capital assets		-		61	
Revenues and expenses - page 115	<u> </u>	4,590	•	5,219	

Data Processing Fund

		Budgeted	Amou	Amounts		Actual	Fina	ance with I Budget vorable	
)riginal		Final	Amounts		(Unfavorable)		
REVENUES		_	<u> </u>	_		_			
Charges for sales and services	\$	23,900	\$	23,585	\$	23,171	\$	(414)	
Interest		50		50		45		(5)	
Other - miscellaneous		358		378		50		(328)	
Total revenues		24,308		24,013		23,266		(747)	
EXPENDITURES									
Business and community services		26,720		26,425		23,008		3,417	
Nondepartmental		-		-		-		-	
Total expenditures		26,720		26,425		23,008		3,417	
Excess (deficiency) of revenues	<u>-</u>								
over (under) expenditures		(2,412)		(2,412)		258		2,670	
OTHER FINANCING SOURCES									
Transfers in		965		1,604		1,604		-	
Net change in fund balances	<u>-</u>	(1,447)		(808)		1,862		2,670	
Fund balances - beginning		1,447		808		808		-	
Fund balances - ending	\$	-	\$		\$	2,670	\$	2,670	

Data Processing Fund

	R	evenues	Expenditures		
Data Processing Operating Fund	\$	23,266	\$	23,008	
Depreciation expense		-		801	
Debt principal payments		-		(1,060)	
Capital Outlay		-		(388)	
Revenues and expenses - page 115	\$	23,266	\$	22,361	

Mail/Distribution Fund

		Budgeted	l Amou	nts	A	Actual	Final	nce with Budget orable	
	О	Original		Final		mounts	(Unfavorable)		
REVENUES		_			'				
Intergovernmental:									
Federal, state, and local	\$	51	\$	51	\$	56	\$	5	
Interest		2		2		2		-	
Other - service reimbursements		1,453		1,438		1,424		(14)	
Total revenues		1,506		1,491		1,482		(9)	
EXPENDITURES									
Business and community services		1,525		1,510		1,380		130	
Nondepartmental		64		64		-		64	
Total expenditures		1,589		1,574		1,380		194	
Excess (deficiency) of revenues				·					
over (under) expenditures		(83)		(83)		102		185	
Fund balances - beginning		83		83		101		18	
Fund balances - ending	\$	-	\$	-	\$	203	\$	203	

Mail / Distribution Fund

	_	Revenues		Expenditures	
Mail / Distribution Operating Fur	nd \$		1,482	\$	1,380
	_				
Revenues and expenses - page 11	.5		1,482	\$	1,380

Facilities Management Fund

	Budgeted Amounts			Actual	Variance with Final Budget favorable		
DEVENIUE		Original		Final	 Amounts	(uni	avorable)
REVENUES							
Intergovernmental - local	\$	536	\$	536	\$ =	\$	(536)
Charges for services		1,109		1,109	1,544		435
Miscellaneous		2,826		2,826	98		(2,728)
Other - service reimbursements		37,646		36,264	35,912		(352)
Total revenues		42,117		40,735	37,554		(3,181)
EXPENDITURES							
Business and community services		38,434		37,515	34,692		2,823
Excess of revenues							
over expenditures		3,683		3,220	 2,862		(358)
OTHER FINANCING SOURCES (USES)							
Transfers in		258		721	721		_
Transfers out		(3,859)		(3,859)	(3,663)		196
Total other financing uses		(3,601)		(3,138)	(2,942)		196
Net change in fund balances		82		82	(80)		(162)
Fund balances - beginning		250		250	94		(156)
Fund balances - ending	\$	332	\$	332	\$ 14	\$	(318)

Facilities Management Fund

	R	evenues	Exp	enditures
Facilities Management Operating Fund	\$	37,554	\$	34,692
Depreciation expense Capital outlay		- -		8 (31)
Revenues and expenses - page 115	\$	37,554	\$	34,669