

# Library

---

## Budget for FY 2010

The FY 2010 proposed operating budget for the Library maintains the level of service promised in the five-year levy, which voters approved in the fall of 2006. Included in the operating budget are one-time-only appropriations totaling \$4.5 million for build-out, equipping, and the opening day collections for the two new neighborhood libraries in Kenton and Troutdale. Part year staffing is also included for these new branches.

The Library's operating budget of \$60,990,958 reflects an increase of 1.4% from FY 2009. Additional staff for the new branches are a significant driver of the cost increase.

The Library's local option levy provides \$39.5 million, or 64.8%, of the Library's operating budget. A County General Fund cash transfer provides another \$13.9 million, or 22.8% for operations. The remaining operating funds are derived from fines, interest earnings, grants, and beginning working capital.

Reduced General Fund support was absorbed by utilizing beginning working capital and implementation of a wage freeze for Local 88 and Exempt (Management) employees. The book budget was reduced by \$500,000 and planned travel, training, repairs, and maintenance expenses were reduced by roughly \$160,000.

Total Library positions increased by 4.77 FTE, increasing from 477.50 FTE to 482.27 FTE, which represents an increase of 1.0%. The ramp-up of the new branches accounts for 4.27 FTE of the new FTE. (In FY 2009 they were budgeted for 3-6 months. For FY 2010 they are budgeted for 8 months at Kenton and 5 months at Troutdale.)

Budget Trends	FY 2008	FY 2009	FY 2009	FY 2010	Difference
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Proposed Budget</u>	
Staffing FTE	464.75	483.00	477.50	482.27	4.77
Personal Services	\$32,588,332	\$35,352,769	\$34,795,542	\$36,222,141	1,426,599
Contractual Services	1,009,722	833,158	1,343,052	1,140,596	(202,456)
Materials & Supplies	18,946,439	19,805,959	23,348,885	20,354,095	(2,994,790)
Capital Outlay	<u>65,509</u>	<u>638,277</u>	<u>689,000</u>	<u>3,274,126</u>	<u>2,585,126</u>
<b>Total Costs</b>	<b>\$52,610,002</b>	<b>\$56,630,163</b>	<b>\$60,176,479</b>	<b>\$60,990,958</b>	<b>\$814,479</b>

# Library

<b>Library FY 2010 Summary by Program Offer</b>					
<b>Prog # Name</b>	<b>FY 2010 General Fund Proposed</b>	<b>Other Funds</b>	<b>Total Program Cost</b>	<b>Total FTE</b>	
<b><u>Operating Programs</u></b>					
80000 Central Library	\$0	\$22,909,682	\$22,909,682	142.50	
80001 Regional Libraries	0	12,943,392	12,943,392	83.75	
80002 Neighborhood Libraries	0	22,318,529	22,318,529	130.77	
80003 Early Childhood Services	0	1,018,247	1,018,247	6.00	
80004 School Age Services	0	1,313,663	1,313,663	8.00	
80005 Adult Outreach	0	975,834	975,834	8.25	
80006 Family & Adult Programming	0	846,975	846,975	3.00	
n/a Wage Freeze and COLA Adjustments	0	(1,335,364)	(1,335,364)	0.00	
<b>Total Operating Programs</b>	<b>\$0</b>	<b>\$60,990,958</b>	<b>\$60,990,958</b>	<b>382.27</b>	
Administrative & Support Programs provide supervision or support to some or all of the operating programs above. Their costs are "spread" to the operating programs and are factored into the costs above. Note FTE were not "spread". To get the total FTE add both operating and administration and support FTE totals for a Department total.					
<b>Prog # Name</b>	<b>FY 2010 General Fund Proposed</b>	<b>Other Funds</b>	<b>Total Program Cost</b>	<b>Total FTE</b>	
<b><u>Administration &amp; Support Programs</u></b>					
80007 Library Director's Office	0	758,178	758,178	4.00	
80008 Marketing & Communications	0	960,467	960,467	6.50	
80009 Business Services	0	1,148,676	1,148,676	8.00	
80010 Human Resources/Learning Systems	0	847,437	847,437	7.50	
80011 Volunteer Svcs/Title Wave Book Store	0	355,435	355,435	3.00	
80012 Central Director's Office	0	2,211,960	2,211,960	3.50	
80013A Library Book Budget	0	7,150,000	7,150,000	0.00	
80014 Library Books-Acquisition&Processing	0	3,267,064	3,267,064	32.75	
80015 Customer Access & Acct Mgmt	0	647,221	647,221	4.00	
80016 IT Services	0	4,877,610	4,877,610	0.00	
80017 Facilities & Material Movement	0	1,393,300	1,393,300	12.25	
80018 Youth Services Management	0	498,821	498,821	2.50	
80019 Reference Services Coordination	0	522,548	522,548	3.75	
80020 Neighborhood Libraries Management	0	1,041,692	1,041,692	12.25	
<b>Total Admin/Support Programs</b>				<b>100.00</b>	