

Department of County Management

Budget for FY 2007

The Department of County Management (DCM) was created in FY 2006. Previously it was part of the Department of Business and Community Services (BCS). The historical information prior to FY 2006 is shown in BCS.

The DCM budget for FY 2007 is \$231.2 million, an increase of \$5.9 million over FY 2006. The General Fund is \$29.2 million, an increase of \$6.1 million over FY 2006. However, the functions budgeted in the Business Services Fund have been shifted to the General Fund and it is no longer used in FY 2007. The Business Services Fund was \$16 million in FY 2006.

Staff has decreased by 52 FTE, due mostly to the transfer of some HR and Finance Operations staff to Departments. It includes a current service level staff reduction of 10 FTE

Some other changes are:

- SAP Integrated Information System 72035 - \$3m in debt has been paid off.
- Personal Income Tax Collection (ITAX) 72036 - \$2.79m decreased cost of collecting ITAX due to the sunset of this tax.
- Materiel Management 72062 - \$3 million increase due to budgeting for sales to other agencies. This satisfies Generally Accepted Accounting Principles.
- Facilities Fund – Reduction of \$2.5 million mostly due to a change in budgeting methodology to more appropriately reflect the requirements of the Facilities Division.
- The ITAX Collection and a portion of Central HR (for a contract) programs are funded with one-time-only funds.

<u>Budget Trends</u>		FY 2005	FY 2006	FY 2006	FY 2007	
		<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	<u>Difference</u>
Staffing FTE			619.76	619.76	567.63	(52.13)
Personal Services	▼	\$0	\$53,991,874	53,721,412	52,730,325	(\$991,087)
Contractual Services	▼	0.00	12,914,106.00	13,721,079.00	6,656,599.00	(7,064,480.00)
Materials & Supplies	▼	0.00	107,846,950.00	125,798,001.00	132,648,046.00	6,850,045.00
Capital Outlay	▼	0.00	14,445,754.00	32,299,509.00	39,442,782.00	7,143,273.00
Total Costs		\$0	\$189,198,684	\$225,540,001	\$231,477,752	\$5,937,751
<i>Note: The above are direct operating expenditures. Totals do not reflect amounts in transfers, contingencies, and reserves. Program offers DO include transfers, contingencies, and reserves.</i>						

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FY 2007 Summary by Program Offer					
Prog #	Name	FY 2007 General Fund Adopted	Other Funds	Total Program Cost	Total FTE
<i>Operating Programs</i>					
72003	Sustainability Team	\$234,460	\$13,670	\$248,130	2.00
72004A	General Ledger	1,247,173	3,091	1,250,264	9.79
72005	Accounts Payable	671,088	2,205	673,293	6.45
72006A	Payroll	562,341	1,880	564,221	5.50
72007	Central Procurement & Contracts Administration	1,982,653	6,154	1,988,807	18.00
72008	Retirement Programs	231,863	756	232,619	2.21
72009	Bus Pass Program	0	913,830	913,830	0.00
72010	Employee Benefits	49,765	72,086,576	72,136,341	8.00
72012	Property Risk Program	3,421	902,853	906,274	0.55
72014	Workers' Compensation	15,552	2,720,855	2,736,407	2.50
72015	Loss Prevention/Safety	12,441	292,601	305,042	2.00
72016	ALT: Liability Risk Program	3,421	1,503,736	1,507,157	1.55
72017	Recreation Fund Payment to Metro	0	120,000	120,000	0.00
72018A	Budget Office	1,472,096	537	1,472,633	10.00
72019	ALT: Performance Measurement and Planning - Half Year	54,537	0	54,537	0.50
72021	A&T- Records Management	2,215,973	81,122	2,297,095	17.50
72022	A&T- Document Recording & Records Storage/Retrieval	1,634,242	746	1,634,988	10.50
72023	A&T- Property Tax Collection	3,409,011	1,714	3,410,725	24.00
72024	A&T- Marriage License / Domestic Partner Registry	126,652	67	126,719	1.00
72025	A&T-Board of Property Tax Appeals	79,515	40	79,555	0.00
72026	A&T-Property Assessment- Special Programs	822,612	419	823,031	7.00
72027	A&T-Property Assessment - Commercial	1,480,197	757	1,480,954	10.00
72028	A&T-Property Assessment - Business Personal Property	1,121,588	573	1,122,161	8.00
72029	A&T-Property Assessment - Residential	3,503,366	1,792	3,505,158	26.00
72032A	A&T Business Application Systems Enhancements	0	342,063	342,063	0.00
72035	SAP Integrated Information System	2,574,429	1,101	2,575,530	11.00

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Prog #	Name	FY 2007 General Fund Adopted	Other Funds	Total Program Cost	Total FTE
<u>Operating Programs</u>					
72037	Tax Administration (Non-Itax)	132,903	150	133,053	1.50
72041	Treasury	\$380,112	\$156	\$380,268	2.50
72044	Facilities Maintenance & Operations	184,633	8,860,139	9,044,772	54.00
72045	Facilities Operations - Pass Through Expenses	0	21,038,867	21,038,867	0.00
72046	Facilities Real Estate Portfolio Management	30,772	4,614,909	4,645,681	8.00
72047	Facilities Property Management	29,062	2,946,966	2,976,028	8.50
72049	Facilities Capital Improvement Program (CIP Fund)		28,403,744	28,403,744	0.00
72051	Facilities Capital - Asset Preservation (AP Fund)		4,585,824	4,585,824	1.00
72058	Fleet Services	43,611	10,499,069	10,542,680	18.00
72059	Records Section	9,691	616,761	626,452	4.00
72060	Electronic Services	14,537	897,217	911,754	6.00
72061	Distribution Services	20,352	3,492,792	3,513,144	8.40
72062	Materiel Management	30,528	4,442,058	4,472,586	12.60
72067	IT - Telecommunications Services	28,967	7,374,055	7,403,022	10.00
72068	IT - Desktop Services & Helpdesk	107,178	14,423,216	14,530,394	35.00
72069	IT - Wide Area Network Services	17,380	2,967,569	2,984,949	6.00
72070	IT - Customer Service	52,140	3,188,010	3,240,150	18.00
72071A	IT - Application Services	168,008	11,155,431	11,323,439	58.00
72087	Central Human Resources Recruitment, Retention and Succession Planning	850,445	477	850,922	5.00
72088	Central Human Resources Affirmative Action, Diversity, Equity & Cultural Competency	443,218	286	443,504	3.00
72089	Central Human Resources Classification, Compensation and Employment Services	1,393,173	696	1,393,869	7.30
72090	Central Human Resources Employee and Labor Relations	756,124	72,973	829,097	4.68
72091	Central Human Resources Unemployment Insurance	5,326	2,200,014	2,205,340	0.15
72097	Public Safety Bond Fund - Completion of Bond Fund Program Projects	0	1,500,000	1,500,000	0.00

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Prog #	Name	FY 2007 General Fund Adopted	Other Funds	Total Program Cost	Total FTE
72099	ALT: 72011 Health Promotion	0	302,241	302,241	1.00
10901	Adjustment for COLA and Medical/Dental Rates	(232,068)	0	(232,068)	0.00
<i>DCM Share of Joint Programs</i>					
72036	Personal Income Tax Collection (ITAX)	1,219,920	120	1,220,040	1.20
Total Operating Programs		\$ 29,194,408	\$ 212,582,878	\$ 241,777,286	457.88
Administrative & Support Programs provide supervision or support to some or all of the operating programs above. Their costs are "spread" to the operating programs and are factored into the costs above. Note FTE were not spread. To get the total FTE add both operating and administration and support FTE totals for a Department total.					
Prog #	Name	FY 2007 General Fund Adopted	Other Funds	Total Program Cost	Total FTE
<i>Administrative and Support Programs</i>					
72000A	DCM Director's Office / Chief Financial Officer	\$790,717	\$54,587	\$845,304	5.25
72001	Department Human Resources Team	695,467	0	695,467	6.00
72020	A&T- Administration	666,748	0	666,748	5.00
72030	A&T-Property Assessment - Central Appraisal Support	1,016,781	0	1,016,781	12.50
72031	A&T-Business Applications Support	1,842,610	0	1,842,610	15.00
72043	Facilities Administration & Business Services	0	1,832,244	1,832,244	16.00
72048	Facilities Capital - Operating Costs	0	942,037	942,037	8.00
72057	FREDS Admin	0	632,548	632,548	4.00
72064	IT - Division Management	0	2,344,361	2,344,361	9.00
72065	IT - Technology Investment Fund	0	2,747,077	2,747,077	0.00
72066	IT - Data Center Operations	0	5,027,042	5,027,042	24.00
72086	Central Human Resources Administration	655,651	0	655,651	5.00
Total Admin/Support Programs					109.75

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FY 2007 Summary of One-Time-Only Funds					
Prog #	Name	FY 2007 General Fund Adopted	Other Funds	Total Program Cost	Total FTE
72036	Personal Income Tax Collection (ITAX)	1,218,327	120	1,218,447	1.20
72089	Central Human Resources Classification, Compensation and Employment Services	144,000	0	144,000	0.00
		\$1,362,327	\$120	\$1,362,447	1.20