

SUN Service System Coordinating Council

May 18, 2007
8:30-10:30 a.m.

MEETING NOTES

Attendance

Members Present: Lisa Turpel, Dunya Minoo (alt), Peggy Samolinski (alt), Diana Hall (alt), Barbara Kienle, Chuck Dimond, Marina Rulevskaya, Lisa Pellegrino, Bill Scott

Also Attending: May Cha, Hector Roche, Mary Li, Judy Strand

alt = alternate representative for Council member

Homework Check-in

Memorandum of Understanding (MOU)

At the previous meeting, the MOU was placed on the timeline to be addressed beginning in December 2007 and the Council agreed to review the current MOU which came out of the School-Age Services Task Force as homework. Members were asked whether there were any thoughts or urgency for moving this forward sooner than planned. Someone brought up that the City of Portland hasn't signed the MOU yet. However, it was agreed that there needed to be more communication with the City Council first to bring awareness to the work of the Coordinating Council. In addition, the MOU is currently very broad and will need additional details added to it. Due to this need to build stakeholder buy-in and expand the MOU, it was agreed that the MOU would be worked on later this year after the Council has begun some of its other work, which will help to inform the MOU.

PPS Superintendent Search Committee Letter

There was interest at the previous meeting in drafting a letter from the Coordinating Council to the Portland Public Schools (PPS) Superintendent Search Committee that would express the Council's desire for the Committee to hire someone with the skills and experience to continue the collaborative work in the community. With the help of Chuck Dimond, a draft of this letter was created and distributed to members. Dunya Minoo pointed out that there are a number of forums that will be held to solicit community input into the superintendent search. Bill Scott agreed to take the draft letter and finalize it. He will then attend one of the community forums to present it. Members were asked to get any edits they had for the letter to Bill within the next few days after this meeting. Bill will send the final draft out to the Council membership once it is completed.

Vision

Members reviewed the SUN Service System vision as set forth by the School-Age Services Task Force and were asked to discuss what it meant. This was to ensure that the Council has a shared vision and understanding of what it wants to accomplish. It also will help in communicating the vision and purpose of the group consistently to others and in creating buy in among the stakeholders.

The Council noted that more detail of the meaning of the vision will come out of the Council's work over the next several months, including the core services, allocation and system integration development. Speaking points will be created to capture the meaning for use in communication.

A synthesis of the key points that came out of this discussion can be found on the website at www.co.multnomah.or.us/suncc.

Timeline

A timeline was put together from the work that occurred at the previous meeting and distributed to everyone. Members were asked if they had any questions, additions, or comments about the timeline.

Someone pointed out that the CHIF planning period should extend through mid-June 2008.

Members were asked to get timelines from any other jurisdictions that may affect the Council's work to May Cha (may.p.cha@co.multnomah.or.us) by May 30.

Someone suggested that the "Redesign of School-based Case Management Services" occur sooner in order to address the service gap created by the possible elimination of Touchstone. It was agreed that this would be a part of the work of the Core Services Workgroup. This Workgroup will be asked to prioritize it and ensure it's aligned with the other core services they will be recommending.

A recommendation was made to begin the "Evaluation" work earlier so that it could interact with the "Core Services" work. The County clarified that part of the definition of core services and the RFP will be around performance measures, so the evaluation will be included from the beginning. It was suggested that it might make sense for the Core Services Workgroup to transition to the Evaluation Workgroup with the expectation that some people from the Core Services Workgroup may choose not to participate and others may join the group at that point.

Workgroups

The Core Services and Allocation Methodology Workgroups were recommended to begin immediately. Aside from these two workgroups, members were asked if any other workgroups needed to occur soon. There were no suggestions for any other workgroups to begin soon.

The Department of County Human Services (DCHS) put together documents detailing the scope of work and some initial key questions for the two workgroups. Members reviewed the documents.

The following are some questions and comments about the workgroups:

- Someone asked if the work of the Core Services Workgroup would be a broader conversation about core services or limited to the services procured through the RFP. The response was that the expectation was for the workgroup to identify all of the core services from a broad perspective but hone in in the coming 4 months on those that will be procured through the RFP.
- In addition to the conversations that will happen in the two workgroups, the Coordinating Council was encouraged to bring those conversations together and look at the investment of all the partners in order to recommend to the county where its investment would best be placed based on what other partners are doing and will be contributing.
- It was also recommended that members keep in mind other services that are not delivered by the county or its partners in order to encourage these other services to align with the system.

- Members agreed that they wanted to set aside one of the regular Council meetings for the workgroups to meet. The Council would then meet as a group only once a month.

A planning worksheet was distributed for the initial workgroups planning session which was postponed until the June 1 meeting. This worksheet can be found on the website at www.co.multnomah.or.us/suncc.

A request was made for DCHS to let the workgroups know what level of FTE would be available for staffing support to the workgroups.

If members have 1 or 2 people that have expressed interest in joining the workgroups, they may invite them to participate in an initial planning session to be held on June 1 from 8:30-9:45 a.m.

Council members identified which workgroup they would like to participate on.

Workgroup Members (draft)

Core Services:

Lisa Turpel, Willie Poinsette, Krista Larson, Joanne Fuller, Chuck Dimond, Barb Kienle, Dunya Minoo

Allocation:

Lisa Pellegrino, Willie Poinsette, Krista Larson, Dunya Minoo

Homework

- **PPS Superintendent Letter:** Members should get any suggestions or edits to Bill Scott (bill.scott@flexcar.com)
- **Workgroups Planning Worksheet:** Members should review this and be prepared to discuss it at the next meeting.
- **Other Key Timelines:** Any other timeline items need to be sent to May Cha (may.p.cha@co.multnomah.or.us) by May 30.

Next Meeting

The next meeting will be on Friday, June 1, 8:30-10:30 a.m. at the Multnomah Building, **Room 315** (501 SE Hawthorne).