

MULTNOMAH COUNTY
PUBLIC SAFETY COORDINATING COUNCIL

ROLE OF THE COUNCIL IN COORDINATING
PUBLIC SAFETY AGENCIES IN MULTNOMAH COUNTY

(Revised September 1996)

INTRODUCTION

Multnomah County's Public Safety Coordinating Council is directed by state law to develop and recommend to the Board of County Commissioners plans for the use of resources to serve local adult and youth offenders and to coordinate local criminal and juvenile justice policies among affected public agencies. In performing these statutory responsibilities and evaluating the impact of current and future policies and programs on public safety in Multnomah County, the Council could choose to review (1) the guiding missions, key objectives and general policies of public safety agencies in the County, (2) the strategies and priorities established by the operating budgets, policies and practices of those agencies, or (3) the actual operating budgets, policies and practices of those agencies. For now, the Council has chosen to emphasize the first two areas of review in carrying out its legal responsibilities to plan and coordinate criminal and juvenile justice policies and strategies throughout Multnomah County. Over time, and as understanding of and trust in its planning functions increases, the Council will undertake review of the operating budgets, policies and practices of public safety agencies throughout the County in order

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to carry out its statutory mandate to coordinate local criminal and juvenile justice policies in Multnomah County.

THE COUNCIL'S COORDINATING ROLE

The Public Safety Coordinating Council will notify all affected public safety agencies in Multnomah County of this policy statement, its proposed long-range and Senate Bill 1145 implementation plans for the use of state and local resources to support public safety, and its approaches to coordinating local public safety policies and strategies. The Council will request these agencies to report in writing on the manner in which their missions, key objectives, general policies and their operating budgets, practices and policies advance or conflict with the proposed plans and strategies and stated policies of the Council. Following a review of the agencies' reports on these subjects, the Council will advise any agency of an actual or potential conflict with the Council's proposed plans and strategies and stated policies, and will request that agency to provide an explanation or statement of good cause for such conflicts.

Following this process, the Council will present its proposed plans and policies to the Board of County Commissioners and to the governing bodies of affected public safety agencies. This presentation will include an assessment of the level of cooperation and coordination among affected public safety agencies that is likely to result from implementation of those plans and policies.

In furtherance of its legal responsibilities to plan and coordinate criminal justice policies and strategies throughout Multnomah County, the Council also

intends to review grant applications of any public safety agency in the County, which requests funds exceeding \$ _____, or which in the judgment of the Council, may have a significant impact on local criminal or juvenile justice policies in Multnomah County. Accordingly, the Council requests that each public safety agency in Multnomah County notify the Council of its intent to apply for grant funds, and to deliver a draft of its grant application to the Council 30 days before the final application is due. If, in the judgment of the Council's Executive Committee, a grant application substantially conflicts with the proposed plans and strategies of the Council, or jeopardizes a coordinated approach to public safety policy or strategy in Multnomah County, the Council will notify the applicant agency of its concerns. If those concerns are not addressed and resolved, the Council will inform the granting agency of its concerns.

**MULTNOMAH COUNTY
PUBLIC SAFETY COORDINATING COUNCIL**

**PURPOSES AND PROCEDURES
OF THE COUNCIL'S WORKING GROUPS**

(Revised September 1996)

INTRODUCTION

Due to the magnitude and complexity of the issues facing the Public Safety Coordinating Council, the Council finds it necessary to establish Working Groups to undertake analyses, investigations and research which the 35-member Council cannot address alone, given the numbers of issues facing the Council and the level of expertise necessary to generate specific recommendations and technical solutions within the many substantive areas of concern to the Council. Accordingly, the Council has established Working Groups with particular technical, systemic or substantive assignments, including Alcohol and Drug Intervention, Data Standards, Law Enforcement, Mental Health, the Courts and Long-Range Planning. By drawing on expertise and perspectives throughout the County, the Council expects its Working Groups to produce timely and cogent recommendations and relevant work product for consideration by the Council.

As a result of timelines imposed by other government agencies, such as the state's mandates under Senate Bill 1145 (1995), and policy initiatives which predate formation of the Council, some of the Council's Working Groups have

already undertaken some of their tasks, and have submitted reports and proposals to the Council. Nevertheless, all of the Council's Working Groups should now comply with the guidelines set forth below.

THE PURPOSE OF WORKING GROUPS

The purpose of the Council's Working Groups is to conduct factual investigations, undertake analyses and develop recommendations under the direction of and for consideration by the Public Safety Coordinating Council. Working Groups are expected to produce concise and cogent work products which are (a) responsive to the Council's needs and directions, (b) utilize the most relevant expertise and perspectives available in Multnomah County and (c) rely upon the best practices and most innovative research from jurisdictions across the country. While the Council encourages its Working Groups to make policy recommendations relevant to their assignments, the Council has not delegated its policy-making authority to the Working Groups and can be expected to amend or reject some of their policy recommendations.

PRACTICES AND PROCEDURES GOVERNING WORKING GROUPS

1. Working Groups should be large enough to reflect the expertise and perspectives relevant to the substantive areas and technical issues assigned to them, while small enough to ensure timely and responsive work product. Membership on Working Groups is subject to approval of the Council's Executive Committee and, generally, should not exceed twelve.
2. With assistance and input from each Working Group, the Council's Executive Committee will develop assignments and directions to guide the efforts of each Working Group. As part of that process, the Council will expect Working Groups to (a) undertake an assessment of prevailing conditions relevant to the substantive or systemic areas assigned to them, (b) identify strategic issues and critical problems which the Working Groups believe the Council must address, and (c) formulate policy and recommendations for consideration by the Council.
3. The Chair of each Working Group will be drawn from the membership of the Council's Executive Committee, or will be subject to appointment by the Council's Chair with approval by the Executive committee.

4. An exchange of directions, recommendations, analyses, and technical assistance between the Council and the Working Groups is expected to continue throughout the life of the Council, with the level of each Working Group's activity varying with the needs and directions of the Council. In addition, the Council expects each Working Group to assist the Council in an ongoing dialogue with the public concerning critical issues of public safety policy and planning.
5. Each Working Group should adopt a format and standard for its work product consistent with the directions and practices of the Council. Working Group meeting minutes, for example, should report the results of the Working Group's deliberations in a summary fashion in accordance with the format attached as Exhibit "A." All meeting summaries, draft reports and recommendations, and other written work product must be submitted to the Council's staff in a timely manner prior to submission to the Executive Committee or the Council.
6. Once a Working Group has been given a formal assignment and directions from the Council, the Working Group must develop a Work Plan outlining its projected tasks and the timelines for reporting to the Council. The Work Plan should be developed with the assistance of the Council's staff and is subject to approval by the Executive Committee.

7. The Council's current Working Groups, their Chairs and a summary of their status are set forth below:

- Working Group on Alcohol or Drug Abuse Intervention.

Sharron Kelley, Chair

In light of preexisting policies in Multnomah County supporting of alcohol or drug abuse intervention, and the emphasis on such programs in the Country's Senate Bill 1145 Construction Application, this Working Group commenced its work before the Council was formed and has already submitted a report to the Council. The report has been received by the Council and forwarded to the SB1145 implementation Working Group for incorporation into that Working Group's plans for construction of new alcohol and drug intervention facilities, and for community corrections sanctions and services targeting the SB1145 offender population. Other aspects of the report by this Working Group will be addressed as part of the Council's long-range planning process.

- Senate Bill 1145 Implementation Working Group

Dan Noelle and Tamara Holden, Co-chairs

This Working Group has been directed by the Council to develop a proposed implementation plan for construction and programmatic funds received from the State under SB1145.

The Working Group will base its plans on the County's SB1145 Construction Application, as well as studies and analyses undertaken by the Sheriff's Office and the Department of Community Corrections. This Working Group has also been directed to incorporate relevant portions of the report of the Working Group on Alcohol or Drug Abuse Intervention in its proposed implementation plan.

- The Long-Range Planning Committee

Steve Moskowitz, Chair

This Working Group has been directed by the Council to develop a long-range planning process and a Vision and Value Statement for consideration by the Council. The Group has concluded its assignment, and is now available to undertake substantive aspects of a long-range Strategic Public Safety Plan for Multnomah County.

Working Group on Data Standards

Mike Schrunk, Chair

This Working Group has been directed by the Council to develop uniform standards for data collection and reporting—a fundamental basis for the Council's policy analyses and program evaluation activities. The Working Group expects to report back to the Council in September. The Council may also direct this Working Group to develop standards and designs for public safety program evaluations.

- Working Group on Juvenile Justice and Prevention

Elyse Clawson, Chair

Although this working Group awaits specific directions from the Council, it has already begun assessing the critical issues and problems facing juvenile justice and prevention in the County. The Council's directions to this Working Group will be based on that initial assessment.

- Working Group on Mental Health

Sharron Kelley, Chair

Although this Working Group awaits specific directions from the Council, it has begun assessing critical needs, issues and problems facing the delivery of mental health services to the

offender population in Multnomah County. The Council's directions to this Working Group will be based on that initial assessment.

- Working Group on Law Enforcement

Charles Moose, Chair

This Working Group has not yet received directions from the Council. As a result, its membership has not been appointed, and its work has not yet commenced.

- Working Group on the Courts

Judge Julie Franz, Chair

This Working Group has not yet received directions from the Council. As a result, its membership has not been appointed, and its work has not yet commenced.

- Working Group on Public Information

Ray Mathis, Chair

This Working Group has not yet received directions from the Council, and awaits preliminary results of a statewide project sponsored by The Edna McConnell Clark Foundation and directed by Mr. Mathis and the Citizens Crime Commission. As

a result, this Working Group's membership has not been appointed, and its work has not yet commenced.