



Memorandum

January 25, 2011

**TO: Executive Committee
Local Public Safety Coordinating Council**

**FR: Peter Ozanne
Executive Director**

RE: The Council's February 1, 2011 Retreat

As you know, in place of our regular meeting in February, we have scheduled a Retreat on Tuesday, February 1, starting at our usual time of 7:30 a.m. in Room 315 of the Multnomah Building and, if necessary, lasting until 10:00 a.m. LPSCC Retreats in the past have usually been devoted to discussions of the Executive Committee's plans, priorities and issues for the coming year. However, this year, in addition to those subjects, many of you have expressed an interest in reviewing the way LPSCC does its business, including a reexamination of the Council's mission, goals, policies and operating procedures. Some of you have also suggested that we retain a professional facilitator to guide this review and to help us resolve issues of concern to Executive Committee members.

Accordingly, we have retained Dana Brown, an experienced facilitator who many of you know from her role as Commissioner Barbara Willer's Chief of Staff. In addition to her skill and experience as a professional facilitator, Dana has acquired a substantial depth of knowledge about Multnomah County's public safety system and the issues facing LPSCC.

Based upon your comments and suggestions at previous Executive Committee meetings and during personal conversations, Dana and I have prepared the attached agenda and a list of proposed "Retreat Products" or outcomes that we anticipate may result from the Retreat. We will, of course, provide you with an opportunity to raise other topics for consideration at the Retreat, or at subsequent meetings of the Executive Committee. Obviously, the primary purpose of the Retreat is to provide you with an opportunity to raise and discuss issues of concern to you.

In order to stimulate thinking about future directions for LPSCC and the Executive Committee, I have attached the statute and ordinance governing LPSCC, as well as documents developed by the Executive Committee in

the 1990s to establish the Council's organizational structure and to guide its processes and deliberations. I have also attached several data reports that could serve to focus the Executive Committee's deliberations on a regular basis and support its actions in the future.

As Dana and I developed the attached agenda, we realized that we may not be able to cover all the topics of concern to the Executive Committee on February 1. Therefore, we may suggest a "second phase" for the Retreat, or at least agenda items for follow-up sessions at subsequent meetings of the Executive Committee as outlined in the attached Retreat Products document.

I look forward to working with you on February 1 and to assisting you in improving the effectiveness of LPSCC and its Executive Committee.