



Local Public Safety Coordinating Council Executive Committee

**Co-Chaired by
Multnomah County Commissioner Judy Shiprack
& Portland Mayor Sam Adams**

***Tuesday, February 1, 2011
7:30 to 9:30 a.m.
Multnomah Building - Room 315
501 S.E. Hawthorne Blvd.***

Executive Committee Retreat

- 7:15 *Gathering & morning refreshments*
- 7:30 **Openings**
- Welcome and introductions
 - Review agenda, products & future topics
 - Executive Director comments
- 7:50 **Setting Ground Rules**
- Purpose of ground rules
 - Identifying ground rules for today & future LPSCC meetings
- 8:10 **Why Do We Meet?**
- How does attendance at LPSCC meetings (& LPSCC in general) benefit you and your organization?
 - How does LPSCC benefit the broader community?
- 8:30 *10 minute break*

8:40

What Do We Do When We Meet?

- Exchange of information: How would you describe or set criteria for the information members share in order to best add value to LPSCC's work?
- Review of data analysis: What data would you like to review on a regular basis? What data would you like to review on a more occasional basis?
- Committee & work group reports: How would you describe the reports you would like to receive from these groups in order to add value to LPSCC's work?
- Coordination and action: What are your expectations for LPSCC's work in coordinating and improving Multnomah County's public safety systems?

9:20

How Do We Conduct Our Meetings?

- Preparation for meetings: What preparation will ensure the most constructive and productive meetings?
- Meeting process: What guidelines or elements will ensure that our meetings are a sound investment of members' time?
- Meeting follow-up: What support would be helpful in ensuring that members are able to complete their agreed-upon tasks?

9:50

Closings

- Next steps & agenda items for next meeting
- Retreat evaluation

10:00

Adjourned