

TeamBudget Update



6.19.2014

Agenda

2

- Update on Team Budget Through Budget Adoption
- What's Next
 - Calendar
 - Budget Modifications

Update...

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- We left off with all Departments having submitted their program offers on time in February
- Proposed Budget successfully balanced and printed
 - 96 Budget Adjustments documents prepared
 - All required financial reports printed from Team Budget
 - Included list of unique positions
 - Data in a single database
- 60 Budget Amendments successfully prepared
- 1 FY 2015 Budget Adopted
 - Still preparing to print...

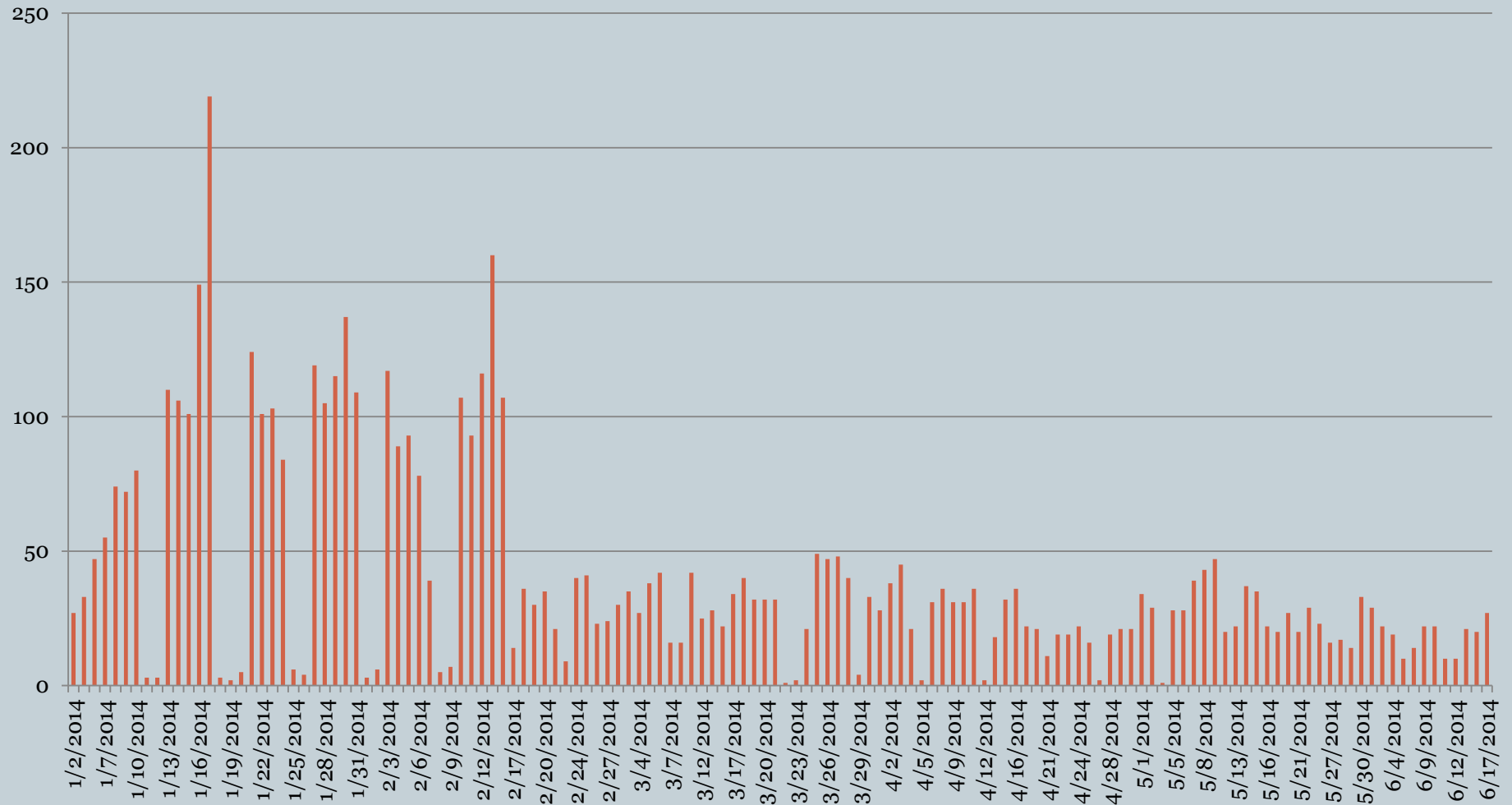
Update... Some numbers

4

- **Documents Created**
 - 579 Program Offers
 - 96 Budget Adjustments
 - 60 Budget Amendments
- **5,314 Unique Positions Created**
 - 550 Positions split across funding sources
 - 187 Split positions in DCHS & 167 in Health
 - 2 positions split 8 ways
- **4,517 Cost Centers & WBS Elements**
- **35,000 Lines of Expenditure/Revenue Data**

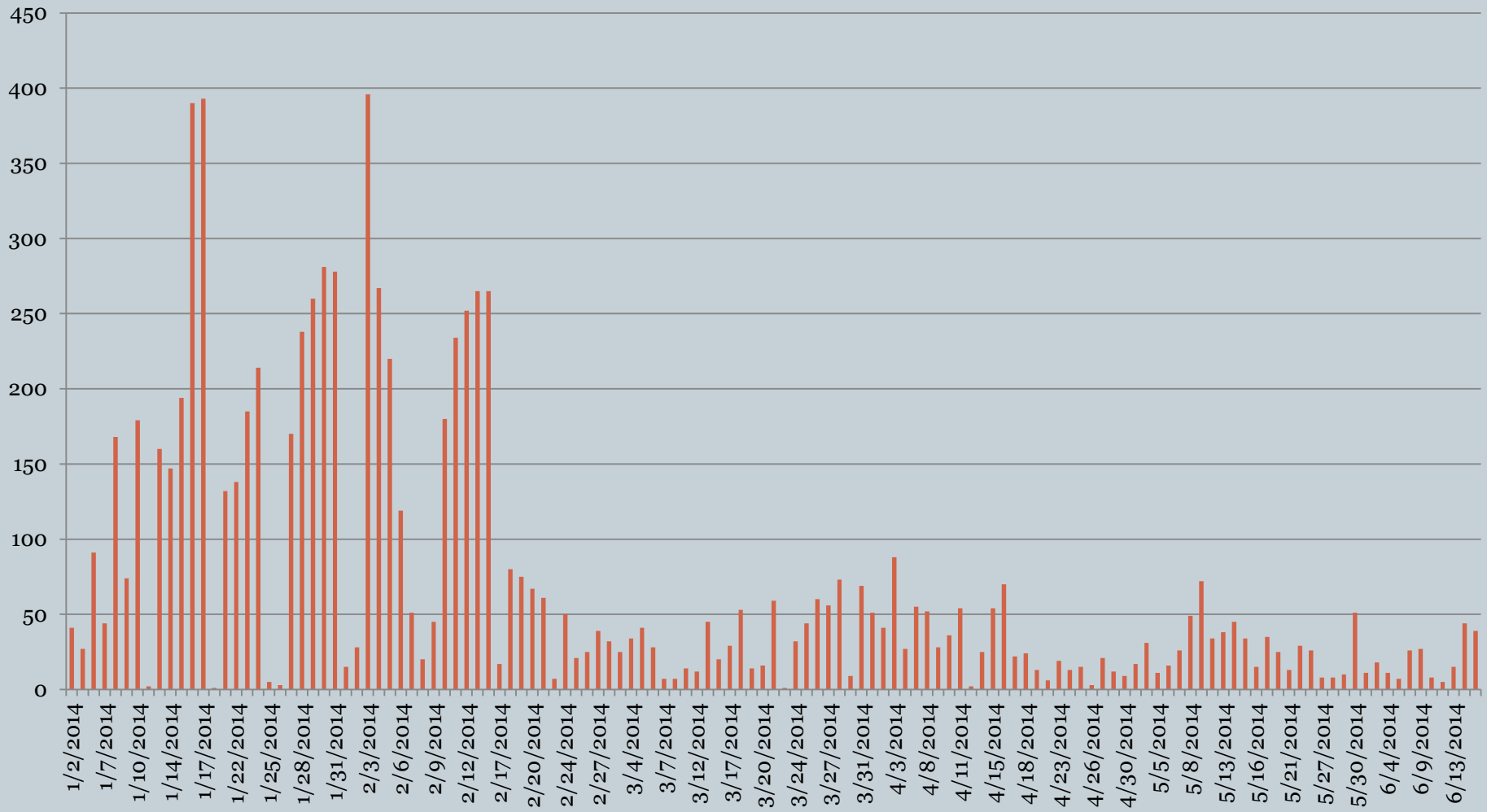
Usage Stats- Logins by Date

5



Usage Stats- Reports Run

6



What's Next- Calendar

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- **Tentative Calendar**

- Early to Mid June – Finish Team Budget Revised (BudMod) Phase Testing
- Mid-June to Early July Adopted Budget Prep
- First Week In July – Adopted Budget Uploaded to SAP
- Late June/Early July – SAP position & cost object creation/reconciliation
- July 8th - Adopted Budget to Printer
- July 9th - Adopted Budget Posted to Web
- July 10th - Team Budget Upgrade and SQL 2012 Upgrade Starts
- **First Week of August – Training for Budget Modifications**
- First Week of August – Team Budget Open for Budget Modifications

Revised & Budget Modifications

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- **Implementation Still Ongoing...**
 - Revised/Budget Modification Phase
 - Reporting & Documentation
 - Training & Roll-out
 - Year-2 – Process Improvements & Elimination of Year 1 Conversion
- **Budget Modifications**
 - Created in Team Budget – includes Exp/Rev worksheet, but also APR
 - Positions costed in Team Budget and list of positions maintained
 - Workflow (i.e., approval process) built and tested; will likely delay roll-out
 - Multiple years

Budget Modifications

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Budmod-DCHS-50-15 - Reclassifying two positions, adding one position, and eliminating a position in ADS (2015) - Google Chrome

https://uat4.multco.us/TeamBudget2012/_BudgetMod.aspx?ID=3808&ScenarioID=3206

File Document Budget Reports Tools Help

Document

- General
- Documents
- Notes
- Budget Modification

Budget

- General
- Operating Changes (24)
- Position Changes (25)
- Wage Adjustments
- Projects
- Capital Changes
- Operating Impacts

Security

- Document Roles

< Hide

2015 Budmod-DCHS-50-15 - Reclassifying two positions, adding one position, and eliminating a position in ADS (2015) - Main (Published) Document Stage: Revised

Budget Modification Type

Budmod Type: Formal

Internal Budmod Description

Agenda Placement Request

Requested Meeting Date: Thu Jul 30 2015 Time Needed: 5 minutes

Department: 25 - County Human Services Division: ADS

Contact(s): Hello Kitty

Phone: 123-456 Ext. 8-1234 I/O Address: (:)

Presenter Name(s) & Title(s): Superstar Gorgeousbraininess, Queen of the Universe

General Information

1. What action are you requesting from the Board?

The Department of County Human Services is requesting approval of budget modification DCHS14-06, authorizing the reclassification of a full-time Program Specialist position to a Program Specialist Senior in the Community Services division of the Department of County Human Services as determined by the Class/Comp unit of Central Human Resources, Reclassification Request #2252.

2. Provide background information on this issue.

This budget modification reflects an HR Class/Comp decision on a reclassification request initiated by an employee in Program Offer 25039A - Anti-Poverty Services. The change was requested by the employee as this position acts as the Interfaith Initiative Coordinator and is currently the only filled position of the two assigned FTE. The Interfaith Initiative Coordinator is responsible for working across departments and jurisdictions in developing working partnerships with faith communities in promoting social justice, peace and non-violence, stewardship and sustainability, and pluralism. Duties include developing and implementing the Interfaith Initiative at all phases, including determining goals and strategies in collaboration with the County Commissioners, management and staff, and faith community leaders; creating internal and external practices that support faith community members to actively participate in developing policies, procedures, agendas, service provision collaborations, and community organizing initiatives. Additional duties include creating a clearinghouse in connecting faith communities, County departments and programs and non-profit social decisions and providing advice regarding relationships and collaborations; and creating the countywide plan in guiding the initiative implementation and development of faith community partnerships.

3. Explain the fiscal impact (current year and ongoing).

The Program Specialist Senior position is six pay grades higher than the Program Specialist position. However, there will be no financial impact to the current fiscal year budget as the increased salary cost will be absorbed by a decrease in material & service budgets. Subsequent fiscal year personnel cost increases will be determined by approved merit and COLA increases, and will be absorbed within the division's budget.

4. Explain any legal and/or policy issues involved.

N/A


Budget Modifications

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Inbox (730) - michael.d.jas... Multnomah County - Calc... TeamBudget crptMult0228APRBudMod...

file:///C:/Users/jaspinmd/Downloads/crptMult0228APRBudMod%20(8).pdf

Apps TeamBudget - Produ... TB TEST



Multnomah County
Agenda Placement Request
Budget Modification
(Revised 9/23/13)

Board Clerk Use Only
Meeting Date: 5/8/14
Agenda Item #: R#5
Est. Start Time: 11:00 am
Date Submitted: 5/7/14

Agenda Title: DCHS-50-15: Reclassifying two positions, adding one position, and eliminating a position in ADS

Requested Meeting Date: 7/30/15 **Time Needed:** 5 minutes

Department: 25 - County Human Services **Division:** ADS

Contact(s): Hello Kitty

Phone: 123456 **Ext.** 8-1234 **I/O Address (:)**

Presenter Name(s) & Title(s): Superstar Gorgeousbraininess, Queen of the Universe

General Information

1. What action are you requesting from the Board?
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2. Please provide sufficient background information for the board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.
This budget modification reflects an HR Class/Comp decision on a reclassification request initiated by an employee in Program Offer 25039A – Anti-Poverty Services. The change was requested by the employee as this position acts as the Interfaith Initiative Coordinator and is currently the only filled position of the two assigned FTE. The Interface Initiative Coordinator is responsible for

Budget Modifications

1 of 2 Find Next



Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCM-61-15

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	72007A-15	1000	72-10	0020	704200-679*679	60000 - Permanent	0	11,036	11,036	
2	72007A-15	1000	72-10	0020	704200-679*679	60130 - Salary Related Expns	0	3,658	3,658	
3	72007A-15	1000	72-10	0020	704200-679*679	60140 - Insurance Benefits	0	5,073	5,073	
4	72007A-15	1000	72-10	0020	704310-1258*1258	60000 - Permanent	0	14,714	14,714	
5	72007A-15	1000	72-10	0020	704310-1258*1258	60130 - Salary Related Expns	0	4,878	4,878	
6	72007A-15	1000	72-10	0020	704310-1258*1258	60140 - Insurance Benefits	0	6,764	6,764	
7	72007A-15	1000	72-10	0020	704330-1086*1086	60000 - Permanent	0	11,036	11,036	
8	72007A-15	1000	72-10	0020	704330-1086*1086	60130 - Salary Related Expns	0	3,658	3,658	
9	72007A-15	1000	72-10	0020	704330-1086*1086	60140 - Insurance Benefits	0	5,073	5,073	
1000 Total										65,891
72-10 Total										65,891
Program Offer Number 72007A-15 Total										65,891

Budmod Exp/Rev/FTE - Google Chrome

https://uat4.multco.us/TeamBudget2012/report_viewer.aspx?contextual=true&ReportContextID=8&ReportID=-27&ContextObjectID=3821

2 of 2 Find Next



Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCM-61-15

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
NEW-72-033	6027	Finance Technician		1000	704200-679*679	0.30	11,036	3,658	5,073	19,767
NEW-72-033	6027	Finance Technician		1000	704310-1258*1258	0.40	14,714	4,878	6,764	26,356
NEW-72-033	6027	Finance Technician		1000	704330-1086*1086	0.30	11,036	3,658	5,073	19,767
Total Annualized Changes:						1.00	\$36,786	\$12,194	\$16,911	\$65,891

What's Next- Departments

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- Send people to Budget Modification training
- Budget Modification Chill
 - Budget Modifications before August will require workaround
 - Historically few BudMods in first 6 weeks (see following tables)
 - July 3rd and 10th Board meetings cancelled
- Send feedback to the Budget Office
 - System performance
 - Reports
 - Improvements
- How can we help reduce or eliminate shadow systems? FY 2016 Budget Process?

BudMod History

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FY 14	July			Aug				Total	All BudMods are related to reclasses unless noted
Dept	11	18	25	1	15	22	29		
DA								0	
DCA			1			1		2	
DCHS			1	3	1		6	11	GF contingency 8/29 - Lines for life
DCJ	4				1		1	6	
DCM					1		1	2	
DCS								0	
Health		1						1	
Library				1				1	
NonD								0	
Sheriff								0	
Total	4	1	2	4	3	1	8	23	

FY 13	July			Aug				Total	All BudMods are related to reclasses unless noted
Dept	12	19	26	2	9	16			
DA								0	
DCA								0	
DCHS					1	1		2	
DCJ	1				1			2	
DCM	1							1	
DCS								0	
Health								0	
Library			1					1	
NonD	2	1		1				4	1 bud mod for 30k revenue agreement
Sheriff								0	
Total	4	1	1	1	2	1		10	

BudMod History

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FY 12	July			Aug				
Dept	21			4	25		Total	All BudMods are related to reclasses unless noted
DA							0	
DCA					1		1	Reallocation of FPM capital project fund
DCHS	2			1	3		6	1 bud mod for 12k grant
DCJ	1						1	
DCM				1			1	
DCS	1						1	
Health					1		1	
Library							0	
NonD							0	
Sheriff							0	
Total	4			2	5		11	

FY 11	July			Aug				
Dept	15	22		12	26		Total	All BudMods are related to reclasses unless noted
DA		1					1	GF contingency 7/22 - Kyron Horman Investigation
DCA							0	
DCHS				1			1	150k donation for "Backpack" program
DCJ	1	1					2	1 bud mod to reduce prof svcs and add/hire staff directly
DCM					1		1	
DCS	1						1	
Health					1		1	
Library							0	
NonD				1	1		2	1 bud mod for 50k state revenue
Sheriff							0	
Total	2	2		2	3		9	

Questions? Comments?

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