

FY2014 STATE HOMELAND SECURITY GRANT PROGRAM

SUB-APPLICANT COVERSHEET

(see page 7 of applications instructions)

Each sub-applicant agency requesting federal funds (within your county or tribe) must complete a separate sub-applicant coversheet for each project.

Project Title: Volunteer Program Developer

County or Tribe: Multnomah

Sub-Applicant Agency Requesting Funds: Portland Bureau of Emergency Management

Federal Funds Requested: \$ 50200.00

Program Mailing Address:

9911 SE Bush Street

Portland, Oregon 97266

Fiscal Mailing Address:

same

Program Contact: Jeremy Van Keuren

Title: NET Program Specialist

E-mail: jeremy.vankeuren@portlandoregon.gov

Phone number: (503) 823-4421 ext. _____

Fiscal Contact: Shelli Tompkins

Title: Senior Management Analyst

E-mail: shelli.tompkins@portlandoregon.gov

Phone number: (503) 823-4187 ext. _____

Identify State Investment Justification: 4. Citizen Preparedness

Agency Federal Tax Identification Number: 93-6002236

Agency Data Universal Numbering System (DUNS) Number: 054971197

To obtain a DUNS number for your agency, please go to the D&B website at:

<http://fedgov.dnb.com/webform>, or call the DUNS Number request line at 1-866-705-5711.

Completed required registration in System for Awards Management (SAM): Yes ☒ CM (initial)
(your DUNS number is a required field to start your SAM Registration)

CAGE Number: 3FLZ8 (found within your completed SAM)

To register in SAM, please go to the SAM website at www.sam.gov/portal/public/SAM/.

My jurisdiction has a property/equipment tracking and monitoring system in place that complies with the requirements set forth in 44CFR Section 13. ☒ YES ☐ NO CM (initial)

Authorized Official for the Agency: Carmen Merlo

Signature of Authorized Official: Carmen Merlo

Date: 7.25.14

Fiscal Year 2014

Oregon

EMERGENCY MANAGEMENT

**STATE HOMELAND SECURITY GRANT
PROGRAM**

PROJECT PLANNING WORKSHEET

MAY 2014



STATE HOMELAND SECURITY PROJECT PLANNING WORKSHEET

Overview

This worksheet is for applicants applying for the FY2014 State Homeland Security Grant Program (SHSGP) funding in compliance with FY2014 Application Instructions and Grant Guidance. This worksheet must be completed in full and provide a detailed budget as identified in the application instructions. No more than seven (7) worksheets may be turned in per county or tribe.

Project Information:

(See page 8 of application instructions)

1. County or Tribe:
Multnomah
2. Project Name:
Volunteer Program Developer
3. Total Federal Funding Requested:
\$50,200

Investment Justification

(See page 8 of application instructions)

4. Identify State IJ:
4. Citizen Preparedness

Baseline: New or Ongoing Project

Capabilities that will be created or enhanced by the project.
(See pages 8 and 9 of application instructions)

5. Project Phase: (Place an "X" in the corresponding box)	(Point Value = 5)
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- | |
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| <p><input type="checkbox"/> Sustaining or maintaining a core capability acquired with Federal funding</p> <p><input type="checkbox"/> Sustaining or maintaining a core capability acquired without Federal funding</p> <p><input checked="" type="checkbox"/> Developing or acquiring a new core capability (new capabilities must be deployable)</p> <p>Description of Capabilities:</p> <p>This is a single-phase, limited term project to enhance Portland's community resilience by developing volunteer responder programs similar to CERT (Community Emergency Response Team) for schools and businesses.</p> |
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Project Description:

Provide a detailed description of this project.

(See page 9 of application instructions)

6. Description of Project:	(Point Value = 30)
<p>The Portland Bureau of Emergency Management is requesting funds for a .50 FTE to develop volunteer responder programs for Portland area high schools and businesses.</p> <p>Portland school districts and business associations have strongly indicated interest in adapting Portland's CERT program to build volunteer disaster response teams in high schools and for employees of local businesses. However, a common concern expressed by both schools and businesses is the difficulty in having students or employees attend the full 24 hours of CERT training.</p> <p>The primary mission of the Volunteer Program Developer would be to design, promote, and implement new school-based and business-based CERT programming (for schools, PBEM would help districts incorporate FEMA's Teen CERT program).</p> <p>Currently, there is no such programming available to schools and businesses in Portland. With the completion of this project, PBEM will have a ready core of CERT-based curriculum that any interested business or high school, large or small, can use to build response teams. PBEM will also promote the program and have the capacity to provide training in the curriculum.</p> <p>Getting CERT curriculum in schools and businesses is important for a number of reasons. First, it will strengthen the ranks of Portland's existing CERT program by adding new membership. Second, by drawing from the diversity of schools and businesses, we will significantly improve the overall diversity of PBEM volunteer programs. Third, PBEM is working to promote a culture of disaster preparedness in Portland. We know that successful culture change often begins in schools, as children bring lessons home to their parents and neighborhoods. School based teams will spark a new tradition of disaster preparedness and response, and create a heightened awareness of disaster risk in Portland. Finally, many Portland school facilities were built long before our contemporary awareness of earthquakes in the region and, therefore, are particularly vulnerable. Training high school teams empowers schools to respond quickly and effectively following a disaster until professionals can arrive. This is especially important, considering the large number of people present at school sites when school is in session.</p>	

Equipment or Services

Equipment or services to be purchased for the project.

(See page 9 of application instructions)

7. Project Outputs:	(Point Value = 10)
<ol style="list-style-type: none">1. Core curriculum developed for two new CERT-based volunteer responder programs designed specifically for businesses and high schools.2. TEEN CERT programs piloted in at least two high schools to serve as a model for programs in other Portland schools - 50 students trained during pilot.3. Preparedness/response training piloted and delivered for no fewer than three medium to large businesses - 150 employees trained during pilot.4. 13% of trained volunteers will be from minority populations.	

Capabilities

Capabilities that will be created or enhanced by the project.

(See page 10 of application instructions)

8. Project Outcomes:	(Point Value = 15)
<ol style="list-style-type: none">1. Enhanced community resilience through school-based preparedness and response training.2. Increase in overall diversity of PBEM volunteer programs from a volunteer pool that is currently 10% non-white to 13% non-white (or greater).3. Improved business continuity through empowered employees that are prepared for emergencies and can help their business withstand disruptions to operations.	

State Strategy:

Identify all goals and objectives in the State Homeland Security Strategy supported by this project.

(See page 10 of application instructions)

9. Project Goals and Objectives:	(Point Value = 5)
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This project primarily supports the State's Strategy Goal 6: "Enhance Oregon's Citizen Corps (CC) and Voluntary Organization based programs statewide." Specifically under Goal 6, this project will broaden community disaster preparedness and awareness in support of Objective 2: "Develop a public awareness campaign to increase citizen interest in statewide Citizen Corps Programs and foster citizen participation." Additionally, this project will increase the number of school and business volunteers in support of Objective 3: "Increase the number of trained organized citizen volunteers."

Proposed Funding by Solution Area:

Provide the Proposed Funding amount to be obligated from this project towards Planning, Organization, Equipment, Training, and Exercises (POETE). (Please provide amounts for all that apply) (See page 11 of application instructions)

10. Proposed Funding:		(Point Value = 5)
Solution Area	Amount of Proposed Funding \$	Funds dedicated to LETPA*
	SHSP	
Planning	\$50,200	\$0
Organization	\$0	\$0
Equipment	\$0	\$0
Training	\$0	\$0
Exercises	\$0	\$0
Total Proposed Funding:	\$1	\$78

* If applicable, provide the proposed funding amount that is expected to be obligated towards Law Enforcement Terrorism Prevention Activities (LETPA).

Core Capabilities:

Select all Core Capabilities supported by this Project. (Place an "X" in the corresponding boxes)

(See page 11 of application instructions)

11. Project Core Capabilities:		(check all that apply)
<input type="checkbox"/> Access Control and Identity Verification	<input type="checkbox"/> Operational Communications	
<input checked="" type="checkbox"/> Community Resilience	<input type="checkbox"/> Operational Coordination	
<input type="checkbox"/> Environmental Response/Health and Safety	<input type="checkbox"/> Planning	
	<input type="checkbox"/> Public Information and Warning	

<input type="checkbox"/> Infrastructure Systems	<input type="checkbox"/> Screening, Search, and Detection
<input type="checkbox"/> Intelligence and Information Sharing	<input type="checkbox"/> Situational Assessment
<input type="checkbox"/> Interdiction and Disruption	<input type="checkbox"/> Threats and Hazard Identification
<input type="checkbox"/> On-Scene Security and Protection	

Milestones:

Identify Milestones by quarter, with start and end dates, which will be achieved within the period of performance.

(See page 11 of application instructions)

12. Project Milestones:		(Point Value = 15)	
Quarter	Milestones	Start Date (mm/yyyy)	End Date (mm/yyyy)
1	.5 FTE hired, draft curriculum developed.	10/2014	12/2014
2	Curriculum finalized, program promotion to schools and businesses begins.	01/2015	03/2015
3	Curriculum delivered to at least one medium or large business, two schools identified to pilot Teen CERT.	04/2015	06/2015
4	Teen CERT pilots begin in September, two (or more) medium to large businesses receive preparedness/response training.	7/2015	9/2015

Sustainment:

Identify how you will sustain the project.

(See page 12 of application instructions)

13. Sustainment:	(Point Value = 15)
<p>The Volunteer Programs Developer's work is organized under PBEM's Volunteer Programs Coordinator. At the end of the project, the Program Coordinator has the capacity to continue promoting the developed programming to businesses, and assisting schools to begin Teen CERT programs.</p> <p>With the work of the Developer's project complete, PBEM's long-term goal is to evaluate the initial Teen CERT pilot and then work with schools at the district level to build districtwide programming in all Multnomah County school districts. PBEM will also work with major Portland business associations (such as the Portland Business Alliance) to promote preparedness and response training to as many employees as possible.</p>	

PROJECT TOTAL		\$50,200
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[illegible]

(See page 13 of application instructions)

Grant Programs Directorate



Homeland Security

OMB Control#: 1660-0115
Expiration Date: 10/31/2013
FEMA Form: 024-0-1

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
ENVIRONMENTAL AND HISTORIC PRESERVATION SCREENING FORM

Paperwork Burden Disclosure Notice

Public reporting burden for this form is estimated to average 8 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. You are not required to respond to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660- 0115) NOTE: Do not send your completed form to this address.

Completing the Screening Form:

This form must be attached to all project information sent to the Grant Programs Directorate (GPD) to initiate environmental and historic preservation (EHP) compliance review, per the National Environmental Policy Act (NEPA) and other EHP laws and executive orders. *There is no need to complete and submit this form if the grant scope is limited to planning, management and administration, classroom-based training, table-top exercises and functional exercises, or purchase of mobile and portable equipment where no installation needed.* Information Bulletin 345 (September 1, 2010) provides details on these activities. The form must be completed by someone with in-depth understanding of project details and location. Completion of this form does not conclude the EHP review process and FEMA may need to contact you for further information. Not providing requested information may result in funding release delays. This form is intended to be completed electronically. The following website provides a version of this form that is suitable for printing and completing by hand as well as additional guidance such as on how to make an aerial map: <http://www.fema.gov/plan/ehp/ehp-applicant-help.shtm#5>.

To check (X) a box (for example, ☐ Yes ☐ No), left double-click using your mouse and a Check Box Form Field Options box will appear, then under the Default Value, select Checked and press OK (see figure, right). To write in a text field (____), select the text field with your mouse and begin typing.

Submit completed form with necessary attachments to GPDEHPInfo@dhs.gov with the following information in the e-mail subject line: EHP Submission: Project Title, Subgrantee Name; Grant Award Number (Example, EHP Submission: Courthouse Camera Installation, Any Town, State, 12345).

Complete all of Section A, Section B, all of each portion(s) of Section C corresponding to checked blocks in Section B, and all of section D that apply to the project.

A. PROJECT INFORMATION (complete all)

DHS Grant Award Number: _____ Grant Program: _____
Fiscal Year: _____
Project Title: _____
Grantee (SAA): _____ Subgrantee POC:Carmen Merlo
Grantee POC: _____ Mailing Address:9911 SE Bush Street,
Mailing Address: Portland Oregon 97266
E-mail: E-mail:carmen.merlo@portlandoreg
Sub grantee:Portland Bureau of on.gov
Emergency Management
Dollar value of grant (if known): \$50,200

B. PROJECT TYPE

Please check ALL the block(s) that best fit the scope of the project.

- ☐ 1. Training and Exercises. Go to page 2. Complete all of Section C.1.
☐ 2. Purchase of Equipment. Go to page 3. Complete all of Section C.2.
☐ 3. Physical security enhancements. Go to page 3. Complete all of Section C.3.
☐ 4. Renovations/upgrades/modifications to existing structures. Go to page 3. Complete all of Section C.4.
☐ 5. New construction/addition. Go to page 4. Complete all of Section C.5.
☐ 6. Communication towers, related equipment, and equipment shelters. Go to page 5. Complete all of Section C.6.
☒ 7. Other. If your project does not match any of these categories, go to page 6. Complete Section C.7

The following information is required to initiate EHP review of the project. Based on the project's scope of work, determine which project type applies below and complete that section. For multi-component projects or those that may fit into multiple project types, complete the section that best applies and provide a complete project description. The project description should contain a brief summary of what specific action is proposed, where it is proposed, and how it will be implemented. If the project involves multiple locations, information for each must be provided. Attach additional pages, if needed.

Provide a complete project description: Funds will be used to hire a part-time Volunteer Program Developer to design, promote and implement a new school or business-based CERT curriculum.

C. PROJECT DETAILS

1. ☐ Training and Exercises (check each that applies): ☐ Classroom-based ☐ Field-based
All training must provide the following:
a. Describe the scope of the proposed training or exercise (purpose, frequency, materials, and equipment needed, number of participants, and type of activities required)

Environmental and Historic Preservation Screening Form

(Attach additional pages, if needed):.....

- b. Will the field-based training take place at an existing facility having established procedures for that particular proposed training and exercise, and that conforms with existing land use designations (refer to Information Bulletin #329 (http://fema.dps.mo.gov/empg/IB%20329_20090902.pdf) for further information)? ☐ Yes ☐ No

- If yes, please provide the name and location of the facility (physical training site address or latitude-longitude):.....

- If no, provide the location (physical project address or latitude-longitude) and a full description of the area where training will occur:

- c. Does the field-based training/exercise differ in any way (including, but not limited to frequency, amount of facilities/land used, materials or equipment used, number of participants, type of activities) from previously permitted training exercises and training practices? ☐ Yes ☐ No

- If yes, explain any differences between the proposed activity and those that were approved in the past, and the reason(s) for the change in scope:

- d. Will any equipment or structures need to be installed to facilitate training? ☐ Yes ☐ No

- If yes, explain how and where this is proposed to be done (include site-specific color photographs:

2. ☐ Purchase of equipment

a. Specify what equipment, and the quantity:

b. Provide AEL number(s) (if known):.....

- c. Will this equipment be installed? ☐ Yes ☐ No

- If Yes, go to page 6. Complete Section D.

3. ☐ Physical security enhancements and or installations (for example: installation of back-up generators, fencing, cameras, building/room access control, bollards, motion detection systems, x-ray machines, and lighting).

a. Describe what, how, and where improvement(s)/installation(s) will occur in/on the facility/building/structure:

b. Provide project location (physical project address and latitude-longitude):.....

- c. Will the new equipment/improvements use the existing power supply systems? ☐ Yes ☐ No

- If no, describe new power source and installation (such as utility trenching):.....

d. If generator installation, please state the capacity (KW):

- If a separate fuel tank is also included, describe if it is to be installed above or below ground, and its capacity (gallons):

e. Go to Page 6. Provide additional project details in Section D.

4. ☐ Renovations/upgrades/modifications to existing structures.

a. Provide detailed description of modifications:

b. Provide project location (physical project address and latitude-longitude):

Environmental and Historic Preservation Screening Form

c. Will any equipment need to be installed? ☐ Yes ☐ No

- If yes, please note in Section 2, (purchase of equipment).

f. Go to Page 6. Provide additional project details in Section D.

5. ☐ **New construction/addition (for example: emergency operations centers, docks, piers, security guardhouse).**

a. Provide detailed scope of work (site acreage, new facility square footage/number of stories, utilities, parking, stormwater features, etc):

b. Provide project location (physical project address or latitude-longitude):

c. Will any equipment need to be installed? ☐ Yes ☐ No

- If yes, please note in Section 2 (purchase of equipment).

d. Will the new building/facility/renovations use existing utilities? ☐ Yes ☐ No

- If no, describe installation of new utilities in (a) above (including trenching):

e. Go to Page 6. Provide additional project details in Section D.

6. ☐ **Communication towers, related equipment, and equipment shelters**

a. Provide a detailed description of the project

b. Provide project location (physical project address or latitude-longitude):

c. Provide the elevation above mean sea level of the project location:

d. For projects involving antenna(s) installations on existing towers:

- Provide the height of the existing tower:

- The height of the tower following the installation of the new antenna(s):

e. For new tower projects, state the total height (in feet) of the communication tower or structure including any antennae to be mounted:

- If the proposed tower height is greater than 199 feet above ground level, state why this is needed to meet the requirements of the project:

- Will the tower be free-standing or require guy wires? ☐ Free standing ☐ Guy wires

- If guy wires are required, state number of bands and how many:

- State why a guyed tower is needed to meet the requirements of this project:

- What kind of lighting will be installed, if any (for example: white strobe, red strobe, or steady burning?):

f. A general description of terrain (For example: mountainous, rolling hills, flat to undulating):

g. Describe the frequency and seasonality of fog/low cloud cover:

h. Provide a list of habitat types and land use on and adjacent to the tower site (within ½ mile),

Environmental and Historic Preservation Screening Form

by acreage and percentage of total (e.g., woodland conifer forest, grassland, agriculture)
waterbody, marsh):

- i. Is there evidence of bird roosts or rookeries present within ½-mile of the proposed site? ☐ Yes ☐ No
- a. If yes, describe:
- Distance to nearest wetland area (for example: forested swamp, marsh, riparian, marine) and coastline if applicable:
- i. Distance to nearest telecommunication tower:
- j. Have measures been incorporated for minimizing impacts to migratory birds? ☐ Yes ☐ No
- If yes, describe:
- k. Has an FCC registration been obtained for this tower? ☐ Yes ☐ No
- If yes, provide Registration #:
- l. Has the FCC E106 process been completed? ☐ Yes ☐ No
- m. Has the FCC Tower Construction Notification System (TCNS) process been completed? ☐ Yes ☐ No
- If yes, attach all relevant environmental documentation submitted as part of the registration process including use of the Tower Construction Notification System (TCNS), if applicable. FRN#
- n. Will any equipment or structures need to be installed? ☐ Yes ☐ No
- If yes, explain what type how and where this is proposed to be done (*attach additional pages, if pages needed*):
- o. Will equipment be co-located on existing FCC licensed tower or other structure? ☐ Yes ☐ No
- If yes, identify the type of structure:
- p. Go to Page 6. Provide additional project details in Section D.

7. ☒ **Other.** For any project that does not fit a category listed above, please provide a thorough summary of the proposed action and location. Include as much detail as necessary to ensure someone not personally familiar with the project is able to conduct an EHP review.

- a. Project Summary: Funds will be used to hire a part-time Volunteer Program Developer to design, promote and implement a new school or business-based CERT curriculum. The work will be performed at the City of Portland Emergency Coordination Center - a new essential facility completed in 2013.

- b. Provide additional project details in Section D.

D. OTHER PROJECT RELATED INFORMATION (complete all that apply)

The following website may provide some additional EHP related guidance and resources to help complete this section <http://www.fema.gov/plan/ehp/ehp-applicant-help.shtm#5>.

1. If work is proposed on/in an existing building(s) or structure(s) provide the year built: 2013
- If the building or structure involved is over 45 years old and significant renovation, rehabilitation, or modification has occurred, please provide the year(s) and briefly describe the nature of remodeling:
2. If the project affects the exterior of the building, are there any known buildings and/or structures that are 45 years or older in the immediate project area? ☐ Yes ☒ No/NA

Environmental and Historic Preservation Screening Form

- If yes, please provide the location, ground-level color photos of these, and identify their location(s) on the aerial map.
3. Is the building or structure on which work is proposed a historic property or in a historic district, or are there any adjacent historic properties? ☐ Yes ☒ No
- Information about historic properties may be found on the National Register of Historic Places at <http://nrhp.focus.nps.gov/natreghome.do?searchtype=natreghome> or the respective State Historic Preservation Office may have information on their website.
4. Will ground disturbance be required to complete the project? ☐ Yes ☒ No
- If yes, provide total extent (depth, length and width) of each unique ground disturbing activity. Light poles, bollards and fencing are each unique ground disturbing activities (For example, six light poles, 24" dia. x 4' deep; trenching 12" x 500' x 18" deep):
5. Has the ground been previously disturbed? ☐ Yes ☒ No
- If yes, please describe the current disturbed condition of the area (for example, parking lot, roadway right-of-way, commercial development):
6. Are there technical drawings or site plans available, if yes please attach. ☐ Yes ☒ No
7. Attach color site photographs:
- Ground-level color site photos that provide context and show where site work/physical installations are proposed (label photos),
 - Ground-level color photographs of each side of the building involved.
 - Aerial color photograph with project limits outlined and with the location of any proposed installations identified.
 - Aerial color photograph(s) showing all ground disturbing activities (if applicable).
8. Is the project part of an approved plan such as a Master Plan or an Implementation Plan or any larger action/project? ☐ Yes ☒ No
- If yes, provide the plan/project name and brief description:
9. Is there any *previously* completed environmental documentation for this project (for example: Environmental Impact Statement, Environmental Assessment, wetland delineation, archaeological study)? ☐ Yes ☒ No
- If yes, please attach documentation. If a NEPA document, what was the decision? (*Check one, and please attach*):
 - ☐ Finding of No Significant Impact (FONSI) or
 - ☐ Record of Decision (ROD)Name of preparing agency:
Date approved:
10. Is there any *previously* completed agency coordination for this project (for example correspondence with the U.S. Fish and Wildlife Service, State Historic Preservation Office (SHPO), Tribal Historic Preservation Office (THPO), or permitting agencies?..... ☐ Yes ☒ No
- If yes, please attach documentation unless included in NEPA documentation identified above.
11. Provide FEMA Flood Insurance Rate Map (FIRM), with project limits outlined. FIRM maps can be created from: <http://www.fema.gov/hazard/map/firm.shtm>
12. Provide U.S. Fish and Wildlife Service, National Wetlands Inventory (NWI) Map created from: <http://www.fws.gov/wetlands/Data/Mapper.html>

NIMS COMPLIANCE FORM

(See page 15 of application instructions)

This NIMS Compliance Form **MUST** be completed by each agency requesting or benefiting from funding.

In Federal Fiscal Years 2005-2014, all recipients of (or those receiving direct benefit from) federal preparedness funding were required to complete the National Incident Management System (NIMS) requirements.

Please CHECK THE BOX next to each action your organization has completed. If your organization cannot verify compliance with all listed NIMS requirements, you will not be eligible to receive or benefit from the FY2014 Homeland Security grants. Oregon NIMS requirements guidance can be found at:

[http://www.oregon.gov/OMD/OEM/plans_train/NIMS.shtml#Welcome to NIMS for Oregon](http://www.oregon.gov/OMD/OEM/plans_train/NIMS.shtml#Welcome_to_NIMS_for_Oregon)

If you have questions about NIMS compliancy, contact the State NIMS Point of Contact, Zach Swick by email at zach.swick@state.or.us, or by phone at (503) 378-2911 Ext. 22233.

☒ NIMS Adoption Implementation Objectives

- Formally adopt NIMS for your agency/department
- Designate a NIMS POC (single point of contact) for your agency/department
- Ensure agencies/departments receiving Federal preparedness funds (or benefit from) are NIMS compliant.

☒ Planning Implementation Objectives

- Revise Emergency Operations Plans to incorporate NIMS components, principles and policies
- Promote and develop intrastate and interagency Mutual Aid Agreements and assistance agreements for your jurisdiction

☒ Training Implementation Objectives

- Completion of the following:
 - IS-100b (Introduction to ICS)
 - IS-200a (ICS)
 - ICS-300 (ICS – classroom only)
 - ICS 400 (ICS – classroom only)
 - IS-700a (Introduction to NIMS)
 - IS-701a (Introduction to Multi-Agency Coordination System)
 - IS-702a (Public Information Systems/NIMS)
 - IS-703a (NIMS Resource Management)
 - IS-704 (Communications & Information Management)
 - IS-706 (NIMS Intrastate Mutual Aid)
 - IS-800b (National Response Framework)

NOTE: Each agency/department must identify within your organization "who" must take "what". For more information reference OEM's "Who Takes What" by visiting the above NIMS link.

☒ Exercises Implementation Objectives

- Incorporate NIMS concepts and principles into all training/exercises
- Plan for/participate in all-hazards exercise program (Homeland Security Exercise and Evaluation Program)
- Incorporate corrective actions (identified in exercises) into preparedness and response plans and procedures

☒ Communications and Information Management

- Use plain language and common/consistent terminology (no 10 or 12-code, et cetera)
- Present consistent and accurate information during an incident or event (common operating picture)

☒ Resource Management

- Inventory resource assets
- Ensure interoperability of equipment, communications, data
- Utilize resource typing for intrastate/interstate mutual aid requests
- Initiate credentialing system (state level - already completed)

☒ Command and Management

- Implement ICS (manage all events and incidents using ICS)
- Coordinate response objectives through use of integrated Multi-Agency Coordination Systems (MACS/EOCs)
- Institutionalize Public Information (Joint Information Systems and Joint Information Centers) during an incident or planned event
- Ensure Public Information procedures and processes can gather, verify, coordinate and disseminate information during an incident or planned event

Authorized Signature: _____

Carmel D

Date: _____

7.25.14

Title: Director Agency: Portland Bureau of Emergency Management