

Program #40009 - Vital Records

6/30/2016

Department: Health Department Program Contact: Jae Douglas

Program Offer Type: Existing Operating Program

Program Offer Stage: As Adopted

Related Programs: 40048

Program Characteristics:

Executive Summary

Vital Records is a legislatively mandated, fee supported program that produces birth and death certificates in accordance with federal and state statutes to maintain the integrity and accuracy of birth and death information. Information is analyzed and used for public health prevention and intervention activities, for example, to identify high risk groups for influenza and pneumonia deaths so that scarce resources (influenza vaccine) can be provided to the people at greatest risk. The program received high marks on the 2014 state triennial evaluation that assesses the quality and accountability of the program.

Program Summary

Birth and Death Certification: Multnomah County is responsible for issuing birth and death certificates within the first six months after the birth or death, and within 24-hours of receipt of a request for certificate. Death certificates can be issued to family members, legal representatives, governmental agencies, or to the person or agency with personal or property rights. Birth records can be released to immediate family including grandparents, parents, brothers/sisters, legal representatives or governmental agencies. Employees working in this program must be registered with the state to assure competency. An electronic birth and death data certification model was implemented requiring a significant increase in educating community partners.

Vital Records provides reliable information to the Community Epidemiology Services program to analyze for use in decision-making. Populations at risk for poor health outcomes are identified for the provision of proactive interventions. For example: Pregnant women were identified as being at great risk for death from H1N1 influenza by reviewing hospitalization data and death certificates. As a result, physicians and clinical services providing care to pregnant women were prioritized for receipt of vaccine to prevent deaths in this high-risk population. Data from Vital Records has also been used in the Health Department's Maternal and Child Health Data Book. Vital Records assures accurate, timely, and confidential registration of birth and death events minimizing the opportunity for identity theft and assuring accurate record of cause of death and the identification of parents of a newly-born child.

Performar	Performance Measures									
Measure Type	Primary Measure	FY15 Actual	FY16 Purchased	FY16 Estimate	FY17 Offer					
Output	Number of birth and death certificates issued	40,714	41,523	41,822	44,530					
Outcome	Average number of days to issue error free certificate	1	1	1	1					

Performance Measures Descriptions

- 1) Certificates issued: Measures program volume.
- 2) Days to issue: Measures rapidity of issuance process. The 24-hour timeframe from receipt to issuance is mandatory.

Legal / Contractual Obligation

Legal mandates are ORS 97, 146, 432; OAR 830 and 333.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2016	2016	2017	2017
Personnel	\$0	\$482,193	\$0	\$663,036
Contractual Services	\$0	\$23,711	\$0	\$19,264
Materials & Supplies	\$0	\$11,987	\$0	\$15,719
Internal Services	\$0	\$122,981	\$0	\$161,084
Total GF/non-GF	\$0	\$640,872	\$0	\$859,103
Program Total: \$640,872),872	\$859,103	
Program FTE	0.00	5.38	0.00	7.23

Program Revenues								
Indirect for Dept. Admin	\$38,530	\$0	\$62,723	\$0				
Fees, Permits & Charges	\$0	\$640,872	\$0	\$859,103				
Total Revenue	\$38,530	\$640,872	\$62,723	\$859,103				

Explanation of Revenues

This is a fee driven, self-sustaining program. Fees are determined by Oregon Public Health Division (OPHD). In January 2016, OPHD increased fees for the Vital Records program services. Fee revenue for Vital Records in FY2016 is \$859,103.

Significant Program Changes

Last Year this program was: FY 2016: 40009-16 Vital Records

In January 2016, the Oregon Public Health Division increased fees for the Vital Records program services. The fee increase has resulted in increased projected Vital Records fee revenue of \$218,231 from FY16.