

#### Program #72021 - FRM MWESB Contract Compliance

4/17/2017

Department:County ManagementProgram Contact:Brian SmithProgram Offer Type:Innovative/New ProgramProgram Offer Stage:As Proposed

Related Programs:

**Program Characteristics:** 

### **Executive Summary**

The County has recently broken ground on two significant multi-year capital construction projects: The Downtown Courthouse Replacement and the Health Department Headquarters. Each of these projects has significant requirements in regards to Workforce Training and Hiring, and subcontractor utilization analysis. Through recent discussions with the project teams it was determined that there would be significant efficiency if there were a single person who oversaw these activities for both projects.

## **Program Summary**

Based on our recent experience with the Sellwood Bridge project, the teams believe that this position should be working with the County's existing MWESB program infrastructure which is located in Central Purchasing. The position is responsible for ensuring provisions of the Workforce Training and Hiring Program, Good Faith Effort Program, and the Minority Women, and Emerging Small Business (MWESB) Programs. Specifically, this position gather and prepare data for analysis, including certified payroll data, monthly employment reports, and monthly utilization reports. It will also develop and manage databases used to organize and analyze data to ensure compliance by contractors and subcontractors on County projects, including but not limited to the Courthouse construction project and the Health Department Headquarters construction project. This position will also provide technical, administrative and compliance assistance necessary for the implementation of the MWESB programs as it relates to the Chair's Diversity initiatives.

Performa	Performance Measures								
Measure Type	Primary Measure	FY16 Actual	FY17 Purchased	FY17 Estimate	FY18 Offer				
Output	Monthly project reports for Courthouse Replacement Project and Health Department Headquarters Project.				12				
Outcome	Actionable monthly information to track performance requirements and subcontractor utilization				12				

#### **Performance Measures Descriptions**

Performance Measure #2: Actionable monthly information to track performance of workforce training and hiring program requirements and subcontractor utilization by prime contractors.

# **Legal / Contractual Obligation**

This position is central to validating compliance with the County's MWESB program, which includes Workforce Training and Hiring requirements as well as utilization of State Certified subcontractors.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2017	2017	2018	2018
Personnel	\$0	\$0	\$0	\$113,861
Materials & Supplies	\$0	\$0	\$0	\$5,000
Total GF/non-GF	\$0	\$0	\$0	\$118,861
Program Total:	m Total: \$0		\$118,861	
Program FTE	0.00	0.00	0.00	1.00

Program Revenues							
Total Revenue	\$0	\$0	\$0	\$0			

## **Explanation of Revenues**

# **Significant Program Changes**

Last Year this program was: