



# Source to Settle (Purchasing & Contracts)



Integration | Modernization  
Business Transformation

## Key Benefits of

CURRENT	FUTURE	KEY BENEFITS
<b>cumbersome forms &amp; templates</b> Forms are not user-friendly and hard to tell when complete. Templates are modified and maintained differently across departments. Updates must be made in multiple locations.	<b>automated forms &amp; templates</b> Forms and templates will be deconstructed and live in the system as distinct fields. User-friendly steps guide you to completion and track when all required information has been entered.	<b>fast, accurate forms &amp; templates</b> Employee user experience is easier, efficient, and resulting in more complete data the first time around. Super users experience less rework and no longer struggle with version control.
<b>incomplete vendor insurance</b> This is the #1 reason contracts get rejected. Verifying insurance is a known step for every contract, yet requirements are difficult to understand and convey to the vendor (supplier).	<b>complete supplier insurance</b> This will be captured early when suppliers register in the system rather than waiting until a contract signature is needed. Insurance will be captured at the supplier/vendor level vs for each contract thus minimizing the number of times we need to seek out this information.	<b>insurance no longer a hold up</b> Contracts will be processed more quickly and suppliers will not be asked for the same information repeatedly.
<b>inefficient MWESB process</b> MWESB (minority, women, emerging small business) process is cumbersome and time-consuming.	<b>efficient MWESB process</b> Jaggaer may be able to tag MWESB suppliers thus making them easier to identify; Procurements will all be public thus eliminating the need to proactively select 3 MWESB vendors	<b>ease and accuracy</b> MWESB suppliers will more easily be identified and accuracy will increase because of supplier self-registration. Suppliers will also have visibility to all procurements since they will all be public.
<b>ghost card payments</b> Currently used on catalog purchasing. This creates a burden on a single department to reconcile credit card transactions for the county.	<b>individual P-card payment</b> Requestors can place orders and make payment using their own or department P-card. This will provide a standard process for placing orders and certifying statements for all P-card transactions.	<b>cost effectiveness and standardization</b> P-card payments are much more cost effective than other payment options. By standardizing P-card usage across all ordering platforms it reduces administrative overhead for training, auditing and monitoring.



Coming July 2018