

Department:

Program #10012B - Emergency Management Planner

Nondepartmental Program Contact: Christopher Voss

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Program Offer Type: Innovative/New Program Program Offer Stage: As Adopted

Related Programs:

Program Characteristics:

Executive Summary

This Emergency Management Specialist Senior Position (Planner) will manage the process of developing and updating the County's Continuity of Government (COG) and Continuity of Operations (COOP) plans, policies, and procedures. The Planner will be designated essential personnel and will be part of the office's duty officer program and will be responsible for implementing emergency notification and responding to the emergency operations center during activations.

Program Summary

The Emergency Management Planner will manage the process of developing and updating the County's Continuity of Government (COG) and Continuity of Operations Program (COOP) plans, policies and procedures. COG planning establishes defined procedures that allows government to continue its essential operations in case of a catastrophic event, while COOP planning establishes procedures to ensure essential operations are carried out during a wide range of emergencies, including localized acts of nature, accidents, and technological or attack-related emergencies.

This Planner will work closely with the Emergency Management training and exercise efforts on COG and COOP programs to identify deficiencies and develop After Action Reports (AARs) and improvement plans. The Planner will also be responsible for creating and monitoring departmental COOP metrics and will work with departments to improve their programs. This positions will allow the office to increase the number plans developed and improve preparedness. Emergency Management Personnel take a whole community approach and ensure plans and programs consider the most vulnerable people and places and include strategies to reduce disparate impact to those people and places.

Emergency Management Personnel serve as 24/7 Duty Officers on a rotating basis with other MCEM staff. All positions are essential and are expected to be fully trained in emergency management notification and situational awareness protocols to support police, fire and county operations. This position will be expected to report to and support the County Emergency Operations Center during activations.

| Performance Measures | | | | | | | | | |
|----------------------|---|----------------|-------------------|------------------|---------------|--|--|--|--|
| Measure Type | Primary Measure | FY17 Actual | FY18 Purchased | FY18 Estimate | FY19 Offer | | | | |
| Output | Number of Homeland Security Exercise and Evaluation Program (HSEEP) Compliant exercises conducted annua | N/A | N/A | N/A | 4 | | | | |
| Outcome | | | | | | | | | |

Performance Measures Descriptions

Legal / Contractual Obligation

ORS 401.305 requires Multnomah County to establish an emergency management program and Multnomah County Code Chapter 25.410 establishes the County's Office of Emergency Management.

Revenue/Expense Detail

| | Proposed General Fund | Proposed Other Funds | Proposed General Fund | Proposed Other Funds |
|----------------------|-----------------------|----------------------|--------------------------|----------------------|
| Program Expenses | 2018 | 2018 | 2019 | 2019 |
| Personnel | \$0 | \$0 | \$118,647 | \$0 |
| Materials & Supplies | \$0 | \$0 | \$6,443 | \$0 |
| Total GF/non-GF | \$0 | \$0 | \$125,090 | \$0 |
| Program Total: | \$0 | | \$125,090 | |
| Program FTE | 0.00 | 0.00 | 1.00 | 0.00 |

| Program Revenues | | | | | | |
|------------------|-----|-----|-----|-----|--|--|
| Total Revenue | \$0 | \$0 | \$0 | \$0 | | |

Explanation of Revenues

Significant Program Changes

Last Year this program was:

The county has not had a dedicated person to focus on Continuity of Government (COG), Continuity of Operations Planning (COOP).