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July 12, 2018

Gary Shepherd  
Office of Metro Attorney  
600 NE Grand Avenue  
Portland, OR 97232

**RE: Application for Variance (Case #T3-2017-9165), for reduction to Forest Practices Setbacks.**

Dear Mr. Shepherd:

Thank you for submitting the above referenced application for Metro owned properties located in the Burlington Creek Forest in the West Hills / Tualatin Mountains. The application has been reviewed by Land Use & Transportation Planning staff to determine if all required materials have been provided. The application is complete as of the date of this letter.

However, I have noted that other proposed structures, such as bridge #1 may not meet the Forest Practices setbacks. Please indicate whether you intend for any other structures to be included in the review.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Kevin C. Cook  
Senior Planner

cc: File