GETTING PREPARED FOR YOUR APD AFH LICENSE RENEWAL

General Class Overview:

Short overview of APD Form 0517-- Renewal Licensing Inspection Report (for Non-ventilator Commercial AFH's)

Follow up with inspection review online with new LTC Facility Website Search: https://ltclicensing.oregon.gov/

General Overview of Relicense Visit:

Typical Relicense Visit:

Walk around of facility, Review of all facility and resident records, detailed medication audits (emphasis is on *statewide safety*, especially due to high number of medication errors/violations)

Provider Tools Website Review:

https://www.oregon.gov/dhs/providers-partners/licensing/APD-AFH/Pages/index.aspx

Get signed up for Provider Alerts—Providers must track and implement any new changes—when in doubt—reach out!

Know your AFH OAR's (Chapter 411 Division 050)

**Multnomah County uses a different rule set and forms. Please see their website for further information: https://multco.us/ads/adult-care-home

Pre-Service Dementia Training DUE BY 12-31-18:

See Provider Alert dated 6-20-18 on the Provider Tools Website for more info (handout with this information will also be available)

More trainings may become available as the SOQU approves them—watch for more provider alerts!

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How to make your voice heard...

▶ To discuss these rule changes, or voice your opinions in regards to the content of the new rules, you may contact your local State representatives by going to:

www.oregonlegislature.gov

- > Then go to either "House" or "Senate" tab and then to the "Find Who represents you" tab. Enter your address.
- > You can also review areas under the "Engage" tab in order to testify before committees, etc.
- ► Go to <u>www.Oregon.gov</u> to find information on Rule Advisory Committee (RAC) times and locations—also sign up for these alerts.
- Contact your Union Rep to discuss how to get involved.

Oregon DHS: Aging and People with Disabilities

Adult Foster Home Provider Alert

Policy updates, rule clarifications and announcements

Date: June 20, 2018

To: APD Adult Foster Home Providers

From: Safety, Oversight and Quality Unit

Topic: New Mandatory Dementia Training Now Available

Oregon Care Partners recently announced the availability of a **free** dementia training that satisfies the new training mandated by Section 30 of HB 3359 during the 2017 Oregon legislative session. This free course, **Pre-Service Dementia Care Training for Direct Care Staff** is available in both <u>online</u> and <u>in-person</u> formats.

Completion of this training is a requirement for all licensed providers, resident managers, floating resident managers, shift caregivers and substitute caregivers. According to OAR 411-050-0625 (2)(c) and (13)(a):

- All caregivers who are licensed or employed prior to December 31, 2018 must complete the required dementia training by December 31, 2018.
- On or after December 31, 2018, all caregivers must complete the required dementia training, in addition to meeting the requirements as specified in OAR 411-050-0625, **before** providing direct care.

For more class information through Oregon Care Partners, go to https://oregoncarepartners.com/classes/.

You will be notified by additional Provider Alerts as other dementia care trainings that satisfy the dementia training requirement are made available. Information will also be posted on the AFH training website at http://www.oregon.gov/DHS/SENIORS-DISABILITIES/PROVIDERS-PARTNERS/Pages/afh-training.aspx.

If you have any questions, please contact your local Licensor.





Adult Foster Home Renewal Inspection Worksheet

_icens	see	:				Inspection Date:	
ull Ac	ddr	ess	:			*	
FH R	ер	rese	ntative On	site:		Licensor:	
			Co	des: C =	Compliance;	NC = Non-Compliance; NA = Not Applicable	
pplic	ati	on F	Review				
11-05	0-0	615	Provider E	Enrollme	nt Agreements	s, Residency Agreements, and Refunds	
C N	С	NA	Rule:				Tag
			(1)(a)		e not on exclusion		V0700
			(2)(a)			cludes required criteria	V0712
Ī			(2)(b)	Residen	cy agreement di	scloses house policies	V0713
ī	7	\Box	(2)(c)	Residen	cy agreement do	pes not conflict with bill of rights	V0714
7 7	=	\Box	(2)(d)(A-H)	Residen	cy agreement in	cludes freedoms	V0715
īĒ	Ŧ	一	HCBS	411-004	-0020(2)(j) Acce	ss to food any time	V1523
7 F	_	一	HCBS	411-004	-0020(2)(h) Cho	ice of visitors at any time	V1521
7 F	Ħ	\exists	HCBS	411-004	-0020(2)(e) Doo	r locks with key access	V1518
ī F	7	Ħ	HCBS	411-004	-0020(2)(f) Choi	ce of roommates	V1519
i F	ī	Ħ	HCBS	411-004	-0020(2)(g) Dec	orate and furnish own unit	V1520
7 7	Ŧ	Ħ	HCBS	411-004	-0020(2)(i) Supp	ort and control activities	V1522
Ŧ F	Ŧ	Ħ	HCBS	411-004	-0020(2)(d) Priva	acy	V1517
7 F	Ħ	Ħ	(2)(e)	Residen	cy agreement do	pes not require fees or deposits	V0725
7 F	Ħ	Ħ	(2)(f)			ident or representative and in resident records	V0456
7	รี	Ħ	(2)(g)	No illega	al or unenforceal	ole provisions and no waiver of resident rights	V0726
╡┝	┪.	\exists	(2)(h)			cludes 30 day notice for rate changes	V0727
omme	ents	5.					
11-05				ions and	Training Requ	uirements	
C NO	С		Rule:				Tag
¬ —	7		(1)(a)(A-C)	Lives in	the home or has	approved RM(s) or SCGs, primary CG works 5, 2 primary CGs	V0305

FRM meets and maintains qualifications and training requirements

Health history form supports ability to provide care and services

Approved background checks for all subject individuals

Training and experience meet classification requested

work 3/4, not excluded

Able to respond in an emergency

FRM oriented to each home

Clear understanding of responsibilities

Current approved CPR and First Aid training

Sufficient financial resources for two months

V0307

V0308

V0310

V0311

(1)(d)

(1)(e)

(1)(g)

(1)(h)

(2)(a)

(3)

(4)

(5)(a)

(5)(c)

(2)(b)(D)(i-ii)

- r	7 1		(5)(d)	Proof of current approved background check	V0405
┆┝	╣ ¦	<u> </u>	(6)(a)	Variance request for shift caregivers	V0330
	-	·	(6)(b)	Shift caregiver(s) meet and maintain qualifications and training	V0331
	<u> </u>	-	(7)(a-j)	Substitute caregiver(s) oriented to home	V0332
] <u> </u> [-	<u> </u>	(9)(a)	Verification RM, FRM, SCG and substitute caregiver(s) not on exclusion lists	V0335
		—,	(10)	Certification of Licensee, RM, FRM, SCG completion of Six Rights of Safe Medication Administration and Fire and Life Safety Training	V0340
1 [7 1	\Box	(11)(a)	Documentation of 12 hours continuing education credits obtained	V0341
īĒ	ī	Πİ	(11)(b)	Current CPR certification for Licensee, RM, FRM and SCGs	V0342
īĒ			(12)(g)	Current CPR and First Aid certification for all substitute caregivers	V0356
4 05	· 0 0	040	Danson A		ALC: EN
			Renewal A	ррисацоп	Too
NO	C 	- 9	Rule: (3)(a-b)	Renewal application and bed fee received prior to expiration	Tag V0816
		ш ;	(4)(a-l)	Renewal application complete - mailing address; business email; capacity request; ID all occupants; health history; financial resources; own/lease/rent documentation; approved background checks; bed fee; RM, FRM, SCG applications; Operational plan, residency agreement; continuing education requirements;	V2040
<i>1-05</i>			Variances		
		-			
		NA	Rule:		Tag
; N(c	NA	Rule: (1)(a-c) (6)	Variance requested in writing Copy of written variance, current	
NO	C	NA	(1)(a-c)	Copy of written variance, current	V0790
NO DOMME	c] ents	NA	(1)(a-c) (6) rds Review	Copy of written variance, current	V0790
mme	c dents	NA	(1)(a-c) (6) rds Review	Copy of written variance, current	V0790
mme	c dents	NA	(1)(a-c) (6) rds Review Provider E	Copy of written variance, current	V0790 V0791
mme	c dents	NA	(1)(a-c) (6) rds Review Provider E	Copy of written variance, current inrollment Agreements, Residency Agreements, and Refunds	V0790 V0791 Tag V0700
mme	c dents	NA	(1)(a-c) (6) rds Review Provider E Rule: (1)(a)	Copy of written variance, current inrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list	V0790 V0791 Tag V0700 V0703
mme	c dents	NA	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A)	Copy of written variance, current Inrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list Approved Medicaid Provider Enrollment Agreement	Tag V0700 V0715
mme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H)	Copy of written variance, current Inrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list Approved Medicaid Provider Enrollment Agreement Residency agreement includes freedoms	Tag V0700 V0700 V0703 V0715 V1523
mme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H) HCBS	Copy of written variance, current Inrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list Approved Medicaid Provider Enrollment Agreement Residency agreement includes freedoms 411-004-0020(2)(j) Access to food any time	Tag V0790 V0791 V0700 V0703 V0715 V1523 V1521
mme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H) HCBS HCBS	Copy of written variance, current Enrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list Approved Medicaid Provider Enrollment Agreement Residency agreement includes freedoms 411-004-0020(2)(j) Access to food any time 411-004-0020(2)(h) Choice of visitors at any time	Tag V0790 V0700 V0703 V0715 V1523 V1521 V1518
mme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H) HCBS HCBS	Copy of written variance, current Inrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list Approved Medicaid Provider Enrollment Agreement Residency agreement includes freedoms 411-004-0020(2)(j) Access to food any time 411-004-0020(2)(h) Choice of visitors at any time 411-004-0020(2)(e) Door locks with key access 411-004-0020(2)(f) Choice of roommates	V0790 V0791 Tag V0700 V0703 V0715 V1523 V1521 V1518 V1519
mme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H) HCBS HCBS HCBS HCBS	Copy of written variance, current Finrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list Approved Medicaid Provider Enrollment Agreement Residency agreement includes freedoms 411-004-0020(2)(j) Access to food any time 411-004-0020(2)(h) Choice of visitors at any time 411-004-0020(2)(e) Door locks with key access 411-004-0020(2)(f) Choice of roommates 411-004-0020(2)(g) Decorate and furnish own unit	Tag V0790 V0791 Tag V0700 V0703 V0715 V1523 V1521 V1518 V1519 V1520
omme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H) HCBS HCBS HCBS HCBS HCBS	Copy of written variance, current Inrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list Approved Medicaid Provider Enrollment Agreement Residency agreement includes freedoms 411-004-0020(2)(j) Access to food any time 411-004-0020(2)(h) Choice of visitors at any time 411-004-0020(2)(e) Door locks with key access 411-004-0020(2)(f) Choice of roommates 411-004-0020(2)(g) Decorate and furnish own unit 411-004-0020(2)(i) Support and control activities	Tag V0790 V0791 Tag V0700 V0703 V0715 V1523 V1521 V1518 V1519 V1520 V1522
mme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H) HCBS HCBS HCBS HCBS HCBS HCBS	Copy of written variance, current Enrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list Approved Medicaid Provider Enrollment Agreement Residency agreement includes freedoms 411-004-0020(2)(j) Access to food any time 411-004-0020(2)(h) Choice of visitors at any time 411-004-0020(2)(e) Door locks with key access 411-004-0020(2)(f) Choice of roommates 411-004-0020(2)(g) Decorate and furnish own unit 411-004-0020(2)(i) Support and control activities 411-004-0020(2)(d) Privacy	V0790 V0791 V0791 V0700 V0703 V0715 V1523 V1521 V1518 V1519 V1520 V1522 V1517
omme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H) HCBS HCBS HCBS HCBS HCBS HCBS HCBS (2)(e)	Copy of written variance, current Copy of written variance, and Refunds Copy of written vari	Tag V0790 V0791 V0700 V0703 V0715 V1521 V1518 V1519 V1520 V1522 V1517 V0725
omme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H) HCBS HCBS HCBS HCBS HCBS HCBS HCBS (2)(e) (2)(f)	Copy of written variance, current Inrollment Agreements, Residency Agreements, and Refunds Licensee not on exclusion list Approved Medicaid Provider Enrollment Agreement Residency agreement includes freedoms 411-004-0020(2)(j) Access to food any time 411-004-0020(2)(h) Choice of visitors at any time 411-004-0020(2)(e) Door locks with key access 411-004-0020(2)(f) Choice of roommates 411-004-0020(2)(g) Decorate and furnish own unit 411-004-0020(2)(i) Support and control activities 411-004-0020(2)(d) Privacy Residency agreement does not require fees or deposits Signed agreement to resident or representative and in resident records	Tag V0790 V0791 Tag V0700 V0703 V0715 V1523 V1521 V1519 V1520 V1522 V1517 V0725 V0456
omme	c dents	econ 6615	(1)(a-c) (6) rds Review Provider E Rule: (1)(a) (1)(e)(A) (2)(d)(A-H) HCBS HCBS HCBS HCBS HCBS HCBS HCBS (2)(e)	Copy of written variance, current Copy of written variance, and Refunds Copy of written vari	Tag V0700 V0700 V0703 V0715 V1523

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411.	.050-	0620	Backgroui	nd Check	
C	NC	NA			Tag
$\ddot{\Box}$			(1)	Proof all subject individuals approved prior to working, training or living in AFH	V0760
H	片	\vdash	(3)(a)	New background check every 2 years	V0762
Com	ment		(0)(0)		
			0	and Training Description of	
				ons and Training Requirements	
Ç	NC	NA	Rule:	Documentation of FRM orientation to each home	Tag V0405
	님	\vdash	(5)(c)	Current approved background check of FRM in each home	V0406
님	님	\parallel	(5)(d)	Documentation of caregiver orientation	V0400
닏		닏	(7)(a-j)		V0776
Ц	닏	\sqcup	(8)	Employment application retained for 3 years minimum Documentation demonstrating RM, FRM, SCG not on exclusion lists	V0776
Щ			(9)(b)		V0415
\sqcup	\sqcup	\sqcup	(12)(h)(B)	Documentation demonstrating substitute caregivers no on exclusion lists	V0416
		Ш	(13)(b)	Completed Caregiver Preparatory Study Guide and workbook for each substitute caregiver	VU359
411- C	050-0		Rule:	Approved background check signed / dated tenancy agreement on file for all room &	Tag V0809
c	-30.7	NA		Approved background check, signed / dated tenancy agreement on file for all room & board tenants	Tag V0809
C Com	NC ment	NA	Rule: (7)(a-c)		
C Com	NC ment	NA	Rule: (7)(a-c)	board tenants	
C Com	NC ment	NA	Rule: (7)(a-c)	board tenants	V0809 Tag V0821
C Com	NC ment	NA	Rule: (7)(a-c) Operationa Rule:	board tenants Applicable business license, zoning, codes, Fair Housing Act and State and local fire and	V0809 Tag V0821 V0823
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations	Tag V0821 V0823 V0824
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu	V0809 Tag V0821 V0823
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education	V0809 Tag V0821 V0823 V0824 V0882 V0424
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e) (4)(c)(A-D)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education Certifications for all required training for RM, FRM, SCG and substitute caregivers	Tag V0821 V0823 V0824 V0882 V0424 V0421
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e) (4)(c)(A-D) (6)(a)(A)(i)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education	Tag V0821 V0823 V0824 V0882 V0424 V0421 V0422
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e) (4)(c)(A-D) (6)(a)(A)(i) (6)(a)(B)(ii)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education Certifications for all required training for RM, FRM, SCG and substitute caregivers	Tag V0821 V0823 V0824 V0882 V0424 V0421
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e) (4)(c)(A-D) (6)(a)(A)(i) (6)(a)(B)(iii) (6)(a)(B)(iiii)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education Certifications for all required training for RM, FRM, SCG and substitute caregivers Documentation of orientation for all caregivers Employment applications for all caregivers Exclusion list documentation for all caregivers	Tag V0821 V0823 V0824 V0882 V0424 V0421 V0422 V0420 V0423
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e) (4)(c)(A-D) (6)(a)(A)(i) (6)(a)(B)(ii) (6)(a)(B)(iii) (6)(a)(B)(iv)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education Certifications for all required training for RM, FRM, SCG and substitute caregivers Documentation of orientation for all caregivers Employment applications for all caregivers	Tag V0821 V0823 V0824 V0824 V0424 V0421 V0422 V0420 V0423 V0425
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e) (4)(c)(A-D) (6)(a)(A)(i) (6)(a)(B)(ii) (6)(a)(B)(iii) (6)(a)(B)(iv) (6)(a)(B)(v)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education Certifications for all required training for RM, FRM, SCG and substitute caregivers Documentation of orientation for all caregivers Employment applications for all caregivers Exclusion list documentation for all caregivers	Tag V0821 V0821 V0823 V0824 V0824 V0424 V0421 V0422 V0420 V0423 V0425 V0426
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e) (4)(c)(A-D) (6)(a)(A)(i) (6)(a)(B)(ii) (6)(a)(B)(iii) (6)(a)(B)(iv) (6)(a)(B)(v) (6)(a)(C)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education Certifications for all required training for RM, FRM, SCG and substitute caregivers Documentation of orientation for all caregivers Employment applications for all caregivers Exclusion list documentation for all caregivers Copies of notices of change of RM, FRM, SCG or Primary Caregiver	Tag V0821 V0823 V0824 V0824 V0424 V0421 V0422 V0420 V0423 V0425
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e) (4)(c)(A-D) (6)(a)(A)(i) (6)(a)(B)(ii) (6)(a)(B)(iii) (6)(a)(B)(iv) (6)(a)(B)(v) (6)(a)(C) (6)(a)(D)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education Certifications for all required training for RM, FRM, SCG and substitute caregivers Documentation of orientation for all caregivers Employment applications for all caregivers Exclusion list documentation for all caregivers Copies of notices of change of RM, FRM, SCG or Primary Caregiver Proof of animal vaccinations	Tag V0821 V0821 V0823 V0824 V0824 V0424 V0421 V0422 V0420 V0423 V0425 V0426
C Com	NC ment	NA	Rule: (7)(a-c) Operational Rule: (1)(b) (1)(d)(A-B) (1)(e) (4)(c)(A-D) (6)(a)(A)(i) (6)(a)(B)(ii) (6)(a)(B)(iii) (6)(a)(B)(iv) (6)(a)(B)(v) (6)(a)(C) (6)(a)(D) (6)(a)(E)	Applicable business license, zoning, codes, Fair Housing Act and State and local fire and life safety regulations Cooperation and access to AFH and records Resident information kept confidential Schedule of meal times and menu Facility records current and available for review; documentation of required continuing education Certifications for all required training for RM, FRM, SCG and substitute caregivers Documentation of orientation for all caregivers Employment applications for all caregivers Exclusion list documentation for all caregivers Copies of notices of change of RM, FRM, SCG or Primary Caregiver Proof of animal vaccinations Well water test records	V0809 Tag V0821 V0823 V0824 V0882 V0424 V0421 V0422 V0420 V0423 V0425 V0426 V0427

Comments:

NC	NA	Rule:		Tag
		(2)(a)	Annual water test if non-municipal source, approved for drinking, retained last 3 years	V0525
\sqcap	\exists	(2)(l)	Current vaccination records available in home for all pets and domestic animals	V0535
\sqcap	Ħ	(5)(a)	Meets local/state building, mechanical and housing codes	V0620
\sqcap	H	(5)(b)(A)	Proper permits for wood/pellet/gas stove/fireplace	V0622
H	\exists	(5)(f)(B)	Notification and permits for structural changes	V0554
П	\vdash	(5)(h)(D)	Carbon monoxide and smoke alarms monthly testing documentation	V0437
Ħ	П	(5)(m)	Documentation of caregiver orientation to emergency procedures	V0641
П	Ħ	(5)(n)	Evacuation drills documented ≤ 90 days, during sleeping hours at least annually	V0642
П	Ħ	(5)(n)(A)(i)	Initial point of safety reached ≤ 3 minutes	V0643
Ħ	П	(5)(n)(A)(ii)	Final point of safety reached ≤ 5 minutes	V0644
Ħ	\Box	(5)(o)	Floor plan current and accurate	V0645
П	一	(5)(w)	Emergency preparedness plan documented and current	V0649
Ħ	\vdash	(5)(w)(A)(i-v)	Emergency preparedness plan includes all potential emergencies and all occupants	V0650
		(4)(b)(A C)	I to the description of the second se	V0429
nmen	ts:	(1)(b)(A-C)	Interviewed appropriate persons, provided copies, maintained 3 years if not admitted	V0423
iden	t Red	cords Review	w	V0423
iden -050-	t Red	cords Reviev 5 Provider En		
iden	t Red	cords Reviev 5 Provider Er Rule:	w nrollment Agreements, Residency Agreements and Refunds	Tag
iden -050-	t Red	cords Reviev 5 Provider En Rule: (1)(e)(C)	Proliment Agreements, Residency Agreements and Refunds Documentation of Department authorization of placement	
050- NC	t Rec 0615 NA	cords Reviev 5 Provider Er Rule:	w nrollment Agreements, Residency Agreements and Refunds	Tag V0455
050- NC 	t Red 0615 NA ts:	Cords Review 5 Provider En Rule: (1)(e)(C) (1)(g)	Prollment Agreements, Residency Agreements and Refunds Documentation of Department authorization of placement Written agreement for storage charges	Tag V0455
oso- NC D men	t Rec 0615 NA ts:	Rule: (1)(e)(C) (1)(g)	Prollment Agreements, Residency Agreements and Refunds Documentation of Department authorization of placement Written agreement for storage charges	Tag V0455 V0704
o50- NC 	t Rec 0615 NA ts:	Rule: (1)(e)(C) (1)(g) Operational	Paroliment Agreements, Residency Agreements and Refunds Documentation of Department authorization of placement Written agreement for storage charges	Tag V0455 V0704
iden 050- NC men	t Rec 0615 NA ts:	Rule: (1)(e)(C) (1)(g) Operational Rule: (5)(c)	Prollment Agreements, Residency Agreements and Refunds Documentation of Department authorization of placement Written agreement for storage charges I Standards Telephone restrictions in individual care plans	Tag V0455 V0704 Tag V0512
iden 050- NC men	t Rec 0615 NA ts:	Rule: (1)(e)(C) (1)(g) Operational Rule: (5)(c) (7)(a)	Documentation of Department authorization of placement Written agreement for storage charges I Standards Telephone restrictions in individual care plans Resident records current, accessible, legible and organized	Tag V0455 V0704 Tag V0512 V0450
iden 050- NC men	t Rec 0615 NA ts:	Rule: (1)(e)(C) (1)(g) Operationa Rule: (5)(c) (7)(a) (7)(a)(A)	Documentation of Department authorization of placement Written agreement for storage charges I Standards Telephone restrictions in individual care plans Resident records current, accessible, legible and organized Screening assessment and general information	Tag V0455 V0704 Tag V0512 V0450 V0460
oso- NC D men	t Rec 0615 NA ts:	Cords Review Provider En Rule: (1)(e)(C) (1)(g) Operational Rule: (5)(c) (7)(a) (7)(a)(A) (7)(a)(B)	Documentation of Department authorization of placement Written agreement for storage charges I Standards Telephone restrictions in individual care plans Resident records current, accessible, legible and organized Screening assessment and general information Long term care assessment (form SDS 913) for private-pay residents	Tag V0455 V0704 Tag V0512 V0450 V0460 V0461
oso- NC D men	t Rec 0615 NA ts:	Cords Review Frovider En Rule: (1)(e)(C) (1)(g) 6 Operational Rule: (5)(c) (7)(a) (7)(a)(A) (7)(a)(B) (7)(a)(C)	Documentation of Department authorization of placement Written agreement for storage charges If Standards Telephone restrictions in individual care plans Resident records current, accessible, legible and organized Screening assessment and general information Long term care assessment (form SDS 913) for private-pay residents Right to formulate Advance Directives	Tag V0455 V0704 Tag V0512 V0450 V0460 V0461 V0462
oso- NC D men	t Rec 0615 NA ts:	Cords Review Provider En Rule: (1)(e)(C) (1)(g) Department of Operational Rule: (5)(c) (7)(a) (7)(a)(A) (7)(a)(B) (7)(a)(C) (7)(a)(D)(i-ii)	Procliment Agreements, Residency Agreements and Refunds Documentation of Department authorization of placement Written agreement for storage charges If Standards Telephone restrictions in individual care plans Resident records current, accessible, legible and organized Screening assessment and general information Long term care assessment (form SDS 913) for private-pay residents Right to formulate Advance Directives Financial information: detailed records and receipt if managing resident's money, contracts signed by residents or their representative available for review	Tag V0455 V0704 Tag V0512 V0460 V0461 V0462 V0463
oso- NC D men	t Rec 0615 NA ts:	Cords Review Frovider En Rule: (1)(e)(C) (1)(g) 6 Operational Rule: (5)(c) (7)(a) (7)(a)(A) (7)(a)(B) (7)(a)(C)	Procliment Agreements, Residency Agreements and Refunds Documentation of Department authorization of placement Written agreement for storage charges If Standards Telephone restrictions in individual care plans Resident records current, accessible, legible and organized Screening assessment and general information Long term care assessment (form SDS 913) for private-pay residents Right to formulate Advance Directives Financial information: detailed records and receipt if managing resident's money, contracts	Tag V0455 V0704 Tag V0512 V0460 V0461 V0462 V0463
iden -050- NC 	t Rec 0615 NA ts:	Cords Review Provider En Rule: (1)(e)(C) (1)(g) Department of Operational Rule: (5)(c) (7)(a) (7)(a)(A) (7)(a)(B) (7)(a)(C) (7)(a)(D)(i-ii)	Prollment Agreements, Residency Agreements and Refunds Documentation of Department authorization of placement Written agreement for storage charges If Standards Telephone restrictions in individual care plans Resident records current, accessible, legible and organized Screening assessment and general information Long term care assessment (form SDS 913) for private-pay residents Right to formulate Advance Directives Financial information: detailed records and receipt if managing resident's money, contracts signed by residents or their representative available for review Medical/legal information, medication and treatment orders, RN instructions, delegations,	Tag V0455 V0704 Tag V0512 V0450 V0460 V0461 V0462

7		1 -	HCBS	Copy of signed limitation consent form	V1589
7	F	┧┝	(7)(a)(H)	Signed house policies and Bill of Rights	V0467
╣	F	1 -	(7)(a)(l)	Significant events	V0468
╡	<u> </u>	i H	(7)(a)(J)	Weekly progress narrations	V0469
╡	<u> </u>		(7)(a)(K)	Resident care needs and correspondence	V0470
╣	누	:	(7)(b)(A)	Resident records readily available	V0453
4			(7)(c)	Records retained for 3 years	V0452
╣		┆├	7)(d)	Resident records kept confidential	V0451
╣	<u> </u>	╎├] (8)	Signed residency agreement	V0895
╣	늗	<u> _ </u>	(9)(a)(A-B)	Resident move - pertinent records sent, documented in narratives	V0900
╡	느		(9)(a)(A-D) (9)(b)	Voluntary and involuntary moves documented	V0475
	NC		Rule: (1)(a) (1)(a)(A-C) (1)(b)(A-C) (1)(e)(B) (2)(a) (2)(b)(A) (2)(b)(B)	Screening and assessment complete, conducted prior to admission Screening evaluated evacuation ability, staff able to meet needs, includes all criteria Interviewed appropriate persons, provided copies Completed long term care assessment (form SDS 913) Prior to admission obtained general resident information Prior to admission obtained physician orders and medical information Prior to admission review of OTC medications	Tag V1100 V1101 V1102 V1103 V1110 V11104
			(2)(b)(C)	Prior to admission available medical information	V1117
7	П		(2)(c)	Prior to admission obtained copies of POLST, POA, Advance Directive, Guardianship, Conservatorship	V0480
_ ¬			(2)(d)	Prior to admission obtained signed residency agreement	V1121
╡	H	╎├	(3)(a-d)	Re-admission screening	V1105
11.	-050	-065	5 Standards	and Practices for Care and Services	
	NC	NA	Rule:		Tag
]			(4)(a)(A-N)	Care plan completed by licensee within 14 days of admission	V1130
			(4)(b)(A-G)	Consent to HCBS Limitations form	V1131
]			HCBS	411-004-0020(3)(a)	V1589
]			(4)(c)(A-H)	Specific assessed need to support limitations	V1132
]			HCBS	411-004-0020(1) Threat to health and safety	V1580
]			HCBS	411-004-0020(4) Apply limitation with consent	V1526
]			HCBS	411-004-0020(2)(b) Positive interventions and supports used	V1582
Ī	\Box		HCBS	411-004-0020(2)(c) Less intrusive methods tried	V1583
Ī	百	$\overline{\sqcap}$	HCBS	411-004-0020(2)(d) Clear description of limitation	V1584
ĺ	一	Ħ	HCBS	411-004-0020(2)(e) Measure ongoing effectiveness	V1585
ĺ	\Box	\Box	HCBS	411-004-0020(2)(f) Periodic reviews established	V1586
í	\exists	H	HCBS	411-004-0020(2)(g) Informed consent	V1587
<u>'</u>	H	\vdash	HCBS	411-004-0020(2)(h) Will not cause harm	V1588
7		ᆜ		Country of the countr	V0467

V0467

V1140

V1512

(4)(e)

HCBS

(5)

Care plan updated every 6 months or as resident's condition changes

411-004-0020(1)(e) Individual choice regarding services and supports

Person-centered service plan implemented

ַן עַן נַ	1	(m) ()	N. U.S. C. A. C. A	V0485
		(5)(a)	Notification to case manager of any change or removal of limitations	V1591
ַן וַן וַ		HCBS	411-004-0040(3)(c) Requested review when appropriate	
		(5)(a)(A-B)	Documentation of notifications to case manager	V0485
		(6)(a)	RN consultation and assessment documented in file	V1145
		(6)(b)(B)	RN consultation for written PRN parameters	V1147
		(6)(b)(C)	RN consultation for use of restraints	V1148
		(6)(b)(D)	RN consultation for psychoactive medications	V1149
		(6)(b)(E)	RN consultation for new care procedures	V1150
		(6)(c)	RN delegations for care tasks	V1151
omments	s:			
11-050-0	0655	5 Standards	s and Practices for Care and Services	
NC I	NA	Rule:		Tag
		(7)(a)	All caregivers demonstrate understanding of medication regimens, medication resource materials available	V1155
		(7)(b)	Written orders, carried out as prescribed, changes documented	V0490
		(7)(b)(B)	Changed orders documented	V0491
		(7)(c)	All medication refill attempts documented	V0492
		(7)(d)	Home health, hospice, medical professional orders implemented by AFH on file and transcribed to MAR	V1190
		(7)(e)	Copy of hospice or home health documentation by non-AFH staff	V1191
ĪПĪ		(7)(f)	Current MAR for each resident	V1195
		(7)(f)(A)	MARs list all medications including OTC and supplements, time, dosage and route	V1196
ī ii i		(7)(f)(B)	MARs list all treatments and therapies, type and time	V1197
īĦi	$\overline{\Box}$	(7)(f)(C)	MARs immediately initialed at time of administration, legible signature for each initial	V1198
ī lī i		(7)(f)(D)	MARs documented changed/discontinued orders	V1199
	$\overline{\Box}$	(7)(f)(E)	MARs documented missed or refused orders	V1200
ī lī i	Ħ	(7)(g)	PRN parameters documented	V1205
ī Fī i		(7)(g)(A)	PRN medications documented why, when, dosage and time	V1206
i Fi		(7)(h)(A)	Psychoactive medication order in record	V1180
ī lī i	\Box	(7)(h)(C)	Psychoactive medication order specifies dose, frequency, and circumstance for use	V1182
ī Hi	Ħ	(7)(h)(E)	Care plan identifies behavior symptoms for which psychoactive medications are used	V1184
i Hi	Ħ	(7)(k)(A-B)	Medication disposal documented	V0493
	\equiv	(7)(k)	Self-administration order in file	V1177
 		(7)(n)	Injections delegated or taught	V1178
		(7)(o)(E)	Restraints documentation: assessment, written order, consent	V0494
		(8)(g)	Activities: 6 hours weekly, resident preferences, documented	V0495
 			Day care: screening, orders, MARs	V1235
		(8)(h)	Day care. Screening, cracis, invites	V 1230
		(8)(h) (8)(j)(A-C)	Resident money accounting documentation	V1235

Comments:

NC	NA	Rule:		Tag
	П	(4)(a)	Three nutritious meals daily	V0880
i Fi	一	(4)(b)	Meals reflect consideration of resident preferences/cultural/ethnic background	V0881
Ħ	一	(4)(d)	No more than 14 hours between meals	V0883
	一	(4)(f)	Food preservation (canning, freezing) appropriate, pasteurized milk	V0885
iП	一	(4)(g)	Consideration for eating limitations, special diets	V0886
iΠ	一	(4)(h)	Proper and adequate food storage	V0887
iĦ	一	(4)(i)	Proper and adequate dish, glassware and utensil storage	V0888
iП	一	(4)(j)	Meals prepared and served in AFH	V0889
iΠ	Ħ	(4)(k)	Utensils, dishes and glassware properly washed	V0890
iΠ	一	(4)(l)	Sanitation, food preparation areas and equipment clean and in good repair	V0891
iΠ	一一	(5)(a)	Corded telephone and functional landline allows all calls unhindered	V0510
iΠ	一	(5)(b)	Functional phone accessible and available, within resident ability to use, volume control	V0511
		(6)(b)(A-J)	Posted items in one visible location: license, conditions, current floorplan, bill of rights, house policies, complaint procedure, LTCO poster, inspection forms and video/monitor notice; menu;	V0500
	П	(6)(c)	Emergency numbers posted by phone	V0504
NC		Rule:	nd Safety Standards	Tag
		(1)(a)	Interior and exterior well maintained, clean and in good repair, no accumulation of garbage, debris, offensive odors	V0515
		(1)(b)	Address numbers 4" high and visible from street	V0516
		(1)(c)	Adequate lighting	V0517
		(1)(d)(A-C)	Temperature 68°-85° during the day, minimum 60° at night	V0518
		(1)(e)	Sufficient common use area	V0519
		(2)(a)	Annual water test if non-municipal source, approved for drinking	V0525
		(2)(b)	Septic/sewage disposal in good order	V0526
		(2)(c)	Commodes emptied/cleaned, soiled incontinence garments in closed container	V0527
		(2)(e)	Laundry in closed container separate from food storage, kitchen and dining areas	V0528
		(2)(f)	Garbage/refuge suitably stored, weekly removal	V0529
		(2)(g)	Screens in good condition on all doors and windows used for ventilation	V0530
		(2)(h)	Standard precautions for infection control	V0531
		(2)(i)	Sharps container for needles, syringes, other sharp devices	V0532
		(2)(j)	First aid kit and manual readily available	V0533
		(2)(k)	Reasonable precautions to prevent pests	V0534
		(2)(l)	Sanitation for household pets; not a danger to residents	V0535
		(2)(m)	Safety barriers patios, decks, walkways, stairways, pools, hot tubs, spas, water features	V0536
	nts:			
mmei		0 Facility an	d Safety Standards	
	-065			
1-050		Rule:		Tag
			Bathrooms have privacy, common area or hall access Large enough to accommodate resident needs and equipment	Tag V0570 V0571

$\neg \sqcap$	1 [(3)(d)	Clean and free of odors	V0573
$\dashv \vdash$	1 =	(3)(e)	Tubs, showers, toilets and sinks in good repair; one for every six occupants	V0574
	i F	(3)(f)	Hot and cold water at each tub, shower and sink	V0575
₹ F	i F	(3)(g)	Nonporous surfaces, glass doors tempered	V0576
	i F	(3)(h)	Non-slip floor surfaces	V0577
7	í F	(3)(i)	Gab bars installed	V0578
7	íF	(3)(j)	Barrier free access	V0579
7	íF	(3)(k)	Adequate supplies, individual towels, racks and hooks to dry linens	V0580
7 -	i F	(4)(a)(A)	Bedrooms built as such or remodeled under permit	V0600
i –	í F	(4)(a)(B)	Interior walls finished and go from floor to ceiling	V0601
		(4)(a)(C)	Door opens directly to hallway or common area and accommodates occupant and necessary equipment	V0602
٦Г	1 [(4)(a)(D)	Adequate ventilation, heat, light, one window leading directly outside	V0603
īF	i F	(4)(a)(E)	Minimum 70 sg ft - one resident or minimum 120 sq ft - two residents	V0604
7 =	īĒ	(4)(a)(F)	Maximum 2 occupants per bedroom	V0605
7 F	ĭ F	(4)(b)	No caregivers/family members sleeping in common areas or with residents	V0606
Ŧ -	ĭË	(4)(c)	Bed, pillow and bed accessories provided	V0607
╡┝	ī F	(4)(d)	Dresser and closet storage for resident use only	['] V0608
7 H	íË	(4)(f)	Drapes or shades on windows	V0610
7 F	i F	(4)(g)	Safe secondary exit at ground level, or capable of self-preservation	V0611
7 F	ij	(4)(h)	Proximity to caregiver or intercom to alert caregiver of needs	V0612
7 F	ĭ Ħ	(4)(i)	Licensee, RM, SCG, sub CG bedrooms with direct access into AFH	V0613

Comments:

NC	NA	Rule:		Tag
		(5)(b)	All heat sources installed properly and in good repair	V0621
		(5)(b)(B)	Fireplaces have approved protected glass screens or metal mesh screens anchored	V0623
F		(5)(b)(C)	Safety barrier 36" around heat source	V0624
F	i H	(5)(b)(D)	Space heaters with auto tip-over shut off	V0625
F	iπ	(5)(c)	Extension cords temporary use only, multiple plug adaptors with circuit breaker protection	V0626
F		(5)(d)	Door hardware visible with simple operation, alarms in place if necessary	V0627
	i	(5)(d)(A)	Single action lock for resident use	V0591
F	i F	(5)(d)(B)	Personalized key for resident use	V0592
F	i 🗔	HCBS	411-004-0020(2)(e) Door locks with key access	V1518
F	i	(5)(d)(C)	Resident has possession of key	V0593
F		HCBS	411-004-0020(2)(e) Door locks with key access	V1518
		(5)(d)(D)	Master keys available for caregiver use	V0594
〒		(5)(d)(E)	Activated alarm system for known wandering residents	V0595
_	Ī	(5)(e)	Windows: ≥20" x 24", ≥821 sq inches, sill height ≤44 inches, approved aids	V0550
		(5)(f)	Doorways sufficient for resident's mobility equipment, stairways unobstructed, handrails both sides	V0551
Г		HCBS	411-004-0020(2)(b) Physically accessible to individuals	V1515
		(5)(f)(A)	Sound construction with wall and ceiling flame spread index	V0552
F	iΕ	(5)(f)(A)(i)	Manufactured home built in 1976 or later with label	V0553
		(5)(g)	2-A:10-B:C fire extinguisher on each level, maintained annually, mounted, visible and accessible	V0653

Comments:

С	NC	NA	Rule:		Tag
$\overline{}$			(5)(h)(A)	Carbon monoxide appropriately installed	V0660
Ħ	Ħ	\sqcap	(5)(h)(A)(i)	Carbon monoxide alarm every level	V0661
Ħ	Ħ	П	(5)(h)(A)(ii)	Carbon monoxide alarm with battery back-up if hard wired or plug-in	V0662
Ħ	Ħ	П	(5)(h)(A)(iii)	Carbon monoxide alarm with visual or vibrating capacity for hearing-impaired occupants	V0663
Ħ	Ħ	П	(5)(h)(B)	Smoke alarms appropriately installed	V0664
Ħ	Ħ	Ħ	(5)(h)(B)(i)	Smoke alarms placement on ceiling	V0665
ī	Ħ	Ħ	(5)(h)(B)(ii)	Smoke alarms with battery back-up	V0666
f	Ħ	Ħ	(5)(h)(B)(iii)	Smoke alarms with visual or vibrating capacity for hearing-impaired occupants	V0667
			(5)(h)(C)	Carbon monoxide and smoke alarms audible or interconnected and loud enough to wake occupants when doors are closed	V0668
٦			(5)(i)	Flammable/Combustible materials properly stored in original containers	V0630
Ē	同	\Box	(5)(i)(A)	Oxygen and gas cylinders properly stored	V0631
Ī	Ħ	\sqcap	(5)(i)(B)	No smoking signs posted where oxygen cylinders present	V0632
Ħ	$\overline{\sqcap}$	Ħ	(5)(i)(C)	Firearms stored unloaded in locked cabinet	V0633
Ī	戸	一	(5)(i)(D)	Ammunition stored separate in locked area	V0634
ī	Ħ	\sqcap	(5)(j)	Hazardous materials, cleaning supplies, insecticides, etc., properly stored and labeled	V0635
C	NC	NA	Rule:	Sharps container for all peedles and lancets	Tag V0636
_			(5)(k)(A-G)	Sharps container for all needles and lancets	
_		Ц	(5)(n)(A)(i)	Initial point of safety 25'	V0643
_		Ц	(5)(n)(A)(ii)	Final point of safety 50'	V0644
]			(5)(q)	Stairs rise 6-8", run 8-10.5"	V0555
_			(5)(r)	Barrier-free exit ways	V0556
-		\sqcup	(5)(s)(A-H)	Ramps meet requirements	V0557
ַ וַ		\sqcup	(5)(t)	Safe 2nd emergency exit from all bedrooms	V0647
_]		\Box	(5)(u)	Functional plug-in, rechargeable flashlight on each level	V0648
_]	\sqsubseteq	\sqcup	(5)(v)(A)(i)	Smoking prohibited in all bedrooms regardless of occupant	V0680
ַן וַ		Ц	(5)(v)(A)(ii)	Smoking prohibited in any room with oxygen	V0681
ַן וַ	Щ	닏	(5)(v)(A)(iii)	Smoking prohibited where flammable materials are stored	V0682 V0637
<u> </u>	닏		(5)(v)(B)	Appropriate ashtrays provided in areas where smoking is allowed	V0637 V0649
			(5)(w)	Emergency supplies current and available in the home	V 0049
omi	men	ts:			
11-0	50-0			nd Practices for Care and Services	
	NC	NA	Rule:	No. 12 - 42	Tag
<u> </u>			(7)(a)	Medication resource material readily available	V1155
<u> </u>		\sqcup	(7)(c)	All medications available in home	V1165
ַן בַּ		Ц	(7)(i)(A)	Medications containers original and properly labeled	V1166
] [(7)(i)(B)	OTC medications marked with resident name	V1167
ַ [(7)(i)(C)	Medication storage lockable, cool, clean, dry, no direct sunlight, refrigerated meds locked	V1168
] [(7)(i)(D)	Non-resident medication locked, stored separately	V1169
] [(7)(i)(E)	No outdated, discontinued, recalled or contamination medications	V1175
] [(7)(1)	7 day advance set-up containers clearly labeled and locked	V1176
٦ [(7)(o)(G)	Restraints discouraged at night and no bed tie-in restraints	V1216

	(7)(o)(H) Restraints have quick release	V1217
	(8)(a)	Home-like, appropriate care, sufficient staff	V1225
	(8)(e)	Reasonable precautions for health, safety and welfare	V1232
Common	te.		