

QI Project Completion Report

Project Name:

Division:

Report Date:

Project Sponsor:

Project Lead:

Project Team:

Project Summary: *(Brief summary of project journey - problem statement, aim, challenges, final results and improvement learning)*

Improvement Metric(s) and Improvement Results: *(Identify the improvement measure used, and note results after testing change. Visuals can be helpful to understanding)*

Accomplishments and/or Lessons Learned: *(Focus on what this project accomplished for program operations, staff, or clients. Be specific. What worked well? What would you differently next time?)*

DCHS Programs: Please email a pdf of the report to QIC@multco.us for posting on the [QIC Commons page](#).



More questions? Email QIC@multco.us