

#### Program #15000 - Management Services

4/25/2019

**Department:** District Attorney **Program Contact**: Rod Underhill

Program Offer Type: Administration Program Offer Stage: As Proposed

Related Programs:

**Program Characteristics:** 

# **Executive Summary**

The District Attorney (DA) and Executive Staff provide the leadership, vision, policies, resource allocation, oversight, and direction of the Multnomah County District Attorney's Office. The DA leads and monitors daily operations and directs related work with local law enforcement agencies, social service agencies, public and private concerns to ensure the organization is operating at its maximum efficiency in service to the community.

### **Program Summary**

The District Attorney (DA) and Executive Staff are responsible for leadership around public relations, policy direction, long and short-range planning, internal human and labor relations and oversight of daily operations. As the largest district attorney's office in the State of Oregon, representing Oregon's most populous county, the DA frequently partners with public safety officials, locally, state wide and nationally to work on enacting sound public safety policies and laws which reflect the desires of the community and increase confidence, fairness, efficiency and effectiveness system-wide. The office oversees administrative functions that support our law related direct service work.

The District Attorney represents the office to public safety peers, consults with legislators and state law enforcement leaders, and provides leadership at statewide district attorney meetings. The DA is the ultimate authority responsible for prosecution of crime. The DA and staff meets with legislators dozens of times each year to discuss pending legislation and help draft legislation around criminal justice. In addition, the DA occupies a leadership role in the Oregon District Attorneys Association, which also brings issues to the legislature. The DA serves as the Executive sponsor for the Equity Dignity Opportunity Council (EDOC), in internal workgroup which meets to advance the equity conversation within the office. In FY 20 the EDOC will expand its work to include the objectives of the Workforce Equity Strategic Plan.

The office initiates and oversees Continuing Legal Education (CLE) sessions attended by law personnel internal and external to the DA's Office.

In addition to the District Attorney this unit includes a First Assistant to the District Attorney, two Administrative Managers, and two Staff Assistants who provide support for the DA and senior management.

Performar	Performance Measures								
Measure Type	Primary Measure	FY18 Actual	FY19 Purchased	FY19 Estimate	FY20 Offer				
Output	Total number of all staff communications	65	52	65	65				
Outcome	Total number of cases resolved	11,092	12,666	10,750	10,005				

#### **Performance Measures Descriptions**

For additional MCDA Budget Information:

http://mcda.us/wp-content/uploads/2019/02/MCDA-Budget-Informational-Packet-FY-20.pdf

## **Legal / Contractual Obligation**

Oregon Constitution: Article VII Section 17. Prosecuting Attorneys. There shall be elected by districts comprised of one, or more counties, a sufficient number of prosecuting attorneys, who shall be the law officers of the State, and of the counties within their respective districts, and shall perform such duties pertaining to the administration of Law, and general police as the Legislative Assembly may direct.

Oregon Revised Statute (ORS): 8.580. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2019	2019	2020	2020
Personnel	\$1,063,907	\$20,794	\$1,134,048	\$0
Contractual Services	\$1,200	\$0	\$0	\$0
Materials & Supplies	\$24,300	\$0	\$19,100	\$0
Internal Services	\$2,738	\$3,066	\$0	\$0
Total GF/non-GF	\$1,092,145	\$23,860	\$1,153,148	\$0
Program Total:	gram Total: \$1,116,005		\$1,153,148	
Program FTE	6.00	0.00	6.00	0.00

Program Revenues							
Intergovernmental	\$0	\$23,860	\$0	\$0			
Total Revenue	\$0	\$23,860	\$0	\$0			

## **Explanation of Revenues**

# Significant Program Changes

Last Year this program was: FY 2019: 15000-19 Management Services

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