

Program #15401B - Victims Assistance Program - Restitution Clerk (1.00 FTE)

3/4/2020

Department: District Attorney **Program Contact:** Paul Weatheroy

Program Offer Type: Existing Operating Program Program Offer Stage: As Requested

Related Programs:

Program Characteristics: Out of Target

Executive Summary

Restores a 1.00 FTE staffing reduction taken to meet 2% constraint of an office assistant senior position.

Program Summary

Misdemeanor restitution: This clerk focuses primarily on misdemeanor cases but is also assigned to felony cases where there isn't an assigned Victim Advocate. They ensure that victims have been provided information about requesting restitution and are available to answer questions about the complex process related to restitution. The clerk assists in processing restitution claims to help lessen the financial loss to those who have been victimized by crime.

It is paramount that victims not only have rights in the criminal justice process but have access to exercising them. Many of our community members need assistance understanding what restitution is and the related timelines and requirements from the court; this is especially true for some of our most vulnerable victims. These victims include people with limited English proficiency, limited literacy, developmental disabilities, those experiencing homelessness, instability and trauma.

This role provides victims a point person who can help them understand and access their right to request restitution and explain other benefits that they may be eligible for. In this role the clerk explains what kinds of loss can qualify for restitution and what types of supporting documentation can be submitted.

They also serve as a safety net and identify victims that have high needs and would particularly benefit from a specially assigned advocate.

This role serves members of our community, business community, local and state governments as well as the Crime Victims Compensation Program to request restitution to restore the financial impacts of their victimization.

Without this position, victims would need to rely on connecting with a prosecutor in the misdemeanor trial unit. This trial unit is especially busy with cases that resolve quickly.

Performance Measures									
Measure Type	Primary Measure	FY19 Actual	FY20 Budgeted	FY20 Estimate	FY21 Offer				
Output	Misdemeanor cases assigned to restitution clerk	7,382	N/A	7,400	7,400				
Outcome	Restitution completed	4,712	N/A	4,700	4,700				

Performance Measures Descriptions

Legal / Contractual Obligation

Article I Section 42 Oregon Constitution - Rights of Victims in criminal prosecutions and juvenile delinquency proceedings. ORS 147.405, ORS 147.410, ORS 147.417 - Victim to be notified of constitutional rights. ORS 147.22 - Disbursement of moneys to be used for comprehensive victim's assistance programs.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Requested General Fund	Requested Other Funds	
Program Expenses	2020	2020	2021	2021	
Personnel	\$0	\$0	\$101,082	\$0	
Total GF/non-GF	\$0	\$0	\$101,082	\$0	
Program Total:	\$0		\$101,082		
Program FTE	0.00	0.00	1.00	0.00	

Program Revenues						
Total Revenue	\$0	\$0	\$0	\$0		

Explanation of Revenues

Significant Program Changes

Last Year this program was: