

Program #10008 - County Attorney's Office

Program Contact: Jenny Madkour 5/6/2020

Nondepartmental **Department: Program Offer Type: Existing Operating Program** Program Offer Stage: As Proposed

Related Programs:

Program Characteristics:

Executive Summary

The mission of the Office of County Attorney is to provide the highest quality and cost effective legal advice and representation. The Office reviews and advises on the legal aspects of County government operation, defends claims against the County and employees acting in their official capacity, and assists with Federal, State, and County legal requirements. The Office houses the County's Privacy Officer and related Privacy Program. The County Attorney collaborates with risk management, provides legal training and advice before legal issues become legal problems.

Program Summary

The Office of County Attorney prepares and reviews legal documents including contracts, Ordinances, Resolutions, Board Orders, Executive Rules, Administrative Procedures, and others, It provides legal advice and counsel to the Board of County Commissioners, the Chair, the Sheriff, the Auditor, the District Attorney, County Departments, Offices, Advisory Boards, Districts, Commissions and Committees. It prepares formal written opinions deemed necessary by the County Attorney regarding significant interpretations of federal and state laws, the Charter, County Code and other legal requirements. The Office controls and supervises all civil actions and legal proceedings where the County is a party or has a legal interest. The Office represents and defends any legal action, matter or proceeding in any court or tribunal and as requested by the Board.

Performan	Performance Measures								
Measure Type	Primary Measure	FY19 Actual	FY20 Budgeted	FY20 Estimate	FY21 Offer				
Output	Attorney Direct Service Hours	24,470	24,500	24,000	25,000				
Outcome	Attorney time dedicated to direct client services	94%	92%	92%	92%				
Input	Number of tort claims received	89	120	113	120				

Performance Measures Descriptions

The number of attorney direct service hours represents attorney time dedicated to litigation, legal consultation, legal document preparation and review, and client training. Direct service hours exclude time spent on professional development and administrative tasks. A tort claim is a notice of intent to bring a lawsuit for damages against the County or its employees. Upward and downward trends in these claims indicates future workload and is used for risk management.

Legal / Contractual Obligation

Multnomah County Code Chapter 25 established the Office of County Attorney and charges the County Attorney to be the Chief Legal Officer of the County.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2020	2020	2021	2021
Personnel	\$0	\$5,327,780	\$0	\$5,637,340
Contractual Services	\$0	\$272,401	\$0	\$280,580
Materials & Supplies	\$0	\$225,310	\$0	\$245,931
Internal Services	\$0	\$677,039	\$0	\$552,849
Total GF/non-GF	\$0	\$6,502,530	\$0	\$6,716,700
Program Total:	gram Total: \$6,502,530		\$6,71	6,700
Program FTE	0.00	26.00	0.00	26.00

Program Revenues								
Other / Miscellaneous	\$0	\$6,502,530	\$0	\$6,716,700				
Total Revenue	\$0	\$6,502,530	\$0	\$6,716,700				

Explanation of Revenues

Funding for the Office of County Attorney is generated through a portion of the liability insurance rate on County payroll expenses.

Significant Program Changes

Last Year this program was: FY 2020: 10008-20 County Attorney's Office