



**Multnomah County Public Health Advisory Board  
Full Board Agenda  
October 2020**

**Date:** Thursday, October 22, 2020

**Time:** 3:30pm – 5:30pm

**Purpose:** To advise the Public Health Division on several areas of work with a strong focus on ethics in public health practice and developing long-term public health approaches to address the leading causes of death and disability in Multnomah County.

**Desired Outcomes:**

1. Vote on group agreements
2. Provide input on COVID-19 rapid test kit usage
3. Hear updates from committees
4. Celebrate Rachael's and Jessica's new roles

**Materials:**

1. Group agreements
2. 5Ps document
3. Deliberation write-up
4. Committee updates

Item/Action	Process	Lead	Time
Welcome, Introductions & Agenda Review	<ul style="list-style-type: none"><li>• Introductions</li><li>• Mindfulness Moment</li><li>• Review agenda</li></ul>	Becca Brownlee, Hanna Atenafu	10 min 3:30 – 3:40
Public Comment	<ul style="list-style-type: none"><li>• Allow time for public comment (if applicable)</li><li>• If no public comment, use time for information sharing</li></ul>	Becca Brownlee, Hanna Atenafu	5 min 3:40 – 3:45
Group Agreements Revision & Vote	<ul style="list-style-type: none"><li>• Discuss the list of group agreements and make revisions/additions</li><li>• Vote to determine if there is consensus</li></ul>	Becca Brownlee, Hanna Atenafu	15 min 3:45 – 4:00
Background Review / Q&A	<ul style="list-style-type: none"><li>• Review of information sent out prior to the meeting and opportunity for questions</li></ul>	Dr. Jennifer Vines	10 min 4:00 – 4:10
Equity and Empowerment Lens 5Ps Tool overview	<ul style="list-style-type: none"><li>• Brief review of how to use the 5Ps tool during the deliberation</li></ul>	Becca Brownlee, Hanna Atenafu	5 min 4:10 – 4:15
Large Group Deliberation	<ul style="list-style-type: none"><li>• Receive group feedback on COVID-19 rapid test kit usage</li></ul>	Dr. Jennifer Vines	45 min 4:15 – 5:00
Updates on Committee & Board activities	<ul style="list-style-type: none"><li>• Ethics Committee</li><li>• Public Health Approaches</li></ul>	Committee leads	10 min 5:00 – 5:10
Celebration	<ul style="list-style-type: none"><li>• Time to celebrate, share stories and express gratitude for Rachael and Jessica as they move into new roles</li></ul>	All	15 min 5:10 – 5:25

Wrap-up & meeting evaluation	<ul style="list-style-type: none"> <li>Recap of next steps</li> <li>Meeting evaluation</li> </ul>	Becca Brownlee, Hanna Atenafu	5 min 5:25 – 5:30
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### **Zoom Meeting Access**

#### **Join Zoom Meeting**

<https://multco-us.zoom.us/j/98187845817?pwd=enhiNEhVaVA0Mml1aFFCRzdPTDRqZz09>

**Meeting ID:** 981 8784 5817

**Passcode:** PHe@lth1

#### **One tap mobile**

+12532158782,,98187845817#,,,,,0#,,49286777# US (Tacoma)

#### **Dial by your location**

+1 253 215 8782 US (Tacoma)

**Meeting ID:** 981 8784 5817

**Passcode:** 49286777

### **MC-PHAB Group Agreements**

- Listen to understand, not to react
- “Land the plane” (attempt to bring the point home to something actionable)
- Acknowledge the perspective you’re speaking from
- Ensure balance of everybody expressing perspectives
- Have fun and bring your whole self
- Be creative, flexible, and solution-oriented
- Balance process and outcomes
- Focus on the quality of the journey and not just the destination
- Be present
- Identify goals to guide our work
- Chair and Vice Chair have permission to call time
- Be mindful of how much space you take up

### **MC-PHAB Consensus Building Process**

#### **Five Stages of Consensus-Building**

1. Convening
  - Getting the right people to the table with the right expectations.
2. Assigning Roles & Responsibilities
  - The “signing on” phase. Everyone at the table agrees upon the ground rules that will govern decision-making and defines the kinds of responsibilities they are each willing to accept.
3. Facilitating Group Problem-Solving
  - Step 1: “Venting.” This happens when members state any concerns they have about a proposal or a process.
  - Step 2: Round of statements describing interests or priority concerns by members.
  - Step 3: “Inventing.” This happens when members take what they’ve heard about each other’s interests and try to come up with proposals that meet everyone’s needs.
  - The point of these 3 steps is to keep multiple options alive so that a full range of combinations can be “tried on for size.”
4. Reaching Agreement
  - Does not mean voting, but “agreeing to agree.”
  - Facilitator asks: “Can everybody live with this proposal?”
  - If a member says “no,” he or she is asked to explain his or her position clearly, including any changes to the proposal he or she would like to suggest.
5. Holding People to Their Commitments
  - This is the implementation phase.
  - What actions do subcommittees, the Board as a whole, or individual members need to take?
  - What actions are MCHD staff and executives responsible for?