

May 6, 2020

Abigail Freeland
1014 SE 9th Street
Gresham, OR 97080

RE: Application for a Significant Environmental Concern Permit (Case #T2-2020-13164 & EP-2020-13167)

Dear Ms Freeland:

Thank you for submitting the land use application on the property located known as 1S4E08DC-00600 on Victory Road, Troutdale. Your application has been reviewed by Land Use Planning and Transportation Planning to determine if all required materials have been provided to demonstrate compliance with Multnomah County Code (MCC) and the Multnomah County Road Rules. As is common with applications subject to multiple approval criteria, we have identified additional information needed in order to process your application. At this time, your application has been deemed **Incomplete** as of May 6, 2020.

Information and Materials Requested:

1. Please provide a copy of the signed Fire Service Agency form with any attached documents showing that the proposed fire truck turnaround is acceptable to them. [MCC 29.004]
2. To apply for the Road Rules Variance with Transportation Planning, please submit in a Road Rules Variance application form stating the variance(s) you are requesting. All variances requested need to be identified such as the roadway width. The Road Rules Variance application needs to be submitted by mail to Transportation Planning, 1620 SE 190th Ave, Portland OR 97233 or via their email account at row.permits@multco.us. Please make it attention to Graham Martin, Transportation Planning Specialist. Transportation Planning's phone # is 503.988.3582.
3. A variance for the fire truck turn-around onto your property creates a second access point. You must request a variance if you want two access points onto Victory Road.
4. Submit narrative and any other information you will use to support your variance requests. The narrative needs to address each variance requested and why your property/use meets the approval criteria. Information submitted to the record needs to be consistent across all submitted documents.

Once you have gathered all of the requested information and materials, you will need to submit Item #1 to Land Use Planning via Lisa Estrin at lisa.m.estrin@multco.us. Items #1 through 4 will need to be submitted to Transportation Planning in a **single submittal packet**. Once you have submitted a complete packet addressing the requested items, we will conduct a new completeness review of your application.

The County's code gives you two options at this point. You can either elect to provide this missing information by **October 5, 2020** or deem your application complete as it exists. We recommend you elect to provide the additional information within the 180-day time period, because without it, we may not be able to approve the application. We have enclosed an option statement to assist you.

If you are unable to make your application complete within the 180 days, your application will be closed and a copy of your materials will be returned. Please indicate on the attached form which option you would like to proceed under. You must sign the form and return it to my attention no later than **June 5, 2020**. Please do not hesitate to contact me at (503) 988-0167 and leave a message or send an email to lisa.m.estrin@multco.us if you have any questions. Transportation Planning questions should be sent to row.permits@multco.us or leave a message at 503.988.3582.

I look forward helping you move forward with this project as soon as possible.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Estrin".

Lisa Estrin
Senior Planner

Enclosure:
Applicant's Response

cc: File

Application #: T2-2020-13164, EP-2020-13167
Case Planner: Estrin

APPLICANT'S RESPONSE
(Date to be returned by June 5, 2020)

- ☐ **I intend** to provide the additional information identified in the attached letter from Multnomah County Planning within 180 days. I understand that if I do not make my application complete by October 5, 2020 my application will be closed and I will forfeit my application fees.
- ☐ **I decline** to provide the additional information identified in the attached letter from Multnomah County Planning and I am deeming my application complete. I understand that my application will be processed with the supplied information. I am aware that failure to meet the applicable code requirements is grounds for denial of my application.

Signed and Acknowledged (Applicant)

Printed Name (Applicant)

Date