Department of County Human Services



Aging, Disability and Veterans Services Division, Adult Care Home Program

Back-up Operator/Resident Manager Agreement

All Adult Care Come Operators in Multnomah County are required to provide the name of another currently licensed Operator or approved Resident Manager who has agreed to oversee and monitor the adult care home in the event of an emergency. MCAR 023-040-320(m) and MCAR 023-090-405(k)

Adult Care Home Information:			
	Resident	Manager:	
Home Phone: C		Cell Phone:	
Facility Address:			
Classification & Po	& Population:		
Back-up Operator: The designated Back-up Operator must: 1) Be an approved licensed Operator or Resident Manager in Multnomah County. 2) Be a licensed Operator or Resident Manager serving the same population and classification (i.e. APD Operator cannot back-up DD operator) 3) Not act as the Resident Manager and Back-up Operator for the same home. Back-up Operator or Resident Manager:			
Home Phone: Cell Phone:		ne:	
Address:			
Classification & Po	& Population:		
Orientation to the Adult Care Home: The individual named below has agreed to respond in person in the event of an emergency where the licensed Operator is incapacitated or absent from the home. We the undersigned attest that the individual named below has the ability to temporarily oversee and monitor this home and has been: Introduced to all residents and staff Oriented to resident care plans and location of resident records Delegated for all currently-required nursing tasks Oriented to resident medications and means to access the locked medication storage Oriented to Emergency Preparedness Plan for the home Has a current role approval from the Adult Care Home Program, including background check			
This agreement shall remain in effect through the current expiration date of the adult care home license unless revoked in writing by either party or the ACHP.			
		Date:	
		Date:	
For Adult Care Home Program Use Only.			
		Date:	
	Classification & Portagon Person of Resident Manager stands and Back-up anager: Classification & Portagon Person of	Classification & Population: r must: Operator or Resident Manager Resident Manager serving the cup DD operator) anager and Back-up Operator anager: Cell Photo Classification & Population: re Home: agreed to respond in person in dornabsent from the home. We bility to temporarily oversee as staff and location of resident recognized nursing tasks and means to access the laredness Plan for the home of the Adult Care Home Programs of the first through the current expenses the laredness plan for the home of the Adult Care Home Programs of the Adult Care Home Programs of the ACHP	

Backup Operator Agreement, Updated 1.16.2017