

### Program #15000A - Management Services

**Program Contact:** Mike Schmidt

**District Attorney Department:** 

**Program Offer Type:** Administration Program Offer Stage: As Adopted

**Related Programs:** 

**Program Characteristics:** 

### **Executive Summary**

The District Attorney (DA) and executive staff provide the leadership, vision, policies, resource allocation, oversight, and direction for the Multnomah County District Attorney's Office. The DA leads and monitors daily operations and collaborates with other elected officials public safety agencies, education and service providers, the judiciary and law enforcement to create a safer community. The DA is responsive to the concerns of community members, crime victims, survivors of crime victims and organizations concerned with equity, criminal justice reforms, victims rights and other goals. MCDA is transparent and forthcoming with information, data and data analysis.

### **Program Summary**

The District Attorney (DA) and executive staff are responsible for leadership around public relations, policy direction, long and short-range planning, internal human and labor relations and oversight of daily operations. As the largest district attorney's office in the State of Oregon, representing Oregon's most populous county, the DA frequently partners with public safety officials locally, statewide and nationally to work on enacting sound public safety policies, practices and laws which reflect the desires of the community and increase responsible transparency, confidence, fairness, equity and effectiveness system-wide. The office oversees administrative functions that support MCDA's law-related direct service work.

The DA is the ultimate authority responsible for prosecution of crime. The office initiates and oversees Continuing Legal Education (CLE) sessions attended by attorney personnel. The DA and encourages other education and training to keep attorneys and support staff current on everything from social movements to software which are relevant to the work of MCDA.

The DA and executive team represent MCDA to public safety peers, work with legislators and state law enforcement leaders, and provide assistance and leadership for statewide and national district attorney matters. The DA and staff meet with county, city and state legislators dozens of times each year to discuss pending policy and legislation and often help draft legislation around criminal justice. Under newly elected leadership, the DA is increasing MCDA's engagement with the public, including advocates for criminal justice reform, community groups with questions about the criminal legal system, and those who are concerned about crime. The DA serves as the executive sponsor for the Equity Dignity Opportunity Council (EDOC), an internal workgroup which meets to advance the equity conversation, policy making and practice.

In addition to the DA, this unit includes a first assistant to the district attorney, two administrative managers, and four staff assistants, who provide support for the DA and senior management.

Performan	Performance Measures								
Measure Type	Primary Measure	FY20 Actual	FY21 Budgeted	FY21 Estimate	FY22 Offer				
Output	Total number of cases received.	18,449	19,555	10,783	18,843				
Outcome	Engagements with public; demonstrated focus on underrepresented groups.	N/A	N/A	N/A	52				

#### **Performance Measures Descriptions**

While cases received in the current fiscal year are fewer than anticipated, the inability to resolve cases in the pandemic is creating a backlog that will carry into FY 2022. As new leadership at MCDA is established, MCDA is developing data collection and benchmarks for a variety of performance measures including public engagement.

7/6/202

# **Revenue/Expense Detail**

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2021	2021	2022	2022
Personnel	\$1,298,434	\$0	\$1,611,836	\$0
Contractual Services	\$0	\$0	\$86,727	\$0
Materials & Supplies	\$21,600	\$0	\$24,600	\$0
Internal Services	\$0	\$0	\$164,205	\$0
Total GF/non-GF	\$1,320,034	\$0	\$1,887,368	\$0
Program Total:	\$1,320,034		\$1,887,368	
Program FTE	7.00	0.00	8.00	0.00

Program Revenues					
Total Revenue	\$0	\$0	\$0	\$0	

# **Explanation of Revenues**

# Significant Program Changes

Last Year this program was: FY 2021: 15000 Management Services

A new 1.00 FTE Policy Director position is added.

Internal service charges are increased reflecting a change to allocate facilities, data, distribution, telecommunications, and fleet services in individual units. Previously these costs were consolidated in 15001 - Administrative Support Services, 15002 - Information Technology, and the Division I, II, III, and IV Administration program offers.